**BACK TO VILLAGE- PHASE IV (15TH OCTOBER TO 3RD NOVEMBER )**

**KEY FEATURES**

* Deputy Commissioners to lead the initiative
* Rural development Department to be the nodal department
* Planning Development & Monitoring department and IT to be the support departments

**ACTIONS AND TIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATEST BY** | **REMARKS** |
| Jan abhiyan | All departments | Oct 15 -25th | Going on |
| Deputation of Sectt staff/HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against absentations. No exemptions to be given |
| Training of district trainors on B2V4 | RDD | Oct 26 |  |
| Training of visiting officers | DCs | Oct 27 |  |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |

**INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)**

|  |  |  |
| --- | --- | --- |
| **DATE** | **INSTRUCTIONS** | **ACTION POINTS** |
| Day 0 | Meeting with deputy commissioner and his/her team | 1. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in) 2. Also take print outs of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in) 3. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) 4. Take prints of blank 2 booklets of B2V4 from [www.jkpanchayat.in](http://www.jkpanchayat.in) 5. Take plans for 2 previous years and ATRs from the planning deptt 6. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners 7. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:  * PRI grants * District Plan * UT plan * MGNREGA * Other schemes of other departments * Any other work  1. Plans/ beneficiary lists:  * MGNREGA draft plan document for the year 2022-23. * List of Awaas+ beneficiaries alongwith IHHL Convergence * List of pension beneficiaries. * List of SHGs * List of agriculture scheme beneficiaries  1. Lists of beneficiaries for:  * Various certificates/ benefits to be distributed by the visiting officer. * Any other activities identified by different departments |
| Day 1 | Reach the village | 1. Ensure that all front line workers of different deptts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Visit atleast 2 amritsarovars and get its geo tagged photos 6. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 7. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 8. Check effectiveness of Centrally sponsored schemes 9. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 11. Assess effectiveness of sanitation campaign in the panchayat 12. Ensure self employment activities for 15 youth per panchayat 13. Wherever possible, distribute employment letters for people selected under various government employments 14. In the evening, hold inormal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 15. Open discussion on Nasha Mukt Abhiyan |
| Day2 | Have a meeting with all stakeholders- deptt officials and panchayat members | 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day. 2. **Sensitize village residents about myScheme” portal (myscheme.in)** which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the **Biodiversity Management Committees** to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under **Golden Health Card under Ayushman Bharat**, 6. Ensure saturation of **Old Age Pension Scheme** 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activites and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukt Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes:     1. MGNREGA     2. PMAY     3. IHHL toilets and payments     4. CSCs     5. AMRIT SAROVARS 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy |

**GENERAL INSTRUUTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. **Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.**
6. **In addition attention may be given to the following areas**
   1. Make full use of Centrally Sponsored Schemes
   2. Saturation of individual beneficiary schemes
   3. Self-employment schemes
   4. Bank linked schemes- including departmental subsidy schemes
   5. Empowerment and transparency through digital initiatives
   6. Effectiveness of grass roots machinery –
      1. Patwari, VLW present and available
      2. Available funds utilized in public interest and as per Gram Sabha resolutions
      3. Fairness in governance
      4. CSS/Individual beneficiary schemes etc
      5. BrashtacharMukt J&K
      6. Bhai Mukt J&K
      7. NashaMukt J&K
7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
8. The visitingofficer shall ensure that COVID protocols are strictly followed during the visits.

**BACK TO VILLAGE (B2V4) October 27th to November 3rd**

**A) DetailsofReportingOfficer:**

Name: \_\_\_\_\_\_\_**Umesh Baru**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_**Dy. Director**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/place of posting: \_\_**Planning, Development & Monitoring Deptt**.\_\_\_\_

Mobile No: \_\_\_**9906170434**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email ID: \_\_\_\_\_\_**umesh.jkplg@gmail.com**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home District: \_\_\_\_\_**Jammu**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates of visit: \_\_\_\_\_\_\_**2.11.22 & 3.11.22**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B)LocationaldetailsofPanchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on** [**jkpanchayat.in**](http://www.jkpanchayat.in)**/b2v4.php ) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: \_\_\_\_\_**BT 1st**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Government Directory(LGD) code of the Panchayat: \_\_\_\_**7094**\_\_\_\_\_\_\_\_\_\_\_\_

Name of CD Block: \_\_\_\_\_\_\_\_\_**Kishtwar**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Tehsil: \_\_\_\_\_\_\_\_\_\_\_\_\_**Kishtw**ar\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of District: **Kishtwar**

**C)PanchayatProfile:**

No. of revenue villages in the Panchayat:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_02 (Two)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of hamlets in the Panchayat:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_07 (Seven)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of households in the Panchayat:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_492\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Population (approx) of the Panchayat: \_\_\_\_\_\_\_\_2460\_\_\_\_\_\_\_\_\_\_

**PartII : (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC**

**FrontlineOfficers/Officialswhowereassignedtothe Panchayatfortheprogramme:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
| Agriculture | Rukhasana kousar | AEO |
| RDD | Danish, Krishan, Nasreen | Acctts Asstt, GRS, TA |
| Health | Rozia, Sumara, Sumaiya + 3 | Asha, MLHP |
| ICDS | Manzoor + 5 | Supervisor, AWW |
| Horticulture | Fozia Nazir | MTG-IV |
| PDD | Anuj, Imtiyaz | JE |
| JK Bank | Arif Yasir, Aadil + 1 | Asstt. Manager |
| Forest | Mohd. Imran Sheikh | Forest Guard |
| School Education | Sumit, Sunita, Ashok | Teachers |
| YSS | Saif u din, Kanta | PETS |
| PHE | Mohd. Ashraf | Works Supervisor |
| Handicrafts | Vikas + 1 | PHTO |

**Detailsofabsentemployeesvis-à-vislistfurnished bytheDC office:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
| Revenue | - | - |
|  |  |  |
|  |  |  |
|  |  |  |

**DAY 1 ACTIVITIES**

**AGENDA 1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure

Govt building/private - **Private**

New/needing repairs - **NIL**

1. Furniture (Y/N) **- Y**
2. Computer/printer (Y/N) - **Y**
3. Internet (Y/N) **- Y**
4. Telephone (Y/N) - **N**
5. Toilet (CSC/part of panchayat ghar) (Y/N) - **Y**
6. Water (Y/N) - **Y**
7. Electricity (Y/N) - **Y**
8. Bank branch (Y/N) - **Y**
9. CSC (Y/N) **- N**
10. Patwarkhana (Y/N) - **N**
11. Village haat (Y/N) - **Y (at Block level)**
12. Playground (Y/N) - **N**
13. School-
14. Kindergarten (Y/N) - **N**
15. Primary (Y/N) - **Y**
16. Secondary (Y/N) - **N**
17. College (Y/N) - **N**
18. University (Y/N) - **N**
19. Anganwadi Centre (Y/N)
    1. (govt/private) - **Rented (Private)**
    2. Total children enrolled **- 175**

15. Amrit Sarovars – details, location, condition - **Nil**

16. Government offices- details, whether functional or not – **PHE, JKB, School (Functional)**

17. Ration shop (Y/N) - **Y**

18. Places of tourism importance – names, little details on historical/cultural importance **– Kalam Sattar (For Trekking)**

19. Village heritage sites/ treks- names, little details on historical/cultural importance - **Khelan, Kumbran (Meadows)**

20.VLW Office (Y/N) - **N**

21. Primary Healthcare Centre (Y/N), - **N**

22. List of Incomplete Buildings- names, year of construction - **NIL**

23. List of Underutilized Buildings- names - **NIL**

**DAY 1 ACTIVITIES**

**AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRIT SAROVARS** | **Visit, verify** | **Comments** |
| Khidmat Centres | create Generate awareness on 225 schemes particularly G2C schemsAapkiZaminAapkiNigrani, Beams, janbhagidari, digital J&K | **Required Khidmat Centre** |
| CSC counters/JKB/PSB counters/outlets | a) Status of counter  b) Number of visitors | **a) 20 (All Operational)**  **b) 400 (on 2.11.22)** |
| INCOMPLETE BUILDINGS/PROJECTS | Verify whether identification and redistribution done | **Govt. Buildings checked** |
| PDS | Visit, evaluate, online status | **Working / Available** |
| PHC | Visit- evaluate, status of staff, equipment and quality | **N/A** |
| YOUTH CLUBS | Meet, interact, seek suggestions | **Meeting held on 2.11.22** |
| SHG | Meet, identify problems, seek suggestions | **Inclusion / Formation of more SHGs.** |
| PMAY | Inspect, Inaugurate | **Inaugurated house of Subash Chnder, W.No.4** |
| MY SCHOOL, MY PRIDE PROGRESS; SCHOOLS- WATER, TOILETS, STAFF | Visit, check for water, electricity, sanitation, meet students and staff | **Held** |
| SWACHH GRAM SBM | Evaluate | **Around 121 beneficiaries registered. All covered under ODF.** |
| PANCHAYAT PLAY GROUND  SPORTS KITS DISTRIBUTION  VILLAGE GAMES | Ensure, verify. Participate in at least one game in the playground | **Panchayat Play Ground not available. Sports Kit Distributed. Had Cricket match on 2.11.22, W. No. 2.** |
| HAR GAON HARIYALI , PLANTATION DRIVE | Evaluate status, feedback | **Held in the premises of GPS Zewar, BT 1st.** |
| VILLAGE CULTURAL EVENT  DANGAL/HAAT/MELA | Participate in; ensure that it is held | **Held on 2.11.22** |
| EXHIBITION OF SCHEMES | Ensure that every department participates and that it continues for the entire duration of B2V | **Held on 2.11.22** |
| JAL JIWAN MISSION VERIFICATION- WSS/JSD  ELECTRICITY SUPPLY | Verify | **Held on 3.11.22. Gave demo of FTK. Distributed Kit & 5 Beneficiaries enrolled.** |

**DAY 1 ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(Insert DELIVERABLES LIST HERE AS PER GAD FORMAT)**

**Deficiencies:**

* **UDID Card**
* **Aadhaar Card for Children**
* **Inheritance Mutation / Land Pass Books.**

**DAY 1 ACTIVITIES**

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

**Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:**

Number of cases in different categories sanctioned : **17 (Seventeen**)

Details of the bank sanctioning it: **JK Bank**

Total amount involved: **To be decided by the bank after the approval of loan so taken.**

**DAY 1 ACTIVITIES**

**AGENDA 5**

* In the evening, hold informal meetings with senior citizens , govt employees, retd employees , youth club and other citizens who are enrolled on college/university and have discussion on Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings **(Held, Photo enclosed)**

**DAY 2**

1. No of Individual Compost Pits constructed **– N/A**
2. No of Individual Individual Pits constructed **– 150**
3. No.ofBiodiversity management committee meetingsheld: - **NIL**
4. IsthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes:Yes/No - **Yes**.
5. AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No **- Yes**
6. Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No **- Yes**
7. Whethergrievancesredressalboxisinstalled:Yes/No **- Yes**
8. NoofgrievancesreceivedpertainingtoPanchayatlevel: **7-8**
9. NoofgrievancesdisposedofatPanchayatlevel: **1-2**
10. Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No - **Yes**
11. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No - **Yes**

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SR NO.** | **DEPARTMENT WISE STAFF** | **NUMBERS** | | **NAMES** |
|  |  | SANCTIONED | ACTUAL |  |
|  | Rural development department:  BDO  JE  GRS  TA | **01**  **01**  **01**  **01** | **01**  **01**  **01**  **01** | **Sh. Sheetal Sharma**  **Sh. Rikhi raj**  **Sh. Krishan Singh**  **Sh. Naveen Sharma** |
|  | SCHOOL EDUCATION:  Teacher  Head master  Any other | **05**  **23**  **03**  **-** | **05**  **22**  **03**  **-** | **List Enlosed**  **(P. No.12)** |
|  | JAL JEEVAN | **01** | **01** | **Sh. Zakir Hussain** |
|  | PDD:  LINEMAN  JE  Any other **(M. Readers)** | **05**  **02**  **02** | **05** | **Nigam Sen, Haq Nawaz, Balwant, Sanjay**  **Anuj Sharma, Imtiyaz** |
|  | FOOD & CIVIL SUPPLIES | **01** | **01** | **Sh. Pawan Kumar** |
|  | AGRICULTURE & ANIMAL HUSBANDARY | **01** | **01** | **Mtr. Rukhsana Kousar** |
|  | SOCIAL WELFARE  **(ICDS**) | **01**  **01 Supr + 7 AWWs** | **01**  **14** | **Mtr. Hafiza (Craft Tr.)** |
|  | HEALTH:  ASHA  ANM  AYUSH DOCTOR  ALLOPATHIC DOCTOR | **03**  **0**  **01**  **0** | **03**  **0**  **01**  **0** | **Rubina, Razia, Sunaina**  **Dr. Sumaiya Irshad** |
|  | Any other Department  **Forest** | **01** | **01** | **Sh. Mohd. Imran** |

**DAY 2 ACTIVITIES**

**AGENDA NO.1** Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National PanchayatiRaj Day **(Copy of the resolution to be taken from** [**www.jkpanchayat.in**](http://www.jkpanchayat.in) **portal under the link of Gram Swaraj Month)**

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024**: Improvement of Sanitary Conditions in GP**
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 **Clean and green village**

1. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: **Committee constituted by GP for identification of land.**
2. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: **Requires attention by GP**
3. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof: **No, to be done by GP within 02 months.**
4. Has the Climate Resilience Plan been developed for the GP? Yes /No **- No**
5. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **(1-2 Ponds to be developed at W.No.1)**
6. Whether schools have started segregating waste **- No**
7. Whether schools have their own compost/soakage pits for solid/liquid waste management **- No**
8. **Healthy village**
9. Are meetings related to Village Health and Sanitation Committee being held regularly? **- No**
10. Do all the eligible individuals been provided the Golden Card? **- 919**
11. Are all the Children being immunized as per the Schedule recommended by Govt. of India? **- Yes**
12. Are all the eligible individuals been vaccinated against COVID-19? **- Yes**
13. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **- Yes**
14. Whether all the deliveries were Institutionalized or conducted by trained Midwives? **- Institutionalized**

**3 Water sufficient village**

1. Do all the IHHs in the Gram Panchayat have water pipeline connections? **- Yes**
2. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **- No**
3. Do all the IHHs in the Gram Panchayat have toilets? - **Yes**
4. Are all the IHHs toilets functional or not? **- Functional**
5. Do all the Schools/Anganwadi centers have a toilet facility or not? - **Yes**
6. Are all the toilets in the schools/Aaganwadi functional or not? **- Yes**
7. Whether Gram Pachachayat Bhawan has separate toilets for women or not?  **- No**

**4 Child Friendly village**

1. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **- Yes**
2. How many Bal Sabha’s were organized in the Gram Panchayat: **01 (held on 2.11.22)**
3. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **– Yes (Requ of Sports Kit)**
4. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **- No**
5. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **- Yes**

**5 Village with good governance**

1. Is CSC located in the Gram Panchayat Bhawan or not? **- No**
2. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **- No**
3. Does the Gram Panchayat has its building or not? **- No**
4. Is the Gram Panchayat office functional or not? - **Yes (Pvt. Bldg. at W.No.5)**
5. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? - **Yes (PIB – Photo enclosed)**
6. Is Social Audit of earlier Schemes/Programs carried out or not? **- Yes**

**6 Poverty free and enhanced livelihood village**

1. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **- Yes (BPL)**
2. Have all the eligible households registered in PDS or not? **- Yes**
3. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **- No (Due to non – availability of Panchayat Ghar)**
4. Have all the eligible households been registered for Pension or not? **- Yes**
5. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **- No**
6. Has Job Cards been distributed to all the eligible individuals under MGNREGA? - **Yes**
7. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? - **Yes**

**7 Socially secured village**

1. Whether Gram Panchayat is maintaining data related to Differently Abled People? - **Yes**
2. Is Gram Panchayat Office Disabled Friendly or not? **- No**
3. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **- No**
4. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **- Yes**
5. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **- Yes**
6. Are all the eligible households getting benefits from IAY or not? **- Yes**
7. **Engendered Development in Village**
   * 1. How many Mahila Sabha’s were organized in the Gram Panchayat: **01 (held on 3.11.22)**
     2. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **- No**
     3. Whether GPs have taken steps for increasing women’s participation in Gram Sabha (Yes/No)  **- Yes**
     4. Number of women beneficiaries headed households covered under PDS **- 29**
     5. Number of beneficiaries (Out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana**: 21**
8. Self Sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet: **No**

Whether the Disaster management plan is available at the GP level (Yes/No) **- No**

Whether child – friendly park with required facilities is available in GP (Yes/No) **– No**

Whether the GP has easy access to Godown for storage (Yes/No) **- No**

Whether Street lights are provided in public places for ensuring safety (Yes/No)**- No**

**DAY 2 ACTIVITIES**

**AGENDA NO.2**

**Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country**

**(Scheme Material available from** [**https://jkpanchayat.in/b2v4.php**](https://jkpanchayat.in/b2v4.php)**) (Done)**

**DAY 2 ACTIVITIES**

**AGENDA NO.3**

**Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months(Role of BMC available at https://jkpanchayat.in/b2v4.php)**

COMMITTEE MEMBERS: **06**

PRESENT: **01 (Sh. Imran Mushtaq)**

BIODIVERSITY REGISTER PHOTOS: **Register not maintained**

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS - **No meeting held so far.**

**DAY 2 ACTIVITIES**

**AGENDA 4**

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. **(Plan prepared, Copy Enclosed)**

**(GPDP format available on** <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

* Tourist places which need to be developed: **Kalam Sattar**
* Specific product which needs to be developed
* Tourism- home stays
* 20 candidates for training under Himayat scheme alongwith trade in which

Training is to be given - **List enclosed**

**DAY 2 ACTIVITIES**

**AGENDA 5**

**Ensure saturation of following schemes and give status:**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| **Golden Health Card under Ayushman Bharat** | **1064** | **919** | **Lack of documents viz; Aadhaar etc** |
| **Janani suraksha yojana** | **17** | **17** | **0** |
| **OLD AGE pension** | **165** | **165** | **0** |
| **Widow pension** | **56** | **56** | **0** |
| **Disability pension** | **65** | **65** | **0** |
| **Domicile certificate** |  |  | **Info not available on the spot due to non – availability of Revenue Officials concerned** |
| **Kisan credit card** | **320** | **320** | **0** |
| **PM kisan sammannidhi** | **238** | **192** | **Lack of availability of Land Records** |
| **Land pass book** |  |  | **Info not available on the spot due to non – availability of Revenue Officials concerned** |
| **Registration of village vendors on GEM portal** | **0** | **0** | **0** |
| **Registration of village contractors on jktenders portal** | **14** | **14** | **0** |
| **Registration of village contractors on PWD portal** | **0** | **0** | **0** |
| **Incomplete buildings/projects** | **500** | **0** | **Project i) Road from Darsgah to Karai pah – gwari.**  **ii) Main road to school at Panditgram (Incomplete projects)** |

**DAY 2 ACTIVITIES**

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed **- Yes**
2. Details of activities conducted - **Pledge Taken (Photo enclosed / uploaded)**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal **- Yes**
4. How many drug addicts in the village: **4-5**
5. Whether reported to the Deputy Commissioner: **Yes (in Aug / Sep ‘ 22)**
6. How many registered for rehabilitation under government programme: **4-5**

**DAY 2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of atleast 5 works under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA | **250 Soakage pits** | **22-23** | **10 lakh** | **150** | **Yes** | **Cap imposed by Govt** |
| PMAY | **45** | **22-23** | **13 lakh** | **10** | **Yes** | **IInd & IIIrd Installment pending** |
| IHHL UNDER SBM-G | **121** | **22-23** | **14.52 lakh** | **121** | **Yes** | **-** |
| CSC UNDER SBMG | **01** | **22-23** | **3.0 lakh** | **Pending** | **No** | **At Tendering Stage** |
| AMRIT SAROVARS | - | - | - | - | - | - |

**DAY 2 ACTIVITIES**

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18: **800+**

Total attended : **8-10**

Proceedings: **Discussed Palli proceedings / model, Child welfare & Development, Nasha Mukti, better citizens, women rights, SHG, OSC (One Stop Centre)**

(Pl insert pointers to be discussed there – refer palli proceedings)

**DAY 2 ACTIVITIES**

**AGENDA 9**

**BAL SABHA**

Hold a balsabha and record proceedings

Total children in the village above the age of: **6 Yrs**

Total attended : **15-17**

Proceedings: **Discussed importance of Physical Activities, participation in games, healthy diet, cultural activities, adoption of habit of reading good books & newspapers. Also discussed achievements made by role models.**

* **Recitation of National Anthem.**

(Pl insert pointers to be discussed there – refer palli proceedings)

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGRATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS /ACTIVITIES INAUGRATED** | **STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUNDAY MARKET) | **Held Exhibition** | **Enclosed / Uploaded on GP Portal** |
|  | PMAY houses if any ready for inaugration | **House of Sh. Subash Chander, W. No. 4 Inaugurate**d | **Enclosed / Uploaded** |
|  | Swachh gram projects- segregation sheds etc | **NIL** | **NIL** |
|  | Amrit sarovars | **NIL** | **NIL** |
|  | Sports kits | **01 Sports Kit each by YSS & SW Deptt distributed** | **Enclosed / Uploaded** |
|  | Village cultural events | **Traditional dance & Music / song presented by Girls students** | **Enclosed / Uploaded** |
|  | JJM assets/projects | **Held demon FTK (Field Testing Kits) by PHE** | **Enclosed / Uploaded** |
|  | Any other to be identified at district level | **N/A** | **N/A** |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)**

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO. | Particulars | Action taken | Remarks # |
| 1. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 | **Supply of Pipeline for complete fresh Water** | **Not upto the satisfaction of local people**. | **To be prioritized**. |
| 2 | **Const of L. Roads & Drainage** |
| 3 | **Const. Sub Centre PHC** |
| 4 | **Installation of Solar Lights** |
| 5 | **Development of Tourism Sector** |
| 6 |  |  |  |
| 7 |  |  |  |
| 1. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 | **Same as in B2V1** | **Not upto the satisfaction of local people** | **To be prioritized**. |
| 2 |
| 3 |
| 4 |
| 5 |
| 6 |
| 7 |  |  |  |
|  |  |  |  |
| S.NO. | Particulars | Action taken | Remarks # |
| 1. Major Problems – B2V1 | | | |
| 1 | **Unhygienic water Supply** | **Not upto the satisfaction of local people** | **To be prioritized**. |
| 2 | **No Street Lighting** |  |
| 3 | **Roads Required upgradation** |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 1. Major Problems- B2V2 | | | |
| 1 | **Same as in B2V2** | **Not upto the satisfaction of local people** | **To be prioritized** |
| 2 |
| 3 |
| 4 |
| 5 |
| 1. Major Problems- B2V3 | | | |
| 1 | **Same as in B2V2** | **Not upto the satisfaction of local people** | **To be prioritized** |
| 2 |
| 3 |
| 4 |  |  |  |
| 5 |  |  |  |
| 1. Major Complaints- B2V1 | | | |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 1. Major Complaints- B2V2 | | | |
| 1 | **Same as in B2V1** | **Not upto the satisfaction of local people** | **To be prioritized** |
| 2 |
| 3 |
| 1. Major Complaints- B2V3 | | | |
| 1 | **Same as in B2V2** | **Not upto the satisfaction of local people** | **To be prioritized** |
| 2 |
| 3 |

**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

BEST DEPARTMENT: **Y.S.S & PDD / RDD**

LEAST RESPONSIVE: **Revenue**

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer: **Non availability of Street Lights in GP.** |
|  |  |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: **01 PHC each at W. No. 2 & W. No. 7** |
| III | Overall assessment of the visit and suggestions: **Sanitation, Street Lights to be improved in GP.**  (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) - **(09)** |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days **(Attended).** |

**Urgent Public Demands (Misc):**

**Steps to be taken for stopping the mixing of sewer water with Drinking water at W. No. 4 (Wazgwari).**

**Requirement of water in already constructed Water reservoir at W. No. 4.**

**Requirement of water pump at Thaithar Mohalla, W. No. 4.**

**Deployment of municipal vehicles for collection of solid wastes at W. No. 2 Panditgram.**

**Patrolling by Police in the evening at W. No. 2 to check menace / problem of Alcohol nuisance.**

Signature of Sarpanch Signature of the Visiting Officer

Name : Kulsuma Begum Name : Umesh Baru