



75  
Azadi Ka  
Amrit Mahotsav

B2V4.

K.C. LOWER.

OFC. COPY



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovers and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 22S schemes particularly G2C schemes like BEAMS, Janbhagdari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukti Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





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ANNIVERSARY  
2023



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

and  
time

A) Details of Reporting Officer:

Name: SH GANESH DUTT  
Designation: I/C LECTURER  
Department/ place of posting: EDUCATION DEPARTMENT  
Mobile No: 9419246963  
Email ID: ganeshdutt2019@gmail.com  
Home District: KATHUA  
Dates of visit: 31-10-2022 to 01-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: KANA CHARGAL LOWER  
Local Government Directory(LGD) code of the Panchayat: 240606  
Name of CD Block: NAGROTA  
Name of Tehsil: JAMMU  
Name of District: JAMMU

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 04.  
No. of hamlets in the Panchayat: 02  
No. of households in the Panchayat: 600  
Population (approx) of the Panchayat: 4200





## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Private (No Panchayat Ghar)*
  - b. New/needing repairs *Need Building for Panchayat Ghar.*
2. Furniture (Y/N) *NO*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO*
7. Water (Y/N) *NO*
8. Electricity (Y/N) *NO*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *NO*
11. Patwarkhana (Y/N) *NO*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *NO*
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *NO*
  - d. College (Y/N) *NO*
  - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *Private*
  - b. Total children enrolled *128 (One hundred Twenty eight)*
15. Amrit Sarovars - details, location, condition *NO*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *Yes*
18. Places of tourism importance - names, little details on historical/cultural importance *NO*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *NO*
20. VLW Office (Y/N) *Private office (No)*
21. Primary Healthcare Centre (Y/N), *No (Only Dispensary)*
22. List of Incomplete Buildings- names, year of construction *Dispensary incomplete*
23. List of Underutilized Buildings- names *-*



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	An awareness Campaign including poster composition organised at Panchayat k.c. lower.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/projects	Verify whether identification and redistribution done	NA
PDS	Visit, evaluate, online status	visited and evaluated
PHC	Visit- evaluate, status of staff, equipment and quality	visited at dispensary operating in Pvt. building
Youth clubs	Meet, interact, seek suggestions	Meeting held & interacted
SHG	Meet, identify problems, seek suggestions	NO
PMAY	Inspect, Inaugurate	8 houses inspected and 01 house inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	visited at Primary, middle and high school. Interacted with teachers and students.
Swachh SBM	Evaluate	inspected
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NO
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	1
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	NO
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	All department Participated
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	visited Tube well



## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Visiting officer received and greeted by Sarpanch and P.
2. Meeting and interaction session of visiting officer with frontline workers of various Department.
3. General Gram Sabha conducted with Quorum and discussed various issues related to Panchayat.
4. Pledge Ceremony
5. Sports activities conducted in Schools.
6. Inspection of various works under various Schemes - PMAY, SBM, MGNREGA, 14FC, Capex etc.
7. Visited Schools and Angadwari Centres.
8. Visited PHE Centre at Dhoon.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 2
- b. No of Individual Soak Pits constructed 47
- V. No.ofBiodiversity management committee meetingsheld: Yes
- VI. Isthe name of Sarpanch displayed on citizen information boards of all IRD&PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No No
- X. No of grievances received pertaining to Panchayat level: No
- XI. No of grievances disposed of at Panchayat level: No
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 - 01 01	Shalini Raina - Rajinder Singh Zafar Iqbal
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER Junior Asst / Lib. Asst	20 02 01/01	17 01 -	- Sunita Devi -
	JAL JEEVAN: JE Supply incharge	01 01		Gopal Abrol Mond Shafi
	PDD: LINEMAN JE ANY OTHER	01 01	01 01	Ramesh Chand Ajay Sharma
	FOOD & CIVIL SUPPLIES	01	01	Balbir Singh
	AGRICULTURE & ANIMAL HUSBANDARY	01	01	Shazia Ashraf
	SOCIAL WELFARE	02	02	Azmat Begum Mashkoofa Begum
	HEALTH: Male Multipurpose ASHA ANM AYUSH DOCTOR CHO ALLOPATHIC DOCTOR	01 02 01 01	01 02 01 01	Bharat Bhushan Jamila Banu / Suman Devi Sariya Bibi Laxmi Devi
	ANY OTHER DEPARTMENT Forest Flower culture	01 01	01 01	Iqbal Hussain Paramdip Singh





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
NO
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- ii) How many Bal Sabha's were organized in the Gram Panchayat *01*
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Yes*
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? *NO*
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *NOT / NA*
- iii) Does the Gram Panchayat has its building or not? *NO*
- iv) Is the Gram Panchayat office functional or not? *Private office*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *No Panchayat ghar*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- ii) Have all the eligible households registered in PDS or not? *Yes*
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *NO Panchayat ghar*
- iv) Have all the eligible households been registered for Pension or not? *Yes*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *Yes*
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- ii) Is Gram Panchayat Office Disabled Friendly or not? *No Panchayat ghar*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *Yes*
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes*
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- vi) Are all the eligible households getting benefits from IAY or not? *Yes*



### 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- *01*-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *NO*
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *NO*
- iv) Number of women beneficiaries headed households covered under PDS *YES* system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

### 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... *Not Available*
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) *NO*
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) *NO*
- iv. Whether the GP has easy access to Godown for storage (Yes/No) *NO*
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) *NO*

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS *07*

PRESENT *05*

BIODIVERSITY REGISTER PHOTOS *Not available*

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS *Not available*



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2200	1950	250 under Process
Janani suraksha yojana	24	24	—
OLD AGE pension	83	83	—
Widow pension	04	04	—
Disability pension	27	27	—
Domicile certificate	2500	1350	Not applied.
Kisan credit card	278	278	Nil
PM kisan sammannidhi	354	293	61- pending with Revenue.



Village

Land pass book	Nil	Nil	under process at revenue dept.
Registration of village vendors on GEM portal	-	-	Not applied
Registration of village contractors on jktenders portal	10	10	-
Registration of village contractors on PWD portal	03	03	-
Incomplete buildings/projects	01	01	Dispensary

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Awareness Camp and Pledge*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Nil*
- How many registered for rehabilitation under government programme *Nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	T/Road	2021-22	70,000	Yes	Yes	-
PMAY	Dargah kumar	2022	1,30,000	Yes	Yes	-
IHL UNDER SBM-G	Shariif Hussain	2022	12000	Yes	Yes	-
CSC UNDER SBM-G	-	-	-	-	-	-
AMRIT SAROVARS	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 1030

Total attended 100

Proceedings: -

(Pl insert pointers to be discussed there - refer palli proceedings)

Discussed various problems about women empowerment

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings Yes

Total children in the village above the age of 10 → 200

Total attended 70

Proceedings: -

(Pl insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Yes available visited and inspected local products	NO
	PMAY houses if any ready for inauguration	Inaugurated PMAY house	NO
	Swachh gram projects- segregation sheds etc	Inaugurated compost pit.	Yes
	Amrit sarovars	Nil.	—
	Sports kits	Visited school and watched carom and chess game	Yes
	Village cultural events	—	—
	JJM assets/projects	—	—
	Any other to be identified at district level	—	—

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Availability of Drinking water		Yes
2	Constt. of Road and availability of SRTC Bus		Bus started for 10 days
3	Flood Protection work		NO
4	Constt. of PHC		Yes But incomplete
5	Constt. of Financial inst.		NO
6	Constt. of Play ground		NO
7	Installation of hand Pump.		Yes
II.	Urgent Public Requirements/ Demands- B2V2		

1	Constt. of Panchayat ghar		
2	Availability of Drinking water, Pump at Lakhoter & Permanent Tank		
3	Awareness Camp should be held for six month by social welfare.		
4	Constt. of PHC, upgradation of health & welfare Centre		
5	Constt. of Road from Sandhi to Chatta, Barmine to Sandhi, Chantal to Sandhi		
6	Constt. of Road for Daggai to Dhoom.		
7	Constt. of Play ground for children.		NO

S.NO.	Particulars	Action taken	Remarks #
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III. Major Problems - B2V1

1	Deficiency of Drinking water		
2	Non-Availability of Rural Connectivity		
3	Non-Availability of transport System		
4	Exigence of Veterinary hospital		
5	3. Nos. of AWCs are required.		



4				
5				
IV	Major Problems- B2V2			
1	Boundary wall at Sanchi.			
2	Flood Protection wall.			
3	Road connectivity			
4	Non-Availability of PHE at Sanchi			
5	Dilapidated condition of road from Tulsi to be lower			
V	Major Problems- B2V3			
1	Lead connectivity Problem.			
2	Protection wall to control flood.			
3	Play ground for children.			
4	Leakage of Road from Sanchi to Chalka			
5	Leakage of Road from Dargani to Dheon.			
VI	Major Complaints- B2V1			
1	Complaint against Transport depth for non-availability of Bus.			
2	Non-Availability for hand for line depth.			
3				
VII	Major Complaints- B2V2			
1	Shortage of staff in GMS Dheon			
2	Leakage of boundary wall in GMS. Leakage			
3	Complaint of corruption against PDD.			
VIII	Major Complaints- B2V3			
1	Road Connectivity and Transport Service.			
2	Severed welfare Camps should be organised.			
3	Safe drinking water facilities.			



Constt. of Road from Daggan Main road to Pandar Pond  
Ward No. 3. approx. 5km PWID

Culvert n/h/o Jadhya Ram

Culvert near Mohalla Kurse and Temple

Renovation of Pond at Bawa Sathan Ward 1

Constt. of Play ground at Village Dhoon.

Protection work at various places in Panchayat 20 Lacs.

Culvert and protection work at Graveyard Sandhi

Constt. of Road 800 mt. Sandhi to Mohalla Teli

Constt. of Black top Road from Chata to Sandhi  
Gujjar Nallah and Chelhi Nallah under NABARD

Protection work under ~~NABARD~~ n/h/o Allah Rakhi  
Ward No. 2.

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Road connectivity and play ground.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Play ground</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name *Din. Mohd.*

*[Signature]*  
Sarpanch  
Panchayat Khanna  
Chargal (Lower)

Signature of the Visiting Officer

Name *Ganesh Dutt*

*07/11/2022*





*Bajalta*



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LASTESTBY	REMARKS
Janabhiyan	All departments	Oct15-26 <sup>th</sup>	Goignon
Deputation of Sectt staff/ HoD's	GAD	Oct14	Done
Deployment of Staff to Panchayat s and serving of orders on deployed officers	DCs	Oct25	DC's will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct26	
Training of visiting officers	DCs	Oct27	
Field Visits to be completed by	Visiting Officers	Nov3	DC's to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov10	DC's to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified.

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTIONPOINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take printouts of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/complete during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PR Grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas-beneficiaries along with JHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



DD-1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. About individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets.
4. Participate / ensure organization of sports activity in playfield ,talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit at least 2 amrit sarovars and get its geo tagged photos.
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BhAMS, Janbhagidari, AapkiZaminAapkiNigrani,Digital I&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments.
9. Check effectiveness of Centrally sponsored schemes.
10. Visit and inspect all government establishments including PHU, AWC, DPS, schools, etc.
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables.
12. Assess effectiveness of sanitation campaign in the panchayat.
13. Ensure self employment activities for 15 youth per panchayat.
14. Identify 20 potential candidates per panchayat for HIMAYAT training along with the trade on which they want training.
15. Wherever possible, distribute employment letters for people selected under various government employments.
16. In the evening, hold normal meeting with senior citizens, govt. employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2

Have a meeting with all stake holders-deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about my Scheme"portal(myscheme.in) which includes information about all the schemes being run by Central/State/UT govt. across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land passbooks
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of at least 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRI SAROVARs
22. Hold a mahila sabha and a bal sabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any work so for making any commitments.
3. While preparing village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hardcore planning and audit and is not a PRI exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nashamukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes-including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives.
  - f. Effectiveness of grass roots machinery—
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtracharMukt J&K
    - vi. Bhai Mukti J&K
    - vii. NashaMuktiJ&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the fore front of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: ABDUL MAJID BUTT  
Designation: DIRECTOR FINANCE  
Department/place of posting: HIGHER EDUCATION DEPARTMENT  
Mobile No: 94190-91745  
Email ID: buttmajid745@gmail.com  
Home District: DODA  
Dates of visit: 31<sup>st</sup> of Oct. & 1<sup>st</sup> November 2022

**B) Locational details of Panchayat :(to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: BAIN BAJALTA  
Local Government Directory (LGD) code of the Panchayat: 240602  
Name of CD Block: NAGROTA  
Name of Tehsil: JAMMU KHAAS  
Name of District: JAMMU

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: TWO  
No. of hamlets in the Panchayat: 05  
No. of households in the Panchayat: 700 Approximately  
Population(approx) of the Panchayat: 3300 Approximately

## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Field have to be Filled by the Visiting Officer before the book let is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Sheep Husbandry Department	Dr. Rupaly Khajuria	Vetinary Assistant Surgeon
Health & Medical Education	Dr. Yasmeen Choudhary	Medical Officer
AYUSH	Dr. Hemani Bhutyal	Medical Officer
School Education	Gulzar Ahmed Wani	Master
Fisheries	Mohd Lateef	Deputy Inspector
Forest	Maqbool Hussain	BO
Revenue	Taj Mohd	Girdwar
PDD	Ajay Sharma	JE(Electrical)
PWD	Sanjay Kumar	JE
Agriculture	Mohinder Paul	JAA
Social Welfare	Shaheen Akhtar	Craft Teacher
Floriculture	Parmdeep Singh	Field Officer
Revenue	Fateh Ali	Patwari
Rural Development Department	Bachitter Singh	MPW
Handicraft	Madhu Kapoor	AHTO
Sheep Husbandry	Mustaq Ahmed	
Fisheries	Balbhir Singh	Guard
PHF	Gulam Rasool	Line Fitter
ICDS	Zarina Biba	AWW
	Shabana Akhtar	Asha Worker

**Details of absent employees vis-à-vis list furnished by the DC office:**

Department	Name	Designation
Flood Control(Irrigation)	Gopal Abrol	JE
Horticulture	Talib Hussain	HTG III
FCS & CA	Nesha Devi	Dealer
Irrigation	Om Parkash	Baildar



# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govtbuilding/private
  - b. New/needing repairs
2. Furniture(Y/N)
3. Computer/printer(Y/N)
4. Internet(Y/N)
5. Telephone(Y/N)
6. Toilet(CSC/partofpanchayatghar)(Y/N)
7. Water(Y/N)
8. Electricity(Y/N)
9. Bankbranch(Y/N)
10. CSC(Y/N)
11. Patwarkhana(Y/N)
12. Village haat(Y/N)
13. Playground(Y/N)
14. School-
  - a. Kindergarten(Y/N)
  - b. Primary(Y/N)
  - c. Secondary(Y/N)
  - d. College (Y/N)
  - e. University(Y/N)
15. Anganwadi Centre(Y/N)
  - a. (govt/private)
  - b. Total children enrolled: 123
15. Amrit Sarovars—details ,location, condition ; NO
16. Government offices-details, whether functional or not: Yes
17. Ration shop (Y/N)
18. Places of tourism importance—names ,little details on historical/cultural importance: NIL
19. Village heritage sites/treks-names, little details on historical/cultural importance: NIL
20. VLW Office (Y/N)
21. Primary Healthcare Centre(Y/N): NTPHC
22. List of Incomplete Buildings-names, year of construction: NIL
23. List of Underutilized Buildings-names: NIL

# DAY 1- ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED.

AGENTS/AGOVARS	Visit, verify	Comments
Khidmat Centres	Create/Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	Not functioning in the Panchayat.
JKB/PSB counters/outlets	a)Status of counter b)Number of visitors	No JK Bank Branch functioning NIL
Incomplete buildings /projects	Verify whether identification and redistribution done	NIL.
PDS	Visit, evaluate, online status	YES
PHC	Visit-evaluate , status of staff, equipment and quality	Up to the mark but located at a far off place
Youth clubs	Meet, interact, seek suggestions	Recently constituted
SHG	Meet ,identify problems ,seek suggestions	NO SHG
PMAY	Inspect ,Inaugurate	3 - 01 likely to be completed. 02- under construction
My school, my pride progress (schools-water, toilets ,staff	Visit, check for water, electricity, sanitation, meet students and staff	Not up to satisfactory
Swachh SBM	Evaluate	Unsatisfactory Sanitation
Panchayat playground, Sports kits distribution Village games	Ensure, verify. Participate in a least one game in the playground	NO Playground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Not yet started
Village cultural event Dangal/Haat/Mela	Participate in; ensure that it is held	Not yet
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Not located
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Acute Shortage of Water in almost all wards.

## DAY 1- ACTIVITIES

### AGENDA 3: SATURATE JAN BHITYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

1. During the Gram Sabha all the participants were aware about the importance/use of AYUSHMAN Golden card, Aadhar card, E-sham card and the front line workers/PRI's were requested to hold ward wise camps during the month of November 2022 and advised to complete 100% saturation of the public for availing benefits under the schemes.
2. All the participants/PRI members were intimated about JAN BHAGYDHARI application and its uses.
3. The revenue Officials were advised to complete the distribution of land pass books as soon as possible and were also requested to attest all pending mutations in the panchayat without any further delay.
4. The Sarpanch/Secretary of the Panchayat were requested to identify at least 15 persons who are willing to avail the benefits of self employment schemes within next 15 days. The Bank authorities were also advised to provide the benefits of the scheme by way of sanctioning the loans on priority basis.
5. The PRI members/participants in the Gram Sabha were sensitized about the services being provided by various departments through online mode.
6. The Pani Samiti Committees have been constituted and the PRI's were also requested to create old age clubs in the Panchayat.
7. All the participants in the Gram Sabha were sensitized about cleanliness and green village plans and also about construction of play field in the Panchayat.
8. No activity has been started in the panchayat under Amrit Sarovar/Azadi Ka Amrit Mahotsav.
9. A detailed discussion was held with all the participants/senior citizens/ARI's regarding the eradication of corruption from all the departments.
10. There is no panchayat Ghar/Patwar Khann/VLW office in the panchayat. However, on spot inspection was issued to the PRI's for displaying the Phone numbers of front line workers on the wall of private office of the Sarpanch.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes(151STHETARGETPERPANCHAYAT)

Number of cases in different categories

sanctioned:

Nil

Details of the banks functioning in  
panchayat:

Nil

Total amount involved:

Not applicable

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens ,govt. employees, retd. employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings.

### DAY 2

- a. No of Individual Compost Pits constructed: Nil
- b. No of Individual Soak Pits constructed: 19
- V. No. of Biodiversity management committee meeting held: Recently constituted (No meeting held)
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PRI schemes: Yes/No
- VII. Are Sarpanchs being involved instart/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievances redressal box is installed: Yes/No
- X. No of grievances Received pertaining to Panchayat Level : 20
- XI. No of grievances disposed of at Panchayat level: 06
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- XIII. Whether all MGNREGA/14<sup>th</sup> FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

Sl. No.	DEPARTMENT WITH STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01(TA)	01(TA)	Ashwani Kumar
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	31 02	29 02	
	JAL JEEVAN:	01(Line man)		Ciulam Rasool
	PDD: LINEMAN JE ANY OTHER	02(Line man)	02(Line man)	
	FOOD & CIVIL SUPPLIES	01	01	
	AGRICULTURE & ANIMAL HUSBANDARY	03(JAA)	03(JAA)	Mahinder Paul
	SOCIAL WELFARE	06(Anganwadi worker)	06(Anganwadi wadi)	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02(ASHA) 01(AYUSH) 01(Allopathic)	2(ASHA) 01(AYUSH) 01(Allopathic)	
	ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day(Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste: The issue has been taken up w. RUD for sanction of the project.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar ,biogas : No
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/~~No~~. If No, reason, thereof :- The issue shall be taken up with the revenue department and concerned department.
- iv. Has the Climate Resilience Plan been developed for the GP ? Yes/~~No~~ Yet
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands:- The participants/residents of the panchayat were requested to take necessary steps regarding the issue.
- vi. Whether schools have started segregating waste: YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management:- NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? NO
- ii) Do all the eligible individuals been provided the Golden Card ? Not Yet
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19 ? Almost
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups ? YES
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives ? 90% Institutional Deliveries

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections ? Not Yet
- ii) Whether Gram Panchayat has taken steps for grey water management .



If Yes please specify :

Not Yet

- iii) Do all the JHHs in the Gram Panchayat have toilets ? Not Yet
- iv) Are all the JHHs toilets functional or not ? Not Yet
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Not provided by Government in Anganwadi centres
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Not all
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

**4 Child Friendly village**

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling ? ~~Yes~~/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat- Nil
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/~~NO~~
- iv) Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance ? Yes/~~NO~~
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/~~No~~

**5 Village with good governance**

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Partially
- iii) Does the Gram Panchayat has its building or not? No
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

**6 Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/~~No~~ if yes specify
- ii) Have all the eligible house holds registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? NO
- iv) Have all the eligible house holds been registered for Pension or not? NO
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages ? NO

**7 Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NOT
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like oldage pension, widow pension, etc? Not All
- vi) Are all the eligible house holds getting benefits from IAY or not? Under Process



### Engendered Development in Village

- 8 How many Mahila Sabha's were organized in the Gram Panchayat- 01
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- ii) Whether GP's have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iii) Number of women beneficiaries headed households covered under PDS system. All as per the instructions of the CAPD.
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. Very Few Cases
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet: Not
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Go down for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about my Scheme"portal ([myscheme.in](https://myscheme.in)) which includes information about all the schemes being run by Central/State/UT govt. across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS-DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discussing gram sabha and get it approved.  
 GPDP format available on <https://jkpanchayat.in/b2v4.php>

In addition GPDP plan shall also include:

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism – home stays
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL TARGETED BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WITH AWARENESS IN THE FIRST YEAR	REASON FOR FAILURE
Golden Health Card under Ayushman Bharat	All population of panchayat	02	Lack of awareness
Jamari suraksha yojana	All eligible females		
OLD AGE pension	222	162	
Widow pension	51	38	
Disability pension	22	15	
Domicile certificate	All residents of the Panchayat	Approx. 50%	

Kisan credit card

All eligible under  
scheme

42%

PM kisan sammanidhi

All as per scheme

70%

Land pass book	All eligible	No pass book issued till date
Registration of village ven-dorson GEM portal	NIL	NIL
Registration of village contractors on jk tenders portal	Those who apply	06
Registration of village contractors on PWD portal	Those who apply	08
Incomplete buildings/projects	NIL	NIL

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed:- NIL
- Details of activities conducted: NIL
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal: NO
- How many drug addicts in the village: Not known
- Whether reported to the Deputy Commissioner
- How many registered for rehabilitation under government programme : NIL



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 work seach under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WORK COMPLETED SATISFACTORILY	GPS- TAGGED PHOTOS	ANY GRIEVANCE REGISTERED RELATIVE TO THE WORK
MGNREGA	05	2021	10 Lacs	03 completed 02 in progress	YES	NO
PMAY	03	2021-22	3.90 lacs	YES	YES	NO
IBHL UNDER SBM-G	35	2021-22	4.20 lacs	YES	YES	NO
CSC UNDER SBMG	0					
AMRIT SAROVAR	0					

## DAY 2 ACTIVITIES

### AGENDA 8 MAHILA SABHA

Total women in the village above the age of 18:

750

Total attended:

08

Proceedings:

(Pl insert pointers to be discussed there—refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9 BAL SABHA

Hold a bal sabha and record proceedings:- NO

Total children in the village above the age of.....

Total attended

Proceedings:

(Pl insert pointers to be discussed there—refer palli proceedings)

# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES TO BE INAUGURATED	STATUS OF THE ASSETS/ACTIVITIES - WHETHER COMPLETED	TO BE INAUGURATED
	VILLAGE HAAT under JSRLM (SUNDAY MARKET)	NO	
	PMAF houses if any ready for inauguration	01	
	Swachh gram projects-segregation sheds etc	NO	
	Amrit sarovars	NIL	
	Sports kits	NIL	
	Village cultural events	NIL	
	IIM assets/projects	NIL	
	Any other to be identified at district level	RDD under MGNREGA	YES



## FOLLOW UP OF (B2V1,B2V2&B2V3):

(Pre filled excel sheet to be taken from district level/and also to be downloaded  
From [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.N.	Particulars	Action/Action	Remarks#
I.	Urgent Public Requirements/Demands-B2V1		
1.	Water Supply Scheme need up gradation urgently		
2	Health Infrastructure in the GP need immediately up gradation with 5 to 10 beds facility		
3	The cause in the entire area need to be taken up in the GP receives flood water from the valley during rainy seasons	25 % action taken	
4	Flood and Irrigation project area needs to be made functional as lot of land has become unfit for farming to due to dysfunctional irrigation system.		
5	Solid waste management plant need to be established in the area		
II.	Urgent Public Requirements / Demands-B2V2		
1	The cause ways connectivity in different areas and more nallahs	25 % action taken	
2	Construction of construction wall across various nallahs to protect agricultural lands and homes		
3	Construction of cremation shed t cremation ground ward no. 3 & 4	Completed	



Culvert ward no 1 Mohalla  
Sharief & others

NIL

Particulars

Action taken

Remarks

Major Problems-B2V1

Water supply up gradation

Store keeper of CAPD not  
opening the store to the  
satisfaction of the people

The electricity bill are  
sometimes at high rates

Major Problems-B2V2

Same as mentioned B2V1

Major Problems-B2V3

Drinking water problems in almost all the wards No action taken till date except three hand pumps

Laying of crates on the banks of the nallahs Nothing Done Till date

Up gradation of roads No concrete step taken

Construction of lanes and drains A little work has been done but a lot of needs to be

Inclusion of new cases under PMAY & SBM The PRT's have been asked to keep watch on opening of the site by the Ministry of Rural Development Department

Major Complaints-B2V1

Same as above

Major Complaints-B2V2

Same as above

Major Complaints-B2V3

Same as above

### Major Problems of the Panchayat and Recommendations:-

By and large the problems pointed out by the people of the GP in earlier Back 2 Village programmes remains same as in the last Back 2 Village programme i. e. B2V\$4. However, the following ward wiseworks have been recommended during the Gram Sabha which needs immediate attention/sanctioning by the Rural Development Department:-

#### Ward No1

1. Construction of Culvert at Mohala Mohd. Sharief and others.
2. Protection works near Mohd Hussain Kala and others.
3. Construction of lane/drain near house of Khurshed Ali.

#### Ward No2

1. Construction of road by way of pulley at Sai Mohalla and others.
2. Construction of protection wall near house of Abdul Rashid and others.
3. Installation of Hand pumps near House of Sultan Ali

#### Ward No3

1. Installation of Hand pumps near House of Sultan Ali
2. Construction of protection wall SC Mohalla

#### Ward No 4

1. Construction of lane /drain from link road to inner side
2. Construction of lane/drain towards Masjid Sharief

#### Ward No 5

1. Construction of lane /drain Mohalla Banarsi Dass
2. Construction of protection work near house Sham Lal

#### Ward no. 6

1. Construction of lane /drain Mohalla Chella Ram
2. Construction of protection wall near house of Tara Chand
3. Construction of lane /drain near the house of Bihari Lal.

#### Ward no. 7

1. Construction of road upto the house of Lala bakerwal
2. Construction of protection wall along side Nallah

Besides the above mentioned works there are various other public demands which need attention of the concerned department.



Improvement of electric infrastructure in almost all the wards which include creation of sub station, change of conductors and installation of new transformers/poles.

- i. Opening of Anganwadi Centres in ward no 7 & ward no. 2
- ii. Installation of new Hand pumps as per actual requirement.
- iii. Construction of lanes & drains in left out wards
- iv. Conducting of immediate onspot Girdhwari
- v. Issuance of land pass books.
- vi. Inclusion of left out beneficiaries under PMAY, SBM, PM-Kissan
- vii. Construction of panchayat Bhawari/Patwar Khanna
- viii. Construction of playground/Multi purpose Hall for indoor Games
- ix. Opening of JK Bank Branch

# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:

2. LEAST RESPONSIVE DEPARTMENT:

All are working in the same pace.  
Irrigation / Flood Control, CAPD.

& Horticulture Deptt

## GENERAL ASSESSMENT OF THE VISITING OFFICER

Any major complaint brought to the notice of the Visiting Officer:	Distribution of Pabna Hall by order of Govt for PMA
Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Enclosed
Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	The Visiting officer should be authorised to sanction some work on Govt
Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	4
Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Kindly See below

Signature of Sarpanch  
SARPANCH  
PYT. HALQA DAIN BAJALTA  
BLOCK NAGROTA (JAMMU)  
Shamir Ahmed.

Signature of the Visiting Officer  
Name: Abdul Majid Qureshi  
Director Finance



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**