



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioner to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Janabhiyan	All departments	Oct 15-26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemption to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAYWISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	a. Take print out of filled booklet of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print out of the summarized excel sheet of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take print of blank 2 booklet of B2V4 from www.jkpanchayat.in. Take plans for 2 previous year sand ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work h. Plans/beneficiary lists: • MGNREGA draft plan and document for the year 2022-23. • List of Awaas+ beneficiaries along with IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries i. List of beneficiaries for: • Various certificates/benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Day1

Reach the village

1. Ensure that all frontline workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in play field, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit at least 2 amrit sarovars and get its geo-tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K
8. Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverables of Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training along with the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, government employees including retired employees, ex-servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2	Haveameetingwithall stakeholders-depttofficials andpanchayatmembers	1. Discussionontheandassesstheprogressofdifferentsschemesrelating tothelocalizedSDGsprioritizedforthatvillageaspertheresolution passedby thatGramPanchayat on21st April22,onNationalPanchayti RajDay. 2. Sensitizevillage residentsaboutmyScheme”portal(myscheme.in) whichincludesinformationaboutalltheschemesbeingrunbyCentral/State/UTgovtacrossthecountry 3. Hold meeting of theBiodiversityManagementCommitteetodeliberateonissuespertaining toconservation of biodiversityandsustainableutilizationof biologicalresources. 4. PrepareVillagedevelopmentplan,inconsultancywithGrampanchayat, discussitingramsabhaandgetitapproved. 5. Ensure saturationofsoilhealthcardandgoldenhealthcardunderGoldenHealthCardunderAyushmanBharat, 6. Ensuresaturation of OldAge PensionScheme 7. EnsureDomicileSaturation. 8. EnsureKCCSaturation 9. Ensure saturationoflandpassbooks 10. Ensurereregistrationofvillagevendorsneededforanyscheme,onGEM portal 11. Ensurepanchayatcontractors registration 12. EncouragePanchayatmembers forimportanceofplantationdrivein PanchayatunderHarGaonHariyali 13. Ensure paintingondigitalJ&Kinpanchayatghars 14. Ensure paintingonpanchayatactivitiesandCSSinpanchayatghars 15. Thevisiting officeshallchecknoof kindergarden andplayfields present inthepanchayat for kidsandstudents,iftheinfrastructure present inthesearegoodenough. 16. Holdmeeting withpanchayatmembers todiscussaboutcorruption menaceandstepsrequiredtomakeJ&Kcorruptionfree 17. Obtainacandidassessmentaboutperformanceofvariousdeptts includingfairfeedbackaboutdiscrepanciesinfunctioning 18. Check thestatusof NashaMuktAbhiyanandreporting of drugaddictstoDeputyCommissioner. 19. IdentifyTouristDestinations,Circuits,ThemeTreks,IdentifyHomestays, providesupportfortourismactivities throughVillageCooperative 20. OrganizeTalentHuntatPanchayatLevel 21. Conductsocialauditofatleast5worksunderfollowingschemes: a. MGNREGA - b.PMAY c. IHHLtoiletsandpayments - d.CSCs - e.AMRITSAROVARS 22. Holdamahilasabha andabalsabhaandrecordproceedingsintheformatgiven 23. InauguratevillagehaatunderJKSRLM 24. Checkifyouthclubsareformedinthepanchayatandwhatactivities theyareengagedin 25. Organizea villagelevelculturaleventtoengagepanchayatmembers 26. SensitizeGPaboutE-kitabkoshaninitiativeofJ&KGovtforempowering youthsthrough onlinedigitalliteracy
------	---	---

GENERAL INSTRUCTIONS

1. The visiting officers shall refrain himself/herself from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as a planning officer, not for sanctioning any work or for making any commitments.
3. While preparing the village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the work to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officers should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave the panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtracharmukt, Rozgariyukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes - including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grassroots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc.
 - v. Brashtracharmukt J&K
 - vi. Bhai Mukt J&K
 - vii. Nasha Mukt J&K



9. The PRImembers (Sarpanchs,Panchs,BDCChairperson)shallbeattheforefrontofallactivities and givendueimportanceandtheapproach shouldbetostrengthenenthemandmakethemfeelem-powered.He/sheshallensurethattheBDCchairpersonandSarpanch/Panch arepresent atthetime ofinaugurationandceremonies.
10. Visitingofficershallnotleavethedistrictwithoutuploadingthereport,duly signedonthe**www.jkpanchayat.in**portal.EveryDeputyCommissionerhastoensurethat.

A) Details of Reporting Officer:

Name: **Rajinder Kumar**

Designation: **Principal**

Department/place of posting: **Education**

Mobile No: **7006326410**

Email ID: **rkuppal7116@gmail.com**

Home District: **Rajouri**

Date of visit: **28 Oct 2022**

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: **Seiya**

Local Government Directory (LGD) code of the Panchayat: **289094**

Name of CD Block: **Sunderbani**

Name of Tehsil: **Sunderbani**

Name of District: **Rajouri**

C) Panchayat Profile:

No. of revenue villages in the Panchayat: **Two (02)**

No. of hamlets in the Panchayat: **12**

No. of households in the Panchayat: **604**

Population (approx) of the Panchayat: **3046**

DAY1-ACTIVITIES

AGENDA1:PANCHAYATASSETREGISTER

Infrastructure:

1. PanchayatGhar\Infrastructure
 - a. Govtbuilding/private Under construction (Govt)
 - b. New/need repairs
2. Furniture(Y/N) Yes
3. Computer/printer(Y/N) No
4. Internet(Y/N) No
5. Telephone(Y/N) No
6. Toilet(CSC/partofpanchayatghar)(Y/N) No
7. Water(Y/N) No
8. Electricity(Y/N) No
9. Bankbranch(Y/N) No
10. CSC(Y/N) Yes
11. Patwarkhana(Y/N) No
12. Villagehaat(Y/N) Yes
13. Playground(Y/N) Yes
14. School-
 - a. Kindergarten(Y/N) No
 - b. Primary(Y/N) Yes
 - c. Secondary(Y/N) No
 - d. College (Y/N) No
 - e. University(Y/N) No
15. AnganwadiCentre(Y/N) Yes
 - a. (govt/private) Private
 - b. Totalchildrenenrolled in 08 centres 197
15. AmritSarovars–details,location,condition No
16. Governmentoffices-details,whetherfunctionalornot
17. Rationshop(Y/N) Yes
18. Placesoftourismimportance–names,littledetailsonhistorical/culturalimportance No
19. Villageheritagesites/treks-names,littledetailson historical/culturalimportance
20. VLWOffice (Y/N) Yes
21. PrimaryHealthcareCentre(Y/N), Yes
22. ListofIncompleteBuildings-names,yearofconstruction Pyt Ghar (2018-19)
23. ListofUnderutilizedBuildings-names Primary School Seiya

DAY1-ACTIVITIES

AGENDA2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRITSAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create/Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	No
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not available A Bank branch urgently need as demand of people of Pyt Seiya
Incomplete buildings/projects	Verify whether identification and redistribution done	Pyt Ghar upto linter level needs urgent completion
PDS	Visit, evaluate, online status	Satisfactory
PHC	Visit-evaluate, status of staff, equipment and quality	In PHC only one MCHP & one FMPHW. MO & other staff reqd. Building condition worst
Youth clubs	Meet, interact, seek suggestions	Satisfactory
SHG	Meet, identify problems, seek suggestions	N/a
PMAY	Inspect, inaugurate	Inspected – 15, Inaugurated -06
My school, my pride progress; schools-water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Good
Swachh SBM	Evaluate	Average
Panchayat playground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Pyt playground needs completion & sports facilities
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Started plantation drive aware people about importance of plantation & Haryali
Village cultural event Dangaal/Haat/Mela	Participate in; ensure that it is held	Dangaal is held in the pyt every year. HAAT is inaugurated
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Various Deptts like Agri, RDD, Horticulture, explained their schemes

JalJeewanMission verifica-
tion- WSS/JSD
Electricitysupply

Verify

JJM still to be started (Tender
floated), electric supply poor.

DAY1-ACTIVITIES

AGENDA3:SATURATEJANBHIYAN

**DELIVERABLESANDRECORDDEFICIENCIESIFANY(INSERTDELI
VERABLESLISTHEREASPERGADFORMAT**

DAY1-ACTIVITIES

AGENDA4:

SELFEMPLOYMENTACTIVITIES

EnsureSelf-employmentactivities for youth,distributeemploymentlettersforpeopleselectedunder various social schemes(15ISTHETARGETPERPANCHAYAT)

Numberofcasesindifferentcategoriesanctioned:

Detailsofthebanksanctioningit:

Totalamountinvolved:

DAY1ACTIVITIES

AGENDA5

Intheevening,holdinformalmeetings withseniorcitizens,govtempooyees,retdeempooyees,youthclub andothercitizenswhoareenrolledoncollege/universityandhavediscussiononGandhiKatha,Nasha Muktabhiyan,corruptionfreegovernance,doublingfarmersincomeandrecordtheproceedings

DAY2

- | | | |
|-------|---|--|
| a. | NoofIndividualCompostPitsconstructed | 150 |
| b. | NoofIndividualSoakPitsconstructed | 150 |
| V. | No.ofBiodiversitymanagementcommitteemeetingsheld: | 03 |
| VI. | Isthe nameof Sarpanch displayed on citizen information boards of all RD&PR schemes: | Yes/No No |
| VII. | Are Sarpanchs being involved in start/inauguration of activities: | Yes/No Yes |
| VIII. | WhethersubjectshavebeenassignedbytheSarpanchtothePanchs: | Yes/No Yes |
| IX. | Whethergrievancesredressalboxisinstalled: | Yes/No Yes |
| X. | NoofgrievancesreceivedpertainingtoPanchayatlevel: | 20 |
| XI. | NoofgrievancesdisposedofatPanchayatlevel: | 15 (05 forwarded to concerned deptts) |
| XII. | WhethertheSarpanch/PanchayatSecretaryhavedigitalsignatures: | Yes/No Yes |
| XIII. | WhetherallMGNREGA/14thFCpayments arebeingmadebySarpanchthrough DigitalSignature Certificate(DSC): | Yes/No Yes |

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SRNO.	DEPARTMENTWISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Ms Aarti
	JE	01	01	Ajay Kohli
	GRS	01	01	Dedar Singh
	TA	01	01	Sunil Kumar
	SCHOOL EDUCATION:			
	TEACHER	05	05	
	HEADMASTER	01	01	
	ANY OTHER			
	JAL JEEVAN: JE	01	01	Rakesh Pandita
	PDD:			
	LINEMAN	01		Jeevan Singh
	JE			
	ANY OTHER			
	FOOD & CIVIL SUPPLIES Dealer	01	01	Khem Raj
	AGRICULTURE & ANIMAL HUSBANDRY			
	BANDARY Agri – JAO	01	01	Rakesh Kumar Sharma
	VAS	01		
	Animal husbandry centre attendant	01	01	Mohd Mustafa
	SOCIAL WELFARE			
	HEALTH:			
	ASHA	01	01	Reeta Devi
	ANM	01	01	Sushma Devi
	AYUSH DOCTOR	01		Vacant
	ALLOPATHIC DOCTOR			Vacant
	MLHP	01	01	Ms Viiavashwari
	ANY OTHER DEPARTMENT			

DAY2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiative taken by the Panchayat for managing Solid and Liquid Waste **Compost/soak pits being constructed**
- ii. Initiative taken by the Panchayat for using green sources of fuel like solar, biogas
No such initiative
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof **Survey done by revenue Deptt**
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No **No**
- v. Step taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **No**
- vi. Whether school has started segregating waste **Yes**
- vii. Whether school has their own compost/soakage pits for solid/liquid waste management **No**

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii) Do all the eligible individuals been provided the Golden Card? **Yes**
- iii) Are all the children being immunized as per the Schedule recommended by Govt. of India? **Yes**
- iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

3 Watersufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **No**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **Yes**
- iv) Are all the IHHs toilets functional or not? **Yes**
- v) Do all the Schools/Anganwadis have a toilet facility or not? **Yes**
- vi) Are all the toilets in the schools/Anganwadis functional or not? **Functional**
- vii) Whether Gram Panchayat has separate toilets for women or not? **N/A**

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat **02**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes/NO. **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **Not**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? **Yes**
- iii) Does the Gram Panchayat has its building or not? **Not (Under const)**
- iv) Is the Gram Panchayat office functional or not? **Functional**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes**
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? **No**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **No**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **No**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **No**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **Not**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat **03**
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) **Yes**
- iii) Whether GP has taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
- iv) Number of women beneficiaries headed households covered under PDS system **Yes**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana **Yes**

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet **No**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) **No**
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) **Yes**
- iv. Whether the GP has easy access to Godown for storage (Yes/No) **No**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) **No**

DAY 2 ACTIVITIES

AGENDA NO. 2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/State/UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO. 3

Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS-DATES, MINUTES PHOTOS

DAY2ACTIVITIES

AGENDA4

Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plans shall also include:

- ☐ Tourist places which need to be developed
- ☐ Specific product which need to be developed
- ☐ Tourism-homestays
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given

DAY2ACTIVITIES

AGENDA5

Ensures saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFIT OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3046	3046	-
Janani Suraksha Yojana	27	27	-
OLD AGE Pension	135	129	Under process
Widow Pension	37	37	-
Disability Pension	23	23	-
Domicile Certificate	3046	2500	Yet to apply
Kisan Credit Card	450	245	Overage – 89 State card - 116

PMkisansammannidhi

450

337

113
(ineligible/Govt/State
land/Pensioner

Landpassbook	150	150	-
RegistrationofvillageevendorsonGEMportal	Nil	Nil	-
Registrationofvillagecontractorsonjktendersportal	02	02	-
RegistrationofvillagecontractorsonPWDportal	02	02	-
Incompletebuildings/projects	Panchayat Ghar Building		Fund not released

DAY2ACTIVITIES

AGENDA6

NASHAMUKTABHIYAN

1. Whethergramsabharesolutionpassed Yes
2. Detailsofactivities conducted
3. Whetherallactivities andGSresolutionuploadedonjkpanchayats.inportal
4. Howmanydrugaddictsinthevillage
5. WhetherreportedtotheDeputyCommissioner
6. Howmanyregisteredforrehabilitationundergovernmentprogramme

DAY2ACTIVITIES

AGENDA7 SOCIALAUDIT

Conductsocialauditofatleast5workseachunderfollowingschemes:

NAMEOF THE SCHEME	DETAILSOFTHE WORKS	YEAROFWORK APPROVAL	AMOUNT APPROVED FORTHEWORK	WHETHER WORKEXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATINGTOT THAT WORK
MGNREGA						
PMAY						
IHHL						
UNDERSBM-G						
CSCUNDER SBMG						
AMRIT SAROVAR						

DAY2ACTIVITIES

AGENDA8

MAHILASABHA

Totalwomeninthevillageabovetheageof18 **400**

Totalattended **80**

Proceedings:

(Plinsertpointerstobediscussedthere–referpalliproceedings)

DAY2ACTIVITIES

AGENDA9

BALSABHA

Holda balsabhaandrecordproceedings **6 yrs to 18 yrs**

Totalchildreninthevillageabovetheageof **80**

Totalattended **50**

Proceedings: **Demand for playground and sport items**

(Plinsertpointerstobediscussedthere–referpalliproceedings)

DAY2ACTIVITIES

AGENDA10

INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUSOFTHEASSET/ACTIVITIES(NUMBER,OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGEHAATunderJKSRLM (SUNDAYMARKET)	Complete	Yes
	PMAYhousesifanyreadyforinaugra- tion	06	Yes
	Swachhgramprojects-segregation shedsetc	Nil	-
	Amritsarovars	No	-
	Sportskits	Issued & more needed	
	Villageculturalevents	Local events are organized like Dangal, Lok Sangeet	
	JJMassets/projects	-	-
	Anyothertobeidentifiedatdistrict level		

FOLLOWUPOF(B2V1,B2V2&B2V3):

(Prefilled excelsheet to betaken from district level/and also to be downloaded
from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks#
I.	Urgent Public Requirements/Demands-B2V1		
1	Road from Durga temple Bandrai to Devak	Constructed	-
2	Road from Seiya to Aila via Lohar mohalla	Nil	Demand still exists
3	Road from main road to Sudan via Phir	Nil	Still demanding
4	Filtration plnt at Seiya	Nil	Still demanding
5			
6			
7			
II.	Urgent Public Requirements/Demands-B2V2		
1	Road from Bori Nalla to Breit via Uppal mohalla	Nil	Still demanding
2	Road from main road to Lohar mohalla	Nil	Still demanding
3	VAS & other staff at Vet centre Seiya demanded	Nil	Still demanding
4	Road from Bori Nalla to Bakarwal Basti	Nil	Demand in B2V4
5	Sub centre building of Bandrai	Nil	Still demanding
6	Road from satsang ghar to Dwar mohalla	Connstructed	BT required
7	Playgroudg of pyt	Demand fulfilled	
S.NO.	Particulars	Action taken	Remarks#
III.	Major Problems-B2V1		
1	The wires of electric poles locally held & danger one	Wire tightened	-
2	Deficiency of tap water, Ambulance at PHC Seiya reqd	Nil	Still reqd

3 Shortage of emergency medicine
Sub centre building at Bandrai

Provided
Nil

-
Still reqd

4			
5			
IV. MajorProblems-B2V2			
1 The condition of road from Lactor to Hathal very bad	BT done	Still demanding	
2			
3			
4			
5			
V. MajorProblems-B2V3			
1 Vet staff needed	Still short	Still demanding	
2 PHE water supply	Nil	Still demanding	
3 PDD connection prob	Solved	Still demanding	
4			
5			
VI. MajorComplaints-B2V1			
1Loose wires on poles	Demand completed		
2Boundry wall in all schools	Pending		
3			
VII. MajorComplaints-B2V2			
1Building of sub centre reqd	Pending		
2 Boundary wall of school	Pending		
3			
VIII. MajorComplaints-B2V3			
1 Wires on poles loosely held	Fulfilled		
2 Boundary wall of all schools	Still pending		
3			

General assessment of visiting officer

1. The people demanded PHE water supply which is badly defiant.
2.
 - (a) The major demand of the people is upgradation of MS Seiya to High school which is long pending demand and need urgent attention.
 - (b) Boundary wall of MS seiya and MS Bandrai urgently reqd.
 - (c) Road from main road Seiya to Satsang Ghar via Baljeet house 2km.
 - (d) Road from chowki Padder to Alya 1.5km.
 - (e) Road from Nalla tp Phir 3km.
 - (f) Road from main road to Bakkarwal Basti.
 - (g) Road of Chowki Paddar 2km.
 - (h) PHC building is badly damaged, new PHC building urgently reqd.
 - (i) Vet centre building in worst condition. A new building is needed. Vet staff (VAS) needed.
 - (j) Sports stadium at Seiya reqd.
 - (k) Road main road to Mangal Singh house reqd.
 - (l) JK Bank Branch/ATM/outlet urgently reqd.
 - (m) Road from Durga temple to Lohar mohalla.

- (o) Culvert at Sada-di Ban.
 - (p) 100KV transformer reqd at Lohar mohalla, reqd at No-10 at different locations at Pyt.
 - (q) Sub centre (HWC) building at Bandrai needed, long pending demand.
 - (r) Filtration plant at Seiya (Deamnd of B2V2 & B2V3)
 - (s) PDS shop (Ration Depot) reqd at Seiya.
 - (t) Hand pump reqd near MS Seiya.
3. Overall function of various deptts is normal, except PHE, PDD, irrigation which is very poor.
4. Performance of different deptt average.

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** All deptts found average, no deptt is 100% perfect.
2. **LEAST RESPONSIVE DEPARTMENT:** PHE deptt

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/urgent public demands that was/were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Sd/-x-x-
Signature of Sarpanch

Name Pooja Devi

Sd/-x-x-
Signature of the Visiting Officer

Name Rajinder Kumar



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir

DEPARTMENT OF RURAL DEVELOPMENT BLOCK SUNDERBANI, DISTRICT RAJOURI

Page No. 116

Minutes Book for Panchayat

Seiya

Date of Meeting 29-10-2022

Meeting Held under the Chairmanship of Sarpanch Halsa Panchayat Seiya

Agenda in brief: Finalization of GPO & Gram Panchayat

Details of Proceeding & Decision Taken

Today on 29-10-2022 a Special Gram Sabha was organized in Halsa Panchayat Seiya under the Chairmanship of the Sarpanch Smt. Pooja Devi Mandakani and Ministry Officer (Sr. Engineer (Water) of BWA Program and also PRPs and Senior Officers are present.

Agenda of meeting meeting or Gram Sabha is to finalized the GPO plan and also to discuss demand of Public is General.

The General demand of Public is as under:
(1) Upgradation of MS Seiya to High School and storage of Staff in the school.

(2) P.T.M. Staff needed.

(3) Maximum staff is attached at other place what Cause hurdle in Public, shall be removed. Staff need in diff. deptt.

3)

Seiya
Halsa Panchayat
Sarpanch
Pooja Devi
P.T. Halsa Seiya

Signature

10 Sarpanch
9 P.T. Halsa
8 P.T. Halsa
7 P.T. Halsa
6 P.T. Halsa
5 P.T. Halsa
4 P.T. Halsa
3 P.T. Halsa
2 P.T. Halsa
1 P.T. Halsa

Ground water Sankeyed can Plan for 2023-24 under MGNREGS

Work 1

- 1) Construct of 7ft deep from sandstone to (check date work) and allowed work
- 2) Construct of well with Ramchandra Sharda and others work
- 3) Reclaim work of cultural at Gudi-Di-Guin.
- 4) Construct of Boundary wall at Hargram Sandstone
- 5) Construct of 7ft deep mixed to 5th floor house
- 6) Link road and approach of cultural sandstone work

Pooja Bhatt

Work 2

- 1) Construct of 7ft deep from Gudi house house to sandstone 1-
- 2) Construct of Gudi at 1st. 1-
- 3) Construct of well at work 2
- 4) Construct of 7ft deep from mixed to Gudi house 1-50
- 5) Construct of cultural from mixed to sandstone house 1-
- 6) Construct of cultural at 1st floor

Work 3

- 1) Construct of Cultural at Gudi-Di-Guin 2-
- 2) Construct of well with Ramchandra Sharda 2-
- 3) Construct of 7ft deep from mixed to Gudi house 1-
- 4) Construct of 7ft deep and others work 1-
- 5) Boundary wall of Gudi house
- 6) Construct of 7ft deep mixed to 5th floor house
- 7) Link road and approach of cultural sandstone work

For Kumar

For Kumar

PRITHI DEVI
Project - Water supply
Project at Gudi

(Signature)

DEPARTMENT OF RURAL DEVELOPMENT BLOCK SUNDERBANI, DISTRICT RAJOURI

Page No.

117

Minutes Book for Panchayat

Date of Meeting

Meeting Held under the Chairmanship of

Agenda in brief

Details of Proceeding & Decision Taken

S. No.	Name	Designation	Details of Proceeding & Decision Taken	Signature
1	Arun Kumar	HDO	(Horticulture)	
2	Sarun Singh	AE	(Muzsy) 9682387512	
3	Vijayashwari	MLHP		
4	Devil Kumar	ABD		
5	Rehri Bani	ABD		
6	Restareri	A. B. H		
7	Chanchla Devi	ABD		
8	Busham Kumar	ABD	9906892238	
9	Shubam - Musth	ABD	9055132872	
10	Balbir Singh	ABD	96222304233	
11	Patan Chandel	ABD	8082214917	
12	Wajkumar	ABD	8082214917	
13	Prady Pancheri	ABD	8803292335	
14	Nell Ram	ABD	9797827270	

WNo: 4

- 1) Constt. of Alekand at Sc. Moh. with 4 -
- 2) Constt. of B/Palt at Moh. Mader 1/2 Pld -
- 3) Constt. of well at Moh. Gujjar Moh.
- 4) Constt. of B/Palt from looks out to Shandla quench.
- 5) Repairing of Road at Pld
- 6) Well near Mangar House Pld

WNo: 5

- 1) Constt. of Boundary wall at Shandlangit Seiya 2.00
- 2) Constt. of Culvert at Amb-di - Bain 2.00
- 3) Repairing of Road near Mh. Mushi Pan 0.00
- 4) Constt. of P/work near Gunder Dardhan 0.50
- 5) Constt. of P/work near Carpan Kaur + other 1.00
- 6) Constt. of Boundary around Baisa Muli Bain 1.00
- 7) Constt. of Road from deepak Kumar house to M/E 1.00
- 8) Constt. of Culvert near Salla Mh. 1.00
- 9) Constt. of Baisa Pan from hind to steep Mangar Kumar house 1.00
- 10) Rep. of Boulders at Moh. Kulu Eam 0.50

Priva Devi
Panch - Ward No. 2
Panchayat Seiya

for Kumar

WNo: 6

- 1) Constt. of Road from imphad via Dorman to Dardhan lot a - 5.00

Priva Devi
Panch - Ward No. 2
Panchayat Seiya

DEPARTMENT OF RURAL DEVELOPMENT BLOCK SUNDERBANI, DISTRICT RAJOURI

Minutes Book for Panchayat

Date of Meeting

Meeting Held under the Chairmanship of

Agenda in brief

Details of Proceeding & Decision Taken

S. No.	Name	Designation	Details of Proceeding & Decision Taken	Signature
1	Jayant Singh	Leamman	P.D.D 9906300796 Jayant Singh Leamman	21. Monor Lal
	Kattan Lal	P.H.E.	C.P. Sundersani 96222309827	22. Prithvi Lal
	Sandeep Kumar	Fisheries Deptt.		23. Ramesh Chandra
	Gulshan Multani	Attendant	under Road to village following work has proposed by Sam people and demand to immedate start this work.	24. Ved Prakash
	Kali Devi	panchayat-5	1)	25. Keshav Chandra
	Kali Devi	Panch Ward No.05 Panchayat Seiya		26. Arjeel Singh
	Anil Kumar	panch. 7		27. Ganesha Kumar
	Small Kumar	alagid		28. Mohd. Yousuf
	Sandeep Kumar			29. Prithvi Lal
				30. Ramesh Chandra
				31. Ved Prakash
				32. Keshav Chandra
				33. Arjeel Singh
				34. Ganesha Kumar
				35. Mohd. Yousuf
				36. Prithvi Lal
				37. Ramesh Chandra
				38. Ved Prakash
				39. Keshav Chandra
				40. Arjeel Singh
				41. Ganesha Kumar
				42. Mohd. Yousuf
				43. Prithvi Lal
				44. Ramesh Chandra
				45. Ved Prakash
				46. Keshav Chandra
				47. Arjeel Singh
				48. Ganesha Kumar
				49. Mohd. Yousuf
				50. Prithvi Lal
				51. Ramesh Chandra
				52. Ved Prakash
				53. Keshav Chandra
				54. Arjeel Singh
				55. Ganesha Kumar
				56. Mohd. Yousuf
				57. Prithvi Lal
				58. Ramesh Chandra
				59. Ved Prakash
				60. Keshav Chandra
				61. Arjeel Singh
				62. Ganesha Kumar
				63. Mohd. Yousuf
				64. Prithvi Lal
				65. Ramesh Chandra
				66. Ved Prakash
				67. Keshav Chandra
				68. Arjeel Singh
				69. Ganesha Kumar
				70. Mohd. Yousuf
				71. Prithvi Lal
				72. Ramesh Chandra
				73. Ved Prakash
				74. Keshav Chandra
				75. Arjeel Singh
				76. Ganesha Kumar
				77. Mohd. Yousuf
				78. Prithvi Lal
				79. Ramesh Chandra
				80. Ved Prakash
				81. Keshav Chandra
				82. Arjeel Singh
				83. Ganesha Kumar
				84. Mohd. Yousuf
				85. Prithvi Lal
				86. Ramesh Chandra
				87. Ved Prakash
				88. Keshav Chandra
				89. Arjeel Singh
				90. Ganesha Kumar
				91. Mohd. Yousuf
				92. Prithvi Lal
				93. Ramesh Chandra
				94. Ved Prakash
				95. Keshav Chandra
				96. Arjeel Singh
				97. Ganesha Kumar
				98. Mohd. Yousuf
				99. Prithvi Lal
				100. Ramesh Chandra

Part: 2

- 1) Const. of Culvert near Mani Kumar house no. 2 - 2
- 2) Const. of Dikhand from Banil house to Gauri house - 1
- 3) Const. of Dikhand Manik Chaud house to Gauri house
- 4) Const. of Dikhand from Banil house to Jagdish house
- 5) Const. of T/road M/road to Dikhand
- 6) Const. of Dikhand Gauri house high wall.
- 7) Const. of Dikhand at M/road T/road & R/road side.

PRIMA DEVI
Panch - Ward No. 2
Panchayat Salya

Prima Devi

Prima Devi
Sarpanch
Panchayat Salya

Prima Devi

Prima Devi