



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioner to lead the initiative
- Rural Development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Janabhiyan	All departments	Oct 15-26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemption to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAYWISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<p>a. Take print out of filled booklet of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></p> <p>b. Also take print out of the summarized excel sheet of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></p> <p>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</p> <p>d. Take print of blank 2 booklet of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a>. Take plans for 2 previous year sand ATRs from the planning deptt</p> <p>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</p> <p>g. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:</p> <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> <p>h. Plans/beneficiary lists:</p> <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries along with IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> <p>i. List of beneficiaries for:</p> <ul style="list-style-type: none"> <li>• Various certificates/benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul>

**Day1**

Reachthevillage

1. Ensurethatallfrontlineworkersofdifferentedptsarepresent.
2. Ensureexhibitionbydifferentdepts.aboutindividualbeneficiary schemes
3. InspectJKB/PSBcounters/outlets
4. Participate/ensureorganizationofsportsactivityinplayfield,talent hunt/culturalevent/youthactivity
5. GandhiKatha(suggesteddetailsuploadedonjkpanchayat.in)
6. Visitatleast2amritsarovarsandgetitsgeotaggedphotos
7. InspectKhidmat(CSC)CentresandcreateGenerateawarenesson 225schemesparticularlyG2CschemeslikeBEAMS,Janbhagidari, AapkiZaminAapkiNigrani,DigitalJ&K
8. Visitingofficersshallalsoplanandconductpanchayatlevelconver- gencemeetingofalldepartments
9. CheckeffectivenessofCentrallysponsoredschemes
10. VisitandinspectallgovernmentestablishmentsincludingPHE, AWC,FPS,schools,etc
11. Attemptsaturationofdelivarableso JanAbhiyanandwherever deficienciesfound,leadadrivetoachievealldeliverables
12. Assesseffectivenessofsanitationcampaigninthepanchayat
13. Ensureselfemploymentactivitiesfor15youthperpanchayat
14. Identify20potentialcandidatesperpanchayatforHIMAYATtraining alongwiththetradeonwhichtheywanttraining
15. Whereverpossible,distributeemploymentlettersforpeopleselect- edundervariousgovernmentemployments
16. Intheevening,holdnormalmeetingwith seniorcitizens,govtem- ployeesincludingretiredemployees,exservicemen,youthclub,and any citizens ofthevillagewhoareenrolledincollege/university
17. OpendiscussiononNashaMuktAbhiyan

Day2	<p>Haveameetingwithall stakeholders-depttofficials andpanchayatmembers</p>	<ol style="list-style-type: none"> <li>1. Discussionontheandassesstheprogressofdifferentsschemesrelating tothelocalizedSDGsprioritizedforthatvillageaspertheresolution passedby thatGramPanchayatton21<sup>st</sup> April22,onNationalPanchayati RajDay.</li> <li>2. Sensitizevillage residentsaboutmyscheme”portal(myscheme.in) whichincludesinformationaboutalltheschemesbeingrunbyCentral/State/UTgovtacrossthecountry</li> <li>3. Hold meeting of theBiodiversityManagementCommitteetodeliberateonissuespertaining toconservation of biodiversityandsustainableutilizationof biologicalresources.</li> <li>4. PrepareVillagedevelopmentplan,inconsultancywithGrampanchayat, discussitingramsabhaandgetitapproved.</li> <li>5. Ensure saturationofsoilhealthcardandgoldenhealthcardunderGoldenHealthCardunderAyushmanBharat,</li> <li>6. Ensuresaturation of OldAge PensionScheme</li> <li>7. EnsureDomicileSaturation.</li> <li>8. EnsureKCCSaturation</li> <li>9. Ensure saturationoflandpassbooks</li> <li>10. Ensurereregistrationofvillagevendorsneededforanyscheme,onGEM portal</li> <li>11. Ensurepanchayatcontractors registration</li> <li>12. EncouragePanchayatmembers forimportanceofplantationdrivein PanchayatunderHarGaonHariyali</li> <li>13. Ensure paintingondigitalJ&amp;Kinpanchayatghars</li> <li>14. Ensure paintingonpanchayatactivitiesandCSSinpanchayatghars</li> <li>15. Thevisiting officeshallchecknoof kindergarten andplayfields present inthepanchayat for kidsandstudents,iftheinfrastructure present inthesearegoodenough.</li> <li>16. Holdmeeting withpanchayatmembers todiscussaboutcorruption menaceandstepsrequiredtomakeJ&amp;Kcorruptionfree</li> <li>17. Obtainacandidassessmentaboutperformanceofvariousdepts includingfairfeedbackaboutdiscrepanciesinfunctioning</li> <li>18. Check thestatusof NashaMuktAbhiyanandreporting of drugaddictstoDeputyCommissioner.</li> <li>19. IdentifyTouristDestinations,Circuits,ThemeTreks,IdentifyHomestays, providesupportfortourismactivities throughVillageCooperative</li> <li>20. OrganizeTalentHuntatPanchayatLevel</li> <li>21. Conductsocialauditofatleast5worksunderfollowingschemes:             <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b.PMAY</li> <li>c. IHHLtoiletsandpayments</li> <li>d.CSCs</li> <li>e.AMRITSAROVARS</li> </ol> </li> <li>22. Holdamahilasabha andabalsabhaandrecordproceedingsintheformatgiven</li> <li>23. InauguratevillagehaatunderJKSRLM</li> <li>24. Checkifyouthclubsareformedinthepanchayatandwhatactivities theyareengagedin</li> <li>25. Organizeavillagelevelculturaleventtoengagepanchayatmembers</li> <li>26. SensitizeGPaboutE-kitabkoshainitiativeofJ&amp;KGovtforempowering youthsthrough onlinedigitalliteracy</li> </ol>
------	--	---

## GENERAL INSTRUCTIONS

1. The visiting officers shall refrain himself/herself from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as a planning officer, not for sanctioning any work or for making any commitments.
3. While preparing the village development plan, he has to ensure that demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the work to DCs for reflecting it under district/CSS plans
4. His work shall be heard, core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officers should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.inportal](http://www.jkpanchayat.inportal), before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtacharmukt, Rozgariyukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas a.  
Make full use of Centrally Sponsored Schemes  
b. Saturation of individual beneficiary schemes  
c. Self-employment schemes  
d. Bank linked schemes - including departmental subsidy schemes  
e. Empowerment and transparency through digital initiatives  
f. Effectiveness of grassroots machinery—
  - i. Patwari, VLW present and available
  - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
  - iii. Fairness in governance
  - iv. CSS/Individual beneficiary schemes etc
  - v. Brashtachar Mukht J&K
  - vi. Bhai Mukht J&K
  - vii. Nasha Mukht J&K



9. The PR members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and give due importance and the approach should be to strengthen them and make them feeble-minded. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officers shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) DetailsofReportingOfficer:**

Name: Vijay Kumar

Designation: Awaiting orders in GAD

Department/placeof posting: -

MobileNo: 9419193565

EmailID: \_\_\_\_\_

HomeDistrict: Jammu

Datesof visit: 30 Oct 2022 & 31 Oct 2022.

**B) LocationaldetailsofPanchayat:(tobepre-filled,informationtobetakenfromtheprevious phasesbooklets/summarizedexcelsheetuploadedonjkpanchayat.in/b2v4.php)(tobevalidatedbythevisitingofficerandmissingdetailstobefilled)**

NameofthePanchayat: Devak

LocalGovernmentDirectory(LGD)codeof thePanchayat: 06

Nameof CDBlock Sunderbani

NameofTehsil: Sunderbani

Nameof District: Rajouri

**C) PanchayatProfile:**

No.ofrevenuevillagesinthePanchayat: 01

No.ofhamletsinthePanchayat: 14

No.ofhouseholdsinthePanchayat: 570

Population(approx)of thePanchayat: 3010

## Part-II:

(To be filled up by the Visiting Officer during his/hertwo day visit to the Panchayat. All Fieldshavetobe filled by the Visiting Officer before the booklet is handed over to the DC

### Frontline Officers/Officials who were reassigned to the Panchayat for the programme:

Department	Name	Designation
RDD	Ayodhya Nath	MPW
Agriculture	Rakesh Kumar	JAEO, JE also present
PDD	Jarem Singh	Lineman, JE & AE all present
Health	Abhinav Sharma	MLHP
Forest	Raghav Prashar	EG
Revenue	Vikrant Kumar	Patwari, NT, Tehsildar were present
Education	Chaman Lal	PEM
Education	Sunil Kumar	Teacher
PHE	Shanak Lal	Lineman, JE (Mech) also present
Social Forestry	Suraj Kumar	
Fisheries	Pradeep	I/C Sunderbani
ICDS	Chanchal, Bimla	AWW
Food supply	Anil Kumar	Dealer Devak

### Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
PWD		
Social welfare		
Animal Husbandry		

## DAY1-ACTIVITIES

### AGENDA1:PANCHAYATASSETREGISTER

#### Infrastructure:

1. PanchayatGharInfrastructure
  - a. Govtbuilding/private Govt
  - b. New/needingrepairs Yes
2. Furniture(Y/N) Yes
3. Computer/printer(Y/N) No
4. Internet(Y/N) No
5. Telephone(Y/N) No
6. Toilet(CSC/partofpanchayatghar)(Y/N) No
7. Water(Y/N) No
8. Electricity(Y/N) Yes
9. Bankbranch(Y/N) Yes (Reqd JK Bank Branch)
10. CSC(Y/N) No
11. Patwarkhana(Y/N) Yes
12. Villagehaat(Y/N) No
13. Playground(Y/N) No (Proposed but work yet to start)
14. School-
  - a. Kindergarten(Y/N) No
  - b.Primary(Y/N) Yes
  - c. Secondary(Y/N) Yes
  - d. College (Y/N) No
  - e.University(Y/N) No
15. AnganwadiCentre(Y/N) Yes
  - a. (govt/private) Govt-01, Pvt-02, More reqd - 044
  - b.Totalchildrenenrolled 146
15. AmritSarovars–details,location,condition No
16. Governmentoffices-details,whetherfunctionalornot All functional
17. Rationshop(Y/N) Yes
18. Placesoftourismimportance–names,littledetailsonhistorical/culturalimportance Baba Nar Singh Devsthal
19. Villageheritagesites/treks-names,littledetailson historical/culturalimportance Baba Nar Singh Devsthal
20. VLWOffice (Y/N) Yes
21. PrimaryHealthcareCentre(Y/N), No (Sub centre Health exists)
22. ListofIncompleteBuildings-names,yearofconstruction Anganwadi Center Devak-A
23. ListofUnderutilizedBuildings-names (a) Milk collection center (b) PWD JE qtr (c) Seed cebtre

## DAY1-ACTIVITIES

### AGENDA2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRITSAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create/Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	a) No Khidmat centre b) Awareness creation session held at Panchayat on 30 Oct 22.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	
Incomplete buildings/projects	Verify whether identification and redistribution done	a) Devak- Bambliya road CRF b) Saini- Thumba road via HSS
PDS	Visit, evaluate, online status	
PHC	Visit-evaluate, status of staff, equipment and quality	a) No Primary Health centre. b) Sub centre visited
Youth clubs	Meet, interact, seek suggestions	None
SHG	Meet, identify problems, seek suggestions	None
PMAY	Inspect, Inaugurate	02 houses inspected & inaugurated
My school, my pride progress; schools-water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	- Acute water shortage in all schools - Acute staff shortage in Hr Sec
Swachh SBM	Evaluate	One solid treatment plant proposed
Panchayat playground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drives found satisfactory
Village cultural event Dangaal/Haat/Mela	Participate in; ensure that it is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes

JalJeevanMission verifica-  
tion- WSS/JSD  
Electricitysupply

Verify

- Around 75% households don't  
get water supply.  
- Electricity supply OK.



## **DAY1-ACTIVITIES**

**AGENDA3:SATURATEJANBHIYAN**

**DELIVERABLESANDRECORDDEFICIENCIESIFANY(INSERTDELIV  
ERABLESLISTHEREASPERGADFORMAT**

## DAY1-ACTIVITIES

### AGENDA4:

#### SELFEMPLOYMENTACTIVITIES

EnsureSelf-employmentactivities for youth,distributeemploymentlettersforpeopleselectedunder varioussocialschemes(15ISTHETARGETPERPANCHAYAT)

**Numberofcasesindifferentcategoriessanctioned:**

**Detailsofthebanksanctioningit:**

**Totalamountinvolved:**

## DAY1ACTIVITIES

### AGENDA5

Intheevening,holdinformalmeetings withseniorcitizens,govtempooyees,retdemplooyees,youthclub andothercitizenswhoareenrolledoncollege/universityandhavediscussiononGandhiKatha,Nasha Muktabhiyan,corruptionfreegovernance,doublingfarmersincomeandrecordtheproceedings

### DAY2

a. NoofIndividualCompostPitsconstructed

b.NoofIndividualSoakPitsconstructed

V. No.ofBiodiversitymanagementcommitteemeetingsheld:

VI. IstheNameofSarpanchdisplayedonCitizenInformationBoardsofallRD&PRschemes: Yes/No

VII. AreSarpanchsbeinginvolvedinstart/inaugurationofactivities: Yes/No

VIII. WhethersubjectshavebeenassignedbytheSarpanchtothePanchs: Yes/No

IX. Whethergrievancesredressalboxisinstalled: Yes/No

X. NoofgrievancesreceivedpertainingtoPanchayatlevel:

XI. NoofgrievancesdisposedofatPanchayatlevel:

XII. WhethertheSarpanch/PanchayatSecretaryhavedigitalsignatures: Yes/No

XIII. WhetherallMGNREGA/14thFCpayments arebeingmadebySarpanchthrough DigitalSignature Certificate(DSC): Yes/No



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SRNO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Arti, KAS
	JE	01	01	Ajay Kohli
	GRS	01	01	Dedar Singh
	TA	01	01	Lalit Kumar
	SCHOOL EDUCATION: HSS Devak			
	TEACHER	25+12=37	19	18 Vacant
	HEADMASTER	01	01	
	ANY OTHER			
	JAL JEEVAN:			
	PDD:			
	LINEMAN	01	01	- Jarem Singh
	JE	01	01	- Sanjay Singh
	ANY OTHER	01		- Vacant (Metre reader)
	FOOD & CIVIL SUPPLIES	01	01	Anil Kumar
	AGRICULTURE & ANIMAL HUSBANDRY	01	01	Rakesh Sharma
	SOCIAL WELFARE			
	HEALTH:			
	ASHA	04	04	
	ANM	01	01	Mr Abhinav Sharma is alone
	AYUSH DOCTOR	-	-	MLHP in sub centre.
	ALLOPATHIC DOCTOR	-	-	
	ANY OTHER DEPARTMENT			



## DAY2-ACTIVITIES

### AGENDANO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiative taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiative taken by the Panchayat for using green sources of fuel like solar, biogas Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Lack of awareness
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No No
- v. Step taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether school has started segregating waste No
- vii. Whether school has their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? No
- ii) Do all the eligible individuals been provided the Golden Card? Yes (>95%)
- iii) Are all the children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? No
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? All deliveries occur/referred to SDH Sunderbani

#### 3 Watersufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? No (< 20%)
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadis have a toilet facility or not? Yes but water supply lagging
- vi) Are all the toilets in the schools/Anganwadis functional or not? No due to water shortage/supply
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? No (No toilet functional)

#### **4 Child Friendly village**

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadicenters for pre-schooling? Yes/NO No (< 50% children enrolled)
- ii) How many Bal Sabha's were organized in the Gram Panchayat Nil ( 01 held on 31 Oct 22)
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO No
- iv) Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes/NO. No
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes

#### **5 Village with good governance**

- i) Is CSC located in the Gram Panchayat Bhawan or not? No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Now done by RDD

#### **6 Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify No
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? No
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

#### **7 Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Aabled People? No
- ii) Is Gram Panchayat Office Disabled Friendly or not? No
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Aabled Children like toilets, barrier-free access, etc., or not? No
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? Yes

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 01
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No) No
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
- ii. Whether the Disaster management plan is available at the GP level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No (proposed-02)
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize villagers about myScheme portal ([myscheme.in](http://myscheme.in)) which includes information about all the schemes being run by Central/State/UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS-DATES, MINUTES PHOTOS

## DAY2ACTIVITIES

### AGENDA4

Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Grampanchayat, discuss it in gram sabha and get it approved.

(GDPDF format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GDPF plans shall also include:

- Tourist places which need to be developed
- Specific product which need to be developed
- Tourism-homestays
- 20 candidates for training under Himayat scheme along with trade in which training is to be given

## DAY2ACTIVITIES

### AGENDA5

Ensures saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	988	900	Nomadic families availability is an issue
Janani Suraksha Yojana	30	28	
OLD AGE Pension	161	161	
Widow Pension	28	28	
Disability Pension	30	30	
Domicile Certificate			> 95% Saturation
Kisan Credit Card	455		
PM Kisan Samman Nidhi	238	238	

Landpassbook	492	70	Distribution under progress
RegistrationofvillagevendorsonGEMportal			
Registrationofvillagecontractorsonjktendersportal	02	02	
RegistrationofvillagecontractorsonPWDportal	02	02	
Incompletebuildings/projects	05		<ul style="list-style-type: none"> <li>- Galla Batal road.</li> <li>- Devak-Bambliya road</li> <li>- Saini –Thumba road</li> <li>- Galla – Bindi Mala</li> <li>- Saini- Reni Ghai road</li> </ul>

## DAY2ACTIVITIES

### AGENDA6

#### NASHAMUKTABHIYAN

1. Whethergramsabharesolutionpassed Yes
2. Detailsofactivities conductedAwareness creation destroying poppy straw
3. Whetherallactivities andGSresolutionuploadedonjkpanchayats.inportal
4. Howmanydrugaddictsinthevillage Nil
5. WhetherreportedtotheDeputyCommissioner
6. Howmanyregisteredforrehabilitationundergovernmentprogramme Nil

## DAY2ACTIVITIES

### AGENDA7 SOCIALAUDIT

Conductsocialauditofatleast5workseachunderfollowingsschemes:

NAMEOF THE SCHEME	DETAILSOF THE WORKS	YEAROF WORK APPROVAL	AMOUNT APPROVED FORTHEWORK	WHETHER WORKEEXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATINGTOT THAT WORK
MGNREGA	Construction works - 19	2021-22	30 lacs Approx	Yes	Yes	-
PMAY	Residential house – 2	2020-21	3 lacs	Yes	Yes	-
IHHL UNDERSBM-G	IHHL – 5 Nos	2021-22	60,000/-	Yes	Yes	-
CSCUNDER SBMG	-	-	-	-	-	-
AMRIT SAROVARS	-	-	-	-	-	-

## DAY2ACTIVITIES

### AGENDA8

#### MAHILASABHA

Totalwomeninthevillageabovetheageof18

Totalattended - 18

Proceedings:

*(Plinsertpointerstobediscussedthere–referpalliproceedings)*

## DAY2ACTIVITIES

### AGENDA9

#### BALSABHA

Holda balsabhaandrecordproceedings

Totalchildreninthevillageabovetheageof.....

Totalattended - 25

Proceedings:

*(Plinsertpointerstobediscussedthere–referpalliproceedings)*

## DAY2ACTIVITIES

### AGENDA10

### INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGRATED	STATUSOFTHEASSET/ACTIVITIES(NUMBER,OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGEHAATunderJKSRLM (SUNDAYMARKET)	-	-
	PMAYhousesifanyreadyforinaugra- tion	Approx -20	Yes
	Swachhgramprojects-segregation shedsetc	Proposed – 01	
	Amritsarovars	Nil	Nil
	Sportskits	01	
	Villageculturalevents	01	
	JJMassets/projects	-	
	Anyothertobeidentifiedatdistrict level		

## FOLLOWUPOF(B2V1,B2V2&B2V3):

(Prefilled excelsheet to be taken from district level/and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks#
I.	Urgent Public Requirements/Demands-B2V1		
1	Culvert Karmakar Khetar	Construction in progress	
2	Talli galla – Thumba road	Work in progress	
3	Transformer 63 KVA		Still awaited
4	Drinking water supply	Piping work done	Supply of water awaited
5	Galla – Kanda road	Tractor road completed	Black topping MCC yet to be done
6	JK Bank Branch		Still awaited
7	Drinking water quality avg	Work in progress	
II.	Urgent Public Requirements/Demands-B2V2		
1	Wooden electric poles to be eliminated	Work in progress	>80% poles cemented
2	Public transport system		Still awaited
3	Domestic water supply		Still awaited
4	Grid station	Provided at Makol	Completed
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks#
III.	Major Problems–B2V1		
1	Dilapidated road condition	Work in progress	7km main road patch work done
2	Devak – Bambliya road	File submitted	Objection by forest Deptt
3	DBT schemes awareness poor	Awareness through camps	Satisfactory level achieved



4	Internal connectivity	Work in progress	>50% roads built
5	ITI		Still awaited
IV.	MajorProblems-B2V2		
1	Poor road condition	Work in progress	
2	Drinking water supply		Not improved
3			
4			
5			
V.	MajorProblems-B2V3		
1	Drinking water not available		No significant improvement
2	No Public transport		Still awaited
3	Poor road condition		Work in progress
4			
5			
VI.	MajorComplaints-B2V1		
1	Dilapidated road condition		PWD Deptt
2	No Public transport		Still awaited
3	Poor road condition		Work in progress
VII.	MajorComplaints-B2V2		
1	Poor water supply		No significant improvement
2	Poor road condition		Work in progress
3			
VIII.	MajorComplaints-B2V3		
1	Voltage fluctuation		Grid provided problem resolved
2	Poor water supply		Work in progress
3	Primary health centre required		Still awaited

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Revenue
2. **LEAST RESPONSIVE DEPARTMENT:** PHE (Mechanical Div)  
PWD

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	AnymajorcomplaintbroughttothenoticeoftheVisitingOfficer: Against PWD Deptt regarding repair of most of roads & nobody attended B2V4 program at Devak
II	Major/urgentpublicdemandsthatwas/werereflectedearlierbuthavenotbeenaddressedsofar: Detail reflected in follow up
III	Overallassessmentofthevisitandsuggestions: <b>Satisfactory</b> (Thevisitingofficertoensurethattheoverallassessmentisrecordedindetailsalongwithconcretesugges- tions), Drinking water supply, repair & renovation of the roads, shortage of staff in schools shall be met-up. Ward wise Anganwadi centres reqd.
IV	OverallRatingofgovtfunctioningas givenbythePanchayat(Scaleof0to10) – Performance of PWD, PHE is quite unsatisfactory whereas PDD is comparatively better
V	CertificatefromSarpanchthatthevisitingofficerhasstayedinthepanchayatfor2days _ Certified that the visiting officer stayed in the panchavat for his scheduled night stay at an accommodation available at Thakurdwara Temple.

Sd/-x-x-

**Signature of Sarpanch**

**Name Bodh Raj Sharma**

Sd/-x-x-

**Signature of the Visiting Officer**

**Name Vijay Kumar (JKAS)**



**Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir**

DEVAK - Br 24



सत्यमेव जयते

75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



**A) Details of Reporting Officer:**

Name: VIJAY KUMAR  
Designation: Awaiting Orders in GIAD  
Department/ place of posting: \_\_\_\_\_  
Mobile No: 9419193565  
Email ID: \_\_\_\_\_  
Home District: JAMMU  
Dates of visit: 30-10-2022 & 31-10-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: DEVAK  
Local Government Directory(LGD) code of the Panchayat: 06  
Name of CD Block: Sundebani  
Name of Tehsil: Sundebani  
Name of District: Rajouri

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 14  
No. of households in the Panchayat: 570  
Population (approx) of the Panchayat: 3010



### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

#### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
RDD	Ayodhya Nath	MPW
Agriculture	Rakesh Kumar	JAE0, J.E also present
<del>PDD</del> PDD	Jarem Singh	Lineman, J.E & A.E all present
Health	Abhinav Sharma	MLHP
Forest	Raghar Prashar	EG
Revenue	Vikrant Kumar	Patwari, NT, Tehsildar were present
Education	Chaman Lal	PEM
"	Sunil Kumar	Teacher
PHE	Shanak Lal	Lineman, J.E (Mech.) also present
Social Forestry	Suraj Kumar	
Fisheries	Pradeep	I/c Sunderbani
ICDS	Chanchal, Bimla	A.W.W
Food Supply	Anil Kumar	Dealer Devak

#### Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
PWD		
Social welfare		
Animal Husbandry		

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private **Govt. YES**
  - b. New/needing repairs **YES**
2. Furniture (Y/N) **YES**
3. Computer/printer (Y/N) **NO**
4. Internet (Y/N) **NO**
5. Telephone (Y/N) **NO**
6. Toilet (CSC/part of panchayat ghar) (Y/N) **NO**
7. Water (Y/N) **NO**
8. Electricity (Y/N) **YES**
9. Bank branch (Y/N) **YES (Reqd. JK Bank Branch)**
10. CSC (Y/N) **NO**
11. Patwarkhana (Y/N) **YES**
12. Village haat (Y/N) **NO**
13. Playground (Y/N) **NO (Proposed but work yet to start)**
14. School-
  - a. Kindergarten (Y/N) **NO**
  - b. Primary (Y/N) **YES**
  - c. Secondary (Y/N) **YES**
  - d. College (Y/N) **NO**
  - e. University (Y/N) **NO**
15. Anganwadi Centre (Y/N) **YES**
  - a. (govt/private) **01-Govt., 02-Pvt., 04-More Reqd.**
  - b. Total children enrolled **146**
15. Amrit Sarovars – details, location, condition **NO**
16. Government offices- details, whether functional or not **All Functional**
17. Ration shop (Y/N) **YES**
18. Places of tourism importance – names, little details on historical/cultural importance **Old Fort (Baba Nar Singh Derstha)**
19. Village heritage sites/ treks- names, little details on historical/cultural importance **"**
20. VLW Office (Y/N) **YES**
21. Primary Healthcare Centre (Y/N), **NO (Sub-center Health exists)**
22. List of Incomplete Buildings- names, year of construction **Anganwadi Center Devak-A**
23. List of Underutilized Buildings- names
  - a) Milk Collection Center
  - b) PWD J.E Qtr.
  - c) Seed Centre

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	a) No Khidmat Centre b) Awareness Creation session held at Panchayat on 30.10.22.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	
Incomplete buildings/projects	Verify whether identification and redistribution done	a) Derak - Bambliya road - CRF b) Saini - Thumba road thru' HSS.
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	> NO Primary Health Centre > Sub-centre visited
Youth clubs	Meet, interact, seek suggestions	> None
SHG	Meet, identify problems, seek suggestions	None
PMAY	Inspect, Inaugurate	02- houses inspected & inaugurated.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	> Acute water shortage in all schools > Acute Staff Shortage in Hr. Sec. (10 vacan
Swachh SBM	Evaluate	one solid treatment plant proposed
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	YES
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drives found Satisfactory.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	YES
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	YES
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	> Around 75% households don't get water supply. > Electricity Supply OK.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned :**  
**Details of the bank sanctioning it :**  
**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

## DAY 2

- a. No of Individual Compost Pits constructed
- b. No of Individual Soak Pits constructed
- V. No.ofBiodiversity management committee meetingsheld:
- VI. Isthe nameofSarpanchdisplayedoncitizeninformationboardsofallIRD&PRschemes:Yes/No
- VII. AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No
- VIII. Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No
- IX. Whethergrievancesredressalboxisinstalled:Yes/No
- X. NoofgrievancesreceivedpertainingtoPanchayatlevel:
- XI. NoofgrievancesdisposedofatPanchayatlevel:
- XII. Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	- Arti, KAS. - Ajay Kohli - Dedar Singh - Lalit kumar
	SCHOOL EDUCATION: HSS Devak TEACHER HEAD MASTER ANY OTHER	25+12=37 1	19 1	18 - vacant
	JAL JEEVAN:			
	PDD: LINEMAN JE ANY OTHER	01 01 01	01 01 00	- Jarem Singh - Sanjay Singh - vacant (Meter reader)
	FOOD & CIVIL SUPPLIES	01	01	Anil Kumar
	AGRICULTURE & ANIMAL HUSBANDARY	01	01	- Rakesh Sharma
	SOCIAL WELFARE			
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	4 1 - -	4 1 - -	Mr. Abhinav Sharma is One MLHP in Sub-Centre
	ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste YES
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas YES
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Lack of awareness
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. YES
- vi. Whether schools have started segregating waste NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? NO
- ii) Do all the eligible individuals been provided the Golden Card? YES (795%)
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? NO
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? All deliveries occur referred to SDH Sunderbani.

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify YES
- iii) Do all the IHHs in the Gram Panchayat have toilets? NO (<20%)
- iv) Are all the IHHs toilets functional or not? YES
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES but water supply lagging
- vi) Are all the toilets in the schools/Aaganwadi functional or not? NO due to water shortage/supply
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO (NO toilet functional)

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ( $< 50\%$  children enrolled)
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----NIL { 01 held on 31-10-22 }
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? YES
- iii) Does the Gram Panchayat has its building or not? YES
- iv) Is the Gram Panchayat office functional or not? YES
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? YES
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? NOW done by RDD.

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? YES
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? NO
- iv) Have all the eligible households been registered for Pension or not? YES
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? YES
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NO
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? YES
- vi) Are all the eligible households getting benefits from IAY or not? YES



### 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- **01**
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **NO**
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) **YES**
  - iv) Number of women beneficiaries headed households covered under PDS system.....
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... **YES**
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) **NO**
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) **NO (Proposed - 2)**
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) **NO**
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) **NO**

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- ✓ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	988	900	Nomadic families availability is an issue
Janani suraksha yojana	30	28	
OLD AGE pension	161	161	
Widow pension	28	28	
Disability pension	30	30	
Domicile certificate			> 95% saturation
Kisan credit card	455		
PM kisan sammannidhi	238	238	



Land pass book	492	70	Distribution under progress
Registration of village vendors on GEM portal	-	-	
Registration of village contractors on jktenders portal	02	02	
Registration of village contractors on PWD portal	02	02	
Incomplete buildings/projects	05	-	> Galla Batal road > Devak-Bambhya road > Saini-Thumba road > Galla-Bindi Mala > Saini-Reni Ghas road

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed **YES**
- Details of activities conducted **Awareness Creation, Destroying Poppy-Straw**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal
- How many drug addicts in the village **NIL**
- Whether reported to the Deputy Commissioner
- How many registered for rehabilitation under government programme **NIL**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	19-Construction works	2021-22	approx. 30 lacs	YES	YES	
PMAY	2-Residential house	2020-21	3 lacs	YES	YES	-
IHHL UNDER SBM-G	5-Nos. IHHL	2021-22	60,000	YES	YES	-
CSC UNDER SBMG	-	-	-	-	-	-
AMRIT SAROVAR	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended 18

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ...?

Total attended 25

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inauguration	Approx. 20	yes
	Swachh gram projects- segregation sheds etc	Proposed -1	
	Amrit sarovars	NIL	NIL
	Sports kits	01	
	Village cultural events	01	
	JJM assets/projects	-	
	Any other to be identified at district level		

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	culvert Karmakar Khetar	Constructing in progress	
2	Talli galla-Thumba road	work in progress	
3	Transformer 63 KVA		Still awaited
4	Drinking water Supply	Piping work done	7 Piping completed 7 Supply of water awaited
5	Galla-kanda road	Tractor road completed	Blade top, Mcc yet to be done
6	JK Bank branch		Still awaited
7	Drinking water Supply Quality ang.	work in progress	
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	wooden electric poles to be eliminated	work in progress	780% poles are cemented.
2	Public transport system		7 Still awaited
3	Domestic water supply		7 Still awaited
4	Grid station	Awarded at. Makal	Completed.
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
<b>III. Major Problems – B2V1</b>			
1	Dilapidated road condition	work in progress	7 1km main road patch work done.
2	Devali-Bambliya road	7 File submitted	Objections raised by the Forest dept.
3	DBT schemes awareness poor	7 Awareness through Camps.	Satisfactory level achieved

4	Internal Connectivity	work in program	>50% internal roads built
5	ITI		> Still awaited
IV. Major Problems- B2V2			
1	Poor road condition	work in program	
2	Drinking water supply		not improved
3			
4			
5			
V. Major Problems- B2V3			
1	Drinking water not available		> NO significant improvement
2	No Public transport		> Still awaited
3	Poor road condition		> work in program
4			
5			
VI. Major Complaints- B2V1			
1	Dilapidated road condition		PWD Dept.
2	Poor water supply		
3			
VII. Major Complaints- B2V2			
1	Poor water supply		NO significant improvement
2	Poor road condition		work in program
3			
VIII. Major Complaints- B2V3			
1	voltage fluctuation		> Grid Provided. Problem solved.
2	Poor water supply		> NO significant improv.
3	Primary health center reqd.		> Still awaited

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: **REVENUE**
2. LEAST RESPONSIVE DEPARTMENT: **P.H.E (Mechanical Div.)  
P.W.D**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:	Against PWD deptt. regarding repair of most of roads & nobody attended
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Detail reflected in Follow up B2V4 program at Devak
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Satisfactory > Drinking water supply / repair & renovation of the roads / Shortage of staff in schools shall be met-up. > wardrobe anganwadi centres need.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) & Performance of PWD; <del>P.H.E</del> & P.H.E is quite unsatisfactory whereas PDD is comparatively better.	08/10
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Certified that the visiting officer stayed in the panchayat for his scheduled night stay at an accommodation available at Thaleurdwara temple

*Bodh Raj*  
 Signature of Sarpanch  
 Name ... **Bodh Raj Sharma**  
Sarpanch  
 Pgt. Talqa Devak

*Vijay Kumar*  
 Signature of the Visiting Officer  
 Name ... **Vijay Kumar (JKAS)**

## Report of the Visiting Officer

### Day – 1 (30-10-2022)

The undersigned reported at Panchayat Ghar Devak at 9:00 AM. Sarpanch, Panches, front line workers of different departments were present along with other prominent citizens of the Gram Panchayat. After the introductory session and minor review regarding B2V1, B2V2 & B2V3, activities scheduled for the day were taken up like:

- a) Awareness creation session on various Govt. schemes was held at Panchayat ghar in presence of the BDC chairman Sunderbani.
- b) Status of incomplete projects viz Devak to Bambliya road & Saini to Thumbra road via HSS Devak was reviewed on ground.
- c) Sub-centre Devak was visited
- d) Inauguration / Inspection of two houses built under PMAY were carried out.
- e) HSS Devak was visited and status of staff, students, Water, Electricity etc. was reviewed.
- f) A volleyball match between two teams of HSS Devak organized was also witnessed.
- g) Drives and activities undertaken under SBM were evaluated.
- h) Electricity and Water supply were randomly checked in around 25 houses

In the evening the undersigned proceeded at around 7:30pm for the night stay arranged at Thakurdwara temple Devak.

Day – 2 (31-10-2022)

The undersigned reported at the Panchayat office at 09:00 am and proceeded for activities scheduled for the day like:

- a) Mahila sabha and Bal sabhas were organized at Ward No. 1 in presence of Sarpanch and other Panches.
- b) Inspection of aanganwadi centres was done
- c) "Run for unity" squads were flagged off on Unity day at HSS Devak i.e 31-10-2022.
- d) A healthy discussion on Brashtachaar / Nasha Mukht Bharat was organized. The steps to be followed for this were also discussed.
- e) Gram Sabha was also held and complaints/issues raised by different people were recorded in presence of the DDC member Sunderbani along with other PRI members.
- f) Awareness session on Jan Bhagidari conducted
- g) Review of different schemes and reasons for the pendency were also identified.
- h) Visit to Mobile school for ST.
- i) Construction work of Culvert at ward no. 1 (which will connect its area with other wards) started in presence of the Sarpanch as well as Panches & other prominent.

Observations found out during the 2-day visit have been reflected in the relevant columns of the B2V4 Booklet whereas extra information which is not a part of the B2V4 booklet has been provided as enclosures.

After handing over the duly filled B2V4 booklet to facilitator Dedar Singh, the undersigned left the Panchayat Office at around 8pm.

### B2V4 Deliverables

1	Ayushman Card	More than 95% Coverage	Reason of the pendency is unavailability of Nomadic families
	Aadhar Card	More than 95% Coverage	
	e-Shram Card	More than 95% Coverage	
2	Jan Bhagidari	Awareness session on using the application has been provided to the people on 31-10-2022 after Gram Sabha	
3	Land Pass Books	Awareness camps organized by the revenue department on land pass books. 70/492 land pass books in Devak have been distributed among owners. Pendency will be cleared within a fortnight.	
4	Mutations	No pending mutations	
5	Self Employment Drive	a) 15- youths identified for self employment b) 20-youths identified for Himayat training	
6	Online Services	a) Progress of different deptts. Reviewed and found satisfactory in most of the deptts. b) Banners of different URL's displayed by deptts. In Panchayat office. c) Awareness session regarding JKPDD & Jkrevenue portals was carried out on demand of PRI's.	
7	Pani Samiti	a) Committees have been created by the Gram sabha & meetings are being done as briefed by the Sarpanch. b) Demand for youth club has already been proposed by Gram Panchayat	
8	Swacch Gram	a) Plantation drive started by undersigned in Panchayat office by planting a tree in compound. b) Cleanliness drive also started	
9	Amritsarovar	NIL	
10	Azadi ka Mahotsav	Celebration of Azadi ka Mahotsav was discussed in Gram Sabha.	
11	Brashtachaar/Nasha Mukh Bharat	a) Detailed discussion was held in Gram Sabha regarding Brashtachaar Mukh Bharat b) Similarly discussion on Nasha Mukh Bharat was held with students of HSS Devak and other schools	

		<p>c) Many suggestions regarding achieving the targets in above were discussed.</p> <p>d) Drives undertaken by administration like destruction of poppy-straw etc. were reviewed</p>
12	Departmental Ratings	<p>a) Awareness session was carried out among the people present in Gram Sabha with the representatives of diff. departments.</p> <p>b) People rated departments after review/discussion in respect of their performances</p> <p>c) The gathering in one voice rated Revenue deptt. as the Best performing deptt. &amp; P.H.E (Mechanical div.) &amp; PWD are least performing deptts.</p>
13	VLW/Patwari Names	<p>Names along with contact nos. have already been displayed on walls of their offices. However Panchayat will display their names &amp; contact nos. on official wall of the Panchayat office.</p>



For Self Help Group.

- 1: Ashok Kumar S/o Bishambar Das. B.A.
- 2: Ravinder Kumar S/o Kunj Lal. 10th.
- 4: Rajesh Kumar S/o Sat Paul 10th.
- 5: Pankaj Kumar S/o Bansi Lal. 10th.
- 6: Arpan Singh S/o Kashmir Singh 12th.
- 7: Happy Daryal S/o Vikram Singh 12th.
- 8: Babla Kumar S/o Om Parkesh 12th.
- 9: Akshay Kumar S/o Babu Ram 12th.
- 10: Pawan Singh S/o Karmal Singh 10th.
- 12: Suraj Singh S/o Kamesh Singh. 10th.
- 13: Meer Mohd. S/o Mohd. Dahir. 10th.
- 14: Rakesh Kumar S/o Chanchal Kumar 10th.
- 15: Rahil Sultan S/o Ramesh Lal. 10th.

Bodhu  
 Bodh Raj Sharma  
 Sarpanch  
 Pvt. Halqa Devak

① Kulwant Singh. Signature

② Ramesh Lal Banch. Signature

③ Panch Jayasingh. Signature

④ Pawan kr N/Sarpanch - Signature

Signature

for Mumyad Taring  
Madan Lal S/o Manak Chand. 12th.

Grov Sandal S/o Bal Krishan 12th.

Sorav Singh S/o Pawan Singh. 12th.

Sagar Singh S/o Pawan Singh. 12th.

Kasin Singh S/o Surinder Singh. 12th.

~~Deeraj~~ Deeraj Singh S/o Surinder Singh. 12th.

Deepak Singh S/o Balwan Singh. 12th.

Lalit Kumar S/o Rattan Lal. B.A.

Rahul Singh S/o Jasbir Singh 12th.

Baljinder Singh S/o Bakbir Singh. 12th.

Vishal Palyal S/o Vikram Singh 12th.

Pankaj Kumar S/o Tilak Raj B.A.

Amul Sharma S/o Vijay Kumar 12th.

Rakesh Kumar S/o Chaman Lal. 12th.

Rajiv Sharma S/o Tilak Raj 12th.

Balwinder Singh S/o Darjeet Singh 12th.

~~Balwinder Singh S/o Shamsher Singh. 12th.~~

Kulbir Singh S/o Vikram Singh. 12th.

Roman Suman S/o Romesh Lal. 12th.

Rakesh Kumar S/o Bal Krishan 12th.

Subam Sharma S/o Sat Paul 12th.

Nikhil Sharma S/o Satish Kumar 12th.

Arun Kumar S/o Chaman Lal. 12th.

Munir Singh  
Pawan Lal  
Pawan Singh  
Pawan Singh  
Pawan Singh

Bodh  
Bodh Raj Sharma  
Sarpanch  
Pvt. Halqa Devak