



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Completed On 26 <sup>th</sup>
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	Deputed to Panchayat Segipora
Training of district trainers on B2V4	RDD	Oct 26	Not Applicable
Training of visiting officers	DCs	Oct 27	Not Applicable
Field Visits to be completed by	Visiting Officers	Nov 3	Visited Panchayat on 2 <sup>nd</sup> and 3 <sup>rd</sup> November Phase-IV
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	Uploaded on 5 <sup>th</sup> November



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

<b>Day 1</b>	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present</li> <li>2. Ensure exhibition by different depts about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHIE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukti Abhiyan</li> </ol>
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## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukti Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: **Dr Shujaat Ahmad Qureshi (KAS)**

Designation: **District Mineral Officer Kupwara**

Department/ place of posting: **Geology and Mining Department Kupwara**

Mobile No: 9906245612

Email ID: [Shujaat.kas@jk.gov.in](mailto:Shujaat.kas@jk.gov.in) [Shujaatq77@gmail.com](mailto:Shujaatq77@gmail.com)

Home District: Kupwara

Dates of visit: 2<sup>nd</sup> and 3<sup>rd</sup> November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: **Segipora**

Local Government Directory(LGD) code of the Panchayat: **242019**

Name of CD Block: Tujjar Shareef

Name of Tehsil: **Zaingair (Bomai)**

Name of District: **Baramulla**

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: One

No. of hamlets in the Panchayat: **Three Viz Panipora, Segipora and Khanpora**

No. of households in the Panchayat: **503 (FCS & CD)**

Population (approx) of the Panchayat: **2920**



## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Rural Development Department	Aijaz Ahmad Ganie, Bashir Ahmad & Anaytullah	PS, GRS, PAA
Education Department	Mohammad Amin Wani, Bilal Ahmad	Head Master, teacher
Revenue	Tariq Ahmad	Patwari
Health	Kulsooma, Raja, Arifa, Muneera, Murhada	FMPW, Asha
Social Welfare	Sumiya Zuhra	Craft Teacher
Industries	Shabir Ahmad Peer & Reyaz Ahmad	Sc, Assist & OCC
Handicrafts	Ghulam Hassan Sheikh	Craft Teacher
Power Development Corporation	Mohammad Ayoob wani & Fayaz Ahmad Dar	Inspector
Public Health Engineering (JalShakti)	Ghulam Mohd Sofi, Shabir Ahmad Sofi	JE/ Line Men
ICDS	Saleema, hanifa, Sameera, Abida, Lateefa, Dilshad	AWWs
Food, Civil Supplies and CA	Basharat Rahman	Store Keeper
Irrigation	Aijaz Ahmad Mir	
Forest	Tariq Hussain, Mehrajuddin Dar, Ramesh Kumar	Forest Guard
Social Forestry	Showkat Ali, Ghulam Nabi, Ghulam Mohiduddin Mohd Ashraf Wani	S.F
PWD (R&B)	Owais ahmad Syed Zahoor Ahmad, Nazir Ahmad	JE
PMGSY	Ajiaz Ahmad	Assistant Engineer
Soil Conservation	Aijaz Ahmad Lone	
NRLM	Fasial Manzoor	
Finance	Tawqeer	As. Manager Grameen
Agriculture	Bilal Ahmad	AEO
Horticulture	Hilal Ahmad Bhat,	
Fisheries	Abdul Rashid Sheikh	
Sheep Husbandry	Mohammad Iqbal Teli	ASM
Animal Husbandry	Nazir Ahmad Najar	LSA
Sericulture	Nazir Ahmad Shah	
YSS	Farhat Ahmad	Rehbar-i-Khil

### Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
    - a. **Govt building**
    - b. **Under Repair and Renovation**
  2. Furniture **No: Furniture not yet purchased by department**
  3. Computer/printer (YES)
  4. Internet (Not connected) Mobile internet connectivity available
  5. Telephone (**No**)
  6. Toilet (CSC/part of panchayat ghar) **Under Repair and Renovation**
  7. Water (Y/N) **Not available in panchayat Ghar**
  8. Electricity (Y/N) **Panchayat Ghar not connected**
  9. Bank branch (Y/N) **No**
  10. CSC (Y/N) **Yes**
  11. Patwarkhana (Y/N)- **No**
  12. Village haat (Y/N)- **Not**
  13. Playground (Y/N) **Yes**
  14. School-
    - a. Kindergarten (Y/N) **No.**
    - b. Primary (Y/N)- **Two Primary Schools, One Middle School, One Private Middle School**
    - c. High School- **One High School**
    - c. Secondary (Y/N) **No.**
    - d. College (Y/N) **No.**
    - e. University (Y/N) **No.**
  15. Anganwadi Centre (Y/N) **Yes- Seven AWCs functional in panchayat**
    - a. (govt/private) **One Government Building and Six rented**
    - b. Total children enrolled **284**
  15. Amrit Sarovars – details, location, condition:
 

**Two in number, One constructed by Agriculture department at Segipora, but can't retain water, Estimate of another one pending for technical check with REW Tujjar Sharif**
  16. Government offices- details, whether functional or not
- Following departments have offices in panchayat Halqa
1. **Education Department- 2 primary schools one middle school and one High School**
  2. **Panchayat Ghar: under repair and renovation**
  3. **New Type Primary Health centre**
  4. **Animal Husbandry Subcenter**
  5. **Hydraulic pumps and two water reservoirs**
  6. **Nursery Maintained by Social Forestry Department**
  7. **One Irrigation pump located in another panchayat but irrigates land of this**





**panchayat.**

17. Ration shop (Y/N) **Yes**
18. Places of tourism importance – names, little details on historical/cultural importance-**Nil**
19. Village heritage sites/ treks- names, little details on historical/cultural importance **Nil**
20. VLW Office (Y/N) **Yes**
21. Primary Healthcare Centre (Y/N), **Yes**
22. List of Incomplete Buildings- names, year of construction

**One Primary School building under construction since 2016, As per statements of locals and the teachers in nearby school, the case is subjudice and under investigation in ACB**

23. List of Underutilized Buildings- names

1. Two buildings of High School:

**One in finishing stage**

**Another one is in debilitated condition and needs to be dismantled and auctioned**

2. **One Building of primary School.**

3. **Three No of sanitary Complexes near High school and one near incomplete School building.**



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres/ CSC	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Visited, Well maintained and VI.W is continuously imparting training to youth of the panchayat
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not available
Incomplete buildings/projects	Verify whether identification and redistribution done	<ul style="list-style-type: none"> <li>- PHE Scheme</li> <li>- School Building</li> </ul>
PDS	Visit, evaluate, online status	Good
PHC	Visit- evaluate, status of staff, equipment and quality	Good, The Medical Officer posted in the NTPHC needs to be relieved for additional assignments
Youth clubs	Meet, interact, seek suggestions	Met, Suggestion in Notes at end.
SHG	Meet, identify problems, seek suggestions	Met, Suggestion in Notes at end.
PMAY	Inspect, Inaugurate	Inspected Three PMAY houses constructed under AWAS Plus
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited all Schools in GP, Water connection is not available
Swachh SBM	Evaluate	Phase-I SBM completed however many Prospective beneficiaries filed compliant about non payment. Phase-II SBM in infancy, Heaps of Dung in various places in GP
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Visited and participated in two games, Kabdi and Tag of war, Sports kit not received by GP
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Conducted Plantation drive, But GP has 100s of hectares of barren land that needs extensive plantation, Both conifers and fruit bearing trees needs to be planted
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Held at schools



Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	All departments who participated in programme exhibited and educated the Gram Sabha About various government Schemes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	<p>The Main issue in Panchayat after PDD is PHE, The department of PHE (Jal Shakti have formulated plan for whole GP, But progress of the execution very slow, At this speed of work execution the scheme is expected to get completed in 2030, The department needs to be refurbish and has to take contractors into task, The scheme started in year 2016 is still underprocess and pipe line is still above ground, Their needs to extensive cooperation between PHE Mechanical and operations )</p> <p>PDD: The whole Power distribution system needs to be overhauled with changing of conductor and replacement of wooden poles with Steel/Iron poles.</p>

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No	DEPARTMENT	WORK/DELIVERABLE	Achievement
1.	RDD	ALL B2V WORKS- Document, <i>Verify, Complete</i>	100%
		VILLAGE HAATS - <i>Establish</i>	Not
2.	IT	<ol style="list-style-type: none"> <li>1) CSC CAMPS- ONE PER PANCHAYAT</li> <li>2) ALL 225 ONLINE SERVICES- Popularise, Inform</li> <li>3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform,</li> <li>4) Hoardings, Wall Paintings in all Panchayats about Digital J&amp;K and services</li> <li>5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc</li> </ol>	Conducted
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat	Identified
4.	REVENUE	<ol style="list-style-type: none"> <li>1) APKI ZAMIN APKI NIGRANI- <i>Inform, popularise</i></li> <li>2) PATWAR KHANA- <i>Verify, Establish, Paint information and timings</i></li> <li>3) INHERITANCE MUTATIONS- <i>Complete</i></li> <li>4) LAND PASSBOOKS-generate and Issue for undisputed entries</li> </ol>	Conducted
5.	HEALTH	<ol style="list-style-type: none"> <li>1) PMJAY GOLDEN CARDS- <i>Saturate</i></li> <li>2) <i>Swachh hospitals- clean toilets, junk free premises</i></li> </ol>	Saturated
6.	Social Welfare	NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries AADHAR SEEDING- Ladli Beti beneficiaries, Aanganwadi beneficiaries Formation of Senior Citizens club in every Panchayat	Saturated Not formed
7.	SCHOOL EDUCATION	<ol style="list-style-type: none"> <li>1) Bringing back all out of school children</li> <li>2) PARENT TEACHER MEETING</li> </ol>	No School Dropout Conducted
8.	YOUTH AFFAIRS	1) Games in every Panchayat- <i>Organise</i>	Conducted
9.	PDD	<ol style="list-style-type: none"> <li>1) DISTRIBUTION TRANSFORMERS-               <ol style="list-style-type: none"> <li>a) <i>Check unique no,</i></li> <li>b) <i>identify DTS with low oil and top up,</i></li> <li>c) <i>identify DTs with load imbalance,</i></li> <li>d) <i>replace non standard fuses with standard fuses,</i></li> <li>e) <i>identify DTs without earthing and ensure proper earthing</i></li> <li>f) <i>remove foliage around DTs</i></li> </ol> </li> </ol>	Conducted, however shortage of Poles and conductors noted
10.	CAPD	<ol style="list-style-type: none"> <li>1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS)</li> <li>2) 100% GRIEVANCE REDRESSAL</li> </ol>	Conducted.
11.	JAL SHAKTI	<ol style="list-style-type: none"> <li>1) ACTIVATE ALL PANI SAMITIS <i>sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i></li> <li>2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field</li> </ol>	Conducted
12.	AGRICULTURE AND ALLIED SECTORS	<ol style="list-style-type: none"> <li>1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i></li> <li>2) Soil Health Cards- <i>Saturate</i></li> <li>3) 5 KISAN MELAS- <i>Organise</i></li> </ol>	Conducted





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned:**

Twenty youth identified for employment generation schemes of different departments

**Details of the bank sanctioning it :**

**Total amount involved :**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**Conducted**

### DAY 2

- a. No of Individual Compost Pits constructed- **Nil**
- b. No of Individual Soak Pits constructed- **78**
- V. No. of Biodiversity management committee meetings held: **03**
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: **Yes**
- VII. Are Sarpanchs being involved in start/inauguration of activities: **Yes**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: **No**
- IX. Whether grievance redressal box is installed: **Yes**
- X. No of grievances received pertaining to Panchayat level: **12**
- XI. No of grievances disposed of at Panchayat level: **12**
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: **Yes**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): **Yes**



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1/Block 1/7 panchayat 1 1/5 Panchayat	1/Block 1/15 Panchayats 1 1/8 panchayat	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	25	13	6 Attached against government orders
	JAL JEEVAN:	2 Line men	2 linemen	
	PDD: LINEMAN JE ANY OTHER	1 Line men	No lineman	
	FOOD & CIVIL SUPPLIES	1 Store Keeper	1 store keeper	
	AGRICULTURE & ANIMAL HUS- BANDARY Sheep Husbandry	1 AEO 1 Stock Assistant 1 Stock Assistant	1 AEO 1 Stock Assistant 1 Stock Assistant	
	SOCIAL WELFARE	7 AWW & 7 AWH	7&7	
	HEALTH ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	4 1 1 1	4 1 1 1	
	ANY OTHER DEPARTMENT			



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste **Vermicompost Pit Projected in next Plan, Individual HHL constructed under SBM, Individual Soakage Pit constructed/underconstruction**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
**No such initiative taken at Halqa Panchayat Level, However the Solar Street lights have been proposed in next Plan, 10% household have also installed individual Solar plant at roof top**
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? **No**. If No, reason, thereof **Under process**
- iv. Has the Climate Resilience Plan been developed for the GP? **/No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands - **Nil**
- vi. Whether schools have started segregating waste- **Yes**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management- **No**

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii) Do all the eligible individuals been provided the Golden Card? **All have been enrolled**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**
- iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**
- ii) Whether Gram Panchayat has taken steps for grey water management. **Yes** Soakage pits under construction
- iii) Do all the IHHs in the Gram Panchayat have toilets? **Few Individuals without toilets**
- iv) Are all the IHHs toilets functional or not? **NO, Due to Shortage of water few IHHLS not functional**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **Yes, But all not functional**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **No**
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **No**



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat---**Two----**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **Yes**

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **No**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?  
**Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes, But not as per procedure**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/**No** if yes specify
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **No**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **Yes**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not?  
**Yes**



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----**One**-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **Yes**
- Whether GPs have taken steps for increasing women's participation in Gram Sabha **Yes**
- Number of women beneficiaries headed households covered under PDS system.....**38**.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....**No**.....
- Whether the Disaster management plan is available at the GP Level **No**
- Whether child-friendly park with required facilities is available in GP (**No**)
- Whether the GP has easy access to Godown for storage **Yes**
- Whether street lights are provided in public places for ensuring safety **No**

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

**Done**

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>) **Done**

COMMITTEE MEMBERS **7 Seven**

PRESENT: **Four**

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

**In addition GPDP plan shall also include :**

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3026	2540	Addhar updation and other technical issues
Janani suraksha yojana	152	55	Since 2020-21 mo budget available
OLD AGE pension	240	235	Underprocess in TSWO office
Widow pension	59	59	
Disability pension	39	39	
Domicile certificate	3026	480	Rest have not applied so far
Kisan credit card	420	420	
PM kisan sammannidhi	231	231	



Land pass book	868 Kasras	560	Underprocess
Registration of village vendors on GEM portal	Nil	Nil	CSC VLE educated regarding the same
Registration of village contractors on jktenders portal	10	10	
Registration of village contractors on PWD portal	9	9	
Incomplete buildings/projects	01	01	

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed: **Yes**
- Details of activities conducted: Nasha mukt Abhiyan, Pledge taken, Citizen requested not to send their children below 18years to purchase Cigarette, SHopkeeps also took pledge to the effect that they will not sale any cigarette , kubair, Khani etc to children.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal: **Yes**
- How many drug addicts in the village: **Nil**
- Whether reported to the Deputy Commissioner: **Not Applicable**
- How many registered for rehabilitation under government programme : **Not applicable**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Two convergence works	2021-22	20.00 Lakhs	Yes	Yes	No
PMAY	List of 45 Freezed in Awas Plus. 9 Disbursed	2021-11	72.00 lakhs	Yes	Yes	No.
IHHIL UNDER SBM-G	60 during FY 2021-22	2021-22	7.2 lakhs	Yes	Yes	Yes. 10 Prospective beneficiaries marked as self constructed on SBG Portal
CSC UNDER SBMG	01	2021-22	1.80 lakhs	Yes	Yes	
AMRIT SAROVAR	02	2022-23	-	-	-	Waiting for administrative approval

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18= **925**

Total attended **102**

Proceedings:

*Female health, self help groups, Rural Livelihood Mission, Mid-day Meal, one shop to purchase the*

*Uniform, Kitchen garden development under MGNRA, Maintenance of IHHLs and CSCs, Vermicompost pits and its uses etc*

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 16= 186





Total attended: 89

Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Yes: Only temporary Haat was inaugurated,	
	PMAY houses if any ready for inauguration	Yes- 3 houses inaugurated	Yes
	Swachh gram projects- segregation sheds etc	Yes	
	Amrit sarovars	Yes(Not in good condition)	
	Sports kits	Not purchased under B2V4	
	Village cultural events	Conducted	
	JJM assets/projects	Inspected	
	Any other to be identified at district level		



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	STRENGTHENING OF HT/LT LINE	Against requirement of 250 poles only 34 provided	
2	streaming drinking water supply by providing SR	SR Still not complete	
3	providing of headmaster to high school	Headmaster Provided	
4	c/o 6 check dams	Dams constructed by Soil and water conservation department	
5	providing of fire service	No action taken	Does not fulfil criteria
6	Providing a doctor and a Gayne and other staff at ntphc	No action taken	Does not fulfil criteria
7			
II.	Urgent Public Requirements/ Demands- B2V2		
1	STRENGTHENING OF HT/LT LINE	Augmentation of Transformer done but no improvement on HT/LT	
2	streaming drinking water supply by providing SR	SR Still not complete	
3	STAFF STRENGTH FOR NTPHC	Medical Officer posted but has been given additional charge at srinagar	
4	LACK OF AWC'S AND HANDICARFT CENTERS	No Action taken	Does not fulfil criteria
5	NEWLY CONSTRUCT ROAD FROM NOORABAD TO BUS STOP WIDENING	No action taken	
6			
7	Particulars	Action taken	Remarks #
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in complete.	
3	Staff at Schools	Headmaster provided	



4	Staff at NTPHC	MO posted	
5			
IV. Major Problems- B2V2			
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in	
3	Staff at Schools	Headmaster provided	
4			
5			
V. Major Problems- B2V3			
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in	
3	Staff at Schools	Headmaster provided	
4			
5			
VI. Major Complaints- B2V1			
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in	
3	Staff at Schools	Headmaster provided	
VII. Major Complaints- B2V2			
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in	
3	Staff at Schools	Headmaster provided	
VIII. Major Complaints- B2V3			
1	Electricity network	Only 10% restored	
2	Water supply	DPR for whole village approved but SR Still in	
3	Staff at Schools	Headmaster provided	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT: Education followed by RDD**
2. **LEAST RESPONSIVE DEPARTMENT: PHE & PDD**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	<p>Any major complaint brought to the notice of the Visiting Officer::</p> <ol style="list-style-type: none"> <li>1. Power distribution system is about to collapse and there is threat to public life and property because of wooden poles of 10-15 feet height, 20% conductor is supported by green trees. There is Urgent need of about 200 Iron/cement poles and about 3000 meter conductor.</li> <li>2. Piped water supplied by PHE is inadequate as on date, As per reports of Jal Shakti field functionaries all habitations are covered in JJM Plan which is expected to get completed by march 2023. However SR taken up in year 2016 under languishing project is yet to get completed.</li> </ol>
II	<p>Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:</p> <ol style="list-style-type: none"> <li>1. <b>Overhauling of PDD and PHE</b></li> </ol>
III	<p>Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)</p>

Demands that can be fulfilled without any new sanction/ approval	<ol style="list-style-type: none"> <li>Public Health Engineering: The SR which is under construction since 2016 needs to be executed at fast track basis. The concerned contractor must be forced to complete the remaining work before onset of winters <b>Action to be taken by Executive Engineer Jal Shakti</b></li> <li>The plantation beat of panchayat needs to be auctioned within next 15 days as per procedure laid down in J&amp;K panchayat Raj rules 1996 <b>Action to be taken by ACP/BDO/PS/Panchayat committee/Forester Social Forestry</b></li> <li>Administrative approval to estimates under 14<sup>th</sup> FC <b>Action to be taken by ACP Baramulla</b></li> <li>Purchase of Furniture under 14<sup>th</sup> FC <b>Action to be taken by BDO Tujjar Sharif /ACP Baramulla</b></li> <li>Detachment of teaching staff. Mr Maqsood Ahmad (Master to be detached to his original place of posting viz HS Sagipora) Three teachers deployed to PS Dokalbal, PS Lone Mohalla and GMS Dardpora be also detached in compliance to government order on subject <b>Action to be taken by Chief Education Officer Baramulla</b></li> <li>Re-verification of Ration card and redistribution of quota under PHH/NPHH and IAY <b>Action to be taken by AD, CSFDA Baramulla</b></li> <li>Repair of PMGSY road: The contractor is supposed to maintain the road of next two years <b>Action to be taken by Ex.EN PMGSY Sopore</b></li> <li>Additional Charge to Medical Officer The Medical Officer posted in NTPHC Sagipora be relieved from additional charges <b>Action to be taken by Chief Medical Officer Baramulla</b></li> <li>Auction of old building of high School Segipora <b>Action to be taken by Chief Education Officer Baramulla</b></li> <li>Demarcation of land on bank of Nalla pohru and providing of access to Lift irrigation scheme Segipora by Tehsildar Langate <b>Action to be taken by ACR Baramulla</b></li> <li>PatwarKahana and Office for AEO: Vacant Extra Building of HS Segipora can be used as office for AEO and Patwarkahan</li> <li>The Animal Husbandry Building can be used collectively by both Animal and Sheep husbandry officials till new building is constructed <b>Action to be taken by CAHO/DSHO Baramulla</b></li> <li>Posting of Lineman in PDC <b>Action to be taken by Ex.EN PDC Sopore</b></li> <li>The un-utilized poles about 10 in number dumped at various location within GP needs to be installed immediately <b>Action to be taken by Ex.EN PDC Sopore</b></li> <li>The Purchasing of ICDS nutrition has been decentred vide Govt order no 44 SW of 2019, 19/01/2019 however as per record at AWCS/ reports of panchyat committee/ AWW the purchase is made by CDPO. <b>Action to be taken by DPO ICDS/ ACP Baramulla.</b></li> <li>Providing of sports kit under B2V4 programme <b>Action to be taken by DDYSS/ ACP Baramulla.</b></li> </ol>
Demands that can be fulfilled in existing schemes (No extra Budget required)	<ol style="list-style-type: none"> <li>PHE (Jal Shakti) Infrastructure: Fast tract implementation of JJM <b>Action to be taken by Ex.EN PHE Sopore</b></li> <li>Renovation of Pond constructed by Agriculture department <b>Action to be taken by CAO/ACD Baramulla</b></li> <li>Posting of Head Teacher in Middle School and filling of vacancies in education department <b>Action to be taken by Chief Education Officer Baramulla</b></li> <li>Sanction of pending PMAY (Awas+) list on priority <b>Action to be taken by ACD Baramulla</b></li> <li>Survey of household with non functional IHHLs and providing assistance under SBM-Phase II <b>Action to be taken by BDO Tujjar Sharif /DPO/ACP Baramulla</b></li> <li>Upgradation of Zero Ten Scheme to 10000 Gallan capacity <b>Action to be taken by Ex.EN PHE Sopore</b></li> <li>ICDS is running without supply of Rice ( AWW are arranging rice on loan basis) <b>Action to be taken by CDPO Concerned</b></li> <li>Macadamization of 3km inner link road s pending for accord of Administrative approval <b>Action to be taken by Ex.En R&amp;B Concerned</b></li> <li>Posting of pharmacist/ Medical Assistant in NTPHC <b>Action to be taken by Chief Medical Officer Baramulla</b></li> </ol>



<p>Demands that needs to be accommodated in district 1 apex 1.1 apex 1.2 and</p>	<ol style="list-style-type: none"> <li>1. Duplication of Power distribution system by replacement of 200 Ampere poles. Green tree support by Iron poles and 40mm mtr conductor</li> <li>2. Vertical Irrigation Pump for rearing existing irrigation Scheme at Sarpanch for three village viz Sarpanch, Zafra and Harwan</li> <li>3. Fencing of all three schools (pending sale only)</li> <li>4. Solar Street light in panchayat</li> <li>5. Additional Maintenance of 2 km inner link road during next FY</li> <li>6. Protection wall and development of Park near GHS Sarpanch</li> <li>7. Well equipped Laboratory and ICT Computer lab</li> <li>8. Tissue Hat</li> <li>9. Check Dam at various places by Soil and water conservation department</li> <li>10. Extensive Plantation on state land, Kuduhan land and barren forest land in panchayat</li> <li>11. Supply of Timber for TSD Sarpanch and Pangora</li> <li>12. Upgradation of kitchen facilities in GMS Sarpanch</li> <li>13. Construction of 4 children near Marid Sharaf and Protection wall, drain and fence wall at various places on PSHSV road</li> <li>14. Development of Playground at pangora</li> <li>15. Construction of C.M. (community sanitary Complex) in public park near Marid Sharaf and School</li> <li>16. Sanctioning of Model CSC (common service center)</li> </ol>
<p>Policy Decisions</p>	<ol style="list-style-type: none"> <li>1. Middle Schools upgraded in High School under JMSA have no creation of 4 Inter-District taking employees. At least one post and one chowkidar post needs to be created in High School Action to be Initiated by Chief Education Officer Baranulla</li> <li>2. Increase in Quota of PNH ration cards Action to be Initiated by AD, CSFDA Baranulla</li> </ol>
<p>Overall Rating of govt functioning as given by the Panchayat 7.0 (Seven)</p>	<p>Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days</p>

Signature of Sarpanch  
Sarpanch  
Panch Sarpanch

Name Mohd. Sultan Ali

Signature of the Visiting Officer  
Dr Shujaat Ahmad Qureshi (JKAS)