



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayti Raj Day.</li> <li>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: MUZAFAR AHMAD RATHER

Designation: SR. LECTURER

Department/ place of posting: SCHOOL EDUCATION DEPARTMENT / HSS KANIR

Mobile No: 7006563700

Email ID: rathermuzafar87@gmail.com

Home District: BUDGAM

Dates of visit: 28<sup>TH</sup> OCTOBER AND 29<sup>TH</sup> OCTOBER

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: BRENWAR

Local Government Directory(LGD) code of the Panchayat: 241503

Name of CD Block: SURASYAR

Name of Tehsil: CHADOORA

Name of District: BUDGAM

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01 (ONE)

No. of hamlets in the Panchayat: 07 (SEVEN)

No. of households in the Panchayat: 494

Population (approx) of the Panchayat: 2163

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

DEPARTMENT	NAME	DESIGNATION
PDD	GHULAM RASOOL	LINEMAN
YSS	TAHIR AHMAD	PET
HEALTH	RAFIQA BANO	ASHA
FOREST	NISAR AHMAD WAGAY	FORESTER
HORTICULTURE	MOHD ABDULLAH GANIE	ENFORCEMENT INSPECTOR
FISHERIES	FAROOQ AHMAD DANGROO	D.I
SOCIAL WELFARE	ZUBAIR BILAL	ORDERLY
RDD	RAFAQAT RASOOL	T.A
RDD	IMRAN ASHRAF	GRS
SOCIAL FORESTRY	ABDUL RAHEEM SHAH	JUNIOR MALI
FOOD & SUPPLIES	TARIQ NAZIR	ASK
J&K BANK	IRFAN RASOOL	B.A
REVENUE	GHULAM JEELANI QADRI	GIRDAWAR

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private **(Disputed) Occupied by Land Owner.**
  - b. New/need repairs
2. Furniture (Y/N) “Y”
3. Computer/printer (Y/N) “N”
4. Internet (Y/N) “N”
5. Telephone (Y/N) “N”
6. Toilet (CSC/part of panchayat ghar) (Y/N) “N”
7. Water (Y/N) “N”
8. Electricity (Y/N) “Y”
9. Bank branch (Y/N) “N”
10. CSC (Y/N) “N”
11. Patwarkhana (Y/N) “N”
12. Village haat (Y/N) “N”
13. Playground (Y/N) “N”
14. School-
  - a. Kindergarten (Y/N) “N”
  - b. Primary (Y/N) “N”
  - c. Secondary (Y/N) “Y”
  - d. College (Y/N) “N”
  - e. University (Y/N) “N”
15. Anganwadi Centre (Y/N) “Y”
  - a. (govt/private) **(Private)**
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition – **Improvement of Spring at Wani Mohalla Brenwar**
16. Government offices- details, whether functional or not – **Govt. High School, Food Shop, ICDS centres, Ayush Centre.**
17. Ration shop (Y/N) “Y”
18. Places of tourism importance – names, little details on historical/cultural importance – **Choodhary Park near Doodhganga (5 Kanals) needs improvement.**
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) “N”
21. Primary Healthcare Centre (Y/N), N/A
22. List of Incomplete Buildings- names, year of construction N/A
23. List of Underutilized Buildings- names N/A

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	N/A
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	N/A
Incomplete buildings/pro- jects	Verify whether identification and redistribution done	N/A
PDS	Visit, evaluate, online status	Ration shop with online distribution available
PHC	Visit- evaluate, status of staff, equipment and quality	N/A
Youth clubs	Meet, interact, seek suggestions	Demands for Playground
SHG	Meet, identify problems, seek suggestions	People are aware about schemes, need awareness.
PMAY	Inspect, Inaugurate	N/A
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Lack of infrastructure at HS Brenwar
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village	Ensure, verify. Participate in at least one game in the playground	Playground not available
Har Gaon Hariyali, Planta- tion drive	Evaluate status, feedback	Plantation drive not started
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	N/A
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of day	Departments aware people about different schemes
Jal Jeewan Mission verifica- tion- WSS/JSD Electricity supply	Verify	Not started yet

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

S. No	Deliverable	Department	Deficiency
	Golden Health Cards	Health	1280/2100 = 61%
	Land Pass Books	Revenue	105/350 = 30%
	Inheritance Mutations	Revenue	Under Progress
	Self-Employment Drive	J&K Bank Industries	Under Progress
	Identify candidates for skill training under Himayat and other schemes.	RDD	Yes
	CSC /IT camps in every Panchayat	IT	No
	Creating awareness of Jan Bhagidari among PRIs and General People	IT	No
	Painting of digital J&K in every Panchayat	RDD	Yes
	Pani Sammitis meetings to be held	Jal Shakti	No
	Fielding testing kits to be provided for all Panchayat and Training given	Jal Shakti	Yes
	Certification of water sufficiency and quality pf Panchayats	Jal Shakti	Not to fulfill need as per demand, there are crisis of water during winter season
	Implementation of Swachh Gram Plans, Door to Door collection and disposal ensure management of Grey Water, Black Water & solid Waste.	RDD	Ongoing
	UDID cards to be converted to digital format	Social welfare	Upto 95%
	E-Shram cards	Labour	Yes / 50%
	Inspect play field and ensure that at least one sports event is held	YSSS	No
	Inspect office of Patwari, VLW and ensure that name and phone number of Patwari, VLW is painted on the wall of the office	Revenue/RDD	
	Amrit Sarovers inspect Quality	RDD	N/A (spring inspected)
	Youth Clubs interact	Youth Mission	Yes
	Azadi ka Amrit Mahautsav upload quality videos	Culture DCs	Yes
	Hold Gram Sabha meeting and assess quality and effectiveness of service delivery performance and ranking of Departments and perception of corruption.	All Visiting Officers	Digitalization has reduced corruption and E-governance is a weapon against all evils

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)- **List of self-Employment for youth has been prepared for 10 youths during B2V4 BY J&K Bank. (list enclosed)**

**Number of cases in different categories sanction: N/A**

**Details of the bank sanctioning it: N/A**

**Total amount involved: N/A**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**(Meeting held and above mentioned issues were discussed).**

### DAY 2

- a. No of Individual Compost Pits constructed – **Nine (09)**
- b. No of Individual Soak Pits constructed – **Thirty-five (35)**
- V. No.of Biodiversity management committee meeting held:
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No – **“YES”**
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No – **“YES”**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No – **“YES”**
- IX. Whether grievances redressal box is installed: Yes/No – **“No”**
- X. No of grievances received pertaining to Panchayat level: **03**
- XI. No of grievances disposed of at Panchayat level: **None**
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No – **“YES”**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No – **“YES”**

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 Block Level 01 01 01	01  01 01 01	Zubair Ahmad Imran Ashraf Rafaqat Rasool
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	09 01	08 01	Bashir Ahmad Dar
	JAL JEEVAN: 1. LineMan 2. Casual labour	02 03	02 03	1. Gh Ahmad Lone 2. Mohd Shafi Jehara
	PDD: LINEMAN JE ANY OTHER (Inspector)	01 01 01	01 01 01	Gh Rasool Ganie (Add. Charge) Bilal Ahmad (Add. Charge) Gh Nabi Lone (Add. Charge)
	FOOD & CIVIL SUPPLIES	01	01	Tariq Nazir
	AGRICULTURE & ANIMAL HUS- BANDARY Agriculture Extension Officer	01	01	Peer Sajad Ahmad (Add. Charge)
	SOCIAL WELFARE	Nil	nil	
	HEALTH: ASHA ANM//FMPHW AYUSH DOCTOR ALLOPATHIC DOCTOR	01 01 01 01	01 01 01 01	Rafeeqa Bano Haseena Bano Fayaz Ahmad Dr. Mohd Yousuf
	ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste soakage pits, Composite Pits, Dustbins,
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Segregation sheds.
- N/A
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof - "YES"
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No - "NO"
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste - "YES"
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management - "YES"

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? - **Not Regularly**
- ii) Do all the eligible individuals been provided the Golden Card? - **Almost 60%**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? - **100%**
- iv) Are all the eligible individuals been vaccinated against COVID-19? - **90%**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? - "YES"
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? - "YES"

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? - "NO"
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? - **90%**
- iv) Are all the IHHs toilets functional or not? - "YES"
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? - "NO"
- vi) Are all the toilets in the schools/Aanganwadi functional or not? - "NO"
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **N/A**

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO - **“YES”**
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----04-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO - **“YES”**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. - **“NO”**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No - **“NO”**

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? - **“NO”**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? - **“YES”**
- iii) Does the Gram Panchayat has its building or not? - **“YES” but occupied by Land Owner**
- iv) Is the Gram Panchayat office functional or not? - **“YES”**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? - **“YES” on CIB board**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? - **“YES”**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify - **“YES”**
- ii) Have all the eligible households registered in PDS or not? - **“YES”**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? - **“NO” due to non-availability of Panchayat Ghar.**
- iv) Have all the eligible households been registered for Pension or not? - **“YES”**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? - **“YES”**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? - **“YES”**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? - **“YES”**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? - **“NO”**
- ii) Is Gram Panchayat Office Disabled Friendly or not? - **“NO”**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? - **“YES”**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? - **“NO”**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? - **“YES”**
- vi) Are all the eligible households getting benefits from IAY or not? - **“U/P”**

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----03-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) - "NO"
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) - "YES"
- iv) Number of women beneficiaries headed households covered under PDS system.....07.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....- "NO" .....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) - -"NO"
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) - "NO"
- iv. Whether the GP has easy access to Godown for storage (Yes/No) - "NO"
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) -"NO"

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

Residents briefed about "My Scheme Portal"

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMEMRS - 07

PRESENT - 07

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS -

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed – **Choodhary Park / Kuchay Park**
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2100	1280	Not Registered
Janani suraksha yojana	18	14	Documentation Problem
OLD AGE pension	220	220	-
Widow pension	42	42	-
Disability pension	41	41	-
Domicile certificate	2163	200	Beneficiaries not applied for Domicile
Kisan credit card	251	195	Not approached to Bank
PM kisan sammannidhi	251	251	-

Land pass book	350	105	Revenue officials busy in digitalization of records
Registration of village vendors on GEM portal	20	Nil	Not aware about GEM Portal
Registration of village contractors on jktenders portal	20	13	Not applied for registration
Registration of village contractors on PWD portal	40	Nil	Not applied yet
Incomplete buildings/projects	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed – **“YES”**
2. Details of activities conducted – **People were awared about side effects of drug addiction.**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal -
4. How many drug addicts in the village - **Nil**
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme

## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	4 works completed (list enclosed)	2021-22	12.65 lakhs	Yes	-	-
PMAY	-	-	-	-	-	-
IHHL UNDER SBM-G	9 IHHL units	2021-22	12000/unit	-	-	-
CSC UNDER SBMG	-	-	-	-	-	-
AMRIT SAROVA	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 : **800**

Total attended : **80**

Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 years : **300**

Total attended : **36**

Proceedings: **In Bal Sabha the main issue was construction of Play Ground at Brenwar.**

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRML (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inauguration	-	-
	Swachh gram projects- segregation sheds etc	-	-
	Amrit sarovars	Spring at Check-I- Surasyar	-
	Sports kits	Carom Board, Chess etc for senior citizens	-
	Village cultural events	-	-
	JJM assets/projects	Water Testing Kit (XEn PHE)	-
	Any other to be identified at district level	-	-

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1			
2			
3			
4	<b>Booklet N/A</b>		
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Opening of primary school at PH Branwar	Demand forwarded to concerned Department	Land not available
2	Replacement of old Electric Poles	Replacement work under process	50% Replacement
3	LT wires, HT wires		
4	Construction of road from Army camp to upper Hajam Mohalla	RDD has executed the work under B2V4	Further funds required
5	opening of Ration shop at Brenwar PH	Demand fulfilled	
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1			
2	<b>Booklet N/A</b>		
3			



4			
5			
IV. Major Problems- B2V2			
1	Lack of primary school.	Information / Demand sent to higher ups	Land not available
2	Separate girls high school and upgradation of building of high school		
3	Construction of crate bund on Banks of Dhoodhganga	60% of construction completed	Further funds required
4			
5			
V. Major Problems- B2V3			
1	Road connectivity from Army camp to upper Hajam Mohalla Check-i-Surasyar	Work has been executed by RDD for an average length of 4500 mtrs.	Further funds required
2			
3			
4			
VI. Major Complaints- B2V1			
1			
2	<b>Booklet N/A</b>		
3			
VII. Major Complaints- B2V2			
1	Construction of foot bridge / culvert at lower Chana Mohalla Brenwar	No action has been taken till date	The work has been proposed again in B2V4
2			
3			
VIII. Major Complaints- B2V3			
1	Installation of transformer at disputed land	Resolved	
2			
3			

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD
2. LEAST RESPONSIVE DEPARTMENT: Animal Husbandry

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: 1. PRI's are not able to distribute civil works for deserving spots at gross root level 2. Lack of infrastructure at High School Brenwar
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: At Page No. 26
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) : <b>during my visit to PH Brenwar, group of people participated to the program and put forth their genuine demands which needs to be fulfilled at the earliest</b>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) : <b>7 out 10</b>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Certified that the visiting officer visits the Panchayat Halqa Brenwar  
And stayed here for 2 Days along with the Liaison Officer and GRS  
of concerned Panchayat Halqa.

**MOHMAD ASLAM WANI**  
**SARPANCH**  
**Panchayat Halqa Brenwar,**  
**Block Surasyar.**

Signature of Sarpanch

Name ..... *Mohd Aslam*

Signature of the Visiting Officer

Name ..... *Muzafar Ahmed*  
*Gr. Lecturer*  
*HSS Kanur*



## II Major/urgent public demands.

- ① Clo of building at High School Brenwar.
- ② Opening of Primary Health Centre at Brenwar P.H.
- ③ Construction of footpath bridge near Chana Mohallah Brenwar.
- ④ Creation of Primary School at Brenwar.
- ⑤ Clo link road from main road to Boshir Ahmed Wain and others at Wain Mohallah Brenwar.
- ⑥ Improvement of road from main road to Proposed Play field via Kuchay Mohallah.
- ⑦ Improvement of Checki Surayyar road from land of Lih. Qadir's land to Upper Hajam Mohallah.
- ⑧ Clo of Create bund along with dragging from Kuchay Mohallah to down stream of nallah Doodh Ganga.

### MAJOR/URGENT PUBLIC DEMANDS

PROPOSED ACTION PLAN UNDER PRI Grants, 2023-2024  
For Panchayat Halgeri Block Baenwar CD Block Sursagar.

- ① Constt. of Lane From Foot Culvert to H/o Ab Rashid Hajam. ] Ward No. ① and ②  
(3.00 Lac)
- ② Constt. of Lane From Foot Culvert to Wani Mohalla Masjid. ]  
(3.00 Lac)
- ③ Constt. of Drain with P/Wall From Masjid Sharief Wadbal to  
onwards Phase-I (2.00 Lac) Ward No ③
- ④ Dredging of Nallah Doodganga From H/o Bilal Ah. Lane to  
H/o Mohd Iqbal (2.00 Lac) Ward No ③ and ④
- ⑤ Constt. of Lane at different spots at lane Mohalla  
Plan provision (2.00 Lac) Ward ④
- ⑥ Constt. of Lane From Haxal Kugi to Ab Salam Kuchay, Ali Mohd  
Jehra, Lal-Din Jehra, Gth Mohd Wani with P/Bund near  
Ishfaq Wani, Ali Mohd Jehra (5.30 Lac) Ward ⑤
- ⑦ Constt. of Lane From Abdullah Jehra to Chowkay Khul Phase-I  
(2.00 Lac) Ward No ⑤
- ⑧ Constt. of Lane From Gth Rasool Wani to Chowkay Khul Phase-II  
(1.00 Lac) Ward No ⑤
- ⑨ Constt. of protection bund ~~behind~~ <sup>near</sup> H/o Ab Hamid Wani From  
Transformer to onwards (1.00 Lac) Ward ⑦
- ⑩ Constt. of Lane From Shafi Jehra to Ali Mohd Jehra with  
P/Bund (2.00 Lac) Ward No ⑦

**PROPOSED ACTION PLAN**



DAY-2 ACTIVITIES Agenda-4  
List of Candidates Identified For Skill Training under  
Himayat and other schemes.

- 1) Mehraj-ul-din Kuchay S/o: Ali Mohd Kuchay.
- 2) Parvaiz Ah. Jehra S/o: Mohd Hussain Jehra.
- 3) Tanveed Nabi S/o: Gh Nabi Jehra.
- 4) Jawid Ah Gamie S/o: Late Gh Rasool.
- 5) Iqbal Ah. Najra S/o: Ab Rashid Najra.
- 6) Parvaiz Ah Sheikh S/o: Ab Ahmad Sheikh.
- 7) Hikal Ah. Najra S/o: Ab Rashid Najra.
- 8) Mymhama Bano D/o: Gh Rasool Najra.
- 9) Busham Ah. Wami S/o: Gh Hassan Wami.
- 10) Aatif Ah. Jehra S/o: Saifuddin Jehra (Numbered)
- 11) Zahidul-Islam S/o: Gh Mohd Wami.
- 12) Zamrooda Bano D/o: Mohd Qasim Jehra.
- 13) Mudassir Ah Jehra S/o: Nasuriddin Jehra.
- 14) Aashiq Ah. Jehra S/o: Latif Ah. Jehra.
- 15) Zahida Aziz D/o: Ab Aziz Lone.
- 16) Tahir Khushheed S/o: Khushheed Ahmad.
- 17) Haid Farooq S/o: Farooq Ah. Wami.
- 18) Fareeda Bano D/o: Mohd Shafi Jehra.
- 19) Showkat Ah. Harjam S/o: Mohd Magbool Harjam.
- 20) Imtiyaz Ah Harjam S/o: Ab Gani Harjam.
- 21) Gulzar Ah. Wami S/o: Mohd Shaban Wami.

**LIST OF CANDIDATES IDENTIFIED FOR SKILL TRAINING**



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**