



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
<b>Jan abhiyan</b>	All departments	Oct 15 -26 <sup>th</sup>	Going on
<b>Deputation of Sectt staff/ HoDs</b>	GAD	Oct 14	Done
<b>Deployment of Staff to Panchayats and serving of orders on deployed officers</b>	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
<b>Training of district trainers on B2V4</b>	RDD	Oct 26	
<b>Training of visiting officers</b>	DCs	Oct 27	
<b>Field Visits to be completed by</b>	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
<b>Data of B2V4 to be uploaded by</b>	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Syed Fairoz Iqbal Nazki

Designation: Lecturer

Department/ place of posting: Education Department / HSS Kanir

Mobile No: 9906729630

Email ID: fairoznazki123@gmail.com

Home District: Kupwara

Dates of visit: 28<sup>th</sup> and 29<sup>th</sup> of October 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Bonyar

Local Government Directory(LGD) code of the Panchayat: 241498

Name of CD Block: Surasyar

Name of Tehsil: chadoora

Name of District: Budgam

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: nil

No. of hamlets in the Panchayat: 02

No. of households in the Panchayat: 375

Population (approx) of the Panchayat: 2249



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Rural Development	Abrar Ahmad	Accounts Assistant Panchayat
Youth Services and Sports	Meraj u Din Bhat	NYC
J and K Forest	Tauseef Ahmad Dar	Forest Guard
J and K Health	Mohd Yusuf Wani	Pharmacist
J and K Health	Rehana Latief	FMPHW
Revenue	Nasir Ahmad Rather	Patwari
Public Health Engineering	Gulam Rasool Ganaie	Assistant Lineman
PDD	Gulam Nabi Dar	i/c MR
Sheep Husbandry	Faroq Ahmad Teli	S/A
School Education	Syed Ahmad Syed	Teacher (nodal person)
Health	Aamina	Aasha
Agriculture	Shafiqa Akhter	Agriculture extension assistant
R and B	Javed Ahmad Dar	Jr Asst

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private;  
GOVT
  - b. New/needng repairs;NEEDING REPAIRS
2. Furniture (Y/N); YES
3. Computer/printer (Y/N); YES
4. Internet (Y/N); NO
5. Telephone (Y/N); NO
6. Toilet (CSC/part of panchayat ghar) (Y/N); YES
7. Water (Y/N); NO
8. Electricity (Y/N); NO
9. Bank branch (Y/N); NO
10. CSC (Y/N); NO
11. Patwarkhana (Y/N); YES
12. Village haat (Y/N); NO
13. Playground (Y/N); YES
14. School-
  - a. Kindergarten (Y/N); YES
  - b. Primary (Y/N); YES
  - c. Secondary (Y/N); NO
  - d. College (Y/N); NO
  - e. University (Y/N); NO
15. Anganwadi Centre (Y/N); YES
  - a. (govt/private); GOVT ANGANWADI CENTRES IN RENTED PRIVATE BUILDINGS
  - b. Total children enrolled; 138
15. Amrit Sarovars – details, location, condition; A SPRING AT ASTAN MOHALA, NEEDING PROTECTION WALL
16. Government offices- details, whether functional or not; TWO GOVT SCHOOLS, FOUR ANGANWADI CENTRES, ONE PANCHAYAT GHAR & A RATION GHAT
17. Ration shop (Y/N); YES
18. Places of tourism importance – names, little details on historical/cultural importance; NIL
19. Village heritage sites/ treks- names, little details on historical/cultural importance; ASTAN MOHALA SPRING. PEOPLE BELIEVE THAT A SUFI SAINT BABA DAVOOD E KHAKI HAS VISITED THIS PARTICULAR PLACE IN THE PAST
20. VLW Office (Y/N); YES
21. Primary Healthcare Centre (Y/N); NO

22. List of Incomplete Buildings- names, year of construction; NIL
23. List of Underutilized Buildings- names; NIL

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NOT AVAILABLE
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NO BANK IN THIS PANCHAYAT HALQA
Incomplete buildings/projects	Verify whether identification and redistribution done	NIL
PDS	Visit, evaluate, online status	RATION GHAT WITH ONLINE DISTRIBUTION SYSTEM
PHC	Visit- evaluate, status of staff, equipment and quality	NOT AVAILABLE IN THIS PANCHAYAT HALQA
Youth clubs	Meet, interact, seek suggestions	ONE YOUTH CLUB EXISTING. DEMANDING SPORTS INFRASTRUCTURE LIKE VOLLEYBALL POSTS TO BE INSTALLED AND NEW SPORTS KITS
SHG	Meet, identify problems, seek suggestions	DEFERRED PAYMENTS IN BUSINESS DEALS IN LOCALITY, CAUSING SETBACKS. NEED GUIDANCE & EXPOSURE
PMAY	Inspect, Inaugurate	NONE
My school, my pride progress; schools-water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	GOVT. PRY SCHOOL BONYAR IN A RENTED BUILDING. A GOVT. BUILDING REQUIRED. GOVT. MIDDLE SCHOOL PETHYAR NEEDING FENCING WALL, CONCRETE PATH, ELECTRICITY AND SEPARATE TOILET FOR GIRLS.

Swachh SBM	Evaluate	IHL IN 1 <sup>ST</sup> PHASE COMPLETED. DUSTBINS BEING INSTALLED. SOAKAGE PITS CONSTRUCTED (18), NEW (38), COMPOST PITS TO BE CONSTRUCTED (12)
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	PLAYGROUND AVAILABLE. SPORTS KITS DISTRIBUTED IN PREVIOUS PROGRAMME. PARTICIPATED IN A CRICKET MATCH WITH BOYS AND GIRLS.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	THE VILLAGE IS GREEN WITH GOOD DENSITY OF PLANTS. I AS VISITING OFFICER INITIATED A PLANTATION DRIVE BY PLANTING PINE TREES (SAPLINGS IN POLYBAGS) IN GMS PETHYAR. PLANTS PROVIDED BY FOREST DEPARTMENT.
Village cultural event Dangaal/ Haat/Mela	Participate in; ensure that it is held	POOR RESPONSE
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	SCHEMES EXHIBITED BY VARIOUS DEPARTMENTS DURING THESE TWO DAYS
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	WSS NEEDS UPGRADATION ETC. ELECTRIC WIRES AND POLES REQUIRED. ELECTRIC AND WATER SUPPLY TO BE IMPROVED DURING WINTERS.

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT  
DELIVERABLES LIST HERE AS PER GAD FORMAT

S. No	Deliverables	Department	Deficiency/Remarks
1	GOLDEN HEALTH CARDS	HEALTH	84% COMPLETED
2	LAND PASSBOOKS	REVENUE	450 ISSUED
3	JANANI SURAKHSHA YOJNA	HEALTH	21 ISSUED 4 PENDING DUE TO FUNDS PROBLEM
4	INHERITENCE MUTATION	REVENUE	UNDER PROCESS
5	CANDIDATES FOR SKILLED TRAINING(HIMAYAT)	RDD	CANDIDATES IDENTIFIED
6	INSPECT PLAYFIELD & ENSURE GAMES ARE HELD	YSS	GAMES BEING PLAYED
7	SELF EMPLOYMENT DRIVE	JK BANK INDUSTRIES	PREVIOUS PROGRAMS GOING ON. NEW FOR 15 YOUTH TO BE TAKEN UP.
8	CSC/IT CAMPS IN EVERY PANCHAYAT	IT	YES
9	CREATING AWARENESS OF JANBAGHDARI AMONG PRIIs & GENERAL PEOPLE	IT	YES
10	PANI SAMITIS MEETINGS TO BE HELD	JAL SHAKTI	YES
11	CERTIFICATION OF WATER SUFFICIENCY AND QUALITY OF PANCHAYATS	JAL SHAKTI	YES
12	IMPLEMENTATION OF SWACH GRAM PLANS	RDD	SOAKPITS, COMPOST PITS BEING CONSTRUCTED. DUSTBINS BEING INSTALLED. RESPONSE SLOW
13	UDID CARDS TO DIGITAL FORMAT	SOCIAL WELFARE	ALMOST COMPLETE
14	E-SHRAM CARDS	LABOUR	YES
15	AMRIT SAROVARS	RDD	ONE SPRING IN THE VILLAGE. NEEDING MAINTENANCE
16	YOUTH CLUBS INTERACT	YOUTH MISSION	YES
17	OLD AGE PENSION	SOCIAL WELFARE	100% COVERED
18	WIDOW PENSION	-DO-	100% COVERED
19	DISABILITY PENSION	-DO-	100% COVERED
20	KISAN CREDIT CARDS	AGRICULTURE & OTHERS	142 ISSUED

21	PM KISAN SAMANIDHI	AGRICULTURE	143 ISSUED
22	HOLD GRAM SABHA MEETING AND ASSESS QUALITY & EFFECTIVENESS OF SERVICE DELIVERY PERFORMANCE & RANKING OF DEPARTMENTS & PERCEPTION OF CORRUPTION	ALL VISITING OFFICERS	A THREADBARE DISSCUSION HELD WITH PR MEMBERS & PUBLIC REPRESENTATIVES TO THROUGH LIGHT ON GOOD GOVERNANCE AND MENACE OF CORRUPTION. A POSITIVE RESPONSE INDICATING THAT THERE IS IMPROVEMENT IN GOVERNANCE AND DECREASE IN CORRUPTION.
23			

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned :**

**AWAITED**

**Details of the bank sanctioning it :**

**J & K BANK SURASYAR**

**Total amount involved : TO BE ASSESSED**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings.;  
MEETING HELD AND THE ABOVE MENTIONED ISSUES DISCUSSED IN CORDIAL MANNER.

### DAY 2

- a. No of Individual Compost Pits constructed  
0, ONGOING 12
- b. No of Individual Soak Pits constructed;  
18, ONGOING 38
- V. No. of Biodiversity management committee meetings held: NIL
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No; YES
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No; YES
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No; YES
- IX. Whether grievance redressal box is installed: Yes/No YES
- X. No of grievances received pertaining to Panchayat level: NIL
- XI. No of grievances disposed of at Panchayat level: NA
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No; YES
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No  
YES



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

S	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01(at block level) 01(for 6 panchayats) 01 01	01 01 01 01	Mr Mudasir Ahmad Mr Zubairul Bashir Mr Shabir Ahmad
	SCHOOL EDUCATION: TEACHER HEADMASTER COOK	MS PS 5 + 2 NIL NIL 2 + 1	9+2 NIL 2+1	Farooq Ahmad Nengroo Mukhtar Ah Rather Syed Riyaz Ahmad Ab Rashid Bhat Bashir Ah Khanday Bashir Ah Nengroo Zahida Masood Shahida Bilal Ahmad Nusrat Mubeen Kausar Jan
	JAL JEEVAN: DRW Asst Lineman	02 02	02 02	Mushtaq Ahmad Dar Imtiyaz Ahmad Javed Ahmad Wani Gulam Rasool Ganaie
	PDD: LINEMAN JE MR	01 01 01	01 01 01	Mohd Ayoub Wagay Bilal Ah Miir Gulam Nabi Ganaie
	FOOD & CIVIL SUPPLIES SK HAMAL	01 01	01 01	Mohd Shafi Dar Mohd Abdullah Rather
	AGRICULTURE & ANIMAL HUS- BANDARY/SHEEP HUSBANDRY AEA SH//	01 01	01 01	Shafiqa Akhter Shabir Ahmad Bhat

	SOCIAL WELFARE	Nil	NIL	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02	02	Aamina Fareeda
	ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste IHHL, Soakpits, Dustbins, Compostpits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

YES \_\_\_\_\_

- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof YES
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No; NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. POSITIVE STEPS TAKEN
- vi. Whether schools have started segregating waste. NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly?
- ii) Do all the eligible individuals been provided the Golden Card?
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv) Are all the eligible individuals been vaccinated against COVID-19?
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify. NO
- iii) Do all the IHHs in the Gram Panchayat have toilets? NO
- iv) Are all the IHHs toilets functional or not? FUNCTIONAL (where installed)
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES but not in Pry School
- vi) Are all the toilets in the schools/Aanganwadi functional or not? YES
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

#### **4 Child Friendly village**

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### **5 Village with good governance**

- i) Is CSC located in the Gram Panchayat Bhawan or not?
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?
- iii) Does the Gram Panchayat has its building or not?
- iv) Is the Gram Panchayat office functional or not?
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
- vi) Is Social Audit of earlier Schemes/Programs carried out or not?

#### **6 Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not?
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?
- iv) Have all the eligible households been registered for Pension or not?
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

#### **7 Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People?
- ii) Is Gram Panchayat Office Disabled Friendly or not?
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- vi) Are all the eligible households getting benefits from IAY or not?

## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No)
- Number of women beneficiaries headed households covered under PDS system.....
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....
- Whether the Disaster management plan is available at the GP Level (Yes/No)
- Whether child-friendly park with required facilities is available in GP (Yes/No)
- Whether the GP has easy access to Godown for storage (Yes/No)
- Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)  
**Residents briefed about myScheme portal. Explained to use it, to know about various schemes & their benefits.**

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS; 6

PRESENT; 4

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS; nil

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

Plan copy enclosed.

**In addition GPDP plan shall also include :**

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

List of 20 candidates for Himayat scheme enclosed

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2249	1889	Aadhar process pending
Janani suraksha yojana	25	21	Delay in dispersion of funds
OLD AGE pension	84	84	-
Widow pension	10	10	-
Disability pension	8	8	-
Domicile certificate	2249	200	Lot of people have not applied
Kisan credit card	621	142	Documentation process on

PM kisan sammannidhi	621	143	Documentation process on
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Land pass book	621	450	Under process
Registration of village ven-dors on GEM portal	Nil	Nil	—
Registration of village contractors on jktenders portal	All adults	10	Weaker economic conditions
Registration of village contractors on PWD portal	All adults	Nil	Weaker economic conditions
Incomplete buildings/projects	Nil	Nil	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed; **YES**
2. Details of activities conducted; **Pledge & awareness camps**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal; **YES**
4. How many drug addicts in the village; **NIL**
5. Whether reported to the Deputy Commissioner; **NA**
6. How many registered for rehabilitation under government programme; **NA**



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Deepening & widening of gami khul	2021-2022	2.5673 lacs	Yes	Yes	No
PMAY	Nil					
IHHL UNDER SBM-G	IHHLs constructed	2021-2022 2022-2023	Rs 12000 per household	Yes	Yes	No
CSC UNDER SBMG	Nil					
AMRIT SAROVARs	Developme nt of spring near Masjid Davood e Khaki RA, at Astan mohalla Bonyar (NGT)	2022-2023	0.9829 lacs	Yes	Yes	No

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18; approximately 800

Total attended; 32

Proceedings: **Discussion in cordial manner held with the ladies of different age groups regarding their day to day problems, SHGs, improving economic conditions and using myScheme portal.**

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

## AGENDA 9

### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 5; approx.350

Total attended; 38

Proceedings:

**Talked to children about health and hygiene, general knowledge, moral education, drug menace and value of respecting elders.**

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

S R N	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)	GEO- TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUN- DAY MARKET)		
	PMAY houses if any ready for inaugra- tion		
	Swachh gram projects- segregation sheds etc		
	Amrit sarovars		
	Sports kits		
	Village cultural events		
	JJM assets/projects		
	<b>A newly constructed drainage system near the house of Abdul Gani Shiekh and others at Pethyar Bonyar</b>  Any other to be identified at district level	01	Geo tagged photos taken while the drain was being inaugurated by Sarpanch in presence of the u/signed. (VO)

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded  
from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Upgradation of PHE scheme at Pethyar	Funds allotted by RDD through Panchayat	Work to be started
2	Development of Bonyar khul by dredging	Referred to irrigation department	
3	Need of water supply scheme at Parra Mohalla	No action taken till B2V2	The demand carried on to B2V2
4	Construction of road from Nambgibal to Nownhard	-do-	-do-
5	Construction of protection bund at nallah Doodhganga bridge	-do-	-do-
6	Construction of playground at Khover	-do-	-do-
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Upgradation of PHE scheme at Pethyar	Work done after B2V2	People still demanding improvement in the scheme
2	Development of Bonyar khul by dredging	Work carried out by irrigation department	People not satisfied completely
3	Need of water supply scheme at Parra Mohalla	Work done after B2V2	
4	Construction of road from Nambgibal to Nownhard	No action taken	It is still a demand of the people
5	Construction of protection bund at nallah Doodhganga bridge	-do-	-do-
6	Construction of playground at Khover	Work done after B2V2	Maintenance needed
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Revenue records of land not in order	Referred to revenue department	
2	Overflow of Bonyar khul	Referred to irrigation department	A lot of people complaining about the maintenance of this Bonyar khul
3			

4			
5			
IV. Major Problems- B2V2			
1	Water supply problem of Parra Mohalla	Taken care of after B2V2	
2			
3			
4			
5			
V. Major Problems- B2V3			
1	Maintenance & more dredging of Bonyar khul	Pending	People complained a lot about it in B2V4
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1	Complaints against various departments like horticulture, fisheries, agriculture etc not awaring about schemes		
2			
3			
VII. Major Complaints- B2V2			
1	Overflow of Bonyar khul leading to flood like situation in Mohalla	RDD released funds to irrigation department for the task	
2			
3			
VIII. Major Complaints- B2V3			
1	Construction of protection bund at Nallah Doodhganga bridge	No action taken	
2			
3			

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT: RDD**
2. **LEAST RESPONSIVE DEPARTMENT: NIL**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <b>No major complaints but few demands, written in the booklet</b>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far :mentioned already
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The visit of the village appeared to be a constructive one. The response of the public was good and anticipatory. Most of the demands need to be fulfilled to keep them enthusiastic about such programmes in future.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <b>07</b>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

The Visiting officer stayed in the panchayat for two days (28<sup>th</sup> and 29<sup>th</sup> of October 2022) and the intervening night and visited all the important places/offices in the village during his stay.

Signature of Sarpanch  
Name .....  
*Ghulam Mohd. Sheikh*  
**G.H. MOHAMMAD SHEKH**  
Sarpanch  
Halqa Boniyar

Signature of the Visiting Officer  
Name .....  
*Syed Feroz Iqbal Nazki*

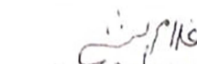
## GPDP PLAN (MGNREGA)

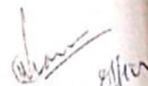
S No	Name of the work	Scheme	Estimasted cost In lacs)	(Rs.
1	Construction of link road from H/O Gh. Mohd Sheikh to chontiward B/W/O Nallah mukh with spun pipes at pethyar	MGNREGA	10.00	
2	Development of spring near pethnaga at pethyar	MGNREGA	2.00	
3	Improvement of road from Nazir ahmad dar surasyar to habib ullah sheikh at pethyar B/W/O matling with spun pipes/drain at Bunyar	MGNREGA	8.00	
4	Development of drain H/O of Ghulam Rasool Sheikh to H/O of Ali Mohd Sheikh B/W/O deepening /Widening with concrete Block drain at pethyar	MGNREGA	5.00	
5	Improvement of link road from bonen M/road to M/school Pethyar B/W/o C/O of nallah mukh with P. Bund at Pethyar	MGNREGA	5.00	
6	C/o P Bund with fencing around graveyard at pethyar	MGNREGA	4.00	
7	C/o lane from H/O M maqbool mir to H/O of Ab. Salam chopan at pethyar	MGNREGA	2.00	
8	C/o link road from Gh. Nabi Ganaie to Sheikh Khul B/W/O Eearth cutting Nallah Mukh with P. Bund at Bunyar onwards	MGNREGA	10.00	
9	C/o link road from H/o Ismail mir to Bashir ahmad Sheikh B/W/O Earth cutting with P.Wall Nallah Mukh at bunyar	MGNREGA	10.00	
10	C/o P/Bund around Graveyard at bunyar	MGNREGA	10.00	
11	C/o P. bund around graveyard near Astan mohallla at bunyar	MGNREGA	3.00	
12	C/o link road from M/Road to chonti ward B/W/O earth cutting of nallah mukh at bunyar	MGNREGA	3.00	
13	C/o drain from bashir ahmad mir to MST Rehti at Bunyar	MGNREGA	3.00	
14	C/o lane from Khazir mir to ab gani mir at bunyar	MGNREGA	3.00	
15	C/o lane from H/o Mir to H/O Gh. Nabi Ganaie at Bunyar	MGNREGA	2.00	
16	C/o lane from Mir to Gh hassan rather at bunyar	MGNREGA	2.00	
17	C/o drain from general road to H/O Hassan Najar	MGNREGA	4.00	
18	C/o P.bund near masjid sharief at pethyar to near new basti	MGNREGA	5.00	
19	C/o drain P/wall from farooq ahmad sheikh to nazir ali at bunyar	MGNREGA	2.00	
20	C/o lane from Main road to bashir Sheikh at Bunyar	MGNREGA	1.00	
21	C/o lane from Main road to House of Ab rahman mir at pethyar	MGNREGA	2.00	
22	C/o lane from M/R to H/O Latief Ahmad Wani at Bunyar	MGNREGA	2.00	
23	C/o lane Main road to ab. Gani Ganaie at Bunyar	MGNREGA	2.00	
24	C/o drain near H/O Gh Nabi mir Bothsides at Bunyar	MGNREGA	2.00	
25	C/o P bund with lane near H/O M Ramzan Shah to Gh. Ahmad shah at Bunyar	MGNREGA	3.00	
26	C/o Stair Steps from Main road to House of Ab rashid para at Bunyar	MGNREGA	1.00	

(1)



27 C/o lane/drain from Main road to House of Gh. Hassan Ganaie to Gh. Mohd Shah at Bunyar	MGNREGA	2.00
28 C/o Stair steps with p wall near H/o Hassan Khurashi and other at bunyar	MGNREGA	5.00
29 C/o Stair steps with protection bund near H/o peer farhad and others at Bunyar	MGNREGA	8.00
30 Deepening/Widening watal khul from bashir ah Shelkh to brendaji at bunyar	MGNREGA	2.00
31 C/o p bund near H/o M maqbool sheikh, nazir ahmad and other at pethyar	MGNREGA	7.00
32 C/o link road B/W/O earth cutting/spun pipes from main road bunyar to playfield onwards at bunyar	MGNREGA	8.00
33 Development of spring near Baba dawood khaki R.A phase II at bunyar	MGNREGA	5.00
34 C/o protection bund near namji nard, teli wani at pethyar	MGNREGA	2.00
35 C/o crate protection bund near namji nard teli wani nard at pethyar	MGNREGA	3.00
36 C/o P wall near H/o syed Mohd Hussain to ali Mohd chopan to onward at pethyar	MGNREGA	3.00
37 C/o lane from Main road to House of Gh Nabi lineman at bunyar	MGNREGA	2.00
38 C/o drain near H/o Gh Nabi Mir at bunyar	MGNREGA	2.00
39 Consrruction of link road from main road Kutbal road to playground pethyar bonyar	MGNREGA	2.00
40 Development of new Graveyard B/WO protection with fencing near khuoward at bunyar	PRI	5.00
41 construction of Lane from main road to house of Ab ahad Rather and lane from Main road to house of Gh Qadir rather and others at Bunyar	PRI	2.00
42 C/o p bund near H/o Gh Nabi mir to old Graveyard at bunyar	PRI	2.30
43 C/o lane from H/o Khazir mir to Ab. Gani mir and stair Steps near H/o Gh Hassan ganaie to Ab aziz Ganaie at bunyar	PRI	2.00
44 C/o protection Bund near H/o Ab Majeed mir, Ali mohd para at Bunyar	PRI	2.00
45 C/o Covered drain from old jamia masjid to H/o Ali Mohd H/o ali mohd Sheikh at pethyar	PRI	4.00
46 C/o drain from H/O Ab. Rashid mir to H/o ali Mohd Sheikh at pethyar	PRI	2.00
47 C/o lane from H/o M. Maqbool mir to H/o Aziz chopan at pethyar	PRI	1.00
48 C/o drain from Ali mohd Sheikh to Gh Hassan Sheikh at pethyar	PRI	3.00
49 Construction of Stair Step from main Road to govt primary school bunyar	PRI	2.00

  
 GH. MOHAMMAD SHEIKH  
 Sarpanch  
 Halqa Boniyar

  
 Visiting Officer  
 B2V4


## GPDP PLAN



## 20 Candidates For Training Under Himayat Scheme

S No	Name	Parentage	Contact No	Trade
1	Tabasum Ahad	Ab. Ahad Wani	7051568266	Crewel
2	Bisma Rehman	Ab Rehman Mir	7051990036	handloom
3	Meenu	Mohd Abdullah Rather	9906223850	Crewel
4	Nahida Hashim	Mohd Hashim Rather	8899677114	tailoring
5	Ulfat Rashid	Ab Rashid Bhat	60058422480	tailoring
6	Shabnam Rashid	Ab Rashid Bhat	9541466247	tailoring
7	Subeena Akhtar	Ab Rehman Mir	9541140243	tailoring
8	Iqra Bashir	Ahmad Dar	7051776714	handloom
9	Shabnum Akhtar	Gh Mohd Rather	8899069058	Crewel
10	Fancy Jan	Mohd Shaban para	7051998529	Crewel
11	Tahira Naby	Gh Nabi Rather	9541153403	tailoring
12	Nighat Yousif	w/o Amir Ahmad Shah	9622651877	tailoring
13	Rumeesa	Ab. Rahim Chopan		Crewel
14	Bilkeesa	Ab rahim mir		Crewel
15	Aalia Rashid	Ab Rashid Wani	7051670102	tailoring
16	Shabnum Rashid	Ab Rashid Wani	7051670102	tailoring
17	Khushboo Rashid	Ab Rashid Wani	7051670102	tailoring
18	Mohd Rafeeq Bhat	Ghulam Mohammad Bhat		Dairy Farm
19	Umer Farooq	Farooq Ahmed Sheikh		Horticulture
20	Sarfaraz Sheikh	Ghulam Rasool Sheikh		driving

  
**GH. MOHAMMAD SHEIKH**  
 Sarpanch  
 Halqa Boniyar

  
 Visiting Officer B2V4

**CANDIDATES SELECTED UNDER HIMAYAT SCHEME**

Demands raised during B2V4

- I. A new building for Govt. Primary School Bonyar which is in a rented accommodation and in a very bad condition.
2. Maintenance of Govt. Middle school Pethyar, including concrete path, electricity connection, separate toilet for girls, fencing, repairment of damaged buildings.
3. Electric wires and poles for whole village to improve the condition of power supply.
4. Maintenance of all the graveyards in the village.
5. Protection wall, concrete path and maintenance at the holy spring site at Astan Mohalla Bonyar.
6. Water supply scheme to be improved and areas like Tehunti ward at Pethyar Wudari and Kan-nar to be connected.
7. Road from Bonyar to Nowhar (Dafewun road) to be constructed.
8. Electricity & water connection to Panchayat Ghar.
9. Repairing of damaged bridge at Sekhari on Dhoodhganga.
10. Retaining walls/protection bunds at Pethyar & new colony Pethyar.
11. Road to playground.
12. Dredging and maintenance of Bonyar Khul.
13. PDD field staff to be enhanced and protection kits to be provided to them for their safety.
14. Electric wires & poles for Pethyar hamlet of the village.

**DEMANDS RAISED DURING B2V4**



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**