

A) Details of Reporting Officer:

Name: DHARMA SINGH

Designation: Assistant Engineer

Department/ place of posting: REW Division Udhampur

Mobile No: 7006715638

Email ID: ipareen17@gmail.com

Home District: Jammu (J&K)

Dates of visit: 2nd & 3rd November 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Satyalka

Local Government Directory(LGD) code of the Panchayat: 240313

Name of CD Block: Ghordh

Name of Tehsil: Ram Nagar

Name of District: Udhampur

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01 (Satyalka one)

No. of hamlets in the Panchayat: 09

No. of households in the Panchayat: 536

Population (approx) of the Panchayat: 2990 (As per Informant provided by Satyalka)



Part-II:

Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Officials who were assigned to the Panchayat for the programme:

Designation	
Patwari	

Part-II:
(To be filled up by the Visiting Officer during his/her two day visit. The filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Name	Designation
Shri. Bharti	Patwari
	JEO

Department	Name	Designation
Revenue (Patwari)	Makhay Bhatti	Patwari
Agriculture	Gouram Singh	JEO
Forest	Naseeb Chand	Guard
PDD	Angeez Singh	Line man
Health Department	Sudesh Kumar	MAINTN
PHD (R&B)	Rakesh Kumar	Junior Engineer
PMGSY	Narbir Khan	Junior Engineer
Jal Shakti (Depth)	Suminder Kumar	Junior Engineer
Sheep Husbandry	Vijay Kumar	DOCTOR
SCDS Depth	Nirmala Devi	Anganwadi worker
Education Dept	Manish Raj	Teacher
RDD	Madan Mohan	BDO / Ghoradi
Animal Husbandry	Politya Samalga	Senior VET- Phaulan

Details of absent employees vis-à-vis list furnished by the DC office:		Designation

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private \Rightarrow Govt Building
 - b. New/needing repairs \Rightarrow New Build
2. Furniture (Y/N) \Rightarrow YES
3. Computer/printer (Y/N) \Rightarrow NO
4. Internet (Y/N) \Rightarrow NO
5. Telephone (Y/N) \Rightarrow NO
6. Toilet (CSC/part of panchayat ghar) (Y/N) \Rightarrow YES
7. Water (Y/N) \Rightarrow NO
8. Electricity (Y/N) \Rightarrow YES
9. Bank branch (Y/N) \Rightarrow NO
10. CSC (Y/N) \Rightarrow NO
11. Patwarkhana (Y/N) \Rightarrow NO
12. Village haat (Y/N) \Rightarrow NO
13. Playground (Y/N) \Rightarrow NO
14. School-
 - a. Kindergarten (Y/N) \Rightarrow NO
 - b. Primary (Y/N) \Rightarrow NO
 - c. Secondary (Y/N) \Rightarrow High School
 - d. College (Y/N) \Rightarrow NO
 - e. University (Y/N) \Rightarrow NO
15. Anganwadi Centre (Y/N)
 - a. (govt/private) \Rightarrow NO (Private Build)
 - b. Total children enrolled \Rightarrow 245
15. Amrit Sarovars – details, location, condition \Rightarrow NO
16. Government offices- details, whether functional or not \Rightarrow Functional
17. Ration shop (Y/N) \Rightarrow YES (one)
18. Places of tourism importance – names, little details on historical/cultural importance \Rightarrow Ration shop
19. Village heritage sites/ treks- names, little details on historical/cultural importance \Rightarrow NO
20. VLW Office (Y/N) \Rightarrow YES
21. Primary Healthcare Centre (Y/N) \Rightarrow NO
22. List of Incomplete Buildings- names, year of construction \Rightarrow Primary School, Middle School, High School
23. List of Underutilized Buildings- names \Rightarrow NO



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit/verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagdari, Digital J&K	NO
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NO
Incomplete buildings/projects	Verify whether identification and redistribution done	PSchool Badgam 17 school in 1st block
PDS	Visit, evaluate, online status	NO
PHC	Visit- evaluate, status of staff, equipment and quality	NO
Youth clubs	Meet, interact, seek suggestions	Yes
SHG	Meet, identify problems, seek suggestions	NO
PMAY	Inspect, Inaugurate	Inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	P.S Tassar - wa H.S. Salyalla - wa A.S. Sharan - wa
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	play ground sports kit already distributed
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	cultural programme in high school
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Science Exhibition in high school
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes. Piped water in Dr. P. K. ... Electricity in ...



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

nil.
nil.
nil.

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed ⇒ nil.
- b. No of Individual Soak Pits constructed ⇒ 50 NOS IN PROGRESS
- V. No. of Biodiversity management committee meetings held: ⇒ NO.
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No YES.
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ⇒ YES.
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ⇒ YES.
- IX. Whether grievance redressal box is installed: Yes/No ⇒ YES.
- X. No of grievances received pertaining to Panchayat level: ⇒ 70 NOS.
- XI. No of grievances disposed of at Panchayat level: ⇒ 70 NOS.
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ⇒ YES.
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ⇒ YES.

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	⇒ 1 NO. ⇒ ⇒ ⇒	1 NO.	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	⇒ 44 NO. ⇒ 11 NO.	25 NO. 9 NO.	
	JALJEEVAN:	560	170	
	PDD: LINEMAN JE ANY OTHER	⇒ 5 NO. ⇒ 1 NO.	2 NO. 1 NO.	
	FOOD & CIVIL SUPPLIES	⇒ 2 NO.	1 NO.	
	AGRICULTURE & ANIMAL HUS- BANDARY	= 2 NO.	—	
	SOCIAL WELFARE	⇒ 1	—	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	⇒ 2 NO. ⇒ 4 NO. ⇒ 2 NO. ⇒ 1 ⇒ 1	2 NO. 2 NO. 1 1	
	ANY OTHER DEPARTMENT			



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: \Rightarrow YES *As (rural)*
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: :

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste NO
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NO
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NO { *not initiated* }
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO { *The Government* }
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. NO
- vi. Whether schools have started segregating waste \Rightarrow YES
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management \Rightarrow NO

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? \Rightarrow YES
- ii) Do all the eligible individuals been provided the Golden Card? \Rightarrow YES
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? \Rightarrow YES
- iv) Are all the eligible individuals been vaccinated against COVID-19? \Rightarrow YES
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? \Rightarrow YES
- vi) Whether all the deliveries were institutionalized or conducted by trained Midwives? *Yes Hospital*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? \Rightarrow NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify \Rightarrow NO
- iii) Do all the IHHs in the Gram Panchayat have toilets? \Rightarrow NO
- iv) Are all the IHHs toilets functional or not? \Rightarrow 50% Functional
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? \Rightarrow Partially available
- vi) Are all the toilets in the schools/Aanganwadi functional or not? \Rightarrow YES
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? \Rightarrow NO

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- How many Bal Sabhas were organized in the Gram Panchayat *4 nos.*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO *No*

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- Have all the eligible households registered in PDS or not? *Yes/Pending*
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? *Yes*
- Have all the eligible households been registered for Pension or not? *Yes/Pending*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *Friendly*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *Yes*

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- 4 No.
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes.
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes.
- iv) Number of women beneficiaries headed households covered under PDS system..... 700 No.
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 1000 No.

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No.
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No.
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No.
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No.
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No.

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>).

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS.

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

1. 10-6-2022
 2. 8-7-2022
 3. 9-8-2022
 4. 30-9-2022
- Regarding works
- G P D P plan programming.

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed 2 NO
- Specific product which needs to be developed —
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2990	20 NO	As and when found necessary for benefit
Janani suraksha yojana	40 NO	6 NO	Shortage of family
OLD AGE pension	200	70 NO	
Widow pension	40	20 NO	
Disability pension	24 NO	12 NO	
Domicile certificate	2500	1300 NO	
Kisan credit card	536	240 NO	
PM kisan sammannidhi	240	240 NO	



Land pass book	1507	685	Rest Program
Registration of village vendors on GEM portal	8 NO	8 NO	
Registration of village contractors on jktenders portal	5 NO	5 NO	
Registration of village contractors on PWD portal	5 NO	5 NO	
Incomplete buildings/projects	2 NO	2 NO	

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *yes*
- Details of activities conducted *{ Educated the person of Dist. in Govt. }*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
- How many drug addicts in the village \Rightarrow —
- Whether reported to the Deputy Commissioner \Rightarrow *yes*
- How many registered for rehabilitation under government programme —

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of at least 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATIVE TO THE WORK
MGNREGA	Grd Dev. 50 (HUBNG)	2021-22	4.5 cr.	yes	yes	NO
PMAY	169 NOS.	2016-2022	2.5 cr.	50% completed	yes	NO
IHHL UNDER SBM-G	60 NOS. NIL	2020-2022	7.25 cr. NIL	NIL yes	NIL	NIL
CSC UNDER SBMG	NIL	NIL	NIL	NIL	NIL	NIL
AMRIT SAROVAR	NIL	NIL	NIL	NIL	NIL	NIL

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(PI insert pointers to be discussed there – refer palli proceedings)

⇒ 400 NOS -

⇒ 70 NOS
(held discussions, Educated them, 90% women)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of

Total attended

Proceedings:

(PI insert pointers to be discussed there – refer palli proceedings)

120
(cultural Programme, Educated them, Health Related, and in general)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET / ACTIVITIES (NUMBER OTHER DETAILS)	CEO / AGGEE PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	2 NO.	2 NO.
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	—	—
	Sports kits	1 NO.	1 NO.
	Village cultural events	1 NO.	—
	JJM assets/projects	—	—
	Any other to be identified at district level	Water Tank	YES

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO	Particulars	Action taken	Remarks
I. Urgent Public Requirements/ Demands- B2V1			
1	Release of Lab. Wastes of Dist. works	NO action taken	Dirt Has lot of problems
2	Blank Topping of Bafirkoot from Bafirkoot to Malal with bridge/culverts on Malal road	NO action taken	Sufferings
3	Shortage of staff in Bafirkoot P.H.E.	NO action	
4	Higher Secondary School in P.H.E.	NO action	
5	Sub Health Centre in upper Satyalla	NO action	
6	Network Improvement	Improvement NO action	
7	Vet. Hospital in Satyalla	NO action	
II. Urgent Public Requirements/ Demands- B2V2			
1	Net work problems of all companies	NO action	A P.H.E. which has no Net work
2	NO band branches in adjoining area of P.H.E.	NO action	Connectivity is not satisfactory
3	Shortage of teaching staff in school	NO action	auto mailer
4	Payment clearance of earlier works	NO action	shows the state of Development
5	Infrastructure specially school building	NO action	
6	New Roads	NO action	
7	Vet. Hospital	NO action	
S.NO	Particulars	Action taken	Remarks
III. Major Problems - B2V1			
1	Payment of Lab. Wastes of Dist. works	NO action	
2	School Closing Childrens Not Reaching schools during rainy season due to non availability of bridge/culverts	NO action	
3	Drop out of students specially girls due to far & long areas	NO action	



4	Non availability of sub health medicines in sub health centres	No action	
5	Very poor Telecom signals / Road Connectivity	No action	
IV. Major Problems- B2V2			
1	Non availability of foot bridges / Culverts over Nallathas	No action	
2	Poor Telecom Connectivity	No action	
3	Non availability of roads /		
4	ambulance	No action	
5			
V. Major Problems- B2V3			
1	Payment of lat. wages to night mangers	No action	
2	Non availability of foot bridges / Culverts / Nallathas		
3	Poor Telecom Networks	No action	
4	Shortage of teaching staff in schools		
5	Road Connectivity	No action	
VI. Major Complaints- B2V1			
1	Telecom Network Problems	No action	
2	Road Connectivity	No action	
3	Shortage of health staff / Shortage of medicines	No action	
VII. Major Complaints- B2V2			
1	Network Problems	No action	
2	Road Connectivity	No action	
3			
VIII. Major Complaints- B2V3			
1	Road Connectivity / Transition facility		
2	Very poor Telecom Network		
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>IWP - work done Satisfactorily about 7-10</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far;
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>5</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Yashpal

Signature of Sarpanch

Name *Yashpal*

Yashpal

Signature of the Visiting Officer

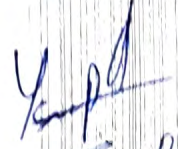
Name *YASHPAL SINGH*

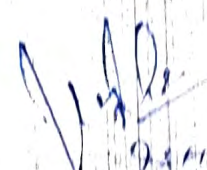
PTO

⑦ Road Connectivity, teaching staff in school
Bridges on the nullah.
Sufficient
over all assessment of existing facilities available.

There is Road Connectivity to upper / Jodhpora /
Salyatta de. Privilege as it will help the people to
reach to Dist. Office in good / bad circumstances
comfortably. As people have to take heavy and
necessary items from Jodhpora Salyatta to upper Salyatta
or least to bus or govt. Moreover it will also reduce
head load cost of material and labour cost of labour off
and return cost of construction of both. Works. Bridges
over nullahs are also needed as mostly in
school going children suffer a lot during Rainy
Season and cannot reach school.

2. Shortage of Education be improved for
proper functioning of school.
3. voluntary dispensary is also need of people
as majority of people of Dist. depend on
Animal related products.
4. Jal Shakti Related schemes are also
need of people & to provide better
shortcomings.


Sgn. of Yashpal
Name Yashpal.


Yashpal Singh
(Visiting Officer)

