

**Annexure "A"**  
**Overall Assessment to Panchayat Hutt, Block Katra, District Reasi.**

The visit to Panchayat Hutt was conducted on 2<sup>nd</sup> and 3<sup>rd</sup> November, 2022 under B2V4 programme by the undersigned. The panchayat is situated in block Katra of District Reasi surrounded by sacred Trikuta Hills under the holy Shrine of Shri Mata Vaishno Devi. The panchayat has 02 revenue villages, which are being developed by the government with copious coordination of the PRLs.

During the expedition of the complete panchayat, the undersigned observed that the centre areas of the panchayat have amenities viz. blacktopped roads, sanitation/toilets, water, electricity etc but the areas like ward no. 1 & 2 barely have road, water and electricity. The Rubbish Heap developed by SMVDB on the main road, exactly opposite to the new track for the pilgrims of the shrine, is a black spot to the beauty of the area and needs to be eradicated.

There is a dire need of basic health facility as there is no dispensary in the panchayat. There is lack of government buildings and government staff especially PHE/Jal shakti.

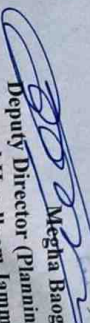
The Panchayat Ghar Building is well equipped and the PRL members are working moon and back for the welfare of the residents under the guidance of worthy Sarpanch, Sh. Roshan Lal. The panchayat funds are optimally used to upgrade the overall scenario of the panchayat.

The Stadium/playground of the panchayat is under construction and shall be the Nucleus of the panchayat, once completed. The youth are actively involved in sport activities and even represent our nation, abroad. The youth also desired any Skill Development Training centre in their area.

Regarding women empowerment, there is a huge potential in women of the 02 villages. Some of them are actively involved with Shri Mata Vaishno Devi Shrine Board crafting sacred wristbands whereas some are involved in Phulkari craft and always covet for more employment opportunities so as to become self sufficient.

However, few suggestions summing above, are recorded for the amelioration of the panchayat in the first instance:

- a) Construction of a Health Centre/ Dispensary.
- b) Construction of Boundary wall and floor tile to MS Sheerpur.
- c) Road to ward no. 1, 2 and 3.
- d) Water taps and connection to ward no. 1 & 2.
- e) Requirement of employee of PHE deptt.
- f) Eradication of Rubbish Heap/Garbage opposite to new track to SMVID temple.
- g) Construction of bridge by railway authorities to get rid of chemical water getting out of their plants.
- h) Installation/Sanctioning of Mineral water factory/unit in the panchayat so that the natural mineral water be optimally used, besides generating employment opportunities for all.

  
Megha Barogia  
Deputy Director (Planning)

Directorate of Handicrafts and Handloom Jammu



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Rural Development Department/ Handicrafts and Handloom Department/ PWD/ Revenue/Health.
2. LEAST RESPONSIVE DEPARTMENT: Jai Shakti

### GENERAL ASSESSMENT OF THE VISITING OFFICER

- Any major complaint brought to the notice of the Visiting Officer:
- Problem of scarcity of water facility specially in ward no. 1, 3 & 7.
  - No Electricity at ward no. 1.
  - Cleanliness/Sanitation of garbage dumping zone made by SMVD Shrine Board, opposite new road to SMVD temple.
  - Requirement of JKB branch/ ATM facility
  - Boundary walls to all the 03 Govt. Schools needs to be constructed.
  - Roads to several places have still not been constructed.
  - Pending payment of the IAY houses from 2017.

- Major/urgent public demands that was/were reflected earlier but have not been addressed so far:
- Problem of scarcity of water rather no water facility in specially ward no. 1, 3 & 7
  - Requirement of 150 electricity poles and transformers in the area.
  - At least 01 Dispensary and 01 Animal Husbandry Centre required.
  - Complaints from PHE dept not addressed
  - Construction of Bridge to be done by Railway authorities at ward no. 3.
  - Pending material payment of R/wall at ward no. 2, funded by Social welfare dept (agency RDD).
  - Requirement of employee from PHE dept.

Overall assessment of the visit and suggestions:  
(The visiting officer to ensure that the overall assessment is recorded in detail along with the concrete suggestions) : Overall Assessment Attached as Annexure "A"

Overall Rating of govt functioning as given by the Panchayat (Scale of 10): Scale 8 out of 10-  
Ratings for the govt employees in the panchayat Hutt.

Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days:  
Attached "B".

Signature of Sarpanch  
Name: Roshan Lal  
Dist: Reasi

Signature of the Visiting Officer  
Name: Megha Bagga  
Deputy Director (PDMMD)  
Directorate of Handicrafts and Handloom Jammu.

Major Problems-B2V2

- 1 PDS not satisfactory at all. Deptt non responsive
- 2 pHE: Irregular water supply, no supply at all in certain locations
- 3 Shrine Board not facilitating works/Assess to various wards of panchayat areas falling in their jurisdiction.

No Demands fulfilled

Major Problems-B2V3

- 1 Basic requirements from PDD,pHE, PWD still non responsive. Panchayat/ public has a feeling of left out / ignored by district administration. Apathy of Shrine Board and Railways also having low morale of public and generated ill will against government.
- All the urgent and major public demands reflected in B2V1 and B2V2 have not been addressed so far.

No demands fulfilled but a road has been started by PWD:  
1. road started from Main road Keasi via ward no 3 which is also under construction.

Major Complaints-B2V1

As mentioned above.

No Demands fulfilled

Major Complaints-B2V2

As mentioned above.

No Demands fulfilled

Major Complaints-B2V3

As mentioned above.

No Demands fulfilled however communications processed.



**FOLLOWUP OF (B2V1, B2V2 & B2V3):**  
*(Prefiled excel sheet to be taken from district level and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))*

S.NO	Particulars	Action taken	Remarks#
I.	Urgent Public Requirements/ Demands- B2V1		No Demands fulfilled
	1 PHE: Fasku to Guddi Dhar water Scheme (Stage 0-5)		
	2 PHE: Additional water tank near Baijini Check Post		
	3 PHE: Water tank and allied works at w.no. 7, covering ward no. 2		
	4 PWD: Reasi main road Shertpur to Gummi via w.no. 3, 7, 2		
	5 PWD: Main road (Beas Ghar) to Rajja		
	6 Installation of Poles, cables and transformers		
	7 Dev of area from Tourism Perspective		
II.	Urgent Public Requirements/ Demands- B2V2		No Demands fulfilled
	1 PHE: Same as B2V1		
	2 PWD: Same as B2V1		
	3 PDS: not working properly		
	4 Horticulture dept needs more development		
	5 Medical officers visit not being done		
	6 Animal Dispensary required		
	7 Vermi compost unit required		
III.	Major Problems- B2V1		No Demands fulfilled
	1 Issues with railways- bathrooms, kul, blacktopping, RCC tank, flood drains under CSR		
	2 Shrine Board CSR: Flood Drain from Hutl w.no. 6 onwards		
	3 Overlap of jurisdiction of panchayat with Katra Dev Authority.		

Any other to be identified in the district level

Other than above, following activities held:  
Inaugurated 02 no. of water tanks funded by RDD  
Inaugurated transformer  
Inaugurated Road to panchayat ghar by PWD.  
Inaugurated road to ward no. 2 by PWD.  
Gandhi Katha at gram Sabha  
Meeting with senior citizens  
Visited phoolkari training centre run by Handicrafts and Handloom department & distributed artisan cards.  
Visited anganwadi centre and checked the quality of food/other facilities provided to children.  
Visited sports stadium under construction worth ~Rs. 270.00 lacs funded by DYSS.

Geo tagged Photographs Attached for all other activities.

# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITY (YES/NO/IN PROGRESS/OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGES AT UNDER (KSR/LM (SON-DAY MARKET))	--	--
	PMA House site ready for inauguration	Visited. PMA House Under construction	Yes
	Swachhgram projects-segregation sheds etc	Swachhhta abhiyan conducted	Yes
	Amritsarovars	Visited the identified site. The site is projected but not yet developed	Yes
	Sports kits	--	Yes
	Village cultural events	At the school, MS Sherpur	Yes
	JIM assets/projects	No JIM project available. Complaints about water supply.	



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Abstract: Information regarding the importance of scientific and technical institutions, educational, games and sports, services and other in social values.

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## DAYZACTIVITIES

### AGENDA7 SOCIALAUDIT

Conductsocialauditofatleast5workschunderfollowing schemes: **DETAILS ATTACHED WITH THE REPORT**

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Lane drain PMGSY road to Lok Nath House at w.no. 4	2021-22	Rs. 3.00 lacs	Yes	Yes	Nil
PMAY IHHL	Mohd. Sultan IHHL Unit at w.no. 01	2021-22	Rs. 1.50 lacs Rs. 0.12	Yes Yes	Yes Yes	Nil Nil
UNDERSBM-G	nil	nil	nil	nil	nil	nil
CSJINDER SBMG	nil	nil	nil	nil	nil	Nil
AMRT SMOVARS	Site Identified at ward no. 5	-	-	-	-	-

## DAYZACTIVITIES

### AGENDA8

#### MAHILASABHA

Total women in the village covered: 18: 1070

Total attended: 65

Proceedings: Recorded

(*Plinsetpointerstobediscussed there - refer palli proceedings*)

Formulation of SHGs for socio economic upliftment, use of toilets, use of sanitary napkins for hygiene, to approach health institutions/workers only in case of any health issues, to have self employment viz handicrafts by connecting with the department of handicrafts and handloom.

## DAYZACTIVITIES

### AGENDA9

#### BALSABHA

Holda balsabha and record proceedings:  
Total children in the village covered: 80

Held Bal Sabha





**Child Friendly village**

- i) Do all the children under the age of 6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO : yes
- ii) How many BalSabha swere organized in the Gram Panchayat: 01
- iii) Whether the issues raised by BalSabha are addressed during the Gram Sabha. Yes
- iv) Whether Gram Panchayat is tracking the data related to drop out children and children with irregular attendance? Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes

**Village with good governance**

- i) Is SC located in the Gram Panchayat Bhavan or not? yes
- ii) Is there any beneficiary related to the Schemes/Programs displayed on the Gram Panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Jal Jeevan Mission/ Gram Panchayat Development Plan displayed on the Gram Panchayat wall or not? yes
- vi) Is Social Audit or fearlier Schemes/Programs carried out or not? yes

**Poverty free and enhanced livelihood village**

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ii) Have all the eligible household registered in PDS or not? yes
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? yes
- iv) Have all the eligible household been registered for Pension or not? yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Course and Placement? yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account linkages? yes

**Socially secured village**

- i) Whether Gram Panchayat is maintaining data related to Differently Abled people?
- ii) Is Gram Panchayat Office Disabled friendly or not? no
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? no
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? yes
- v) Are all the eligible individuals getting pensions, like old age pension, widow pension, etc? yes
- vi) Are all the eligible household getting benefits from MVA or not? : Not all as 2<sup>nd</sup> installment pending for around 4 cases under IAY.

### Engendered Development in Village

- 1) How many Mahila Sahas were organized in the Gram Panchayat 01
- 2) Whether SHG federations have been provided space for meetings in the Panchayat/Bhawan (Yes/ No)
- 3) Whether GPS have taken steps for raising women participation in Gram Sabha (Yes/No)
- 4) Number of women beneficiaries headed household score under PDS system: ~80
- 5) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matruva Vandana Yojana.
- 6) Self-sufficient infrastructure in the village
- 7) Whether GPrasa Community Hall with access to electricity, furniture, water supply, toilet: yes
- 8) Whether the Disaster management plan is available at the GP level (Yes/No) : Yes
- 9) Whether child-friendly park with required facilities is available in GP (Yes/No) No
- 10) Whether the GP has easy access to Godown for storage (Yes/No) Yes
- 11) Whether street lights are provided in public places for ensuring safety (Yes/No) No

### DAY 2 ACTIVITIES

#### AGENDANO.2

Sensitize villagers residents about country Scheme portal (my scheme: in) which includes information about all the schemes being run by Central/State/UT govt across the country. Sensitized Villagers about My Scheme Material available from <https://kpanchayat.in/b2v4.php>; Scheme Portal and information of schemes available on it viz. SBM, PMJAY etc.

#### DAY 2 ACTIVITIES

#### AGENDANO.3

Holding meeting of the Biodiversity Management Committee to deliberate on issues pertaining to geoconservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review it. Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months. (*Role of BMC available at <https://kpanchayat.in/b2v4.php>*)

COMMITTEE MEMBERS not defined  
PRESENT  
BIODIVERSITY REGISTER PHOTOS  
PAST 4 MEETING DATES, MINUTES PHOTOS: No meetings so far. Advised them to frame committee and hold meetings, click photographs and maintain register.

## DAY 2 ACTIVITIES

### AGENDA 4

visiting officer shall visit and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village. In consultancy with Gram panchayat, discuss in gram sabha and get it approved.  
(GPD format available on <https://jkpanchayat.in/b2v4.php>):

Village Dev Plan GPD formulated in the Panchayat ghar on 3rd of November, 2022 in the presence of all the panches along with the departmental representatives present.

### In addition GPD plans shall include:

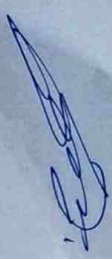
- Tourist places which need to be developed
- Specific products which need to be developed
- Tourism-homestays
- 20 candidates for training under Himayat scheme along with trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensuring saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAIL THE BENEFIT OF THE SCHEME	REASON FOR PENDING
Golden Health Card under Ayushman Bharat	710	560	--
Jannisaraksahayojana	-	31	--
OLD Aged Pension	44	40	--
Widow Pension	25	23	--
Disability Pension	03	03	--
Domestic Certificate	-	90% covered	--
Kisan Credit Card	320	288	--
Mukhsamman Adhi	320	253	--





Landpassbook	1800	Nil	Record digitalized but due to govt. decision, Land Passbooks not generated.
Registration of village vendors GEM portal	nil	nil	--
Registration of village contractors on kenders portal	01	01	--
Registration of village contractors on PWD portal	00	00	--
Incomplete buildings/projects	00	00	--

**DAVA ACTIVITIES**

**AGENDAS**

**NASHAMUKTABHIYAN**

1. Whether gram sabha resolution passed: yes
2. Details of activities conducted : Oath taken for nasha mukta panchayat. Awarded regarding nasha mukta in gram sabha, mahila sabha, bal sabha.
3. Whether all activities and G resolutions uploaded on kpanchayat portal: yes
4. How many drug addicts in the village: 10-12 youth
5. Whether reported to the Deputy Commissioner: yes earlier.
6. How many registered for rehabilitation under government programme: none



## DAY-2-ACTIVITIES

**AGENDA NO.1**  
 A discussion on the progress of different schemes relating to the localized SDG priorities for the village as per the resolution passed by the Gram Panchayat on 21st April 22, on National Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

SDGs AGREED FOR THAT VILLAGE TO BE IMPLEMENTED BY MARCH 2024:  
 STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

### Clean and green village

Initiatives taken by the Panchayat for managing Solid and Liquid Waste: Resolution passed for door to door garbage collection.

Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas: -  
 Has mapping of handse, water bodies, forest, slopes, wetlands, degraded forest within the Gram Panchayat been done? Yes/No/In/Or reason, thereof : No

Has the Climate Resilience Plan been developed for the GP? No

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and soil to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands: planting of trees & agri activities  
 Whether schools have started segregating waste: Y  
 Whether schools have the row in compost/soakage pits for solid/liquid waste management: N

### Healthy village

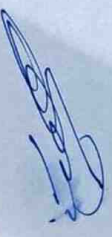
- 1) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- 2) Do all the eligible individuals have been provided the Colden Card? : 99%
- 3) Are all the children being immunized as per the Schedule recommended by Govt. of India? : Yes
- 4) Are all the eligible individuals been vaccinated against COVID-19? : Yes
- 5) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? : Yes
- 6) Whether all the deliveries were institutionalized or conducted by trained Midwives? : Institutionalized

### Water sufficient village

- 1) Do all the HHs in the Gram Panchayat have water pipeline connections? Yes
- 2) Whether Gram Panchayat has taken steps for grey water management. If yes please specify : Yes, partial progress
- 3) Do all the HHs in the Gram Panchayat have toilets? : Yes 99%
- 4) Are all the HHs toilet functional? : Yes
- 5) Do all the HHs have a toilet facility? : Yes, except 01 school at w.no. 2
- 6) Are all the schools/Aanganwadis functional? : Yes, except 01 school at w.no. 2
- 7) Whether Gram Panchayat has separate toilets for women? : Yes

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

SR.NO.	DEPARTMENT WISE STAFF	NUMBERS	ACTUAL	NAMES
	Kuraldevelopment department:			
	BDO	01	01	Manoj Raina
	JE	01	01	Nasib Singh
	GRS	01	01	Kuldeep Kumar
	TA	01	01	Mohan Lal
	SCHOOL EDUCATION:			
	TEACHER	05	05	Kanchan Bala, Geeta Rani, Vajnaei, Suman Dogra, Bhupinder Singh
	HEADMASTER	01	01	Lalita Devi
	ANY OTHER	01	01	Deep Kumar Sharma
	JAL JEEVAN:	01	01	Tara Chand
	PDD:			
	LINEMAN	01	01	Badyal
	JE	01	01	
	ANY OTHER	01	01	Ravi Kumar
	FOOD&CIVIL SUPPLIES	01	01	
	AGRICULTURE& ANIMAL HUS- BANDARY	01 03	01 02	Amrit Sharma Varun, Vishwajcet
	SOCIAL WELFARE			
	HEALTH:			
	ASHA	01	01	Pooja Devi
	ANM	01	01	Komal
	ANY SHDOCTOR	-	-	
	ALLOPATHIC DOCTOR	-	-	
	ANY OTHER DEPARTMENT	-	-	





## DAY 1- ACTIVITIES

### AGENDA:

**SELF-EMPLOYMENT ACTIVITIES**  
 Ensure self-employment activities for youth, distribute employment letters for people selected under various social schemes (SISTHE TARGET PER PANCHAVAT)

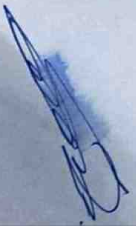
**Number of cases in different categories sanctioned:** names of 40 unemployed youth Proposed to employment dept., 20 artisans registered  
**Detail of the bank sanctioning it:** - I&K Bank  
**Total amount involved:** - Rs. 0.30 lacs

## DAY 1 ACTIVITIES

**AGENDA 5**  
 In the evening, hold informal meetings with senior citizens, government employees, retired employees, youth club and other citizens who are enrolled in college/university and have discussed on Gandhikatha, Nasta Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of individual Compost Pits constructed: In progress as per target
- b. No of individual Soak Pits constructed: In progress as per target
- v. No of Biodiversity management committee meetings held: 01
- vii. Is the name of Sarpanch displayed on citizen information board of all RD&P schemes: Yes
- viii. Are Sarpanchs being involved in start/inauguration of activities: Yes
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes
- ix. Whether grievances redressal box is installed: Yes
- x. No of grievances received pertaining to Panchayat level: 10
- xi. No of grievances disposed of at Panchayat level: 10
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes
- xiii. Whether all MGNREGA/4th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes



27.	LAW	Testing Kits (FTKS) as per JJM guidelines. 1) 250 Awareness and Assistance camps through Legal Service Authority	-
28.	ESTATES	1) Identify unauthorized occupants of government accommodation	-
29.	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify	-
30.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department	-
31.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 3) 5 KISAN MELAS- <i>Organise</i>	CSC J&K BANK <i>Yes.</i>
32.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- <i>Organise</i>	-
33.	INDUSTRIES	1) LAND ALLOTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	-

Annexure - C

Remarks

S.No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY
1.	RDD	ALL B2V WORKS- Document, Verify, Complete VILLAGE HAATS - Establish	DC OI completed
2.	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	CSC yes (in the market area)
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) ALL INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	J&K BANK EDI LABOUR NO counter bank of J&K in the Bvt.
4.	REVENUE	1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries	DC IT CSC Yes
5.	HEALTH	1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, Junk free premises	Record completion of NHM Bvt Ward Passbooks made
6.	SOCIAL WELFARE	1) DIVYANG CAMPS- Hold Camps, ensure fittings held 2) DISABILITY CARDS (UDID) - All existing 2.5 lakhs UDID Cards to be made digital	Health governing involved



		<ul style="list-style-type: none"> <li>3) NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries</li> <li>4) POSHAN VATTIKA-ensure 100% plantation</li> <li>5) 500 ANEMIA CHECK UP CAMPS-Conduct</li> <li>6) AADHAR SEEDING- Ladli Beti beneficiaries, Aanganwadi beneficiaries</li> <li>7) BBBP events, at least 5 in every district</li> <li>8) Formation of Senior Citizens club in every Panchayat</li> </ul>	<p>One</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>
7.	FOREST	<ul style="list-style-type: none"> <li>1) GREEN J&amp;K CAMPAIGN - Jan Abhiyan</li> <li>a) One Village One Beat Guard</li> <li>b) Forest for Fodder and livelihood</li> </ul> <p>-Complete all preparatory plantation activities in winter Plantation areas</p> <p>- Audit of summer plantation in non summer plantation areas</p> <p>-Saturate</p>	<p>Not formed.</p> <p>Jan sabha conducted.</p> <p>1 guard for hi</p> <p>lyr.</p> <p>Plantation drive done.</p>
8.	TOURISM	<ul style="list-style-type: none"> <li>1) TOURIST DESTINATIONS/CIRCUITS/THE MES TREKS/- Identify, Delineate, Demarcate</li> <li>2) HOMESTAYS- Identify</li> <li>3) VILLAGE COOPERATIVE- Provide Support for Tourism activities</li> </ul>	<p>JKTDC</p> <p>NO tourist place developed however there are potential places.</p>
9.	CULTURE	<ul style="list-style-type: none"> <li>1) TALENT HUNT AT PANCHAYAT LEVEL - Organise</li> </ul>	<p>JKACL</p> <p>held.</p>
10.	LABOUR	<ul style="list-style-type: none"> <li>1) e- SHRAM- Saturate</li> </ul>	<p>CSC not fully saturated</p>
11.	SCHOOL EDUCATION	<ul style="list-style-type: none"> <li>1) Bringing back all out of school children</li> <li>2) MY SCHOOL MY PRIDE-</li> <li>3) PARENT TEACHER MEETING</li> </ul>	<p>yes</p> <p>ND dropout recorded</p> <p>yes</p>
12.	HIGHER EDUCATION	<ul style="list-style-type: none"> <li>1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES</li> </ul>	<p>118.</p>

			<ul style="list-style-type: none"> <li>2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs</li> <li>3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite</li> <li>4) FEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&amp;K</li> <li>5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC</li> </ul>	-
13.	YOUTH AFFAIRS	1) Games in every Panchayat- Organise	Organised.	
14.	TRANSPORT	<ul style="list-style-type: none"> <li>1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT</li> <li>2) 100 cases under MUMKIN scheme</li> </ul>	-	
15.	TRIBAL	<ul style="list-style-type: none"> <li>1) ALL SCHOLARSHIP SCHEMES- Saturate</li> <li>2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) - Complete</li> </ul>	CSC	-
16.	PDD	<ul style="list-style-type: none"> <li>1) DISTRIBUTION TRANSFORMERS- <ul style="list-style-type: none"> <li>a) Check unique no,</li> <li>b) identify DTs with low oil and top up,</li> <li>c) identify DTs with load imbalance,</li> <li>d) replace non standard fuses with standard fuses,</li> <li>e) identify DTs without earthing and ensure proper earthing</li> <li>f) remove foliage around DTs</li> </ul> </li> <li>2) All cases of electrical accident claims pending to be resolved and put up for disbursement</li> </ul>	gpcd	-
17.	CAPPD	<ul style="list-style-type: none"> <li>1) SHIFT TO RATION CARD MANAGEMENT SYSTEM (RCMS)</li> <li>2) 100% GRIEVANCE REDRESSAL</li> </ul>	IT	-
18.	SKILL DEVELOPMENT	<ul style="list-style-type: none"> <li>1) SKILL TRAINING OF 13000 HEALTH STAFF AND</li> </ul>	-	-

19.	COOPERATIVES	ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS 1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	-
20.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME 1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- Implement	-
21.	PWD	2) COMPLETE JKPC MERGER PROCESS	online payments.
22.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- Evaluate quality of work and grievance disposal, record keeping, inventory management	impeded for available.
23.	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	-
24.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS	-
25.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APPS 5) HRMS IMPLEMENTATION	-
26.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JIM 2. 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field	no Jal Shakti employee present. However Jal Shakti committee identified no record found.



**DAFTAR AKTIVITAS**  
AGENDA SATURAN JAM  
DELIVERABLES AND RECORDS OF PERFORMANCE ANY (NSERT DELI  
VERABLES LIST HERE AS PER GADFORMAT

Attached with the Report.





75  
Anniversary  
of Independence

Jalveer Mission verification -  
WSS/SD  
Electricity supply

Verify

Poor water services to the houses  
in w.no. 1&2.  
Electricity Under process but no  
service in ward no. 1.



Back  
to  
Villages

### DAVI- ACTIVITIES

#### AGENDA: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRITA ROVARS	Visit, verify	COMMENTS
Khidmat centres	Create/Generate awareness on 25 schemes particularly GCS schemes Aapki Zamin Aapki Nigami, Beams, Janhagidan, Digital L&K	A CSC is actively functioning in the main market area of the panchayat
J&K/Rs counters/outlets	a) Status of counter b) Number of visitors	Neither J&K Bank/ nor its Counter
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Ration Depot functional in offline mode
PHC	Visit, evaluate, status of staff, equipment and quality	Building Non existing staff work in rental building
Youth clubs	Meet, interact, seek suggestions	Met the youth and interacted. Suggestions were floated to
SHG	Meet, identify problems, seek suggestions	Meliorate 20 percent drug edict in the area.
PMAY	Inspect, Inaugurate	Visited, 01 house under Construction
Myschools/Inn pride progress, schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Checked all 03 schools. Out of 03, 01 school viz. MS Parthal at ward no. 2 required constrn. of Kitchen & Bathroom. Construction of Kitchen and Bathroom. There is no road to school.
Swachh SBM	Evaluate	No common toilet in market. Playground under construction at ward no. 5 funded by YSS.
Panchayat play ground, Sports kit distribution Villages	Ensure, verify, Participate in all activities in the play ground	Did plantation drives. Moreover, there is enough greenery.
Hat Gaon/Haryali, Plantation drive	Evaluate status, feedback	Attended
Village cultural event Dangul/Haad/Mela	Participate in, ensure that it is held	Visited Exhibition by dept of handicrafts and handloom.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	



**DAY1-ACTIVITIES**  
**AGENDA1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure
  - a. Govt building/private Govt. Building
  - b. New/needings/repairs New, building is good just outer paint required
2. Furniture (Y/N) Yes
3. Computer/printer (Y/N) Yes
4. Internet (Y/N) No
5. Telephone (Y/N) No
6. Toilet (CSC/parto/panchayatghar) (Y/N) Yes
7. Water (Y/N) Yes
8. Electricity (Y/N) Yes
9. Bank branch (Y/N) Yes
10. CSC (Y/N) No
11. Patwar khana (Y/N) Yes (in near market area)
12. Village haat (Y/N) Building not constructed
13. Playground (Y/N) No
14. School- Under Construction at ward no 5
  - a. Kindergarten (Y/N) No
  - b. Primary (Y/N) Yes
  - c. Secondary (Y/N) Middle School
  - d. College (Y/N) No
  - e. University (Y/N) No
15. Anganwadi Centre (Y/N) Yes (private on rent. 06 no. of centers)
  - a. (govt/private) Appx. 20 in each center
  - b. Total children enrolled
15. Amrit Sarovar- details, location, condition: Identified at ward no. 05, Bani
16. Government offices- details, whether functional or not: Offices work at their own rented accommodation or in Panchayat ghar. A BDC building is proposed in the area of 10 kanals
17. Ration shop (Y/N): Yes
18. Places of tourism importance- names, little details on historical/cultural importance: Tara Kot, Bhimsen Sthan can be developed as a tourist place.
19. Village heritage sites/ tanks- names, little details on historical/cultural importance: Trek place from Palel to Himkoti can be popularized.
20. VW/Office (Y/N) Yes in the Panchayat Ghar
21. Primary Health care Centre (Y/N): No
22. List of incomplete Buildings- names, year of construction: No building
23. List of Underutilized Buildings- name: No building



Sheep Husbandry	Rahul Kumar	Staff asst
Handicrafts and Handloom	Sameer Maskeen	AHTO

**Details of absent employees as visited furnished by the DC Office:**

Department	Name	Designation
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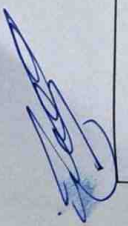


**Part-II:**

(To be filled up by the Visiting Officer during his/hertwoday visit to the Panchayat. All fields have to be filled by the Visiting Officer before the book is to be handed over to the DC

**Frontline Officers/Officials however assigned to the Panchayat for the programme:**

Department	Name	Designation
Education dept official	Mubank Singh	Lecturer
PRI	Rattan Singh	Ex. Sarpanch
Agriculture	Amit Sharma	Agriculture Extension Asstt.
PRI	Booth raj	PANCH
PRI	Rekha Devi	PANCH
PRI	Maan Singh	Nab. Sarpanch
PRI	Pushpa Devi	PANCH
ICDS	Veena devi	AWW
ICDS	Anuradha	AWW
ICDS	Sunita devi	AWW
ICDS	Poonam devi	AWW
ICDS	Shoba devi	AWW
Soil cons. Forest	Chain Singh	Helper
Medical Deptt.	Rajeev kumar	Pharmacist
Medical Deptt.	komal bangotra	MLHP
CSC	Kishor kumar	VLE
Education	Bhupinder Singh	Teacher
PRI	Rekha Devi	PANCH
PRI	Chuni lal	PANCH
PRI	Garb chand	PANCH
Rdd	Sandeep singh	VLW
Handicrafts and Handloom	Abhishhek Sangra	AHTO
Handicrafts and Handloom	Ashish Sharma	Jr. Asstt.
Forest	Yash Pal	gaurd
local	Vinod Thakur	local
Jk bank	Mangal Sharma	Asst. manager
local	Gian Singh	local
local	Vjay Singh	local
local	Ashok kumar	local
local	sohan lal	local
local	Pushpa Devi	local
Handicrafts and Handloom	Shoket Ali	OCC
Animal Husbandry	Varan Kumar	VP
PWD	Balwinder Singh	AE
JPDCI	Aadhar Badyal	JE





**A) Details of Reporting Officer:**

Name: Megha Baogia

Designation: Deputy Director (Planning Monitoring and Development Department)

Department/place of posting: Directorate of Handicrafts and Handloom Jammu

Mobile No: 9419143201

Email ID: meghabaogia@gmail.com

Home District: Reasi

Dates of visit: 2<sup>nd</sup> and 3<sup>rd</sup> of November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklet/s, summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Hilt

Local Government Directory (LGD) code of the Panchayat: LGD Code: 274426

Name of CDB Block: Katra

Name of Tehsil: Reasi

Name of District: Reasi

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 02

No. of hamlets in the Panchayat: 07

No. of households in the Panchayat: 534

Population (approx) of the Panchayat: 3420



9. The PR members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and give due importance and the approach should be to strengthen them and make them feeble-minded. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officers shall not leave the district without uploading their report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.



## GENERAL INSTRUCTIONS

1. The visiting officers shall refrain himself/herself from giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the work to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that at least one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order need to be issued in advance.
6. Visiting officers should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtacharmukt, Rozgariyukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas a.  
Make full use of Centrally Sponsored Schemes  
b. Saturation of individual beneficiary schemes c.  
Self-employment schemes  
d. Bank linked schemes - including departmental subsidy schemes  
e. Empowerment and transparency through digital initiatives  
f. Effectiveness of grassroots machinery—
  - i. Patwari, VLW present and available
  - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
  - iii. Fairness in governance
  - iv. CSS/Individual beneficiary schemes etc v.  
Brashtachar Mukti J&K  
vi. Bhai Mukti J&K  
vii. Nasha Mukti J&K





Day2

Haveameetingwithall  
stakeholders-depttoofficials  
andpanchayatmembers

1. Discussionontheandassesstheprogressofdifferentschemesrelating tothelocalizedSDGsprioritizedforthatvillageaspertheresolution passedby thatGramPanchayat on21<sup>st</sup> April22, onNationalPanchayati RajDay.
2. Sensitizevillage residentsaboutmyScheme'portal(myscheme.in) whichincludesinformationaboutalltheschemesbeingrunbyCen- tral/State/UTgovtacrossthecountry
3. Hold meeting of theBiodiversityManagementCommitteestodeliber- ateonissuespertaining toconservation of biodiversityandsustaina- bleutilizationof biologicalresources.
4. PrepareVillagedevelopmentplan,inconsultancywithGrampanchayat, discussitingramsabhaandgetitapproved.
5. Ensure saturationofsoilhealthcardandgoldenhealthcardunderGold- enHealthCardunderAyushmanBharat,
6. Ensuresaturation of OldAge PensionScheme
7. EnsureDomicileSaturation.
8. EnsureKCCSaturation
9. Ensure saturationoflandpassbooks
10. Ensureregistrationofvillagevendorsneededforanyscheme,onGEM portal
11. Ensurepanchayatcontractors registration
12. EncouragePanchayatmembers forimportanceofplantationdrivein PanchayatunderHarGaonHariyali
13. Ensure paintingondigitalJ&Kinpanchayatghars
14. Ensure paintingonpanchayatactivitiesandCSSinpanchayatghars
15. Thevisiting officeshallchecknoof kindergarten andplayfields present inthepanchayat for kidsandstudents,iftheinfrastructure present inthesearegoodenough.
16. Holdmeeting withpanchayatmembers todiscussaboutcorruption menaceandstepsrequiredtomakeJ&Kcorruptionfree
17. Obtainacandidassessmentaboutperformanceofvariousdepts in- cludingfairfeedbackaboutdiscrepanciesinfunctioning
18. Check thestatusof NashaMuktAbhiyanandreporting of drugad- dictstoDeputyCommissioner.
19. IdentifyTouristDestinations,Circuits,ThemeTreks,IdentifyHomestays, providesupportfortourismactivities throughVillageCooperative
20. OrganizeTalentHuntatPanchayatLevel
21. Conductsocialauditofatleast5worksunderfollowingschemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHLtoiletsandpayments
  - d. CSCs
  - e. AMRITSAROVARS
22. Holdmahilasabha andbalsabhaandrecordproceedingsinthe for- matgiven
23. InauguratevillagehaatunderJKSRLM
24. Checkifyouthclubsareformedinthepanchayatandwhatactivities theyareengagedin
25. Organizea villagelevelculturaleventoengagepanchayatmembers
26. SensitizeGPaboutE-kitabkoshaninitiativeofJ&KGovtforempowering youthsthrough onlinedigitalliteracy



Day 1

Reach the village

1. Ensure that all frontline workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in play field, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit at least 2 amrit sarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K
8. Visiting officers shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverables of Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training along with the trade on which they want training
15. Wherever possible, distribute employment letters for people select-ed under various government employments
16. In the evening, hold normal meeting with senior citizens, govtem- ployees including retired employees, exservicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



## INSTRUCTIONS FOR THE VISITING OFFICER (DAYWISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<p>a. Take print out of filled booklet of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></p> <p>b. Also take print out of the summarized excel sheet of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></p> <p>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning Deptt)</p> <p>d. Take print of blank 2 booklet of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a>. Take plans for 2 previous year sand ATRs from the planning deptt</p> <p>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</p> <p>g. Collect List of new works started/ongoing/completed during the previous and current financial year under the following heads:</p> <ul style="list-style-type: none"> <li>• PRL grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> <p>h. Plans/beneficiary lists:</p> <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries along with IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> <p>i. List of beneficiaries for:</p> <ul style="list-style-type: none"> <li>• Various certificates/benefit to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul>



## KEY FEATURES

- Deputy Commissioner to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Janabhiyan	All departments	Oct 15-26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemption to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

(ORIGINAL)

Panchayat – Hutt  
Block – Katra  
District- Reasi  
Visiting Officer- Megha Baogia  
Deputy Director (PDMD)  
Directorate of Handicrafts and Handloom Jammu



15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022