



75  
Azadi Ka  
Amrit Mahotsav

Azeem Kumar Kakkar  
Assistant Engineer  
Visiting Officer



Raipur  
Domana Lower - A

2/11/2022 - 3/11/2022

# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022

**A) Details of Reporting Officer:**

Name: Arun Kumar Kakkar  
 Designation: Assistant Engineer.  
 Department/ place of posting: Rural Development Deptt.  
 Mobile No: 94192-02940 / REW, Sub. Div. Bhalwal.  
7006365030  
 Email ID: arun.kakkar@gmail.com.  
 Home District: Jammu.  
 Dates of visit: 02/11/2022 - 03/11/2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Raipur Lower Damana - (A)  
 Local Government Directory(LGD) code of the Panchayat: \_\_\_\_\_  
 Name of CD Block: Bhalwal  
 Name of Tehsil: Jammu. (North.)  
 Name of District: Jammu.

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: (01) Raipur Damana Lower (A)  
 No. of hamlets in the Panchayat: Seven Nos.  
 No. of households in the Panchayat: Seven hundreds =  
 Population (approx) of the Panchayat: = 3500 + 1317 = 4817 No.  
 ↑  
 Migration Population.

## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
RDD	MANVI KHAJURIA	VLU
PWD (R&B)	Deeraj Jammal	JE
Agriculture Dept.	Tanu Gandotra	JAE0
Do -	Gurdeep Chondhoy	AEA
PHE	Randeep Bangsha	JE
PDD	Joginder Pal	JE
Food & Supply	Ratna Kumari	Ration Dealer
Animal Husbandry	Ramesh Lal	<del>SP</del> SVP
Social welfare	Bishnu Devi	
J&K Bank	Arind Sharma	Branch Manager
Anganwadi Center	Kareem Bhatia	Worker
Flood Control	Suresh Chondhoy	JE
Revenue Dept.	Suresh Sharma	Patwari

**Details of absent employees vis-à-vis list furnished by the DC office:**

Department	Name	Designation

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure → nil -
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N) → yes
3. Computer/printer (Y/N) → yes.
4. Internet (Y/N) → no
5. Telephone (Y/N) → Nil-
6. Toilet (CSC/part of panchayat ghar) (Y/N) → Nil.
7. Water (Y/N) → yes
8. Electricity (Y/N) → yes
9. Bank branch (Y/N) → yes
10. CSC (Y/N) → yes
11. Patwarkhana (Y/N) → yes
12. Village haat (Y/N) → yes
13. Playground (Y/N) → nil -
14. School-
  - a. Kindergarten (Y/N) → yes
  - b. Primary (Y/N) → yes
  - c. Secondary (Y/N) → yes
  - d. College (Y/N) → nil -
  - e. University (Y/N)
15. Anganwadi Centre (Y/N) → Three centres  
Govt.  
Eighty Nos.
- a. (govt/private)
- b. Total children enrolled
15. Amrit Sarovars - details, location, condition
16. Government offices- details, whether functional or not → Veterinary Hospital, Post office, Health Centre,
17. Ration shop (Y/N) → ✓
18. Places of tourism importance - names, little details on historical/cultural importance → nil
19. Village heritage sites/ treks- names, little details on historical/cultural importance → nil.
20. VLW Office (Y/N) → nil -
21. Primary Healthcare Centre (Y/N), → yes.
22. List of Incomplete Buildings- names, year of construction → nil.
23. List of Underutilized Buildings- names → nil -

# DAY 1-ACTIVITIES

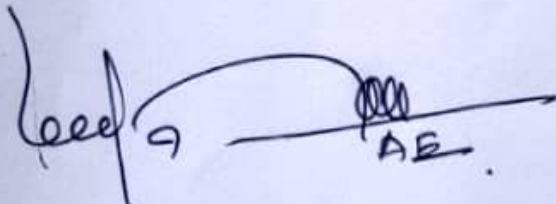
## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Nil
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors →	JK Bank Pakali Branch - Domana. Approximately 2000 =
Incomplete buildings/projects	Verify whether identification and redistribution done	
PDS	Visit, evaluate, online status →	yes
PHC	Visit- evaluate, status of staff, equipment and quality	yes
Youth clubs	Meet, interact, seek suggestions	Nil.
SHG	Meet, identify problems, seek suggestions	-
PMAY	Inspect, Inaugurate →	Two cases (In Progress)
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	In good condition.
Swachh SBM	Evaluate	150 cases. Completed.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground →	yes
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback →	yes
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Volleyball match, and Nache Mulebi Speech
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	yes.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	-nil-

**DAY 1 - ACTIVITIES**  
**AGENDA 3: SATURATE JAN BHIYAN**  
**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**  
**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**

= After visiting in the Panchayat Raipur Lower Domama - H.  
 During Gram Sabha some controversies and clashes  
 made between some Panches and Naib Sarpanch.  
 with the Sarpanch. Naib Sarpanch with two  
 Panches blamed on the Sarpanch that no one  
 work is constructed in the Ppt. till date during  
 the period of Sarpanch and boycott the Gram Sabha.  
 But I verify and round the whole Ppt. with  
 team and found the blame on the Sarpanch  
 totally wrong =

1  
  
 AE.  
 02/11/2022

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :  
 Details of the bank sanctioning it :  
 Total amount involved :

OK!

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed — one
- b. No of Individual Soak Pits constructed — one
- v. No. of Biodiversity management committee meetings held: — 2 / Half yearly
- vi. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No — yes
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No — yes
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No — yes
- ix. Whether grievance redressal box is installed: Yes/No — yes
- x. No of grievances received pertaining to Panchayat level: — yes
- xi. No of grievances disposed of at Panchayat level: — yes
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No — yes
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No — yes

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	✓ 1 1 -		
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	30 No. of School Govt. 60 3 Six No. [Lab. Assistant] helper (2)		Copy enclosed.
	JAL JEEVAN:	Pardeep		Pardeep Bongolia (JE)
	PDD: LINEMAN JE ANY OTHER	JE 01 03 -		Joginder Pal (JE) Janku Rai, Dilavankhan, Madan (Ashrami)
	FOOD & CIVIL SUPPLIES	02		Vinod Chandee, Rekha.
	AGRICULTURE & ANIMAL HUSBANDRY	02 02		Gundeep kumar, Tanu Gaidotra. Dr. Yassar Altaf, Kanta Devi
	SOCIAL WELFARE	01		Bishno Devi.
	HEALTH: ASHA _____ ANM _____ AYUSH DOCTOR ALLOPATHIC DOCTOR	01 02 03		Dr. Alisha Devi (i) Radha Devi (ii) Sushma Devi Bareen, Sureshta, Harbarkon
	ANY OTHER DEPARTMENT			P



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:  
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste yes

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas yes

iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof yes

iv. Has the Climate Resilience Plan been developed for the GP? Yes /No

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. yes

vi. Whether schools have started segregating waste yes

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO.-

#### 2 Healthy village

i. Are meetings related to Village Health and Sanitation Committee being held regularly? yes

ii. Do all the eligible individuals been provided the Golden Card? yes

iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes

iv. Are all the eligible individuals been vaccinated against COVID-19? yes

v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes

vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? yes

#### 3 Water sufficient village

i. Do all the IHHs in the Gram Panchayat have water pipeline connections? yes

ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify nil

iii. Do all the IHHs in the Gram Panchayat have toilets? yes

iv. Are all the IHHs toilets functional or not? familial-yes

v. Do all the Schools/Anganwadi centers have a toilet facility or not? yes

vi. Are all the toilets in the schools/Aaganwadi functional or not? yes

vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? nil

### Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO  Yes
- How many Bal Sabha's were organized in the Gram Panchayat Three times during B.Vy
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO  Yes
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No  Yes

### Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not?  Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?  Yes
- Does the Gram Panchayat has its building or not?  Nil.
- Is the Gram Panchayat office functional or not?  Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?  Yes
- Is Social Audit of earlier Schemes/Programs carried out or not?  Yes

### Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify  Yes PMAY houses, old age pension, Ration etc.
- Have all the eligible households registered in PDS or not?  Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not?  Nil -
- Have all the eligible households been registered for Pension or not?  Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?  Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA?  Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages?  Yes

### Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People?  Yes
- Is Gram Panchayat Office Disabled Friendly or not?  Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?  Yes
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?  Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?  Yes
- Are all the eligible households getting benefits from IAY or not?  Yes

### Engendered Development in Village

How many Mahila Sabha's were organized in the Gram Panchayat 01 in B2V4  
 Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No  
 Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes  
 Number of women beneficiaries headed households covered under PDS system... Yes  
 Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

### Self-sufficient infrastructure in the village

Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet... No  
 Whether the Disaster management plan is available at the GP Level (Yes/No) No  
 Whether child-friendly park with required facilities is available in GP (Yes/No) No  
 Whether the GP has easy access to Godown for storage (Yes/No) No  
 Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
 Scheme Material available from <https://jkpanchayat.in/b2v4.php>

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

**AGENDA 4**  
 The planning officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram panchayat and get it approved.  
 (GDP format available on <https://jkpanchayat.in/b2v4.php>)

- In addition GDP plan shall also include :**
- Tourist places which need to be developed
  - Specific product which needs to be developed
  - Tourism- home stays
  - 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

**AGENDA 5**  
 Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3313	85%	Documents Pending
Jarani suraksha yojana	—	—	—
OLD AGE pension	130	103	Documents Pending
Widow pension	24	24	—
Disability pension	28	28	—
Domicile certificate	1100	—	old persons have not with the idea for making Domicile certificate. Old Age
Kisan credit card	175	145	Revenue Record Not Found
PM kisan sammannidhi	142	135	Revenue Record Not Found

Land pass book	Nil	-	-
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on jktenders portal	10 Nil		
Registration of village contractors on PWD portal	4 Nil		
Incomplete buildings/projects	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed ✓
2. Details of activities conducted *yes conducted in school with childrens & other public of the village*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
4. How many drug addicts in the village *3 Nil.*
5. Whether reported to the Deputy Commissioner *yes*
6. How many registered for rehabilitation under government programme *- Nil -*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT 0

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	3 Nds	2022-23	5.00 lacs	In Progress		
PMAY	2	2022-23	1.50 each	In Progress	✓	
IHHL UNDER SBM-G	150 Cats	Last 3 years	Rs 12000/each	✓	✓	→
CSC UNDER SBMG	G.H.1 Domare	2022-23	3.00	Under Process	-	-
AMRIT SAROVARS	→	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8 ✓

#### MAHILA SABHA ✓

Total women in the village above the age of 18 500

Total attended 35

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings) →

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA ✓

Hold a balsabha and record proceedings

Total children in the village above the age of ... 550

Total attended 100

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Nil	
	PMAY houses if any ready for inauguration	In Progress	✓
	Swachh gram projects- segregation sheds etc	-	
	Amrit sarovars	-	
	Sports kits	✓	yes
	Village cultural events	✓	yes
	JJM assets/projects	Two tubewell is proposed. One Sern Tank.	
	Any other to be identified at district level	—	-

### FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Shortage of Drinking water supply.		
2			
3	Poor Drainage system.		
4			
5	Installation of Electric Poles		
6	Demand of Pkt. ghar.		
7			
II. Urgent Public Requirements/ Demands- B2V2			
1			
2	= Demand of Pkt. ghar =		
3			
4	= Demand of Play ground. =		
5			
6	Demand of Children Park		
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1			
2	→ Same →		
3			



4			
5			
IV.	Major Problems- B2V2		
1	Demand of Ppt. ghar		
2	Play ground		
3	Installation of vegetables and fruits		
4	mondi.		
5			
V.	Major Problems- B2V3		
1	Installation of Tuse well for distribution of		
2	Drinking water supply.		
3	= water pipe lines =		
4			
5			
VI.	Major Complaints- B2V1		
1	① Ppt. Pyl. ghar.		
2			
3	② Play Ground =		
VII.	Major Complaints- B2V2		
1			
2	— same —		
3			
VIII.	Major Complaints- B2V3		
1			
2			
3			

## The Major Complaints during B<sub>2</sub>V<sub>4</sub> & Demands of the Public.

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- ① Laying of water pipe lines for supply of drinking water to whole community urgent requirements in the WNO: 6, 7, & 4
- ② Drainage system for disposal of waste water of whole community and WNO: 2 Because there is no proper disposal of waste water and waste water collects in the lanes and causes foul smells and spreads many diseases which is very harmful for the public.
- ③ Two Anganwari centres in the WNO: 2, 4 is most probably required. Most urgent highly demand of the inhabitants.
- ④ One ATM is required in the locality and also JSK - Bank Branch in the Ppt.
- ⑤ One road project in WNO: 2, & 4 is required.
- ⑥ Four no. of passenger sheds on national highway is required in Ppt: Raipur Lower Domana - A.

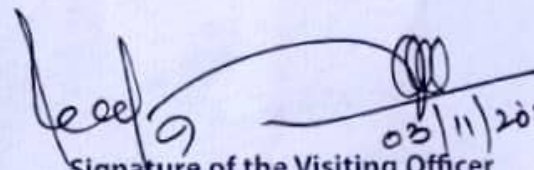
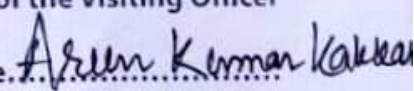
## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

  
VIKRAM KUMAR  
SARPANCH  
Panchayat Halq:  
Tour Domana Lower-A  
Name .. 

  
03/11/2022  
Signature of the Visiting Officer  
Name .. 

## The following Major Complaints of the Public.

— 0 —

- ① In ward no: 2 to 4 no: 3 there is no disposal of waste water from whole community and there is requirement of drainage channel for the disposal of waste water.
- ② Shortage of drinking water there is no one any tubewell for the distribution of water for whole community. So there is very poor supply of drinking water.
- ③ Flood causes during rainy seasons.
- ④ Children Park. heavily demanded by the public.
- ⑤ Play ground demanded by the public.

— — —

## General assessment of the Visiting officer :-

It is very good on the part of Honble Governor Sahib that such type of Programme should be conducted at Gram Sabha (Pvt. level) to hear the problems of common people. Such type of Programme should be held once in a year and low paid employees (Anganwari workers, Asha workers, and seed bank MGNREGA workers (employees) demanded to increase the salary and should be paid in time. There is very shortage of employees in RDD, PDD and PHE. etc. in Pvt: Raipur Demana Lower A, Block Bhalwal.

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leaf

Visiting officer.  
Pvt: Raipur Demana Lower A

03-11-2022

