**BACK TO VILLAGE- PHASE IV (15TH OCTOBER TO 3RD NOVEMBER )**

**KEY FEATURES**

* Deputy Commissioners to lead the initiative
* Rural development Department to be the nodal department
* Planning Development & Monitoring department and IT to be the support departments

**ACTIONS AND TIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATEST BY** | **REMARKS** |
| Jan abhiyan | All departments | Oct 15 -25th | Going on |
| Deputation of Sectt staff/HoDs | GAD | Oct 14 | Done  |
| Deployment of Staff to Panchayats and serving of orders on deployed officers  | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against absentations. No exemptions to be given |
| Training of district trainers on B2V4 | RDD | Oct 26 |  |
| Training of visiting officers  | DCs | Oct 27 |  |
| Field Visits to be completed by  | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |

**INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)**

|  |  |  |
| --- | --- | --- |
| **DATE** | **INSTRUCTIONS**  | **ACTION POINTS** |
| Day 0 | Meeting with deputy commissioner and his/her team | 1. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkPanchayat.in](http://www.jkpanchayat.in)
2. Also take print outs of the summarized excel sheets of the previous phases from [www.jkPanchayat.in](http://www.jkpanchayat.in)
3. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)
4. Take prints of blank 2 booklets of B2V4 from [www.jkPanchayat.in](http://www.jkpanchayat.in)
5. Take plans for 2 previous years and ATRs from the planning deptt
6. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners
7. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:
* PRI grants
* District Plan
* UT plan
* MGNREGA
* Other schemes of other departments
* Any other work
1. Plans/ beneficiary lists:
* MGNREGA draft plan document for the year 2022-23.
* List of Awaas + beneficiaries alongwith IHHL Convergence
* List of pension beneficiaries.
* List of SHGs
* List of agriculture scheme beneficiaries
1. Lists of beneficiaries for:
* Various certificates/ benefits to be distributed by the visiting officer.
* Any other activities identified by different departments
 |
| Day 1 | Reach the village | 1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Visit atleast 2 amrit sarovars and get its geo tagged photos
6. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, Aapki Zamin Aapki Nigrani, Digital J&K
7. Visiting officer shall also plan and conduct Panchayat level convergence meeting of all departments
8. Check effectiveness of Centrally sponsored schemes
9. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
11. Assess effectiveness of sanitation campaign in the Panchayat
12. Ensure self employment activities for 15 youth per Panchayat
13. Wherever possible, distribute employment letters for people selected under various government employments
14. In the evening, hold inormal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
15. Open discussion on Nasha Mukt Abhiyan
 |
| Day2 | Have a meeting with all stakeholders- deptt officials and Panchayat members | 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day.
2. **Sensitize village residents about myScheme” portal (myscheme.in)** which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the **Biodiversity Management Committees** to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram Panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under **Golden Health Card under Ayushman Bharat**,
6. Ensure saturation of **Old Age Pension Scheme**
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure Panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in Panchayat ghars
14. Ensure painting on Panchayat activites and CSS in Panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the Panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with Panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukt Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
	1. MGNREGA
	2. PMAY
	3. IHHL toilets and payments
	4. CSCs
	5. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the Panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage Panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
 |

**GENERAL INSTRUUTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. **Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.**
6. **In addition attention may be given to the following areas**
	1. Make full use of Centrally Sponsored Schemes
	2. Saturation of individual beneficiary schemes
	3. Self-employment schemes
	4. Bank linked schemes- including departmental subsidy schemes
	5. Empowerment and transparency through digital initiatives
	6. Effectiveness of grass roots machinery –
		1. Patwari, VLW present and available
		2. Available funds utilized in public interest and as per Gram Sabha resolutions
		3. Fairness in governance
		4. CSS/Individual beneficiary schemes etc
		5. Brashtachar Mukt J&K
		6. Bhai Mukt J&K
		7. Nasha Mukt J&K
7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
8. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

**BACK TO VILLAGE (B2V4) October 27th to November 3rd**

**A) Details of Reporting Officer:**

Name: SATISH BHAGAT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: Executive Engineer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/ place of posting: PMGSY-RAMNAGAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No: \_9419131273, 962238727\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email ID: \_\_\_\_\_satishbhagat054@gmail.com\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home District: \_\_\_\_\_\_\_\_\_\_\_JAMMU\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates of visit: \_\_\_\_\_\_\_\_\_2nd & 3rd November 2022\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkPanchayat.in](http://www.jkpanchayat.in)/b2v4.php ) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: \_\_\_\_\_\_\_\_\_\_SERBALLA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Government Directory(LGD) code of the Panchayat: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of CD Block: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_GHORDI\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Tehsil: \_\_\_\_\_\_\_\_\_ RAMNAGAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of District: \_\_\_\_\_\_\_\_\_\_\_\_\_ UDHAMPUR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**C)Panchayat Profile:**

No. of revenue villages in the Panchayat:\_\_\_\_\_\_\_\_\_ 01\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of hamlets in the Panchayat: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_07\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of households in the Panchayat:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Population (approx) of the Panchayat: \_\_\_\_1822 (As per 2011 Census)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PartII : (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC**

**Frontline Officers/Officials who we reassigned to the Panchayat for the programme:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
| Agriculture | Mohd. Sameer Notra | AEA (Agri. Extn. Asstt.) |
| RDD | Sh. Mulkh Raj | RDD  |
| Supervisor | Super. Ashok Dev Singh | ICDS (CSS) |
| Teacher | Sh. Shashi Kant | Teacher SS, Jasni |
| RDD | Sh. Sumit Sharma | Acctts. Asstt. |
| Sheep Husbandry | Smt. Shafia Bano | S.A |
| Jal-Shakti | Inder-Parkash | JSD Deptt. (Asstt. Lineman) |
| PWD (R&B) | Sh. Raj Singh | Gang-Coolie |
| Horticulture Deptt. | Sh. Sanjay Kumar | Asstt. |
| Sericulture | Sh. Ram Chand | Asstt. |
| Irrigation | Sh. Gopal | Supervisor |
| PDD | Sh. Madan Lal | Lineman |
| Health | Smt. Shanti Devi | FMPHW |

**Details of absent employees vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| **Department** | **Name** | **Designation** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**DAY 1 ACTIVITIES**

**AGENDA 1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure 01 No.

 Govt building/private Govt. Building

New/needing repairs Repair work allotted (Rs 3.00 Lacs)

1. Furniture (Y/N) Complete
2. Computer/printer (Y/N) Yes
3. Internet (Y/N) Not-available (Needs Tower)
4. Telephone (Y/N) No
5. Toilet (CSC/part of Panchayat ghar) (Y/N) Yes without-water supply
6. Water (Y/N) Not-available
7. Electricity (Y/N) Yes
8. Bank branch (Y/N) No
9. CSC (Y/N) Yes
10. Patwarkhana (Y/N) Available
11. Village haat (Y/N) No
12. Playground (Y/N) Only small Ground within Hr. Sec. Premises
13. School- Yes Hr. Sec. School, Kasoori
14. Kindergarten (Y/N) Yes
15. Primary (Y/N) Yes
16. Secondary (Y/N) Yes
17. College (Y/N) - Not available
18. University (Y/N) - Not available
19. Anganwadi Centre (Y/N)- Yes
	1. (govt/private) - Govt.
	2. Total children enrolled - 118

15. Amrit Sarovars – details, location, condition- Not available, can be proposed.

16. Government offices- details, whether functional or not - 07 (All functional)

17. Ration shop (Y/N) - No

18. Places of tourism importance – names, little details on historical/cultural importance - can be proposed at Malti (High Alti.)

19. Village heritage sites/ treks- names, little details on historical/cultural importance - No

20.VLW Office (Y/N) - At Pyt. Ghar

21. Primary Healthcare Centre (Y/N), - Yes

22. List of Incomplete Buildings- names, year of construction - Pry. School Moh. Teliaan in Progress

23. List of Underutilized Buildings- names - Pry. School, Malti (Ward-4) and Pry. School Pathiri (Ward-5)

**DAY 1 ACTIVITIES**

**AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRIT SAROVARS** | **Visit, verify** | **COMMENTS** |
| KhidmatCentres (Nil) | create Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, janbhagidari, digital J&K | Online-Payment Beams |
| CSC counters/JKB/PSB counters/outlets | a) Status of counterb) Number of visitors | Nil |
| INCOMPLETE BUILDINGS/PROJECTS | Verify whether identification and redistribution done | Only one Pry. School in progress |
| PDS (Attached) | Visit, evaluate, online status | (with Pyt. Ghar) |
| PHC (Sub-centres 02 No.) | Visit- evaluate, status of staff, equipment and quality | Good Enough |
| YOUTH CLUBS | Meet, interact, seek suggestions | 01 No. – at 18-35 Yrs. Old (27 Members) |
| SHG | Meet, identify problems, seek suggestions | 03 (Ladies) |
| PMAY  | Inspect, Inaugurate | 02 (Two Nos.) |
| MY SCHOOL, MY PRIDE PROGRESS; SCHOOLS- WATER, TOILETS, STAFF | Visit, check for water, electricity, sanitation, meet students and staff | Inspected with all basic-amenities |

|  |  |  |
| --- | --- | --- |
| SWACHH GRAM SBM | Evaluate | Environment is clean |
| PANCHAYAT PLAY GROUNDSPORTS KITS DISTRIBUTIONVILLAGE GAMES | Ensure, verify. Participate in at least one game in the playground | Performed in Hr. Sec. School, children very curious towards sports activity |
| HAR GAON HARIYALI , PLANTATION DRIVE | Evaluate status, feedback | Yes |
| VILLAGE CULTURAL EVENT DANGAL/HAAT/MELA | Participate in; ensure that it is held | Bolleyball/Kho-kho |
| EXHIBITION OF SCHEMES | Ensure that every department participates and that it continues for the entire duration of B2V | Fully-executed |
| JAL JIWAN MISSION VERIFICATION- WSS/JSDELECTRICITY SUPPLY | Verify | Recently tendered 01 No. and 2nd in process under JJM Available |

**DAY 1 ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYANDELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**DAY 1 ACTIVITIES**

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

**Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:**

Number of cases in different categories sanctioned :- 127

Details of the bank sanctioning it :- J&K Bank Ghordi & PNB Ghordi

Total amount involved :- Rs 31, 00,000

**DAY 1 ACTIVITIES**

**AGENDA 5**

* In the evening, hold informal meetings with senior citizens , govt employees, retd employees , youth club and other citizens who are enrolled on college/university and have discussion on Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record their suggestions

 **DAY 2**

**Check functionality of Panchayats (data filled in the excel sheet and B2V1-3 reports to be validated and gaps to be filled) insert the link**

* 1. *No of Individual Compost Pits constructed : 15 Nos.*
	2. *No of Individual Soak Pits constructed : 25 Nos.*
1. No.of Biodiversity management committee meetings held : 07 Nos.
2. IsthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes:Yes
3. Are Sarpanch being involved in start/inauguration of activities: Yes
4. Whether subjects have been assigned by the Sarpanch to the Panchs :Yes
5. Whether grievances redressal box is installed: Yes
6. No .of grievances received pertaining to Panchayat level: No
7. No. of grievances disposed of at Panchayat level : Yes
8. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes
9. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |
| --- | --- | --- | --- |
| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | NAMES |
|  |  | SANCTIONED | ACTUAL |  |
| 1 | Rural development department:BDOJEGRSTA | 0120 | 01011303 |  |
| 2 | SCHOOL EDUCATION:TeacherHead masterAny other  | 1201- | 1001- |  |
| 3 | JAL JEEVAN |  | 01 |  |
| 4 | PDD:LINEMANJEAny other | 0101 | 0101 |  |
| 5 | FOOD & CIVIL SUPPLIES | - | - |  |
| 6 | AGRICULTURE & ANIMAL HUSBANDARY | 02 | 02 | Proposed and Demanded one No. |
| 7 | SOCIAL WELFARE | 03 | 03 |  |
| 8 | HEALTH:ASHAANMAYUSH DOCTORALLOPATHIC DOCTOR | 0203-- | 0203-- |  |

**DAY 2 ACTIVITIES**

**AGENDA NO.1** Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day **(Copy of the resolution to be taken from** [**www.jkPanchayat.in**](http://www.jkpanchayat.in) **portal under the link of Gram Swaraj Month)**

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 **Clean and green village**

1. Initiatives taken by the Panchayat for managing Solid and Liquid Waste :-SHG utilized for same\_\_
2. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas:- Used as initiative
3. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof :-No,proposed this time\_\_\_\_\_\_\_\_\_\_
4. Has the Climate Resilience Plan been developed for the GP? Yes /No :- Yes
5. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. :- No, proposed now
6. Whether schools have started segregating waste :- Yes
7. Whether schools have their own compost/soakage pits for solid/liquid waste management :- Yes
8. **Healthy village**
9. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
10. Do all the eligible individuals been provided the Golden Card? Yes, in progress
11. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
12. Are all the eligible individuals been vaccinated against COVID-19? Yes
13. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
14. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

**3 Water sufficient village**

1. Do all the IHHs in the Gram Panchayat have water pipeline connections? No proposed under JJM
2. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify :- No
3. Do all the IHHs in the Gram Panchayat have toilets? (Water scarcity) No
4. Are all the IHHs toilets functional or not? Yes
5. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
6. Are all the toilets in the schools/Aaganwadi functional or not? Yes
7. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No (Single of both Male and females)

**4 Child Friendly village**

1. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO :- Yes
2. How many Bal Sabha’s were organized in the Gram Panchayat \_\_\_02 Nos.\_\_\_\_\_\_
3. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO :- Yes
4. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO :- Yes
5. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No :- No (Single)

**5 Village with good governance**

1. Is CSC located in the Gram Panchayat Bhawan or not? Yes
2. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram Panchayat wall or not? :- No
3. Does the Gram Panchayat has its building or not? :- Yes
4. Is the Gram Panchayat office functional or not? :- Yes
5. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? :- No
6. Is Social Audit of earlier Schemes/Programs carried out or not? :- Yes

**6 Poverty free and enhanced livelihood village**

1. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify :- Yes
2. Have all the eligible households registered in PDS or not? :- Yes
3. Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? :- Yes
4. Have all the eligible households been registered for Pension or not? :- Partially
5. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? :- No
6. Has Job Cards been distributed to all the eligible individuals under MGNREGA? :- Yes
7. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? :- Yes

**7 Socially secured village**

1. Whether Gram Panchayat is maintaining data related to Differently Abled People? :- Yes
2. Is Gram Panchayat Office Disabled Friendly or not? :- Yes
3. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? :- Yes
4. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? :- No
5. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? :- Partially
6. Are all the eligible households getting benefits from IAY or not? :- Yes

**DAY 2 ACTIVITIES**

**AGENDA NO.2**

**Sensitize village residents about my Scheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country**

**(Scheme Material available from https://jkPanchayat.in/b2v4.php)**

**DAY 2 ACTIVITIES**

**AGENDA NO.3**

**Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that Panchayat and review if Biodiversity Management Committee constituted for that Panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months(Role of BMC available at https://jkPanchayat.in/b2v4.php)**

COMMITTEE MEMBERS -

PRESENT - Meeting held 06

BIODIVERSITY REGISTER PHOTOS - Directed to maintain

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS - (Not available)

**DAY 2 ACTIVITIES**

**AGENDA 4**

**Visiting officer shall also plan and conduct Panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram Panchayat, discuss it in gram sabha and get it approved.**

**(GPDP format available on** [https://jkPanchayat.in/b2v4.php](https://jkpanchayat.in/b2v4.php)) Ok

In addition GPDP plan shall also include :

* Tourist places which need to be developed Nil
* Specific product which needs to be developed Local Vegetables
* Tourism- home stays Nil
* 20 candidates for training under Himayat scheme alongwith trade in which training is to be given :- Under process

**DAY 2 ACTIVITIES**

**AGENDA 5**

**Ensure saturation of following schemes and give status:**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| **Golden Health Card under Ayushman Bharat** | **1114** | **1002** | **People not willing to male** |
| **Janani suraksha yojana** | **16** | **16** | **-** |
| **OLD AGE pension** | **90** | **78** | **Incomplete documents** |
| **Widow pension** | **25** | **17** | **Incomplete documents** |
| **Disability pension** | **40** | **35** | **Incomplete documents** |
| **Domicile certificate** |  |  |  |
| **Kisan credit card** | **218** | **127** | **Not Interested** |
| **PM kisan sammannidhi** | **150** | **150** | **-** |
| **Land pass book** | **-** | **03** | **-** |
| **Registration of village vendors on GEM portal** | **-** | **-** | **-** |
| **Registration of village contractors on jktenders portal** | **07** | **07** | **-** |
| **Registration of village contractors on PWD portal** | **07** | **07** | **-** |
| **Incomplete buildings/projects** |  |  |  |

**DAY 2 ACTIVITIES**

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed :- Yes
2. Details of activities conducted :- Yes
3. Whether all activities and GS resolution uploaded on jkPanchayats.in portal :- Yes
4. How many drug addicts in the village :- NIL
5. Whether reported to the Deputy Commissioner :- NIL (N.A)
6. How many registered for rehabilitation under government programme :- N.A

**DAY 2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of at least 5 works under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA |  |  |  |  |  |  |
| PMAY |  |  |  |  |  |  |
| IHHL UNDER SBM-G |  |  |  |  |  |  |
| CSC UNDER SBMG |  |  |  |  |  |  |
| AMRIT SAROVARS |  |  |  |  |  |  |

**DAY 2 ACTIVITIES**

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

**DAY 2 ACTIVITIES**

**AGENDA 9**

**BAL SABHA**

Hold a balsabha and record proceedings

Total children in the village above the age of …..

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGRATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS /ACTIVITIES INAUGRATED** | **STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
| 1 | VILLAGE HAAT under JKSRLM (SUNDAY MARKET) | - |  |
| 2 | PMAY houses if any ready for inauguration | 02 |  |
| 3 | Swachh gram projects- segregation sheds etc | - |  |
| 4 | Amrit sarovars | - |  |
| 5 | Sports kits | 01 |  |
| 6 | Village cultural events | 04 |  |
| 7 | JJM assets/projects | 07 |  |
| 8 | Any other to be identified at district level | - |  |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkPanchayat.in)**

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO. | Particulars | Action taken | Remarks # |
| 1. Urgent Public Requirements/ Demands- B2V1
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 1. Urgent Public Requirements/ Demands- B2V2
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| S.NO. | Particulars | Action taken | Remarks # |
| 1. Major Problems – B2V1
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 1. Major Problems- B2V2
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 1. Major Problems- B2V3
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 1. Major Complaints- B2V1
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 1. Major Complaints- B2V2
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 1. Major Complaints- B2V3
 |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

BEST DEPARTMENT: Education

LEAST RESPONSIVE DEPARTMENT :- Social Welfare/ Revenue & Animal Husbandry

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer: |
|  | Menance by monkeys to the agriculture crops/vegetables to be taken care-off |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: |
|  | Water scarcities and measures to improve it.  |
| III | Overall assessment of the visit and suggestions:(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
|  | The panchayat needs project under “catch the rain” to uplift the water table to maintain vegetation/cultivation by check dams by means of collecting perennial sources of water. The education institutions needs teaching faculity to be fulfilled as per sanction strength. Needs special intension to implement centrally sponsored schemes to uplift the deteriorated condition of SC, ST population in particular. |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) |
|  | 07 |
| V | Certificate from Sarpanch that the visiting officer has stayed in the Panchayat for 2 days |
|  | Yes |

Signature of Sarpanch Signature of the Visiting Officer

Name SANTOSH DEVI Name SATISH BHAGAT

 SARPANCH VISITING-OFFICER

PYT. Halqa Serballa GHORDI

 Block Ghordi (RAMNAGAR)