# BACK TO VILLAGE- PHASE IV (15TH OCTOBER TO 3RD NOVEMBER )

### **KEY FEATURES**

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## **ACTIONS AND TIMELINES**

-		Andrew Company of the		
Training of district RDD trainors on B2V4	Deployment of Staff DCs to Panchayats and serving of orders on deployed officers	Deputation of Sectt GAD staff/HoDs	Jan abhiyan	ACTION
RDD	DCs	GAD	All departments	RESPONSIBILITY
Oct 26	Oct 25	Oct 14	Oct 15 -25 <sup>th</sup>	LATEST BY
	DCs will deploy senior level staff from the districts. Strict action to be taken against absentations. No exemptions to be given	Done	Going on	REMARKS

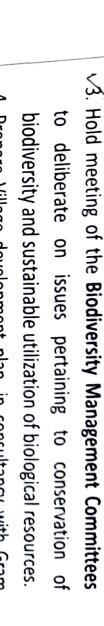
		•	uploaded by	Data of B2		completed by	Field Visit	officers of visiting DCs
		,	<b>У</b>	2V4 to be		by	s to be	t visiting L
				Data of B2V4 to be Visiting Officers			Field Visits to be Visiting Officers	)LS
				Nov 10			Nov 3	Oct 27
specified	officer within the period	uploaded by the visiting	that data of all Panchayats is	DCs to supervise and ensure	within the period specified	that each Panchayat is visited	DCs to supervise and ensure	

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

	-	
	Day 0	DATE
commissioner his/her team	Meeting	INSTRUCTIONS
and	with	
b. Also take print outs of the summarized excel sheets of the previous phases from <a href="www.jkpanchayat.in">www.jkpanchayat.in</a> c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from <a href="www.jkpanchayat.in">www.jkpanchayat.in</a> e. Take plans for 2 previous years and ATRs from <a href="www.jkpanchayat.in">www.jkpanchayat.in</a> e. Take plans for 2 previous years and ATRs from the planning deptt formplete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:  V District Plan V Other schemes of other departments V Any other work h. Plans/ beneficiary lists: V MGNREGA draft plan document for the year 2022-23. V List of Awaas+ beneficiaries alongwith JHHI Conversed.	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from	ACTION POINTS

	Day2		
officials and panchayat members	Have a meeting with all stakeholders- deptt		
on National Panchayti Raj Day.  Z. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country	1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21 <sup>st</sup> April 22,	deliverables  A1. Assess effectiveness of sanitation campaign in the panchayat  A2. Ensure self employment activities for 15 youth per panchayat  13. Wherever possible, distribute employment letters for people selected under various government employments govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university  15. Open discussion on Nasha Mukt Abhiyan	10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all

- √3. Hold meeting of the **Biodiversity Management Committees** biodiversity and sustainable utilization of biological resources. to deliberate on issues pertaining to conservation of
- 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
- 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
- 8. Ensure saturation of **Old Age Pension Scheme**7. Ensure Domicile Saturation.
- 8. Ensure KCC Saturation
- 19. Ensure saturation of land pass books /72/272 58-300+.
- scheme, on GEM portal Ensure registration of village vendors needed for any
- 11. Ensure panchayat contractors registration
- plantation drive in Panchayat under Har Gaon Hariyali Encourage Panchayat members for importance 으
- 13. Ensure painting on digital J&K in panchayat ghars
- panchayat ghars Ensure painting on panchayat activites and SS 3
- playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. The visiting office shall check no of(kindergarten) and



4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,

6. Ensure saturation of Old Age Pension Scheme

T. Ensure Domicile Saturation.

8. Ensure KCC Saturation

ソタ: Ensure saturation of land pass books /フレ/ンフェ シタ・チェゥー・

scheme, on GEM portal Ensure registration of village vendors needed for any

Ensure panchayat contractors registration

plantation drive in Panchayat under Har Garm Mary A Encourage Panchayat members for machine

Ensure painting on digital J&K in pandial at the second

14. Ensure painting on panchayat artificiate with their

playfields present in the pendagan has believed by the infrastructure present in the pendagan has been been believed by the infrastructure present in the pendagan by the infrastructure present in the pendagan by the infrastructure present in the pendagan by the pendagan The visiting office shall charte no office sh

activities they are engaged in

Organize a village level cultural event to engage panchayat

members

for empowering youths through online digital literacy Sensitize GP about E-kitab kosh an initiative of J&K Gov.

## GENERAL INSTRUUTIONS

- 1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
- 2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments
- While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
- 4. His work shall be hard core planning and audit and is not a PR exercise
- 5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
- 6. In addition attention may be given to the following areas
- a. Make full use of Centrally Sponsored Schemes
- Saturation of individual beneficiary schemes
- Self-employment schemes
- d. Bank linked schemes- including departmental subsidy schemes
- e. Empowerment and transparency through digital initiatives
- Effectiveness of grass roots machinery –

- Patwari, VLW present and available
- Available funds utilized in public interest and as per Gram Sabha resolutions
- iii. Fairness in governance
- v. CSS/Individual beneficiary schemes etc
- v. BrashtacharMukt J&K
- vi. Bhai Mukt J&K
- vii. NashaMukt J&K
- 7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and Sarpanch/Panch are present at the time of inauguration and ceremonies make them feel empowered. He/she shall ensure that the BDC chairperson and
- 8. The visitingofficer shall ensure that COVID protocols are strictly followed during the visits

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Designation:	Name:
Brice Pal	Merinder Shorms

Department/ Mobile No: 585696146

posting:

Email ID: Mus 10163 (2) Armail.com

**Home District:** Dates of visit: Keasi 18/10/277

B)LocationaldetailsofPanchayat: (to be pre-filled, information to be taken from the previous phases officer and missing details to be filled) booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php ) (to be validated by the visiting

Name of the Panchayat: CHAKALHAMALANI

Local Government Directory(LGD) code of the Panchayat:

239833

Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC PartII: (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All

FrontlineOfficers/Officialswhowereassignedtothe Panchayatfortheprogramme:

Mendith	Amsuaya Devi	Social welfare number Bano	Thurstion Janak Suigh	RDD Model Ashraf	Pariculture Kamal deep Suga	ducation	Penerve Archadtussen	Department Name
	ANM	· AWW	orderly	YRS		7	1 somen -	Designation

Detailsofabsentemployeesvis-à-vislistfurnished bytheDC office:

- Annimal	- R 2 B .	Department
HB3a ky	1	Name
1	(	Designation

### DAY 1 ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

Panchayat Ghar Infrastructure

√Govt building/private

- New/needing repairs

  2. Furniture (Y/N)

  3. Computer/printer (Y/N)

  4. Internet (Y/N)

  5. Telephone (Y/N)

  6. Toilet (CSC/part of panchayat ghar) (Y/N)

  7. Water (Y/N)

  9. Bank branch (Y/N)

  10. CSC (Y/N)

  11. Patwarkhana (Y/N)

  12. Village haat (Y/N)

  13. Playground (Y/N)

  14. School
  a. Kindergarten (Y/N)

  b. Primary (Y/N)

- (N/A) Arepsonos n

- d. College (1)/N/ e. U. volt (y/n/N/ f. Anganwadi Centre (1/N) d. (gov//private) b. Total children enrolled —
- 15. Amet Sarovars details, location, condition
- 16. Government offices- details, whether functional or not
- 18. Places of tourism importance names, little details on historical/cultural importance Ration shop (Y/N)
- 19. Village heritage sites/ treks- names, little details on historical/cultural importance
- 20.VLW Office (Y/N)
- 21 Primary Healthcare Centre (Y/N),
- 22. List of Incomplete Buildings- names, year of construction
- List of Underutilized Buildings- names

### DAY 1 ACTIVITIES

# AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify
KhidmatCentres and 4.	create Generate awareness on 225 schemes
	particularly G2C schemsAapkiZaminAapkiNigrani,
	Beams, janbhagidari, digital J&K
CSC counters/JKB/PSB	a) Status of counter
nters/outlets	b) Number of visitors
INICOMBLETE BLILLDINGS/PROJECTS	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quanty
YOUTH CLUBS	Meet, interact, seek suggestions
SHG	Meet, identify problems, seek suggestions
PMAY	Inspect, Inaugurate
CHOOL, MY PRIDE PROGRESS;	
SCHOOLS- WATER, TOILETS, STAFF	students and staff
SWACHH GRAM SBM	Evaluate
PANCHAYAT PLAY GROUND	Ensure, verify. Participate in at least one game in the
SPORTS KITS DISTRIBUTION	playground

HAR GAON HARIYALI, PLANTATION DRIVE	Evaluate status, feedback
VILLAGE CULTURAL EVENT	Participate in; ensure that it is held
DANGAL/HAAT/MELA	
EXHIBITION OF SCHEMES	Ensure that every department participates and that it
	continues for the entire duration of 82V
JAL JIWAN MISSION VERIFICATION- Verify	Verify
WSS/JSD	
ELECTRICITY SUPPLY	

### DAY 1 ACTIVITIES

### AGENDA 4:

## SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:

Number of cases in different categories sanctioned

Details of the bank sanctioning it

Total amount involved

### DAY 1 ACTIVITIES

### AGENDA 5

suggestions In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record their

### DAY 2

## validated and gaps to be filled) insert the link Check functionality of panchayats (data filled in the excel sheet and B2V1-3 reports to be

- Maintenance of records: Gram Sabha registers(7 registers)  $\nearrow^{e5}$
- Social Audit Committee details
- Swachta Status Village is ODF or ODF + ソめ
- MGNREGA/SBM convergence a. No of Individual Compost Pits constructed 7e5(100)Yes
- b. No of Individual Soak Pits constructed Yes (10)
- No.ofBiodiversity management committee meetingsheld:
- $Is the name of Sarpanch displayed on citizen information boards of all RD\&PR schemes: \forall \textbf{es/loop} and \textbf{estable}. The third is the same of the same$
- AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No
- $\leq$ Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No
- Whethergrievancesredressalboxisinstalled:Yes/No
- Noofgrievances received pertaining to Panchayatlevel:
- Noofgrievances disposed of at Panchayatlevel: \_\_\_

Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR	DEPARTMENT WISE STAFF NUMBERS	NUMBERS		NAMES
NO.			27111	
		SANCTIONED ACTUAL	ACTUAL	
	Rural development			alandhasy
	department:	-	_	Straph Cur
	BDO	_		Kimdal
	JE	_	_	Vishac
	GRS	_	. ~	More planotra
	TA			7.6.42
	SCHOOL EDUCATION:		2	
	Teacher	7	, 7	
	Head master	, ~	~	
	Any other	6//	0	
	JAL JEEVAN			

ALLOPATHIC DOCTOR AYUSH DOCTOR ANM HEALTH: ASHA SOCIAL WELFARE NAN HUSBANDARY AGRICULTURE & ANIMAL FOOD & CIVIL SUPPLIES Any other

### **DAY 2 ACTIVITIES**

localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National PanchayatiRaj Day (Copy of the resolution to AGENDA NO.1 Discussion on the and assess the progress of different schemes relating to the

# portal under the link of Gram Swaral Month

- 1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
- 2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

Gram	iii. Has mapping of land use, water bodies, forest, slopes, wet lands, de	$\mathcal{A}$ Initiatives taken by the Panchayat for using green sources	i. Initiatives taken
Panchayat	g of land us	taken by th	taken by
been	e, water bo	- ne Pancha	the
done?	odies, fores	yat for us	Panchayat for
	it, slopes	ing gree	
Yes/No.	, wet land	en source	managing
=	ปร, degr	of	Solid
NO,	aded fo	uel like	alio
Ç	rest wi	solar,	ָ נ
ו המסטוי,	degraded forest within the	fuel like solar, biogas	,

thereof\_

- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing practices like drip irrigation, water conservation measures and conservation of wetlands. to promote measures like planting of trees, conserving forests, usage of good agricultural energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

### Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly?  $\forall^{es}$
- =
- 3 Are all the eligible individuals been vaccinated against COVID-19?  $\forall e$
- checkups? 766 Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal
- ≦. Whether all the deliveries were Institutionalized or conducted by trained Midwives?  $\forall \mathscr{A}$

## Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections?  $\sim$
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify egs
- iii) Do all the IHHs in the Gram Panchayat have toilets?  $\sim 6\%$
- iv) Are all the IHHs toilets functional or not? 10% but to not water facilities
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?  $\,\sim\!\circ\,$
- vi) Are all the toilets in the schools/Aaganwadi functional or not? .....
- Whether Gram Pachachayat Bhawan has separate toilets for women or not? ert arphi arphi

## Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat------
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- w) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.

 $_{
m v}$  Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not?  $\forall e^s$
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat

wall or not?

- Is the Gram Panchayat office functional or not? Ye
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the
- Gram Panchayat wall or not? 🔫 🥴
- $_{ imes 0}$  Is Social Audit of earlier Schemes/Programs carried out or not? YM

## Poverty free and enhanced livelihood village

- 9 Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes
- Have all the eligible households registered in PDS or not?

 $_{
m v)}~$  Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

## Village with good governance $^{\leftarrow}$

- Is CSC located in the Gram Panchayat Bhawan or not?  $\forall \stackrel{\diamond}{\sim}$
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat

- ⅲ)Does the Gram Panchayat has its building or not? Y↔
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the
- Gram Panchayat wall or not? 40
- $_{
  m vi)}$  Is Social Audit of earlier Schemes/Programs carried out or not?  $eg \omega$

## Poverty free and enhanced livelihood village

9 Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No

Have all the eligible households registered in PDS or not?

- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding
- meetings or not? yes
- $_{ ext{iv})}$  Have all the eligible households been registered for Pension or not?  $\,\, extstyle \,\,^{\wedge\,\circ}$
- $_{
  m v)}~$  Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? ~ H $^{
  m o}$
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?

Whether Gram Panchayat is maintaining data related to Differently Abled People?

- Are provisions for a separate Budget under the Resource Envelope for Women and Childro Is Gram Panchayat Office Disabled Friendly or not?
- $_{ exttt{N})}$  Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children
- toilets, barrier-free access, etc., or not?  $\mathcal{N}_{\circ}$
- $_{
  m v)}$  Are all the eligible individuals are getting pensions, like old age pension, widow pension, w) Are all the eligible households getting benefits from IAY or not? S

AGENDA 5

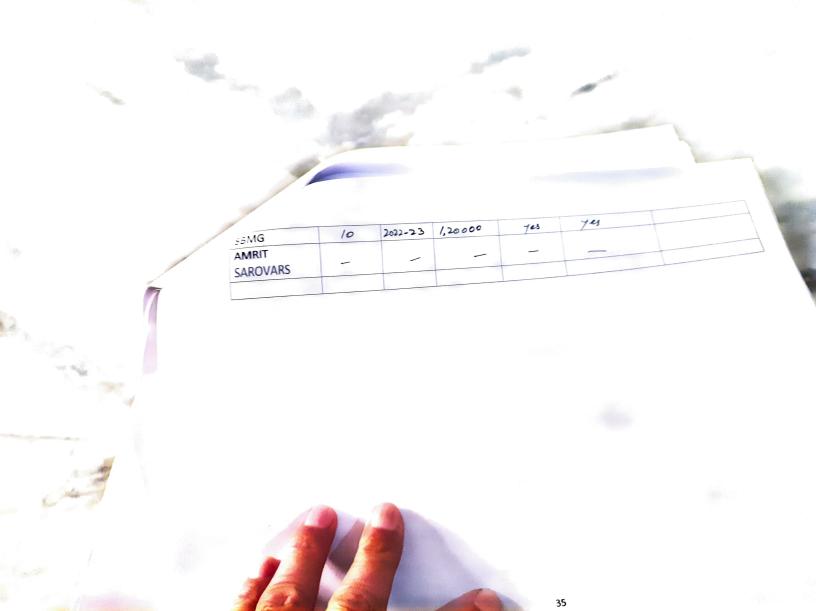
# Ensure saturation of following schemes and give status:

SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF	REASONS FOR PENDENCY
Golden Health Card			Due to sadish
			Cand Correction
under Ayushman	2301	1764	
Bharat		٠	
Janani suraksha			
vojana			
OID AGE pension	/03	100	
Widow pension	3/	ω/	
	, u	در	
Disability pension	7	10	Los I die to
Domicile certificate	2470	1440	Low May to

buildings/projects	Incomplete		village contractors	Registration of	on Jktenders portal	village contractors	Registration of	GEM portal	village vendors on	Registration of	Land pass book	sammannidhi	redit card
	١		0			1			1		NIC	109	109
			6			1			1		under course	48	16
		ı							1		ration		

Walk of What is		
1 3 7	ing schemes	
GEO-TAGGED  PHOTOS  PHOTOS  PHOTOS  PHOTOS		
ANY GRIEVANCE RECORDED RECORDED TO RELATING THAT WORK		

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### **DAY 2 ACTIVITIES**

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended ——— 30
Proceedings:

(P) insert pointers to be dise

### **DAY 2 ACTIVITIES**

### **AGENDA 9**

### **BAL SABHA**

Hold a balsabha and record proceedings

Total children in the village above the age of .....

Total attended — 150

Proceedings:

### AUGRATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inaugration	-	-
	Swachh gram projects- segregation	_	_
	sheds etc	_	
	Amrit sarovars	Yes	Yes
	Sports kits	Yes	Tes
	Village cultural events		
	JJM assets/projects	-	
	Any other to be		

### or (B2V1, B2V2 & B2V3):(Pre filled excel sheet to be taken from district level/

be downloaded from www.jkpanchayat.in)

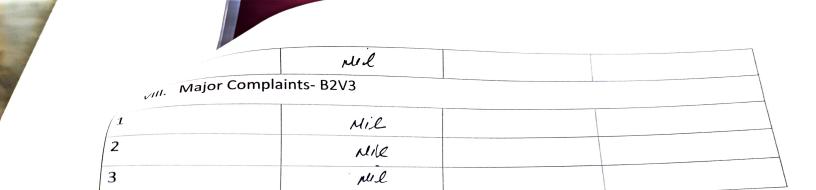
ان 10 من	be downloaded from www Particulars	.jkpanchayat.in)	Remarks #
5.NO.	Particulars	Action taken	Kemo
I. Urg	gent Public Requirements/ De		
1	Road Connectivis Water Supply Electricity Sub: Canter Building	ty fee	
2	Water Supply	No	
3	Electricity	No	
4	Sub. Conter	NO	
5	Network	Tes	
5	Vateraly. Building Health Pacility	No	
	Health Pacility	NS	
II. Urgen	t Public Requirements/ Dema	nds- B2V2	
	Road Commectaily Water Supply Sub. Center	yes	
	Water Supply	No	
	Och Car Fel	No	

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	Network	Yes	
	Network Health Pacifity Electricity Yetionary Build;	No	
6	Electricity	NS	
7	Yationary Buildi	N	
S.NO.	Particulars	Action taken	Remarks #
III. Major	Problems – B2V1		
1	Education	<b>No</b> .	
2	Health	No	
3	Edectifely	No	
4	Education Health  Edectricity  Mater facility  Road Connectiviti	No	
5	Road Connectiviti	yes Yes	
IV. Major	Problems- B2V2		
1	Eclucation	N0	
2	Road connectively Opening Bank	yes	
3	oh - · · · · · · · · · · · · · · · · · ·	No	

	Health Facility	NO	
v. Ma	jor Problems- B2V3	p.Ka	
1			
2	Bank	No	
3	Electricity	NO	
	Water facility	No	
4	Opening Bank Electricity Whates facility Demand of Khidonal center	NO	
5	Network	مار	
VI. Major (	Complaints- B2V1		
-	Mil		
	Nil		
	M'L		
VII. Major Co	mplaints- B2V2		
	Mil		
	NIL		





### PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Education ROD
2. LEAST RESPONSIVE: Animal and Sheep Husbandy