



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activites and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
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GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:Name: NADEEM AHMEDDesignation: ASSISTANT ENGINEERDepartment/ place of posting: PMGSY DIVISION RAJOURIMobile No: 9419092458 / 7780968537Email ID: nadeemnith@gmail.comHome District: RAJOURIDates of visit: 28-29 October 2022**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**Name of the Panchayat: AGRATI NORTHLocal Government Directory(LGD) code of the Panchayat: 245458Name of CD Block: DOONGIName of Tehsil: RAJOURIName of District: RAJOURI**C) Panchayat Profile:**No. of revenue villages in the Panchayat: 01 (ONE)No. of hamlets in the Panchayat: 16 (SIXTEEN)No. of households in the Panchayat: 806 (EIGHT HUNDRED AND SIX ONLY)Population (approx) of the Panchayat: 3100 SOULS (APPOX.)

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private Govt. Building
 - b. New/need repairs New
 2. Furniture (Y/N) Yes
 3. Computer/printer (Y/N) Yes
 4. Internet (Y/N) No
 5. Telephone (Y/N) No
 6. Toilet (CSC/part of panchayat ghar) (Y/N) Yes
 7. Water (Y/N) No
 8. Electricity (Y/N) Yes
 9. Bank branch (Y/N) No
 10. CSC (Y/N) Yes
 11. Patwarkhana (Y/N) Yes
 12. Village haat (Y/N) Yes
 13. Playground (Y/N) No
 14. School-
 - a. Kindergarten (Y/N) No
 - b. Primary (Y/N) Yes (Not Functional)
 - c. Secondary (Y/N) Yes (Middle School)
 - d. College (Y/N) No
 - e. University (Y/N) No
 15. Anganwadi Centre (Y/N) Yes (4 Nos)
 - a. (govt/private) Private (Rented)
 - b. Total children enrolled 110
 15. Amrit Sarovars – details, location, condition Nil (Not Constructed Yet)
 16. Government offices- details, whether functional or not Sub Centre, Veterinary, Post office
 17. Ration shop (Y/N) Yes
 18. Places of tourism importance– names, little details on historical/cultural importance Nil
 19. Village heritage sites/ treks- names, little details on historical/cultural importance Nil
 20. VLW Office (Y/N) Yes
 21. Primary Healthcare Centre (Y/N), Yes Sub Centre (Health) No own building
 22. List of Incomplete Buildings- names, year of construction Nil
 23. List of Underutilized Buildings- names
- Primary School Building

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	One Khidmat Centre is functional in panchayat and is used to access online services.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not Available
Incomplete buildings/projects	Verify whether identification and redistribution done	Play Ground (Due to non availability of funds and NOC from Forest Department. Yes Functional with ePOS
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	Only Sub Centre (Health) is available and also without own building. Yes (Framed)
Youth clubs	Meet, interact, seek suggestions	One Women SHG.
SHG	Meet, identify problems, seek suggestions	Yes (Inaugurated)
PMAY	Inspect, Inaugurate	Middle School Agrati Visited No Water Connection available.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Panchayat is 100 Percent ODF free
Swachh SBM	Evaluate	Playground is under construction, so organized volleyball and carrom competition at MS Agrati
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Under Green Panchayat Initiative took part in plantation drive.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Organized cultural event in panchayat
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Exhibition of various schemes was done. Land passbooks were distributed and Lectures were delivered on child protection and women welfare.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Minimal Coverage of JJM, No WSS at Panchayat.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	

DAY 1 - ACTIVITIES
AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No	DEPARTMENT	WORK/DELIVERABLE	Remarks
1.	RDD	ALL B2V WORKS- Document, <i>Verify, Complete</i>	Verified
		VILLAGE HAATS – <i>Establish</i>	Established
2.	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, <i>Jan Bhagidari</i> - Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	Available at Panchayat. Assisted, Educated and Informed
3.	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- <i>Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications</i> 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	List for Self Employment Enclosed No Camp Established by J&K BANK
4.	REVENUE	1) APKI ZAMIN APKI NIGRANI- <i>Inform, popularise</i> 2) PATWAR KHANA- <i>Verify, Establish, Paint information and timings</i> 3) INHERITANCE MUTATIONS- <i>Complete</i> 4) LAND PASSBOOKS-generate and Issue for undisputed entries	Land Passbooks Distributed at Panchayat. Patwar Khana Available at Nearby Village.
5.	HEALTH	1) PMJAY GOLDEN CARDS- <i>Saturate</i> 2) <i>Swachh</i> hospitals- <i>clean toilets, junk free premises</i>	95 Percent Saturation
6.	SOCIAL WELFARE	1) DIVYANG CAMPS- <i>Hold Camps, ensure fittings</i> 2) DISABILITY CARDS (UDID) – <i>All existing 2.5 lakhs UDID Cards to be made digital</i>	100 Percent Saturation of all Schemes.



		3) NOAPS/ISSS PENSIONS- Audit, <i>Saturation of wall paintings of pension beneficiaries</i> 4) POSHAN VATIKA-ensure 100% <i>plantation</i> 5) 500 ANEMIA CHECK UP CAMPS- <i>Conduct</i> 6) AADHAR SEEDING- <i>Ladli Beti</i> <i>beneficiaries, Aanganwadi</i> <i>beneficiaries</i> 7) BBBP events, at least 5 in <i>every district</i> 8) Formation of Senior Citizens <i>club in every Panchayat</i>	
7.	FOREST	1) GREEN J&K CAMPAIGN – <i>Jan Abhiyan</i> a) One Village One Beat Guard b) Forest for Fodder and livelihood <i>-Complete all preparatory plantation activities in winter Plantation areas</i> <i>- Audit of summer plantation in non summer plantation areas</i> <i>-Saturate</i>	Participated in Plantation Drive and Stressed on making Panchayat and Environment Green.
8.	TOURISM	1) TOURIST DESTINATIONS/CIRCUITS/THE MES TREKS/- <i>Identify, Delineate, Demarcate</i> 2) HOMESTAYS- <i>Identify</i> 3) VILLAGE COOPERATIVE- Provide Support for Tourism activities	Eco Tourism Park can be established.
9.	CULTURE	1) TALENT HUNT AT PANCHAYAT LEVEL - <i>Organise</i>	Organized at MS Agrati.
10.	LABOUR	1) e- SHRAM- <i>Saturate</i>	Saturated
11.	SCHOOL EDUCATION	1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING	100 Percent Enrollment
12.	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES	NA

		<ul style="list-style-type: none"> 2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC 	
13.	YOUTH AFFAIRS	1) Games in every <i>Panchayat-Organise</i>	Organized at Panchayat
14.	TRANSPORT	<ul style="list-style-type: none"> 1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme 	NA
15.	TRIBAL	<ul style="list-style-type: none"> 1) ALL SCHOLARSHIP SCHEMES- <i>Saturate</i> 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) – <i>Complete</i> 	Educated and Informed.
16.	PDD	<ul style="list-style-type: none"> 1) DISTRIBUTION TRANSFORMERS- <ul style="list-style-type: none"> a) <i>Check unique no,</i> b) <i>identify DTS with low oil and top up,</i> c) <i>identify DTs with load imbalance,</i> d) <i>replace non standard fuses with standard fuses,</i> e) <i>identify DTs without earthing and ensure proper earthing</i> f) <i>remove foliage around DTs</i> 2) All cases of electrical accident claims pending to be resolved and put up for disbursement 	Checked and Verified.
17.	CAPD	<ul style="list-style-type: none"> 1) SHIFT TO RATION CARD MANGEMENT SYSTEM (<i>RCMS</i>) 2) 100% GRIEVANCE REDRESSAL 	ePOS Verified
18.	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND	NA



		ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	
19.	COOPERATIVES	1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	NA
20.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	-
21.	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- <i>Implement</i> 2) COMPLETE JKPCC MERGER PROCESS	-
22.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- <i>Evaluate quality of work and grievance disposal, record keeping, inventory management</i>	-
23.	MINING	1) 100% IMPLEMENTATION OF E- CHALLAN WITH ZERO MANUAL INTERFACE	-
24.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS	-
25.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 5) HRMS IMPLEMENTATION	-
26.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS <i>sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i> 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field	<i>sensitised the local community /GramPanchayats / Pani Samitis of their role and responsibilities in Planning, implementation and Monitoring of JJM 2</i>

		Testing Kits (FTKs) as per JJM guidelines.	
27.	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority	Lectures delivered for legal services awareness.
28.	ESTATES	1) Identify unauthorized occupants of government accommodation	-
29.	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- <i>Identify</i>	-
30.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department	-
31.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- <i>Accelerate, Saturate</i> 2) Soil Health Cards- <i>Saturate</i> 3) 5 KISAN MELAS- <i>Organise</i>	Target for 100 percent saturation
32.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- <i>Organise</i>	-
33.	INDUSTRIES	1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE	-

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : NIL

Details of the bank sanctioning it : NA

Total amount involved: NA

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 90 Nos
- b. No of Individual Soak Pits constructed 90 Nos
- V. No. of Biodiversity management committee meetings held: 03
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes :Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities :Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs :Yes/No Yes
- IX. Whether grievances redressal box is installed :Yes/No No
- X. No of grievances received pertaining to Panchayat level:
- XI. No of grievances disposed of at Panchayat level: All
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures :Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Sh. Aakil Naveed BDO
	JE	01	01	Sh Asheet JE
	GRS	01	01	Sh. Abdul Aziz
	TA	01	01	Sh. Anil Kumar
	SCHOOL EDUCATION:			
	TEACHER	06	04	Sh. Naseer Ahmed Tr
	HEAD MASTER	01	01	Sh. Rakesh Kumar Tr.
	ANY OTHER Cook, PT	02,01	02,01	Sh. Kishor Kumar Tr.
	JAL JEEVAN:			
	W/S	01	01	Sh. Vijay Kumar
	Lineman	01	01	Sh. Sanjeev Kumar
	PDD:			
	LINEMAN	02	02	Sh. Imran Khan/Bashir Ahmed
	JE/Inspector	02	02	Sh. Mohd Bashir/Ashok Kumar
	ANY OTHER			
	FOOD & CIVIL SUPPLIES			
	Ration Dealer	01	01	Sh. Shafait Mehmood
	AGRICULTURE & ANIMAL HUS-			
	BANDARY (AEA)	01	01	Sh. Vikas Gupta
	Sheep Husbandry	01	01	Sh. Farooq Ahmed
	Social Forestry	01	01	Sh. Suresh Kumar
	SOCIAL WELFARE			
	Junior Assistant	01	01	Sh. Mohd Sadiq
	HEALTH: ASHA			
	ANM/FMPHW	01	01	Smt. Neelam Devi
	AYUSH DOCTOR /Veterinary Pharmacist	01	01	Smt. Sharda Devi
	ALLOPATHIC DOCTOR	01	01	Sh. Ranjan Kumar
	ICDS (WORKER/HELPER)	04,04	04,04	Smt Naresh Bala etc
	FOREST GUARD	01	01	Sh. Madan Lal
	I&FC	01	01	Sh. Vicky Kumar

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Solid Waste/Dry Segregation Shed Prop.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Solar Lights Installed at all Religious Places.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes Pledge taken to reduce energy footprint.
- vi. Whether schools have started segregating waste. Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes (Above 95 Percent)
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No (JJM not Implemented Yet)
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Partially
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- ii) How many Bal Sabha's were organized in the Gram Panchayat--- Yes (Frequently)
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes (Bal. Diet)
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? Yes
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes (Income/Land)
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Women SHG formed and provided meeting hall inside Panchayat Building.
- iv) Have all the eligible households been registered for Pension or not? Yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NIL
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NIL

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- vi) Are all the eligible households getting benefits from IAY or not? Yes

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat---Monthly Basis
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system.....41 Nos.
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet...No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) Only few Religious Places, More Street Lights Required.

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 06

PRESENT 06

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed Eco Tourism Park
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given List Attached.

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2514	2388	—
Janani suraksha yojana	80	73	—
OLD AGE pension	144	144	—
Widow pension	41	41	-
Disability pension	50	50	-
Domicile certificate	2040	1938	Some People not applied
Kisan credit card	267	187	Landless Persons
PM kisan sammannidhi	267	212	Do

Land pass book	806	40	Data is being digitized
Registration of village vendors on GEM portal	Nil	-	-
Registration of village contractors on jktenders portal	07	07	-
Registration of village contractors on PWD portal	05	05	-
Incomplete buildings/projects	Playground	Due to non availability of funds and NOC from Forest Department	Funds may be arranged for its early completion.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT Abhiyan

- Whether gram sabha resolution passed Yes
- Details of activities conducted Interaction with line Departments, Prepared and Passed Village Development Plan i.e Gram Panchayat Development Plan
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner NA
- How many registered for rehabilitation under government programme NA

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Repairing of Bowli W.No.5	2020-2021	1.0 Lacs	Yes	Yes	Nil
PMAY	Chander Nan S/O Nain Sukh	2021-2022	1.30 Lacs	Yes	Yes	Nil
IHHL UNDER SBM-G	Nil	-	-	-	-	-
CSC UNDER SBMG	CSC at Shiv Mandir W.No.1	2021-2022	2.0 Lacs	Yes	Yes	Nil
AMRIT SAROVARS	Nil	-	-	-	-	-

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 More Than 1000

Total attended 50 No.

Proceedings:

Various issues were discussed about women rights and women welfare schemes. A lecture was delivered by Miss Nazma Sheikh Coordinator District Legal Services Rajouri for educating women's about their rights and powers.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 100

Total attended 55

Proceedings: Bal Sabha was held and a lecture was delivered by Advocate Shivangi about Child Protection and Welfare, Drug Abuse and all round development of children's.

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Village Haat Established at Panchayat	Yes Uploaded
	PMAY houses if any ready for inauguration	1.0 Number PMAY House Inaugurated in Panchayat.	Yes
	Swachh gram projects- segregation sheds etc	Solid Waste/Dry Segregation Shed at W.No. 2 Agrati Tendered	-
	Amrit sarovars	Nil	-
	Sports kits	Chess and Carrom Board Kits Distributed in Panchayat.	Yes
	Village cultural events	Singing and Dance Competition Organized.	Yes
	JJM assets/projects	Nil	-
	Any other to be identified at district level	CSC Inaugurated Beti Bachao Beti Padhao Kit Distributed. Vegetable Seeds Distributed Land Passbooks Distributed.	Yes

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre-filled excel sheet to be taken from district level/ and also to be downloaded
from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Hand Pump in W. No. 1	No Action Taken	Urgently Required
2	Community Hall and Building of Anganwadi Centre in W.No.2 (ST)	No Action Taken	Urgently Required
3	Installation of Hand Pump in W.No.5	No Action Taken	Urgently Required
4	Construction of Approach Road from Main Road to MS Derrian Via Kassana Mohalla.	No Action Taken	Urgently Required
5	Construction of Approach Road from Main Road to Shamshaan Ghat.	No Action Taken	Urgently Required
6	Installation of Hand Pump in W.No.5	No Action Taken	Urgently Required
7	Installation of Hand Pump in W.No.7	No Action Taken	Urgently Required
II.	Urgent Public Requirements/ Demands- B2V2		
1	Construction of Bridal Path Main Road to Jamia Masiid.	No Action Taken	Urgently Required
2	Construction of Community Hall in W.No.3	Sanctioned but funds used for Important Road Project.	May Be Taken up in B2V4 Near Jamia Masiid
3	Construction of Approach Road with RCC Culvert to Middle School Agrati.	No Action Taken	Urgently Required
4	Installation of Hand Pump in W.No.5	Installed	More Hand Pumps are Urgently Required
5	Construction of Drain Channel in W.No.6 Near Land of Haii Mohd Younis	Taken Up in B2V3	-
6	Installation of Hand Pump in W.No.2 Near House of Mohd Aslam	Installed	More Hand Pumps are Urgently Required
7	Construction of Protection work (Wire Crates) to the land of Mohd Razzak	No Action Taken	Urgently Required
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	Boundary Wall of Middle School Agrati.	No Action Taken	Urgently Required
2	Urgent Requirement of Hand Pumps to reduce scarcity of water	No Action Taken	Urgently Required
3	Requirement of Health and Wellness Centre in Panchayat.	Sub Centre functioning but does not have own building	Building for sub centre required on urgent basis.



4	Installation of Hand Pump Near Jamia Masiid Agrati.	No Action Taken	Urgently Required
5	Installation of Hand Pump in W.No.3	No Action Taken	Urgently Required
IV.	Major Problems- B2V2		
1	Non Availability of Teachers in Middle School Agrati	Improved	-
2	Non Payment of Honorarium to Anganwadi Workers	Still Pending for many months.	Issue may be redressed.
3	Building of Niabat in Paanchayat.	Niabat is working in Kallar Village.	-
4			
5			
V.	Major Problems- B2V3		
1	Scarcity of water	No Action Taken Yet	10 Nos Hand Pumps are Urgently Required.
2	Culvert Near MS Agrati.	No Action Taken Yet	Urgently Required.
3	Upgradation of Middle School to High School	No Action Taken Yet	Required on the basis of population and enrolment.
4	Road from Jabbar to Degree College Doongi.	No Action Taken Yet	Urgently Required.
5	Community Hall	No Action Taken Yet	Urgently Required Near Jamia Masjid through TSP
VI.	Major Complaints- B2V1		
1	Scarcity of water in Whole Panchayat, Filtration Plant not made functional.	No Action Taken Yet	Filtration Plant may be made functional.
2	Requirement of Hand Pumps	No Action Taken Yet	Urgently Required to reduce scarcity of water.
3			
VII.	Major Complaints- B2V2		
1	Scarcity of water in Whole Panchayat, Filtration Plant not made functional.	No Action Taken Yet	Filtration Plant may be made functional.
2	Requirement of Hand Pumps	No Action Taken Yet	Urgently Required to reduce scarcity of water.
3			
VIII.	Major Complaints- B2V3		
1	Scarcity of water in Whole Panchayat, Filtration Plant not made functional.	No Action Taken Yet	Filtration Plant may be made functional.
2	Requirement of Hand Pumps	No Action Taken Yet	Urgently Required to reduce scarcity of water.
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT: RURAL DEVELOPMENT DEPARTMENT**
2. **LEAST RESPONSIVE DEPARTMENT: PUBLIC HEALTH ENGINEERING DEPARTMENT**

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: Scarcity of water, No drinking water Scheme, Filtration Plant is still incomplete and not made functional after lapse of more than 2 years.
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Installation of Hand Pumps, Const. of Approach Road to MS Agrati, Const. of Approach Road to MS Derrian Via Kassana Mohalla, Const. of Community Hall near Jamia Masjid, Const. of Building for Sub Centre, Const. of Play Ground in W.No.4, Const. of Eidgah, Const. of Shed near Kul Devi Temple, Handpump near Santoshi Mata
III	Overall assessment of the visit and suggestions: Lack of drinking water facilities and scarcity of water. (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) There is urgent requirement of Hand Pumps to reduce scarcity of water, Due to delay in tendering process. Development of Panchayat is being hampered.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) RDD (10) PDD (9.5) PWD (9.0) Revenue (9.5) Agriculture (9.5) Education (9.0) Forest (9.0) Health (9.0)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

The Sarpanch of the Panchayat is an educated and Intelligent Lady, She has got all works executed with good quality, She has taken many steps for the overall development of the panchayat and is striving hard for it. My best wishes to Her and other PRI members of this panchayat for making it among best performing panchayats.

Signature of Sarpanch

Name Anjana Sharma
Sarpanch Agrati North

Signature of the Visiting Officer

Name Nadeem, Ahmed
Assistant Engineer
PMGSY DIVISION
RAJOURI

URGENT PUBLIC DEMANDS THAT HAVE NOT BEEN ADDRESSED SO FAR

1. Construction of Approach Road with Culvert to Middle School Agrati.
2. Const. of Approach Road from Main Road to Middle School Derrian via Kassana Mohalla.
3. Black Topping of Main Road to Masjid Mohalla under PWD/PMGSY.
4. Installation of Hand Pumps (10 Nos) in Whole Panchayat.
5. Construction of Play Ground in W.No. 4 Near Forest Closure.
6. Construction of Building for Sub Centre.
7. Construction of Community Hall near Jamia Masjid through TSP.
8. Black Topping of Road from Main Road to Shamsaan Ghat.
9. Construction of Eidgah or Janaza Gah in W. No. 2
10. Construction of Shed Near Kul Devi Temple W. No. 1
11. Installation of Flood Lights (5 Nos) at all Religious Places in Agrati Panchayat.
12. Installation of Hand Pump at Santoshi Mata Mandir Near W. No.5

List of Students for Himayat and Self Employmet Scheme.

1. Rajiv Kumar S/O Subhash Chander BA
2. Susheel Kumar S/O Chaman Lal B.A
3. Hamza Khan S/O Anyat Khan 12th
4. Karam Sharma S/O Ram Paul 10th
5. Saruchi Sharma W/O Sanjeev Kumar 12th
6. Anees Chowdhary S/O Barkit Hussain
7. Shazia Chowdhary W/O Anees Chowdhary.
8. Mohd Shafait S/O Mohd Aslam.
9. Mohd Shazad S/O Mohd Aslam
10. Mohd Sajan S/O Mohd Sharif.
11. Avinash Sharma S/O Mohinder Pal.
12. Vikas Sharma S/O Chander Prakash.
13. Saqid Chowdhary S/O Alam Din.
14. Arshad Khan S/O Zarait Khan BSc Forestry
15. Bilal Khan S/O Parvez Khan BSc
16. Rashid Mehmood S/O Reiyast Khan 12th (Handicapped)
17. Sharuk Khan S/O Zamurat Khan 10th
18. Faryaz Khan S/O Riyaz Khan 10th
19. Rahul Kumar S/O Subhash Chander.
20. Arun Kumar S/O Om Prakash.
21. Rohil Kumar S/O Raj Kumar.
22. Shakeel Hussain S/O Muneer Hussain.
23. Rifat Chowdhary D/O Shoket Ali.
24. Sourab Sharma S/O Ashok Kumar.
25. Aahil Sharma S/O Sukh Chain
26. Sanjeev Sharma S/O Badri nath.
27. Aman Sharma S/O Romesh Chander.
28. Kushal Sharma S/O Rakesh Kumar.
29. Yogesh Sharma S/O Munshi ram.
30. Varun Sharma S/O Ram Paul.
31. Mohd Naseer S/O Ghulam Hussain.
32. Mohd Yasser S/O Rayaz Khan.
33. Pankaj Kumar S/O Jagdish
34. Mohd Mukhtar S/O Mohd Younis.
35. Rajesh Kumar S/O Raj Kumar.
36. Surjeet Kumar S/O Bal Krishan.
37. Shubham Kumar S/O Surinder Kumar.
38. Mohd Mushtaq S/O Mohd Rashid.





1. Mahila Sabha at Panchayat Agrati



2. Sports Activity at MS Agrati



3. Advocate Shivangi Delivering Lecture of Child Protection



5. Seed Distribution



6. After Gram Sabha Meeting