



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 - 26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>• PRI grants</li><li>• District Plan</li><li>• UT plan</li><li>• MGNREGA</li><li>• Other schemes of other departments</li><li>• Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>• MGNREGA draft plan document for the year 2022-23</li><li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>• List of pension beneficiaries</li><li>• List of SHGs</li><li>• List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>• Various certificates/ benefits to be distributed by the visiting officer</li><li>• Any other activities identified by different departments</li></ul></li></ol>

Day 1

Reach the village.

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrahi, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Day 7

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaoon Haryali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

Make full use of Centrally Sponsored Schemes

Saturation of individual beneficiary schemes

Self-employment schemes

Bank linked schemes- including departmental subsidy schemes

Empowerment and transparency through digital initiatives

Effectiveness of grass roots machinery -

- i. Patwari, VLW present and available
- ii. Available funds utilized in public interest and as per Gram Sabha resolutions
- iii. Fairness in governance
- iv. CSS/Individual beneficiary schemes etc
- v. BrashtacharMukt J&K
- vi. Bhai Mukt J&K
- vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: MOHD AYOOB

Designation: ASSISTANT EXECUTIVE ENGINEER

Department/ place of posting: I & EC / TRRI SUB DIV. AMB JIND

Mobile No: 99061-41786

Email ID: Tmohd3117@gmail.com

Home District: RATOURI

Dates of visit: 28TH & 29TH OF OCTOBER, 2021

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: KATARMAL

Local Government Directory(LGD) code of the Panchayat: 1330

Name of CD Block: PANJGRIN

Name of Tehsil: MANJAKOTE

Name of District: RATOURI

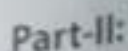
C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 09

No. of households in the Panchayat: 362

Population (approx) of the Panchayat: 2400



Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
ROD	Mohd. Vaseen	PAA
Agriculture Dept.	Rakesh Babbar	AEA
Medical Department	Gulshan Akhter	F.MPHW (NHM) 2 Kalamnol
ICDS Department	Rehmat John	A.W.W. (Rd) ward No 03
Social welfare Ragoni	Chanel Rami	S.W.F. (Rd)
ICDS Department	Razia-Begum	A-W-W-W-W No. 2
ICDS Department	Najama Tubson	A-W-W-W-W No. 6
ICDS Department	Jamshad Begum	A-W-W-W-W No. 11
ICDS Department	Shahana Akhter	A-W-H-W-W No. 16
ICDS Department	Shamim Akhter	A-W-W-W-W No. (02)
P.D.D. Department	Ali Akbar	Line man. All Kalamnol
PHE Department	AKHLAQ Ahmad	Sub-wiser - All Kalamnol
DAC Department	Mohd. Younis	Filter - Kalamnol
A.S.H. - Sadia Begum	Sadia Begum	A.S.H. Ward No - 6
Details of absent employees vis-a-vis list furnished by the DC office:	Shahid Rehman	Junior Engineer

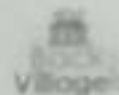
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## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt Building/private *Govt. Building*
  - b. New/needing repairs
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) *yes*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *No*
7. Water (Y/N) *No*
8. Electricity (Y/N) *No*
9. Bank branch (Y/N) *No (CURRENTLY REQUIRED)*
10. CSC (Y/N) *yes*
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *yes*
13. Playground (Y/N) *yes, more two play grounds in the panch. are required.*
14. School-
  - a. Kindergarten (Y/N) *No*
  - b. Primary (Y/N) *yes*
  - c. Secondary (Y/N) *No*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *yes, working in all wards except w.no 01 & 02*
  - a. (govt/private) *Govt Bldgs Required & Two(02) AWC Required*
  - b. Total children enrolled *Reportedly 20 to 22 children enrolled in each five AWC.*
16. Amrit Sarovars - details, location, condition *not existing in the panchayat*
17. Government offices- details, whether functional or not *Panchayat Ghar, KGP Hostel*
18. Ration shop (Y/N) *yes, Functional*
19. Places of tourism importance - names, little details on historical/cultural importance *Tayali, Thela, Tapa Bara*
20. Village heritage sites/ treks- names, little details on historical/cultural importance *Tayali (Puronomic Culture)*
21. VLW Office (Y/N) *At Rpt. Ghar* *Required at w.no 02 Near BMS*
22. Primary Healthcare Centre (Y/N)
23. List of Incomplete Buildings- names, year of construction *No*
24. List of Underutilized Buildings- names *No*



## DAY 1-ACTIVITIES

### AGENDA 2

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

EMMET SARDHARS	Visit, verify	COMMENTS
Shiksha Kendra	Create /Generate awareness on 225 schemes particularly G2C scheme Aapki Zamin Aapki Nigam, Beams, Janbhagidan, Digital J&K	NO Shiksha Kendra visible There is Direct Road to Shiksha Kendra in the Village
KSPCB counters/outlets	at Status of counter to Number of visitors	No Counter/Outlet Available & Urgently Required as such Department goes to Sui People Only Visit to Collect the Water
Incomplete buildings/projects	Verify whether identification and redistribution done	Construction NA
FDS	Visit, evaluate, online status	Visited & found good working system
PHC	Visit- evaluate, status of staff, equipment and quality	NA
Youth clubs	Meet, interact, seek suggestions	Suggested To Create
SHG	Meet, identify problems, seek suggestions	Suggested To make SHG
PMAY	Inspect, Inaugurate	Inspected
My school, my pride progress, school- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Scarcely Water
Swachh SBM	Evaluate	Improved upon All To Tall post in SBM And Mangro Cleanliness in the School
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sports kit stands distributed
Har Ghar Haryad, Plantation drive	Evaluate status, feedback	Along Side Panchayat is Full of Forest Area in the vicinity with clean Air
Village cultural event Dargah Mela	Participate in, ensure that it is held	Held
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Some Batches Disposed & Presented The Exhibition of Various Schemes
Dr. Jeevan Mission verification- WTS/SD Electricity supply	Verify	Drinking water is not adequately supplied in the Panchayat

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: NA

Details of the bank sanctioning it: NA

Total amount involved: NA

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 70
- b. No of Individual Soak Pits constructed 150
- V. No. of Biodiversity management committee meetings held: 05
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievances redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 04
- XI. No of grievances disposed of at Panchayat level: 03
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Miss SAYELA MR Yashal Rana Zaffar Iqbal Javed Ahmed
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	29	22	Maqbool Begum, Md. David Md. Jamil Md. Shafiq Md. Ashraf & Mohd Raza. (Rest Enclosed over leaf)
	JAL JEEVAN:	21	16	Enclosed over leaf →
	PDD: LINEMAN JE ANY OTHER	3 2	3 2	Amir Hussain, Ali Gulab & David Iqbal JE: Tufail Daz
	FOOD & CIVIL SUPPLIES	5	3	Storekeeper: Mr. AB. Razaq Helper: . . . .
	AGRICULTURE & ANIMAL HUS- BANDARY	2	2	Agri: Mohd Razaq Animal husbandry: Gulshan Hussain
	SOCIAL WELFARE	01	NIL	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	05 01 — —	05 01 — —	ASHA workers: Suriza Mrs. Tahir, Mr. Zahida Mrs. Sagda ANM: Mrs. Gulshan Ayurveda
	ANY OTHER DEPARTMENT (Revenue Dept.)	1	1	Mr. Tahir Bhatti

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Total 15

- ① Mohd Shafi
- ② Ab. Rashid
- ③ Lopezet Hussain
- ④ Dil Shad
- ⑤ Parveez Ahmed
- ⑥ Mohd Younis
- ⑦ Mohd Yousaf
- ⑧ Mohd Yousaf
- ⑨ Mansur Begum
- ⑩ Shamsh Begum
- ⑪ Mohd Farooq
- ⑫ Mohd Muhtasib
- ⑬ Ishaq Ahmed
- ⑭ Mohd Gulzar
- ⑮
- ⑯

visiting officer

*[Signature]*

Asst. Executive Engineer

# Teachers in Govt Schools.

- ① Masroor Begum
- ② Mohd David
- ③ Mohd Ashraf
- ④ Parvez Ahmed
- ⑤ Ab. Shaboor
- ⑥ Mohd Saeed
- ⑦ Mohd Razaq
- ⑧ Schreen
- ⑨ Jasmeeu
- ⑩ Mohd Jamel
- ⑪ Mohd Shaguer
- ⑫ Shet Begum
- ⑬ Ulfat Begum
- ⑭ Mohd Kabir
- ⑮ Mohd Sachin
- ⑯ Mohd Sageer
- ⑰ Mohd Sheraz
- ⑱ Mr. Majid
- ⑲ Sayra =
- ⑳ Shaida
- ㉑ Shaida
- ㉒ Sumen

Visiting officer

*[Signature]*

Dept. Executive Engineer



Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir

Skyia Begum

Word No-05

Sheep Husbandry Deptt. Gh. Hussam Flock Supervisor

Social Forestry St. Lal Hussain J. Malik

Rev. Deptt.

Tahir Mahmood P. Amin

T.S.F.C.  
Dep. Secy.  
Dy. Secy.

Zabir Hussain W/S

Jamil Hussain P.E.T. K. K. Malik  
B.M.S.

Medical Department  
ICDS Department  
Rehmat John

Gulshan Akhter F.M.P.H.W.  
Rehmat John

Asstt. Executive Engineer

Asstt. Executive Engineer



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

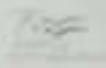
- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas not yet
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No \_\_\_\_\_
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. yes
- vi. Whether schools have started segregating waste yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management not yet  
is needed to be initiated & constructed.

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? yes
- ii) Do all the eligible individuals been provided the Golden Card? yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? no
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify not yet  
must be taken in hand.
- iii) Do all the IHHs in the Gram Panchayat have toilets? not yet
- iv) Are all the IHHs toilets functional or not? no
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? no
- vi) Are all the toilets in the schools/Aanganwadi functional or not? yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? not and must be



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat—07
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? No
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? yes
- iii) Does the Gram Panchayat has its building or not? yes
- iv) Is the Gram Panchayat office functional or not? yes But with lack of (Doors/windows) Jali, Shutter, Sanitation, Toilet Facility & Elec. city
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? yes (Partially)
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? yes

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *imposed upon To take necessary steps to identify it.*
- ii) Have all the eligible households registered in PDS or not? yes
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? yes
- iv) Have all the eligible households been registered for Pension or not? yes
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? not yet. However needed to be.
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *yes* yes
- ii) Is Gram Panchayat Office Disabled Friendly or not? yes
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? not yet. However it is asked to do so.
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Not.
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Not All
- vi) Are all the eligible households getting benefits from IAY or not? No.

### Engendered Development in Village

- i. How many Mahila Sabha's were organized in the Gram Panchayat AS
- ii. Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ☒
- iii. Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ☒
- iv. Number of women beneficiaries headed households covered under PDS system 130
- v. Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana As accurate figure is not available
- vi. Self-sufficient infrastructure in the village After Almost Lack of Infrastructure in many ways
- vii. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO
- viii. Whether the Disaster management plan is available at the GP Level (Yes/No) ☒
- ix. Whether child-friendly park with required facilities is available in GP (Yes/No) ☒
- x. Whether the GP has easy access to Godown for storage (Yes/No) ☒
- xi. Whether street lights are provided in public places for ensuring safety (Yes/No) ☒

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country Impressed upon all To Go Through all Schemes & Get the Benefit of All Schemes  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Held & impressed upon all concerned To comply with as Required Through (The Role of BMC which is Available at <https://jkpanchayat.in/b2v4.php>)

\* Unemployed Youth who are willing to get training under

Himayat Scheme :

①	Shakeel Ahmed	s/o	Muhammad Hussain
②	Meharaj Ahmed	s/o	MOHD Sadiq
③	Sajid Ahmed	s/o	MOHD Fazal
④	Shafiq Ahmed	s/o	Naseer Hussain
⑤	MOHD Sajid	s/o	MOHD Shafi
⑥	Khalid Hussain	s/o	Kasim Hussain
⑦	Ajmal Ahmed	s/o	MOHD Iqbal
⑧	Wahid Ahmed	s/o	MOHD Ali
⑨	Shahid Ahmed	s/o	MOHD Nazeer
⑩	Shafiq Ahmed	s/o	Said MOHD
⑪	Yasir Iqbal	s/o	MOHD Kabir
⑫	Ramzan Iqbal	s/o	Sajid Hussain
⑬	Yasir Ahmed	s/o	MOHD Azam
⑭	Ossim Ali	s/o	MOHD Sadiq
⑮	Tariq Mahmood	s/o	Gulzar
⑯	Mukhtar Hussain	s/o	MOHD Hussain
⑰	Shakeel Ahmed	s/o	Abdul Latif
⑱	Jawid Iqbal	s/o	MOHD Yousaf
⑲	Meharaj - Ud din	s/o	MOHD Rashid
⑳	MOHD Sajid	s/o	Sajid Hussain

Ch. Mansoor Ali  
Branch  
Muzaffargarh

Visiting Officer  
Asstt. Executive Engineer

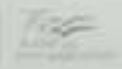
# Self Help Group Pemulayatan - Kadermal

- ① Rubina and Rabia Kassei
- ② Rubia Kassei
- ③ Zakia Husseini
- ④ Ali Akbar



Asstt. Executive Engineer

Vinay Office



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://kpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which

training is to be given

*Provision of Gondala from Targali To  
Targali Praka/Dev. of Targa  
→ Maltz Biscuits plant/Dairy Product  
Plant  
→ Pongu Guest homes can be developed  
Attached.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2400	2000	Out of Station Documents incomplete
Janani suraksha yojana	800	800	
OLD AGE pension	150	130	Incomplete Documents
Widow pension	10	07	"
Disability pension	45	40	"
Domicile certificate	All	All	-
Kisan credit card	362	222	Landless
PM kisan sammannidhi	285	272	Incomplete Documents



Land pass book	250 (All)	200 issued	
Registration of village vendors on GEM portal	No	No	
Registration of village contractors on jktenders portal	220	17	
Registration of village contractors on PWD portal	05	05	
Incomplete buildings/projects	Nil	Nil	

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *yes*
2. Details of activities conducted *Gram Sabha*  
*visited Health Centre / ICDS Centre*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
4. How many drug addicts in the village *Reportedly There is no Such Case*
5. Whether reported to the Deputy Commissioner *-*
6. How many registered for rehabilitation under government programme *-*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	4	2021-22	5.00 Lacs	yes		
PMAY	3	2017-18 / 2018-19	4.50 Lacs	yes		
HHH UNDER SBM-G	3	2017-18 / 19-20	0.36 Lacs	yes		
CSC UNDER SBM-G	4	20-21 / 21-22	7.20 Lacs	yes		
AMRIT SAROVAR	nil	—	—	—		

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 = 25

Total attended = 7

Proceedings: Important upon to keep atmosphere clean & neat / Health & hygiene.

(Pl insert pointers to be discussed there - refer panch proceedings) Nish munhat Bhavat / Corruption

Free Bhavat / Self Help Groupings / Bait Parkao - Bait Badhao / Child

Labour free Pandhral Bhyon

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .... = 150

Total attended = 30

Proceedings: General awareness covering all aspects of daily life & concerns of young people / Career building awareness

(Pl insert pointers to be discussed there - refer panch proceedings)

Sports importance & impact on mind body

Relationship.



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	not	
	PMAY houses if any ready for inauguration	McGill Hussain s/o Mr. Raj Mohd, Mohd Gulab s/o Mr. Salah Mohd & Mr. Mohd Jamil s/o Mr. Ram Din	
	Swachh gram projects- segregation sheds etc	not Established yet	
	Amrit sarovars	—	—
	Sports kits	Stands vacant	
	Village cultural events	Gosai Culture event performed	
	JJM assets/projects	under process	
	Any other to be identified at district level	—	

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Roads Connectivity	Not Taken	Need to be Revisited
2	Drinking water	Not fully supplied to every household	4 persons Required To run the system
3	Health Centre At Targali	No Action Taken	Highly Demanded
4	upgradation of schools	-do-	-do-
5	Electricity poles	Not supplied	-do-
6			
7			

II. Urgent Public Requirements/ Demands- B2V2			
1	Roads Connectivity	No Action Taken	Endorsed
2	Drinking water	-do-	-do-
3	Health Centre At Targali	-do-	-do-
4	upgradation of schools	-do-	-do-
5	Electric poles	-do-	-do-
6			
7			

S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road Connectivity is very poor		
2	water Pipe Lines do not reach/ work to every household.		
3	Public Transport is urgently required.		



4			
5			
IV	Major Problems- B2V2		
1			
2	Same As Mentioned Above In B2V1		
3			
4			
5			
V	Major Problems- B2V3		
1			
2	Same As Mentioned Above In B2V1 & B2V2		
3			
4			
5			
VI	Major Complaints- B2V1		
1	- over		
2			
3			
VII	Major Complaints- B2V2		
1	Demands In B2V, not Fulfilled		
2			
3			
VIII	Major Complaints- B2V3		
1	Demands In B2V, And B2V2 not fulfilled		
2			
3			

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:
- LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	<p>① Dependency of Taluk is not as severely dependent as the other Taluks. It is far flung/scattered.</p> <p>Any major complaint brought to the notice of the Visiting Officer:</p> <p>② Land Case of Mr. M. Zubair &amp; M. Aslam R. Khatunul At Khosla No 516 Pyl. Ghouse. Land Case order issued by then Sarpanch Samant order no. 3154/MPK/AMK Dtd. 01/02/06.</p>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Road Connectivity/Barricading of water Edge of PMSB Road Khatunul
III	Overall assessment of the visit and suggestions: The whole Pyl. is esthetically Excellent needs to be brought under Township map. Moreover, the Pyl. is very hilly, steep sloped scattered areas having population more than 2400 souls needs to be bifurcated into two Pyls.
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 06 (Six)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days (Attached Stippled overleaf)

Signature of Sarpanch

Name Shamir Akhtar  
Sarpanch  
Panchayat Bo Khatunul

Asstt. Executive Engineer  
Signature of the Visiting Officer

Name.....

Office of the Sarpanch Panchayat Halga Katarmal

Certificate

It is Certify That the visiting Officer  
To this Panchayat (Katarmal), Mr. Mohd Ayoub  
Assistant Executive Engineer of I & FC Divi-  
sion Rajouri, Visited the Said Panchayat  
on 28th of October, 2022 At 9:00 AM Sharp and  
made night stay at the Panchayat. After perfor-  
ming the day 2nd (29th Oct.) Activities, He left the Panch-  
ayat At 6:00 PM today on 29/10/22.

Shan  
Sarpanch  
Panchayat Halga Katarmal

Urgent Demands / Urgent Requirements

- ① Handpump near New Masjid (Mosque) Katarimal near H/o Raizul Haq
- ② Compound wall around Grave yard Basa Mohallah Khajuri
- ③ Sanitary Complex w.no. 05 at Ziarat Sayed Jamal Shah Ghuchali / Madrasa / Mosque
- ④ P/work (R/wall) around House of Moud Tafaill Basa Mohallah
- ⑤ R/wall near H/o Moud Sadiq At Mahal
- ⑥ Compound wall At Ziarat Mahal Gali
- ⑦ Sanitary Complex near H/o Mrs. Tahzeem Akhlee Mohal Mahal
- ⑧ Tractor Road Kanyar Gali To Mohra Mahal Gali
- ⑨ Tractor Road Kars To Kandi Mohallah near H/o Zabair Hussain
- ⑩ Play Ground At Kars Gurah.
- ⑪ Road from Tayali To Gurdhan Top (Chawa) via Kothri walli, Length Approximately 12 Kms.
- ⑫ Tourist Huts At TAYALI And Cable Car provision from Tayali To Talyala Naka / Development of Tupa Top under Tourism Dept/Dev. of Tupa upper Khat
- ⑬ Sanitary Complex near H/o Ab. Majid & Moud Shafi w. no. 01 Katarimal.
- ⑭ Hand pump At Parkashwalli Badh near old Masjid ward no. 02 Gurah Katarimal.
- ⑮ Water Tank & Sanitary Complex At old Masjid ward no. 02 Gurah Katarimal.
- ⑯ Pacca Path from Raen walli Bowli To Kandi Mohallah
- ⑰ Sanitary Complex and Compound wall At Raen walli Bowli
- ⑱ Hand pump At Greesb Nawaz Moad Katarimal
- ⑲ Development of Graveyard near M/S Katarimal by way of R/walls, B/walls, Compound walls
- ⑳ Line Road from Pmasy Road Katarimal To Mohallah Chalkaan
- ㉑ Tractor Road from M/S Katarimal To Kalhi
- ㉒ upgradation of Boys M/S Katarimal To High School
- ㉓ upgradation of Primary School Tayali (60+ students enrolled) To Middle School Tayali
- ㉔ Street lights & Compound wall around Grave yard Late Master Fazal Hussain.

- 25 Water Tank At Pakkhar (Gurak) W No 02 near H/o Mrs. Magbool Begum & others who constructed / installed in the land above Gaudhary & the land case file of Her son Mr. Liqat Ali S/o Abdul Rashid has not been resolved; Early Redressal is highly prayed.
- 26 Major Complaint from Public for Reopening of Clothing Tailoring Centres as such there are no. of Girls being idle in the Pandhargat after 7th, 8th class studies which has elaborately been closed by the present Social Welfare officer Sh. Abdul Wahid. Furthermore the Girls in the Craft Centres were given only 100/-pm which needs to be enhanced from Rs. 100/-pm to Rs. 1000/-pm.
- 27 Installation of Handpumps (I) near H/o Mohd Rashid At Gali W. No. 01, (II) near H/o Malik Mohd Latif W. No. 02 (III) At KGP Hostel, (IV) near Masjid Tentiga Wali near H/o Haji Rajmohd, (V) At Kalhi Mohallah (VI) Sini Mohallah.
- 28 Balance work Community Hall At Tayali.
- 29 The Modernisation of Existing Pyl. Office Building was highly demanded by PRI & Public. The Pyl. Office Doors windows Lacer Jalli Shutter / wall tiling / Provision of Toilet / Sanitation / Electricity & Dev. of Lawns is urgently required.
- 30 Installation X-mers At Shamarian Mohallah (I) Khokhar Mohallah.
- 31 Community Shed At Ziarat Mohallah Gali (II) At Ziarat Shریف Bada Ghal.
- 32 Tractor Road Katarimal Louka To Tayali.
- 33 Tractor Road From Kass To Mohra Kallah.
- 34 Tractor Road From Kass-fani To Sini Mohallah.
- 35 Sanction of AWC At Ward No. 07 Khokhar Mohallah.
- 36 Demand For Infrastructure Provision In Each ward of Pyl. Katarimal.
- 37 Boundary wall around Graveyard At Gaba.
- 38 Pacca Path From Main Road To Masjid Bada Dargah Ziarat.
- 39 Fencing of Graveyard Kandi walli.
- 40 Protection wall At Khokhar Mohallah near Masjid.
- 41 Pacca Path Masjid To H/o Mohd Maroof Khokhar Mohallah.
- 42 Tractor Road Kass To Masjid Khokhar Mohallah.
- 43 Tractor Road Highway to Palulla Graveyard.
- 44 Installation of Hand Pump At Palulla Market W. No.
- 45 Boundary wall of Ziarat Gaba.
- 46 Tile work of Ziarat Shریف Bada Ghal.
- 47 Boundary wall At Talara Shریف near H/o Mr. Ab. Ras.

- (52) Demand for Solar Lights in Each Caravansarai  
and Every Mosque/Ziarrats .
- (53) Gujar Conference Hall At Targah Gali .



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**

