4





**15TH OCT to 3RD NOV, 2022**

**KEY FEATURES**

• Deputy Commissioners to lead the initiative

• Rural development Department to be the nodal department

• Planning Development & Monitoring department and IT to be the support departments

**ACTIONS AND TIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION** | **RESPONSIBILITY** | **LATEST BY** | **REMARKS** |
| **Jan abhiyan** | All departments | Oct 15 -26th | Going on |
| **Deputation of Sectt staff/ HoDs** | GAD | Oct 14 | Done |
| **Deployment of Staff to Panchayats and serving of orders on deployed officers** | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| **Training of district trainors on B2V4** | RDD | Oct 26 |  |
| **Training of visiting officers** | DCs | Oct 27 |  |
| **Field Visits to be completed by** | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| **Data of B2V4 to be uploaded by** | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified |

**INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)**

|  |  |  |
| --- | --- | --- |
| **DATE** | **INSTRUCTIONS** | **ACTION POINTS** |
| **Day 0** | Meeting with deputy commissioner and his/her team | a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from [www.jkpanchayat.in](http://www.jkpanchayat.in)  b. Also take print outs of the summarized excel sheets of the previous phases from [www.jkpanchayat.in](http://www.jkpanchayat.in)  c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)  d. Take prints of blank 2 booklets of B2V4 from [www.jkpanchayat.in](http://www.jkpanchayat.in) e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being  organized by respective Deputy Commissioners  g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:  • PRI grants  • District Plan  • UT plan  • MGNREGA  • Other schemes of other departments  • Any other work  h. Plans/ beneficiary lists:  • MGNREGA draft plan document for the year 2022-23.  • List of Awaas+ beneficiaries alongwith IHHL Convergence  • List of pension beneficiaries.  • List of SHGs  • List of agriculture scheme beneficiaries  i. Lists of beneficiaries for:  • Various certificates/ benefits to be distributed by the visiting officer.  • Any other activities identified by different departments |

|  |  |  |  |
| --- | --- | --- | --- |
| **Day 1** | Reach the village | 1. | Ensure that all front line workers of different deptts are present. |
|  |  | 2. | Ensure exhibition by different depts. about individual beneficiary schemes |
|  |  | 3. | Inspect JKB/PSB counters/outlets |
|  |  | 4. | Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity |
|  |  | 5. | Gandhi Katha (suggested details uploaded on jkpanchayat.in) |
|  |  | 6. | Visit atleast 2 amritsarovars and get its geo tagged photos |
|  |  | 7. | Inspect Khidmat (CSC) Centres and create Generate awareness on  225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K |
|  |  | 8. | Visiting officer shall also plan and conduct panchayat level conver- gence meeting of all departments |
|  |  | 9. | Check effectiveness of Centrally sponsored schemes |
|  |  | 10. | Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc |
|  |  | 11. | Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables |
|  |  | 12. | Assess effectiveness of sanitation campaign in the panchayat |
|  |  | 13. | Ensure self employment activities for 15 youth per panchayat |
|  |  | 14. | Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training |
|  |  | 15. | Wherever possible, distribute employment letters for people select- ed under various government employments |
|  |  | 16. | In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university |
|  |  | 17. | Open discussion on Nasha Mukt Abhiyan |

Day2 Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayti Raj Day.

2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Cen- tral/ State/ UT govt across the country

3. Hold meeting of the Biodiversity Management Committees to deliber- ate on issues pertaining to conservation of biodiversity and sustaina- ble utilization of biological resources.

4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

5. Ensure saturation of soil health card and golden health card under Gold- en Health Card under Ayushman Bharat,

6. Ensure saturation of Old Age Pension Scheme

7. Ensure Domicile Saturation.

8. Ensure KCC Saturation

9. Ensure saturation of land pass books

10. Ensure registration of village vendors needed for any scheme, on GEM

portal

11. Ensure panchayat contractors registration

12. Encourage Panchayat members for importance of plantation drive in

Panchayat under Har Gaon Hariyali

13. Ensure painting on digital J&K in panchayat ghars

14. Ensure painting on panchayat activites and CSS in panchayat ghars

15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.

16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free

17. Obtain a candid assessment about performance of various deptts in- cluding fair feedback about discrepancies in functioning

18. Check the status of Nasha Mukt Abhiyan and reporting of drug ad- dicts to Deputy Commissioner.

19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative

20. Organize Talent Hunt at Panchayat Level

21. Conduct social audit of atleast 5 works under following schemes:

a. MGNREGA

b. PMAY

c. IHHL toilets and payments d. CSCs

e. AMRIT SAROVARS

22. Hold a mahilasabha and a balsabha and record proceedings in the for- mat given

23. Inaugurate village haat under JKSRLM

24. Check if youth clubs are formed in the panchayat and what activities they are engaged in

25. Organize a village level cultural event to engage panchayat members

26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

**GENERAL INSTRUCTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

2. He is going to the village as planning officer, not for sanctioning any works or for making any com- mitments.

3. While preparing village development plan, he has to ensure that, demands are prioritized and re- flected under available schemes, wherever necessary the larger works are to be referred to adminis- trative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

4. His work shall be hard core planning and audit and is not a PR exercise.

5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secre- tary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activi- ties as planned. Panchayat wise order needs to be issued in advance.

6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

8. In addition attention may be given to the following areas a. Make full use of Centrally Sponsored Schemes

b. Saturation of individual beneficiary schemes c. Self-employment schemes

d. Bank linked schemes- including departmental subsidy schemes e. Empowerment and transparency through digital initiatives

f. Effectiveness of grass roots machinery –

i. Patwari, VLW present and available

ii. Available funds utilized in public interest and as per Gram Sabha resolutions iii. Fairness in governance

iv. CSS/Individual beneficiary schemes etc v. BrashtacharMukt J&K

vi. Bhai Mukt J&K

vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel em- powered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.

10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www. jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Jhangeer fayaz

Designation: Lecturer

Department/ place of posting: G.H.S.S KACHWA MUQAM

Mobile No: 9906458496

Email ID: JAHANGEERFAYAZ74@GMAIL.COM

Home District: Budgam

Dates of visit: 30 & 31 oct 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be vali- dated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Khaitangan P-17

Local Government Directory(LGD) code of the Panchayat: PH-17 = 242438

Name of CD Block: Baramulla

Name of Tehsil: Baramulla

Name of District: Baramulla

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 01

No. of households in the Panchayat: 376

Population (approx) of the Panchayat: 2876

**Part-II:**

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be

filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| RDD | ISHTIYAQ AHMAD MIR | GRS  JEJ |
| PDD | ANZAR ALTAMALH | JE  JE |
| PHE | IMTIYAZ AHMAD | JE |
| ICDS | ZAHIDA BANO | SUPERVISOR ICDS WAGERS |
| HEALTH | DR. ARSHID | MEDICAL OFFICER |
| CSC | IRSHAD AHMAD DAR | VLW |
| EDUCATION | NISAR AHMAD | INCHARGE HEADMASTER |
| ANIMAL HUSBANDRY | ARSHID PARVEEZ | SVP |
| AGRICULTURE |  |  |
| FISHRIES | JAVID AHMAD BHAT | WORKER |
| FOOD AND SUPLIES | ZAHOOR AHMAD | STORE KEEPER |
| RSB | NAZIR AHMAD DAR | SUPERVISOR |
| HANDICRAFT | YOUSF LATEEF | AHTU |

**Details of absent employees vis-à-vis list furnished by the DC office:**

|  |  |  |
| --- | --- | --- |
| Department | Name | Designation |
| J&K BANK | ARSHID GUROO | MANAGER (PRESENT ON 2ND DAY) |
|  |  |  |
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**DAY 1- ACTIVITIES**

**AGENDA 1: PANCHAYAT ASSET REGISTER**

**Infrastructure:**

1. Panchayat Ghar Infrastructure a. Govt building/private (govt building)

b. New/needing repairs

2. Furniture (Y/N) yes

3. Computer/printer (Y/N)yes

4. Internet (Y/N) yes

5. Telephone (Y/N) no

6. Toilet (CSC/part of panchayat ghar) (Y/N)yes

7. Water (Y/N) yes

8. Electricity (Y/N) yes

9. Bank branch (Y/N ) yes

10. CSC (Y/N) yes

11. Patwarkhana (Y/N) yes

12. Village haat (Y/N) yes

13. Playground (Y/N) no

14. School-

a. Kindergarten (Y/N) yes

b. Primary (Y/N) yes

c. Secondary (Y/N) yes

d. College (Y/N) no

e. University (Y/N) no

15. Anganwadi Centre (Y/N) yes

a. (govt/private) govt

b. Total children enrolled

15. Amrit Sarovars – details, location, condition

16. Government offices- details, whether functional or not yes

17. Ration shop (Y/N) yes

18. Places of tourism importance – names, little details on historical/cultural importance ( no)

19. Village heritage sites/ treks- names, little details on historical/cultural importance (no)

20. VLW Office (Y/N) yes

21. Primary Healthcare Centre (Y/N), yes

22. List of Incomplete Buildings- names, year of construction nil

23. List of Underutilized Buildings- names

Agriculture office need renovation

**DAY 1-ACTIVITIES**

**AGENDA 2:**

**DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED**

|  |  |  |
| --- | --- | --- |
| **AMRIT SAROVARS** | **Visit, verify** | **COMMENTS** |
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schems Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Functional good |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | Functional good |
| Incomplete buildings/pro- jects | Verify whether identification and redistribution done | Agriculture office need renovation |
| PDS | Visit, evaluate, online status | functional |
| PHC | Visit- evaluate, status of staff, equipment and quality | Functional, need 24\*7 facility |
| Youth clubs | Meet, interact, seek suggestions | Playground demanded |
| SHG | Meet, identify problems, seek suggestions |  |
| PMAY | Inspect, Inaugurate | 10 new cases forwarded |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | Toilet requirement boys GMS  Path and drain also required |
| Swachh SBM | Evaluate | 40 bathroom already paid |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Playground demanded , need permission for cutting down of walnut trees |
| Har Gaon Hariyali, Planta- tion drive | Evaluate status, feedback | Plantation drive |
| Village cultural event  Dangal/ Haat/Mela | Participate in; ensure that it is held | Yes done |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | done |
| Jal Jeewan Mission verifica- tion- WSS/JSD  Electricity supply | Verify | Pipline repair tendered |

**DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**

**DAY 1- ACTIVITIES**

**AGENDA 4:**

**SELF EMPLOYMENT ACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned : Details of the bank sanctioning it :**

**Total amount involved :**

**DAY 1 ACTIVITIES**

**AGENDA 5**

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record the proceedings

**DAY 2**

a. No of Individual Compost Pits constructed nill

b. No of Individual Soak Pits constructed 110 completed

V. No.ofBiodiversity management committee meetingsheld:

VI. IsthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes:Yes/No yes

VII. AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No yes

VIII. Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No yes

IX. Whethergrievancesredressalboxisinstalled:Yes/No yes

X. NoofgrievancesreceivedpertainingtoPanchayatlevel: grievances redressed

XI. NoofgrievancesdisposedofatPanchayatlevel:10 every week

XII. Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No yes

XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature

Certificate (DSC): Yes/ No

yes

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SR NO.** | **DEPARTMENT WISE STAFF** | **NUMBERS** | | **NAMES** |
|  |  | SANCTIONED | ACTUAL |  |
|  | Rural development department: BDO  JE GRS TA | 01  01  01  01  01  01  01  01  01 | 01  01  01  01 | Fayaz ahmad mir  Showkat ahmad shah  Ishtiyaq ah mir  Mushtaq ahmad |
|  | SCHOOL EDUCATION: TEACHER  HEAD MASTER ANY OTHER |  |  |  |
|  | JAL JEEVAN: | 05 | 05 | Mohd akber thoker  Mushtaq ah dar  Fayaz ahmad war  Manzoor ahmad parray |
|  | PDD: LINEMAN JE  ANY OTHER | 01  01  01 | 01  01  01 | Ghulam mohd  Abdul qayoom war  Anzan altasnask  Mohd yousuf |
|  | FOOD & CIVIL SUPPLIES | 01 | 01 | Zahoor ahmad tantray |
|  | AGRICULTURE & ANIMAL HUS- BANDARY | 01  01 | 01  01 | Daljeet singh(AEA)  ASHID PARVAIZ RATHER(SVP) |
|  | SOCIAL WELFARE | 01 | 01 | ZAHIDA BANO |
|  | HEALTH: ASHA ANM  AYUSH DOCTOR ALLOPATHIC DOCTOR | 01  02  06  Nill  nill | 01  02  06  Nill  nill | DR Ashida naikoo  Saleema,afroza  All present |
|  | ANY OTHER DEPARTMENT | Csc  Social  Fisheries  Horticulture  R&b |  | Front line worker  All present |

**DAY 2-ACTIVITIES**

**AGENDA NO.1**

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:

2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

**1 Clean and green village**

i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste trenches , compost pits(proposed)

ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

initiative taken

iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram

Panchayat been done? Yes/No. If No, reason, thereof revenue officials concerned

iv. Has the Climate Resilience Plan been developed for the GP? Yes /No no

v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. N.A

vi. Whether schools have started segregating waste N.A

vii. Whether schools have their own compost/soakage pits for solid/liquid waste management PROPOSED PITS

**2 Healthy village**

i) Are meetings related to Village Health and Sanitation Committee being held regularly? YES

ii) Do all the eligible individuals been provided the Golden Card? YES

iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? YES

iv) Are all the eligible individuals been vaccinated against COVID-19?YES

v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? YES

vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? YES

**3 Water sufficient village**

i) Do all the IHHs in the Gram Panchayat have water pipeline connections? YES

ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO

iii) Do all the IHHs in the Gram Panchayat have toilets? YES

iv) Are all the IHHs toilets functional or not? YES

v) Do all the Schools/Anganwadi centers have a toilet facility or not? YES

vi) Are all the toilets in the schools/Aaganwadi functional or not? YES

vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NOT SEPERATED

**4 Child Friendly village**

i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre- schooling? Yes/NO YES

ii) How many Bal Sabha’s were organized in the Gram Panchayat------01-------------

iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO YES

iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. YES

v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No YES but not everywhere

**5 Village with good governance**

i) Is CSC located in the Gram Panchayat Bhawan or not? yes

ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?yes

iii) Does the Gram Panchayat has its building or not? yes

iv) Is the Gram Panchayat office functional or not? yes

v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram

Panchayat wall or not? yes

vi) Is Social Audit of earlier Schemes/Programs carried out or not? yes

**6 Poverty free and enhanced livelihood village**

1. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify yes
2. Have all the eligible households registered in PDS or not? yes

iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? yes

iv) Have all the eligible households been registered for Pension or not?not all

v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes

vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes

vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes

**7 Socially secured village**

i) Whether Gram Panchayat is maintaining data related to Differently Abled People? yes

ii) Is Gram Panchayat Office Disabled Friendly or not? yes

iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? no

iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? no

v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? yes

vi) Are all the eligible households getting benefits from IAY or not?

yes

**8 Engendered Development in Village**

i) How many Mahila Sabha’s were organized in the Gram Panchayat--02-----------------

ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/ No)yes

iii) Whether GPs have taken steps for increasing women’s participation in Gram Sabha(Yes/No)yes

iv) Number of women beneficiaries headed households covered under PDS

system……………………… yes

v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under

Pradhan Mantri Matritva Vandana Yojana………………….N.A

9 Self-sufficient infrastructure in the village

i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet………no……………….

ii. Whether the Disaster management plan is available at the GP Level No

iii. Whether child-friendly park with required facilities is available in GP No

iv. Whether the GP has easy access to Godown for storage No

v. Whether street lights are provided in public places for ensuring safety No

**DAY 2 ACTIVITIES**

**AGENDA NO.2**

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

*(Scheme Material available from* [*https://jkpanchayat.in/b2v4.php*](https://jkpanchayat.in/b2v4.php)*)*

*Csc has done the job*

**DAY 2 ACTIVITIES**

**AGENDA NO.3**

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conserva- tion of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *(Role of BMC available at https://jkpanchayat.in/b2v4.php)*

COMMITTEE MEMBERS PRESENT yes

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

**DAY 2 ACTIVITIES**

**AGENDA 4**

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. done

(GPDP format available on https://jkpanchayat.in/b2v4.php)

**In addition GPDP plan shall also include :**

 Tourist places which need to be developed none

 Specific product which needs to be developed

 Tourism- home stays none

 20 candidates for training under Himayat scheme alongwith trade in which training is to be given:- solution 20 candidate for training under himayat

**DAY 2 ACTIVITIES**

**AGENDA 5**

Ensure saturation of following schemes and give status:

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF THE SCHEME** | **TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE** | **TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME** | **REASONS FOR PENDENCY** |
| Golden Health Card under  Ayushman Bharat | 1600+ | 1200 | Aadhaar pendency |
| Janani suraksha yojana |  |  |  |
| OLD AGE pension | 171 | 171 | People non coopertive |
| Widow pension | 100 approx | 42 | Document pendency |
| Disability pension | 29 | 29 | Social welfare dept not co operative |
| Domicile certificate |  |  |  |
| Kisan credit card | N.A | 865 | APPROACH TO BANK |
| PM kisan sammannidhi | 345 | 320 | DOC PENDENCY |

|  |  |  |  |
| --- | --- | --- | --- |
| Land pass book |  |  |  |
| Registration of village ven- dors on GEM portal |  |  |  |
| Registration of village con- tractors on jktenders portal |  |  |  |
| Registration of village con- tractors on PWD portal |  |  |  |
| Incomplete buildings/pro- jects |  |  |  |

**DAY 2 ACTIVITIES**

**AGENDA 6**

**NASHA MUKT ABHIYAN**

1. Whether gram sabha resolution passed YES

2. Details of activities conducted :- gram sabha, mahila sabha, bal sabha, senior citizen also involved

3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal yes

4. How many drug addicts in the village :- many involved

5. Whether reported to the Deputy Commissioner yes

6. How many registered for rehabilitation under government programme

05 cases under pmay

**DAY 2 ACTIVITIES**

**AGENDA 7**

**SOCIAL AUDIT**

Conduct social audit of atleast 5 works each under following schemes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED  FOR THE WORK | WHETHER  WORK EXECUTED SATISFACTORILY | GEO- TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
| MGNREGA | construction | 2020-2021 | 2.91 lacs | satisfactory | done | none |
| PMAY | house | 2022 | 1.3 lacs | satisfactory | done | none |
| IHHL  UNDER SBM-G | toilet | 2020-2021 | 0.72 lacs | satisfsctory | Done | none |
| CSC UNDER SBMG |  |  |  |  |  |  |
| AMRIT SAROVARS |  |  |  |  |  |  |

**DAY 2 ACTIVITIES**

**AGENDA 8**

**MAHILA SABHA**

Total women in the village above the age of 18

Total attended 25

Proceedings: primary issues discussed

*(Pl insert pointers to be discussed there – refer palli proceedings)*

**DAY 2 ACTIVITIES**

**AGENDA 9**

**BAL SABHA**

Hold a balsabha and record proceedings

Total children in the village above the age of 394

….. Total attended 30-40

Proceedings: mid day meals discussed , innovative programs endorsed in school

*(Pl insert pointers to be discussed there – refer palli proceedings)*

**DAY 2 ACTIVITIES**

**AGENDA 10**

**INAUGURATIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **SR NO.** | **ASSETS /ACTIVITIES INAUGRATED** | **STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)** | **GEO-TAGGED PHOTOS** |
|  | VILLAGE HAAT under JKSRLM (SUN- DAY MARKET) |  |  |
|  | PMAY houses if any ready for inaugra- tion | House completed upto lenterns, still inaugrated |  |
|  | Swachh gram projects- segregation sheds etc | Under process |  |
|  | Amrit sarovars | Nil |  |
|  | Sports kits | Distributed to youths and GMS boys |  |
|  | Village cultural events | Perform ed GMS boys |  |
|  | JJM assets/projects | Demand of filtration plant and const. of reservior |  |
|  | Any other to be identified at district level |  |  |

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**

*(Pre filled excel sheet to be taken from district level/ and also to be downloaded*

*from* [*www.jkpanchayat.in)*](http://www.jkpanchayat.in)

|  |  |  |  |
| --- | --- | --- | --- |
| S.NO. | Particulars | Action taken | Remarks # |
| I. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 24\*7 doctor | Accessibility demanded | Action need to be taken | urgent |
| 2 receiving station | Needs to be constructed | Action needed | urgently |
| 3 filtration plant | renovation |  |  |
| 4 reservior for water at ramzanpora | needed | Action needed | urgently |
| 5 girls school | Ground development | Action to be taken | urgency |
| 6 road to be constructed between khaitangan and katiyanwali |  |  | urgently |
| 7 renovation of panchayat ghar |  | Action must be taken | urgently |
| II. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 24\*7 doctor | Accessibility demanded | Action need to be taken | urgent |
| 2 receiving station | Needs to be constructed | Action needed | urgently |
| 3 filtration plant | renovation |  |  |
| 4 reservior for water at ramzanpora | needed | Action needed | urgently |
| 5 girls school | Ground development | Action to be taken | urgency |
| 6 road to be constructed between khaitangan and katiyanwali |  |  | urgently |
| 7 renovation of panchayat ghar |  | Action must be taken | urgently |
| S.NO. | Particulars | Action taken | Remarks # |
| III. Major Problems – B2V1 | | | |
| 1 24\*7 hospita |  | Action not taken |  |
| 2 filtration plant renovation |  | Action not taken |  |
| 3receiving station |  | Action not taken |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 4 link road | pending | Action done | satisfactory |
| 5 GHSS building |  | Action done  Action done | satisfactory |
| IV. Major Problems- B2V2 | | | |
| 24\*7 HOSPITAL  RENOVATION OF FILTRATION PLANT |  | Action to be taken | Urgently |
| RENOVATION F FILTRATION PLANT |  | Action to be taken | urgently |
| ROAD FROM khaitangan t katiyanwali |  | Done  done | Good |
| Graveyard |  | done | satisfactory |
| culvert |  | done | satisfactory |
| V. Major Problems- B2V3 | | | |
| 1 24\*7 hospital | PHC KHAITANGAN | Action not taken  Action not taken | URGENTLY    URGENTLY |
| 2 receiving station |  | Action not taken | URGENTLY |
| 3renovation of filtration plant |  | Action not taken | URGENTLY |
| 4 link road from main road to rather mohalla |  | Action DONE | EXCELLENT |
| 5 link road dar mohalla to mir mohalla |  | Action DONE | EXCELLENT |
| VI. Major Complaints- B2V1 | | | |
| 1 24\*7 phc |  | Action not taken  Action not taken | URGENTLY |
| 2 fltration plant |  | Action not taken | URGENTLY |
| 3 receiving station |  | Action not taken | URGENTLY |
| VII. Major Complaints- B2V2 | | | |
| 1 24\*7 phc |  | Action not taken  Action not taken | URGENTLY |
| 2 fltration plant |  | Action not taken | URGENTLY |
| 3 receiving station |  | Action not taken | URGENTLY |
| VIII. Major Complaints- B2V3 | | | |
| 1 24\*7 phc |  | Action not taken  Action not taken | URGENTLY |
| 2 fltration plant |  | Action not taken | URGENTLY |
| 3 receiving station |  | Action not taken | URGENTLY |

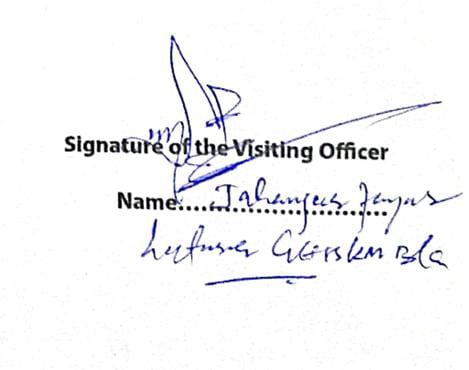
**OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS**

1. **BEST DEPARTMENT:**

**2. LEAST RESPONSIVE DEPARTMENT:**

**GENERAL ASSESSMENT OF THE VISTING OFFICER**

|  |  |
| --- | --- |
| I | Any major complaint brought to the notice of the Visiting Officer: 24\*7 phc khaitangan |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: filtation plant |
| III | Overall assessment of the visit and suggestions:  (The visiting officer to ensure that the overall assessment is recorded in details along with concrete sugges- tions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 07 |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |

** **



**Department of Rural Develompent and Panchayati Raj**

**Government of Jammu & Kashmir**