



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work h. Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries i. Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme³ portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Nisar Ahmad Dangroo

Designation: Senior Lecturer (10+2)

Department/ place of posting: HSS Chadura

Mobile No: 7006165482

Email ID: nisardangroo@gmail.com

Home District: Budgam

Dates of visit: 02 and 03 November 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Surasyar B

Local Government Directory(LGD) code of the Panchayat: 241500

Name of CD Block: Surasyar

Name of Tehsil: Chadura

Name of District: Budgam

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 0

No. of households in the Panchayat: 365

Population (approx) of the Panchayat: 2720 (M-1430+F-1290)

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Revenue	Nasir Ahmad Rather	Pathwari
PHE	Gh Rasool	I/C Filtration
PDD	Gh Nabi Ganie	Inspector M/R
Education	Noorul Amin	Teacher
RDD	Aqib Bashir	AA(P)
Forest Deptt.	Tawseef Ahmad Darf	Forest Guard
Food Deptt.	Mohd Shafi Dar	Storekeeper
ICDS	Shameema	ANW
Social Welfare	Zubair Bilal	Orderly
R & B	Bashir Ahmad Mir	Helper
Horticulture	M Abdullah Ganie	E. Inspector
Agriculture	Shafiq Akhter	AEA
YSS	Irfan Mohd Sheikh	REK
Health	Syed Aftab	Lab. Technician
JK Bank	Attarid Mehraj	CSC
Mohd Maqbool Rather	Irrigation	Helper

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private..Priv
 - b. New/needing repairs Panchayat Ghar does not exist
2. Furniture (Y/N) Yes
3. Computer/printer (Y/N) Yes
4. Internet (Y/N) No
5. Telephone (Y/N) No
6. Toilet (CSC/part of panchayat ghar) (Y/N) No
7. Water (Y/N) No
8. Electricity (Y/N) No
9. Bank branch (Y/N) No(Bank branch in Surasyar A)
10. CSC (Y/N) No(CSC in Surasyar A)
11. Patwarkhana (Y/N) No(Patwarkhana in Surasyar A)
12. Village haat (Y/N) No
13. Playground (Y/N) Yes (At HSS Surasyar)
14. School-
 - a. Kindergarten (Y/N) No
 - b. Primary (Y/N) Yes (Middle School)
 - c. Secondary (Y/N) Yes
 - d. College (Y/N) No
 - e. University (Y/N) No
15. Anganwadi Centre (Y/N) Yes (03)
 - a. (govt/private) Government
 - b. Total children enrolled 20+19+51
15. Amrit Sarovars – details, location, condition Nengroo Mohalla Spring
16. Government offices- details, whether functional Middle School/ Higher Secondary School
Rural Development Office//Sheep
17. Ration shop (Y/N) No (in Surasyar A)
18. Places of tourism importance – names, little details on historical/cultural importance Nil
19. Village heritage sites/ treks- names, little details on historical/cultural importance Boni Kouj (sacred)
20. VLW Office (Y/N) No
21. Primary Healthcare Centre (Y/N), No (In Surasyar A)
22. List of Incomplete Buildings- names, year of construction Girls Hostel at HSS Surasyar
23. List of Underutilized Buildings- names Nil

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Satisfactory
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Upto the mark 104
Incomplete buildings/projects	Girls Hostel at HSS Surasyar	The project has been lingering from 5 years
PDS	Visit, evaluate, online status	Satisfactory
PHC	Understaff / Filtration plant needs renovatiuon	Needs improvement
Youth clubs	Had a good interactive session with the youth	The school ground should remain open after 4pm. Youth
SHG	Meet, identify problems, seek suggestions	SHGs demand more aid
PMAY	Inspect, Inaugurate	Didn't receive funds from 3 years
My school, my pride progress; schools- water, toilets, staff	Insufficient accommodation at GMS SURASYAR	Middle School has a good roll but the accommodation is less and miserable 8 beneficiaries in 2021-22
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sports kit is functional
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive carried out.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Nil
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Representatives from different Deptts explained their schemes during R2V4 Needs improvement
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Almost every household covered	



DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT
DELIVERABLES LIST HERE AS PER GAD FORMAT**



DAY 1- ACTIVITIES

AGENDA 4: SELF EMPLOYMENT ACTIVITIES

Ensure self employment activities for youth employment letters for people selected under various social schemes (15 is the target per panchayat)

Number of cases in different categories sanctioned: 6

Details of the bank sanctioning it: JK BANK

Total amount involved: 30 lakh

DAY 1- ACTIVITIES

AGENDA 5

In the evening, hold informal meeting with senior citizens, Government employees, retired employees, youth club and other citizens Kunwar and rolled on college/ University and have discussion on Gandhi Katha. Nasha Mukta Abhiyan corruption free governance, public farmers income and record the proceedings

DAY 2

- | | |
|--|-----|
| I. Number of individual compost pits constructed | 14 |
| II. Number of individual Soak Pitss connected | 16 |
| III. No of biodiversity management committee meetings held | 01 |
| IV. Is the name of Sarpanch displayed on citizen information BoardS of all RD &PR schemes: Y | |
| V. Are Sarpanchs being involved in start /inauguration of activities: | Yes |
| VI. Whether subjects have been assigned by the Surpanch to the Panchs: | Yes |
| VII. Whethergrievancesredressalboxisinstalled:Yes/No | Yes |
| VIII. No of grievances received pertaining to Panchayat level: | Nil |
| IX. NoofgrievancesdisposedofatPanchayatlevel | Nil |
| X. Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No | Yes |
| XI. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC):
Yes/ No | yes |



HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Dr. Mudasir Ahmad Najar
	JE	01	01	Zubairul Bashir
	GRS	01	01	Humeera Ayoub
	TA			
	SCHOOL EDUCATION:			
	TEACHER			List enclosed
	HEAD MASTER			
	ANY OTHER			
	JAL JEEVAN:	12	06	Noor Mohd Kuchay Gh Mohd Hajam Nazir Ahmad Resary Gh Rasool Ganie, Mushtaq Ahmad Dar
	PDD:			
	LINEMAN	01	01	Mohd Ayoub Wagay
	JE	01	01	Gh Nabi Ganie
	ANY OTHER			
	FOOD & CIVIL SUPPLIES	02	02	Gh Mohd Mir Arshaid Gull
	AGRICULTURE & ANIMAL HUS- BANDARY	NA	NA	NA
	SOCIAL WELFARE	NA	NA	NA
	HEALTH:			
	ASHA	01(Asha)	01	Haleema Akhter
	ANM			
	AYUSH DOCTOR			
	ALLOPATHIC DOCTOR			
	ANY OTHER DEPARTMENT/Sheep	02	01	Shabir Ahmad Bhat

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024: 01 & 02
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste installation of dustbins/composte/ soakage pits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Solar Street lights
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? occasionally
- ii) Do all the eligible individuals been provided the Golden Card? 95%
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? No
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Institutionalized

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections?
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets?
- iv) Are all the IHHs toilets functional or not?
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi) Are all the toilets in the schools/Anganwadi functional or not?
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not?
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not?
- iii) Does the Gram Panchayat has its building or not?
- iv) Is the Gram Panchayat office functional or not?
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not?
- vi) Is Social Audit of earlier Schemes/Programs carried out or not?

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not?
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not?
- iv) Have all the eligible households been registered for Pension or not?
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA?
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People?
- ii) Is Gram Panchayat Office Disabled Friendly or not?
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?
- vi) Are all the eligible households getting benefits from IAY or not?



8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No)
- iv) Number of women beneficiaries headed households covered under PDS system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)
Villagers sensitized

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

7

PRESENT 7

BIODIVERSITY REGISTER PHOTOS N.A

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

N.A

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>) Plan attached

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given List enclosed

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2720	95%	Negligence of people
Janani suraksha yojana	11	11	No pendency
OLD AGE pension	150	150	No pendency
Widow pension	36	36	No pendency
Disability pension	11	11	No pendency
Domicile certificate	2720	150	People didn't apply
Kisan credit card	340	161	People didn't apply
PM kisan sammannidhi	340	197	Re-verification under process

Land pass book	400	117	Under process
Registration of village vendors on GEM portal	Figures not available	Nil	People not interested
Registration of village contractors on jktenders portal	11	11	Nil
Registration of village contractors on PWD portal	Nil	Nil	People not interested
Incomplete buildings/projects	Girls Hostel at HSS Surasyar (01)	Nil	Project has been lingering from last 5 five years

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted awareness Camp, pledge
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner N.A
- How many registered for rehabilitation under government programme NA

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	List enclosed					
PMAY	Nil	Nil				
IHHL UNDER SBM-G						
CSC UNDER SBMG	CSC Near HSS Surasyar	202	3lakhs			Nil
AMRIT SAROVARs	Nengroo Mohalla	2022	118655	Yes	yes	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 720 (approx.)
 Total attended 32
 Proceedings: Recorded on Karwai Register
 (Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings
 Total children in the village above the age of
 Total attended 46
 Proceedings: Recorded on Karwai Register

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	N.A	Nil
	PMAY houses if any ready for inauguration	N.A	Nil
	Swachh gram projects- segregation sheds etc	N.A	Nil
	Amrit sarovars	Inaugurated Nengroo Mohalla Spring renovated recently	Yes
	Sports kits	Purchased but not distributed	Nil
	Village cultural events	Held at MS Surasyar	Yes
	JJM assets/projects	N.A	Nil
	Any other to be identified at district level	N.A	Nil



Name

Name.....

FOLLOW UP OF (B2V1,B2V2 & B2V3)

I. Urgent Public Requirement/ Demands-B2V1

S. No	Particulars	Action taken	Remarks
1	Repairment of Filtration Plant	Funds Released	Funds lapsed by the department
2	Dredging of Surasyar Canal and protection wall	Action taken partially	Needs improvement
3	Internal lens and drains with protection wall	Action taken	Scope for improvement
4	Construction of bridge at Kami Koul	Action not taken	Urgent demand
5	Establishment of Horticulture/ Agriculture and Animal Husbandry UnitS	Action not taken	People reiterated the demand
6	Construction up Panchayat Ghar	Action not taken	Land not identified yet
7	Reverification of revenue record	Under process	Under process

II. Urgent Public Requirement/ Demands-B2V2

S. No	Particulars	Action taken	Remarks
1	Repairment of Filtration Plant	Funds Released	Funds lapsed by the department
2	Dredging of Surasyar Canal and protection wall	Action taken partially	Needs improvement
3	Internal lens and drains with protection wall	Action taken	Scope for improvement
4	Construction of bridge at Kami Koul	Action not taken	Urgent demand
5	Establishment of Horticulture/ Agriculture and Animal Husbandry Units	Action not taken	People reiterated the demand
6	Construction up Panchayat Ghar	Action not taken	Land not identified yet
7	Reverification of revenue record	Under process	Under process

III. Major Problems-B2V1

S. No	Particulars	Action taken	Remarks
1	Revenue Record of land not correct	Under Process	Under Process
2	Overflow of Surasyar Canal damaging houses	Action taken partially	Needs improvement
3	Damaged bridge at Kami Koul	Action not taken	Urgent demand
4	Horticulture/ Agriculture and Animal Husbandry Units not established yet	Action not taken	People's demand

5	Poor condition of internal roads	Action taken	Scope for improvement
6	Panchayat Ghar not constructed	Action not taken	Land not identified yet

IV. Major Problems-B2V2

S. No	Particulars	Action taken	Remarks
1	Non availability of doctors at PHC Surasyar	One doctor available	Needs more staff
2	Poor local LT network	Action taken partially	Needs improvement
3	Dilapidated roads and lanes	Action taken	Scope for improvement
4	Contaminated water supply	Action taken	Project in pipeline
5	Lane constructed partially at Mir Mohalla	Action taken	Scope for improvement

V. Major Problems-B2V3

S. No	Particulars	Action taken	Remarks
1	Overflow of Surasyar Canal damaging houses	One doctor available	Needs more staff
2	Dilapidated roads and lanes	Action taken partially	Needs improvement
3	Panchayat Ghar not constructed	Action not taken	Land not identified yet
4	Culvert not constructed at Kami Koul	Action not taken	urgent demand
5	Lane constructed partially at Mir Mohalla	Action taken	Scope for improvement

Major Complaint-B2V1

S. No	Particulars	Action taken	Remarks
1	The villagers voiced against Revenue Deptt.demanding rectification of land records	Under process	Under process
2			

Major Complaint-B2V2

S. No	Particulars	Action taken	Remarks
1	Non availability of doctors at PHC Surasyar	One doctor available	Needs more staff
2	Poor LT network	Partially improved	Scope for improvement
3	Contaminated water supply	Action taken	Under process

Major Complaint-B2V3

S. No	Particulars	Action taken	Remarks
1	Protection Bund at Surasyar canal not constructed	Action taken partially	Needs extention
2	Dilapidated roads and lanes	Action taken partially	Needs improvement
3	Non macadamization of Malwari link road/ damaged bridge	Action not taken	Ur4gent need
4	Dilapidated road of GMS Surasyar	Action taken	Completed
5	Lane partially constructed at Mir Mohalla	Action taken	Needs improvement

Repairment of filtration plant Funds released and lapsed by the department

Improvement in LT network partially improved need to be improved

Improvement of roads and lanes action taken completed but maybe improved

Overall Perception of Functioning of Government Departments

1. Best Department: RDD/ ICDS/ Education
2. Least Responsive Department: Animal Husbandry/ Horticulture

General Assessment of the Visiting Officer

I	Any major complaint brought to the notice of the visiting option: Loss of livestock due to a lack of proper treatment and timely vaccination. The main block (Surasyar) is without animal husbandry unit.
II	Major urgent public demand that was/ were reflected earlier but have not been addressed so far: Animal husbandry unit may be established and the broken bridge on Kami Koul may be constructed as soon as possible. The construction of Panchayat Ghar may also be considered at the earliest
III	Overall assessment of the visit and suggestion: The demands highlighted in the B2V programs may be fulfilled. Sad to know that Rupees 12 lakh lapsed due to the negligence of PHE department and the contractor.
IV	Overall rating of government functioning as given by the panchayat (0-10)

	/Animal husbandry/ Horticulture/Agriculture/Sheep/PDD/PHE/JK BANK/ NRLM/Education/ ICDS/ RDD
V	Certificate from the Surpanch that the visiting officer has stayed in the Panchayat for two days: Certificate enclosed

coffee

OFFICE OF THE HEADMASTER

GOVT. GIRLS MIDDLE SCHOOL, SURASYAR



CHADOORA, BUDGAM, KASHMIR.

Ref. No./HM/GMS/.....

Dated: 02.11.2022

Sanctioned Staff Strength	5+1
In Position	10+1
Total Enrolment from KG to 8th	303
Total Number of Classrooms Available	06
For Teaching Purpose	04 class rooms
KG to 3 rd Classes	Operating in open ground due to lack of accommodation.
Bathrooms	4 functional.
Boundary Wall	In place
Play Ground	Not Available

15	NAZIR AHMAD GANIE	MOHAMMAD ISMAIL GANIE	SURASYAR B	SURASYAR	10TH	03-07-1990	NO	NO	9541167084	NA
16	KHUSHBOO AYOUB	MOHAMMAD AYOUB GANIE	SURASYAR B	SURASYAR	10TH	20/5/2006	NO	NO	9797882575	NA
17	MUDASIR KHALIQ	ABDUL KHALIQ DAR	SURASYAR B	SURASYAR	BA	01-01-1995	NO	NO	6006445813	NA
18	akeel abduallah dar	MOHD ABDULLAH DAR	SURASYAR B	SURASYAR	12TH	01-01-2003	NO	NO	7051685472	NA
19	SAJID NABI	GH NABI TELI	SURASYAR B	SURASYAR	B.TECH	02-01-1995	NO	NO	9797371771	NA
20	TARIQ AH RATHER	AB SALAM	SURASYAR B	SURASYAR	P.G	01-09-1996	NO	NO	8899076961	NA

Certificate From Sarpanch.

It is certified that Mr Nisar Ahmad Dangoo, Senior Lecturer English (10+2) has attended & stayed for two days 02 & 03 of November 2022 at Saraswati 'B' as Visiting officer Back To village 4.

SARPANCH
GH. MOHAMMAD DAR
15, Saraswati-B

Works taken up under MGNREGA in panchayat Halga Surasayar B 2021-22

S.No.	Work Status	Work Name	Sanction Amount (inlakh.)	Amount paid (inlakh.)	Total Mandays
1	Completed	distilling of mir khul at surasayar B	0.9459	0.9359	428
2	Completed	Const of internal Lanes / Drains with P Wall at Surasayar B (B2V)	5.749	0.4237	198
3	Completed	Desilting of data from Trumwadi to Land of Manzoor Ah Ganie via Walaladagi	0.8424	0.7985	290
4	Completed	Construction of Road from Baribal road to Kumar mohalla at surasayar B	1.2054	0.5885	275
5	Completed	Desilting of data from Land of Ab Rashid Parra & Gh Nabi Dar to L/o Gh Hassan Dar near Grethal	0.3817	0.3424	160
6	Completed	Construction of Drain / Edge Wall near L/o Syed Ishrat & Others at Surasayar B	1.6225	0.9358	69
Total			10.7469	4.0248	1420

Works taken up under MGNREGA in panchayat Halga Surasayar B 2022-23

S.No.	Work Status	Work Name	Sanction Amount (inlakh.)	Amount paid (inlakh.)	Total Mandays
1	Approve	Deepning/Widening /D of pirkani data from L/O Ab Rashid Dar (khosa) to H/O Qayoom Rather at surasya	0.9989	0	0
2	Approve	Filling/Fenfing of Mir Mohalla Graveyard at Surasayar B	1.2753	0	0
3	Ongoing	Deepning/Widening of data from H/O Farooq Ahmad Sheikh to L/O Ab Rahim Shah and Hassan Nengroo with	1.0769	0.5925	261
4	Ongoing	Dev. of play field near Higher Secondary school B/W/O filling with P Bund Fencing at Surasayar B	6.9159	1.9976	880
5	Ongoing	CONST OF 8 NO OF INDIVIDUAL SOAKAGE PITS AT SURASYAR B (GP 2)	0.9108	0.3201	141
6	Ongoing	Development of Nengroo Mohalla spring at Surasayar	1.1866	0.0681	30
7	Ongoing	CONSTRUCTION OF 14 INDIVIDUAL COMPOST PITS UNDER MGNREGA AT SURASYAR B (GROU/P 1)	0.8038	0.2111	93
8	Approve	CONSTRUCTION OF 8 No OF INDIVIDUAL SOAKAGE PITS UNDER MGNREGA AT SURASYAR B (G3)	0.9108	0	0
Total			14.079	3.1894	1405

Office of the Principal
Government Boys Higher Secondary Institute
Surasyar Chadoora Budgam 191113

Ref. NO: HSS/SURS/ 32-1
 E-mail: bhssurasyarbudgam@gmail.com
 Phone: 01951-295301
 Dated: 09/11/2022

S No.	Name	Designation
1	Waheeda Akhter	Principal
2	Nisar Ahmad	Sr. Lect
3	Mohd. Amin	Sr. Lect
4	Mohmad yussuf	Lec.
5	Gh. Mohd Wani	Lec.
6	Firdous Salam	Lec.
7	Rufia Anjum	Lec.
8	Mudasir Yaseqob	Lec.
9	Ab. Qayoom	Master
10	Altarf Ali	Teacher
11	Mohd. Shafi	Teacher
12	Syed Raza	Teacher
13	Irfahad Ahmad	PET
14	Ab. Gani Dar	Orderly
15	Rafiq Bano	Orderly
16	Gulbani Bano	Gardener
17	Gh. Mohd Mir	Lab Asst.
18	Gh. Mohuddin Khanzadi	Sr. Asst.
19	Shakeela Akhter	Jr. Asst
20	Bashir Ah. Khan	Chowkidar
21	Khurshid Sultiq	Vocational Trainer
22	Naveed Ahmad	Vocational Trainer
23	Henna Akhter	Jr. Librarian
24	Rubaba Akhter	Lab. Asst

(Signature)
 HSS Surasyar
 Chadoora

Surasyar B

DAY 1-ACTIVITIES
AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLE LIST HERE AS PER GAD FORMAT)

S NO	DELIVERABLE	DEPARTMENT	DEFICIENCY REMARKS
1	Golden Health cards	Health	
2	Land Pass Books	Revenue	
3	Inheritance Mutations	Revenue	
4	Self Employment Drive	Bank Industries	Under process
5	Identify candidates for skill training under Himayat and other schemes	RDD	40% achieved; (Complex process)
6	CSC/IT camps in every panchayat	IT	Target achieved
7	Creating awareness of Jan Bhagidari among PRIS and general people	IT	Yes available
8	Painting of digital J & K in every Panchayat	RDD	Awareness drive not carried out.
9	Pain Summit meetings to be held	Jai Shakti	Yes
10	Field testing Kits to be provided for all panchayat and training given	Jai Shakti	Yes
11	Certification of water sufficiency and quality of panchayats	Jai Shakti	Yes provided
12	Implement Swachh Gram plans Door to door collection and disposal ensure Management of gray water, Block water and solid waste	RDD	Under process
13	LIDID Cards to be converted to digital format	Social Welfare	11 (All Connected)
14	E - Shram cards	Labour	Yes
15	Inspect play field and ensure that at least one sports event is held	YSSS	Inspection done held and
16	Inspect office of patwari, VLW and ensure that name and phone No of patwari VLW is painted on the wall of the office	Rev/RDD	Inspection done.
17	Amrit Sarovers Inspect Quality	ROD	Inspection done; Average Quality
18	Youth clubs interact	Youth Mission	Interaction done.
19	Azadi Ka Amrit Mahatsoav Upload high quality	Culture DCs	Yes
20	Hold Gram sabha meeting and assess quality and effectiveness of service delivery performance and ranking of departments and perception of corruption	All Visiting Officers	Digitalization has reduced corruption; ICDS, RDD, Education, P.H.E., PDD, Health & Family Welfare are performing up to the mark.

20 Candidates for Himayat

(Page-19)

UN-EMPLOYMENT DATA OF BLOCK SURASYAR

S.NO	NAME	PARENTAGE	PANCHAYAT	BLOCK	QUALIFICATIONS	D.O.B	WHETHER DOING ANY JOB/BUSINESS	HAVE AVAILED SELF EMPLOYMENT LOAN	CONTACT NUMBER	EMAIL IF ANY	PREFERENCE
1	MOHAMMAD IQBAL PARA	GH NABI PARA	SURASYAR B	SURASYAR	DIP. IN MOBILE OPERATOR	09-09-1989	NO	NO	8493069090	NA	
2	ISHRAT HASHIM	MOHD HASHIM GANIE	SURASYAR B	SURASYAR	GRADUATE	01-01-1997	NO	NO	9541728644	NA	
3	JUNAID BASHIR	BASHIR AHMAD GANIE	SURASYAR B	SURASYAR	12TH	23/12/2003	NO	NO	NA	NA	
4	IQRA BASHIR	BASHIR AHMAD DAR	SURASYAR B	SURASYAR	12TH	01-03-2000	NO	NO	6006131703	NA	
5	ISHFAQ MAJID	AB MAJID DAR	SURASYAR B	SURASYAR	MA	02-01-1990	NO	NO	9797815482	NA	
6	SAQIB HAMEED	ABDUL HAMEED TELE	SURASYAR B	SURASYAR	10TH	02-03-2001	NO	NO	8493070509	NA	
7	SAJAD AHMAD MIR	GH RASOOL MIR	SURASYAR B	SURASYAR	GRADUATE	03-01-1990	NO	NO	9070395395	NA	
8	ABDUL RASHID DAR	GH MOHD DAR	SURASYAR B	SURASYAR	10TH	03-01-1983	NO	NO	9906839423	NA	
9	AISHA BANO	W/O ABDUL RASHID DAR	SURASYAR B	SURASYAR	10TH	03-05-1992	NO	NO	9596431748	NA	
10	MEHRAN-UN-NISA ASIHATUL HUMAIRAH	AB HAMID DAR	SURASYAR B	SURASYAR	BA	01-01-1999	NO	NO	9906809227	NA	
11	ARSHID HAMID DAR	AB HAMID DAR	SURASYAR B	SURASYAR	12TH	06-05-2004	NO	NO	9906809227	NA	
12	ARSHID HAMID DAR	AB HAMID DAR	SURASYAR B	SURASYAR	BCA	25/9/1997	NO	NO	9906809227	NA	
13	BILAL AHMAD DAR	AB RAHIM DAR	SURASYAR B	SURASYAR	BA	23/2/1996	NO	NO	9797772710	NA	
14	TAHLEEL MANZOOR	MANZOOR AHMAD GANIE	SURASYAR B	SURASYAR	12TH	03-05-2003	NO	NO	9541080787	NA	