



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

Day 1	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different deptts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukht Abhiyan</li> </ol>
-------	-------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



<p>Day2</p>	<p>Have a meeting with all stakeholders- deptt officials and panchayat members</p>	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activities and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes:             <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
-------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukht J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Er. AIFAZ AHMED GAGROO.  
 Designation: Assistant Executive Engineer.  
 Department/ place of posting: PWD(R&B) Division Kishtwar/SD Paddar.  
 Mobile No: 9797636448  
 Email ID: aifazgagroo48@gmail.com  
 Home District: Kishtwar.  
 Dates of visit: on 29-10-2022 & 30-10-2022 (Phase-Ist B2V4)

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: AFFANI  
 Local Government Directory(LGD) code of the Panchayat: 7134  
 Name of CD Block: PADDER  
 Name of Tehsil: ATHOLI  
 Name of District: KISHTWAR

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: TWO  
 No. of hamlets in the Panchayat: 6  
 No. of households in the Panchayat: 410  
 Population (approx) of the Panchayat: 1400





## Part-II:

**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
1. R.O.D	Ahmar Nazir	G.R.S
2. P.W.D (R & B)	Aadil Hussain	Road Worker
3. Education	Madan Lal	Teacher
4. P.H.E / Jal Shakti	Tenzen Puzang	Jr-Engineer
5. Social Welfare	Mohd Abdullah	Class-IV
6. F.C.S & C.A	Sanjay Kumar	Store-Keeper
7. I.C.D.S.	Parvina Akhter	Worker
8. Health	Shanu Devi	Nurse
9. Revenue	Mohd. Latief	Landwar
10. Agriculture	Jatinder Singh	M.T.S
11. P.D.D	Ramesh Kumar	Line man
12. Forest	Ram Lal	Forest Guard
13. J.K Bank	Kheew Chering	Bank Manager

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
  - a. (govt/private) ✓
  - b. Total children enrolled = 135
15. Amrit Sarovars – details, location, condition *02 nos of Amrit Sarovars at Lake & are near Completion*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance → *Water fall at Hanswar.*
19. Village heritage sites/ treks- names, little details on historical/cultural importance → *old Stone Structure at Hanswar.*
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction *KG, BV Paddar 2009*
23. List of Underutilized Buildings- names *& PS Hanswar Building 2015*



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NA
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/projects	Verify whether identification and redistribution done	Two nos. of Bldg KGBV & P.S. Harywar ✓
PDS	Visit, evaluate, online status	PDS & digital service & aadhar linkage.
PHC	Visit- evaluate, status of staff, equipment and quality	NA
Youth clubs	Meet, interact, seek suggestions	Interacted with youth & ensure them for self employment
SHG	Meet, identify problems, seek suggestions	only one women self help group.
PMAY	Inspect, Inaugurate	02 nos inspected
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	All the facilities are available partially in visited schools
Swachh SBM	Evaluate	SBM units are available & functional.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	NA
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	NA
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Cultural event /Haat Conducted at High School Attani
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	All departments participate in programme B2V
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Conduct meeting with Committee of people for Pauri Samities with action plan.



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 15

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 3
- b. No of Individual Soak Pits constructed 3 out of 4
- V. No. of Biodiversity management committee meetings held: nil ✓
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: one no.
- XI. No of grievances disposed of at Panchayat level: one no.
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 — 01 01	01 — 01 1	Sh. Anjail Singh Sh. Satya Prakash Sh. Ajay Parthar.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	—	06 MS Schools 22 NG 01 Warden KGBV	
	JAL JEEVAN:	—	JE=01M AEE=01M	Tenzin Poring
	PDD: LINEMAN JE ANY OTHER	—	01 NO. 01 NO.	Sh. Ramesh Kumar. Sh. Haerit Singh
	FOOD & CIVIL SUPPLIES	—	01 NO. Store-keeper	Sh. Sanjay Kumar.
	AGRICULTURE & ANIMAL HUS- BANDARY	—	01 NO. 01 NO.	Sh. Tigmest Dorjays (1/2 Store keeper) Dr. Suneel Singh VAS
	SOCIAL WELFARE	—	01 NO.	Sh. Mohd Abdullah (orderly)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	—	03 MS 01 NO. —	Shanu Devi
	ANY OTHER DEPARTMENT			





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste at Panchayat level
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas NA
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. water channel, spring & pond
- vi. Whether schools have started segregating waste NO
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? yes
- ii) Do all the eligible individuals been provided the Golden Card? partially
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? NO

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO
- iii) Do all the IHHs in the Gram Panchayat have toilets? yes
- iv) Are all the IHHs toilets functional or not? functional
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? partially
- vi) Are all the toilets in the schools/Aanganwadi functional or not? partially
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat-----01-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? yes.
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? yes.
- Does the Gram Panchayat has its building or not? yes.
- Is the Gram Panchayat office functional or not? yes.
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? yes.
- Is Social Audit of earlier Schemes/Programs carried out or not? yes.

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? Partially
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? yes.
- Have all the eligible households been registered for Pension or not? yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes.
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes.
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes.

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? yes.
- Is Gram Panchayat Office Disabled Friendly or not? yes.
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NA
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No.
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? yes.
- Are all the eligible households getting benefits from IAY or not? yes.





Back to Village  
Phase IV

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat *only one during my visit*
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *✓*
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *✓*
- iv) Number of women beneficiaries headed households covered under PDS system *9*
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana *NA*

## 9 Self-sufficient Infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet *NA*
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) *✓*
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) *✓*
- iv. Whether the GP has easy access to Godown for storage (Yes/No) *✓*
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) *✓*

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

*NA*



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed *nil*  
Specific product which needs to be developed *Apple, Walnut etc.*  
Tourism- home stays *— nil —*

20 candidates for training under Himayat scheme alongwith trade in which training is to be given 1, Computer operator 2, IT Hardware 3, Masonry 4, office management 5, Mobile repairing 6, Technical Helper 7, Driving & electrical

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1514	1017	Adhar & finger print issues in most of the cases.
Janani suraksha yojana	—	—	—
OLD AGE pension	136	136	—
Widow pension	36	36	—
Disability pension	43	43	—
Domicile certificate	1100	800	No application received
Kisan credit card	311	311	—
PM kisan sammannidhi	311	144	167



Name of the Scheme	Total eligible Beneficiaries in the village	Total Beneficiaries Who availed the Benefits of the Scheme	Reasons for Pendency
Land pass book	10 nos.	10 nos / 02 nos.	Pass book generation work just started
Registration of village vendors on GEM portal	16 nos	02 nos	14 nos Due to lack of documentation
Registration of village contractors on jktenders portal	—	02 nos.	
Registration of village contractors on PWD portal			
Incomplete buildings/projects	02 nos.	—	01 no Cont. Case 01 no W.T. P.

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *yes.*
- Details of activities conducted *RIPDP/MS NREGA plan approved / Mahila Sabha / Bal Sabha etc.*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes.*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *no.*
- How many registered for rehabilitation under government programme *nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	05 Nos	2021-22	11.70 lacs	yes	yes	-no-
PMAY	02 Nos	2021-22	2.60 lacs	yes	yes	-no-
IHL UNDER SBM-G	05 Nos	2021-22	0.60 lacs	yes	yes	-no-
CSC UNDER SBMG	04 Nos	2020-21 & 2021-22	12.60 lacs	yes	yes	-no-
AMRIT SAROVAR	02 Nos	2022-23	6.20 lacs	yes	yes	-no-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 = 211 Nos.

Total attended = 49 Nos

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

Awareness among women in local government process & empowerment by making self help group. Also for drug abuse etc. among the children proper awareness is needed.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 03 years.

Total attended = 16 Nos.

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

Awareness of children about drug abuse & other activities like child rights, Govt schemes participation in games & sports.





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Land is available at H.S. Affari	yes.
	PMAY houses if any ready for inauguration	PMAY houses are under construction & two nos inaugurated	yes.
	Swachh gram projects- segregation sheds etc	NA	—
	Amrit sarovars	02 nos of Amrit Sarovars inaugurated	yes.
	Sports kits	—	—
	Village cultural events	—	—
	JJM assets/projects	—	—
	Any other to be identified at district level	Disaster Kit handed over to Concerned Sarpanch	yes.

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	Immediate start of work on Harswar micro-HEP	No action Taken	
2	Sanction of PHE and Animal Health centre	No action taken	
3	Construction of Motorable Bridge on river chinab from Karthake to Lode	No action taken	
4	Construction CSC's to curb open defecation	one CSC at work (CD) Completed	
5	improvement of school infrastructure & deployment of sufficient staff	No action taken	
6	Shifting of transformer from Lode Bridge to village	No action	
7	Construction of water treatment plant & up gradation of existing pipe line	No action	
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Repos and upgradation of water supply line of White Dabhangat	No action	
2	Upgradation of Health & Centre in Constructible of Building	No action	
3	Construction of more CSC's in Pylt	No action	
4	opening of Bank Branch in Pylt	No action	
5	opening of ration depot at work A.P. G. of Affani	No action	
6	opening of Khadi village industry in Pylt	No action	
7	Sanctuary of Command area by self for the Panchayat	No action	
S.NO.	Particulars	Action taken	Remarks #
<b>III. Major Problems - B2V1</b>			
1	non-availability of filtration plant for Drinking water	No action	
2	non-availability of PHE at Panchayat	No action	
3	Lack of sufficient staff in School	No action	



4	Lack of Bank facility	no action taken	
5	Poor Sanitation	Some improvement	
IV. Major Problems- B2V2			
1	Non-availability of filtration plant for drinking water	no action	
2	Non-availability of sufficient staff in School & Health Sub-centre	no action	
3	Improvement of School in for structure	no action	
4	/	/	
5	/	/	
V. Major Problems- B2V3			
1	/	/	
2	/	/	
3	/	/	
4	/	/	
5	/	/	
VI. Major Complaints- B2V1			
1	EWS certificate not being issued timely	now timely issuance	
2	Irregular Khudwast repaired by department	no action	
3	/	/	
VII. Major Complaints- B2V2			
1	The PDD Dept. has abruptly enhance electric charges i.e. flat rate for one & all	no action	
2	upgradation of Lower High School & opening of Bank Branch	no action	
3	/	/	
VIII. Major Complaints- B2V3			
1	/	/	
2	/	/	
3	/	/	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>(Lack of Medical Staff in Sub-Centre Affair CAT Present only one ANM is available)</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Lack of Bank facility, Proper water supply and electricity to Panchayat.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Every department should work collectively to improve the situation. Schemes at grass root level &amp; friendly relation with Ppt.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>8 out of 10</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

*NOTE: MGNREGA Support Staff is without salary for last 7 months in RD Department. The future of staff in RD Department, enhancement in Salaries of MGNREGA support staff*

*Pooja Devi*  
Pooja Devi  
Sarpanch  
Panchayat  
Signature of Sarpanch

Name *Pooja Devi*.....

*A. A. Ahmad*  
Signature of the Visiting Officer

Name *Er. Aijaz Ahmad*  
*Bagrod*  
*(A.E.E.)*