



सत्यमेव जयते

75

Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022





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Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/<br>HoDs   | GAD               | Oct 14                   | Done  |
| Deployment of Staff to<br>Panchayats and serving of<br>orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers<br>on B2V4   | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed<br>by   | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be<br>uploaded by  | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is upload-<br>ed by the visiting officer within<br>the period specified |

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS  |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |



**Day 1**

**Reach the village**

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people select-ed under various government employments
16. In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukh Abhiyan

Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayti Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukht Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**Name: Priti AggarwalDesignation: Dy. Director (P&S)Department/ place of posting: Directorate of Floriculture, Parks & Gardens JammuMobile No: 7889540028Email ID: pritiaggawal9@gmail.com.Home District: Jammu.Dates of visit: 2<sup>nd</sup> Nov To 3<sup>rd</sup> Nov 2022.**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**Name of the Panchayat: KheeralLocal Government Directory(LGD) code of the Panchayat: 239905Name of CD Block: POONIName of Tehsil: REASIName of District: REASI**C) Panchayat Profile:**No. of revenue villages in the Panchayat: 05No. of hamlets in the Panchayat: 05No. of households in the Panchayat: 508Population (approx) of the Panchayat: 2830

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. ☒ Govt building/private
  - b. New/need repairs ☒
2. Furniture (Y/N) ☒ Yes
3. Computer/printer (Y/N) ☒ Yes
4. Internet (Y/N) ☒ Yes
5. Telephone (Y/N) ☒ No
6. Toilet (CSC/part of panchayat ghar) (Y/N) ☒ Yes
7. Water (Y/N) ☒ Yes
8. Electricity (Y/N) ☒ Yes
9. Bank branch (Y/N) ☒ - NA -
10. CSC (Y/N) ☒ - NA -
11. Patwarkhana (Y/N) ☒ - NA -
12. Village haat (Y/N) ☒ - Yes -
13. Playground (Y/N) ☒ - NA -
14. School-
  - a. Kindergarten (Y/N) ☒ Yes
  - b. Primary (Y/N) ☒ Yes
  - c. Secondary (Y/N) ☒ - NA -
  - d. College (Y/N) ☒ - NA -
  - e. University (Y/N) ☒ University Campus construction Under Progress
15. Anganwadi Centre (Y/N) ☒ Yes
  - a. (govt/private) ☒
  - b. Total children enrolled 188
15. Amrit Sarovars - details, location, condition - NA -
16. Government offices- details, whether functional or not - NA -
17. Ration shop (Y/N) ☒ Yes
18. Places of tourism importance - names, little details on historical/cultural importance - NA -
19. Village heritage sites/ treks- names, little details on historical/cultural importance - NA -
20. VLW Office (Y/N) ☒ Yes
21. Primary Healthcare Centre (Y/N) ☒ - NA -
22. List of Incomplete Buildings- names, year of construction - Community hall in no. 1
23. List of Underutilized Buildings- names - NA - 2018

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARS  | Visit, verify  | COMMENTS  |
|---|--|---|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | -NA-  |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors  | -NA-  |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done  | 01, Not redistributed   |
| PDS   | Visit, evaluate, online status   | 01  |
| PHC   | Visit- evaluate, status of staff, equipment and quality  | -NA-  |
| Youth clubs   | Meet, interact, seek suggestions   | 01, require more space  |
| SHG   | Meet, identify problems, seek suggestions  | 01, Renovation of building is reqd.                                     |
| PMAY  | Inspect, Inaugurate  | ✓   |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff   | Schools approach road not good, upgradation of HS to HSS, Urdu Teachers |
| Swachh SBM  | Evaluate   | ✓ Needs to improve  |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground   | Kabaddi, Carrom, sports kits distributed                                |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback  | Plantation drive at MS Kheal, MS Kheal                                  |
| Village cultural event Dangal/ Haat/Mela                      | Participate in; ensure that it is held   | Mela at Doga Hut, More stress on Haat is reqd.                          |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                 | ✓   |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify   | Water Scarcity, irregular power supply.                                 |



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : —

Details of the bank sanctioning it : —

Total amount involved : —

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed - 03
- b. No of Individual Soak Pits constructed 39
- V. No.of Biodiversity management committee meetings held: 01 in 4 years ✓
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: Only verbal grievances
- XI. No of grievances disposed of at Panchayat level: Few of them ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF  | NUMBERS              |                      | NAMES  |
|--------|--|----------------------|----------------------|--|
|        |  | SANCTIONED           | ACTUAL               |  |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA                          | 01<br>01<br>01<br>01 | 01<br>01<br>01<br>01 | Mr. Sumit Suri<br>Mr. Shabbir Ahmed<br>MS. Suman Datta<br>Mr. Rahul Sharma     |
|        | SCHOOL EDUCATION:<br>TEACHER<br>HEAD MASTER<br>ANY OTHER                         | 30<br>01             | 30<br>01             | List enclosed  |
|        | JAL JEEVAN:  | 02                   | 02                   | Mr. Bansi Lal<br>Mr. Pawan Chandel   |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER   | 02<br>01             | 01<br>01             | Mr. Jogeshwar Sharma<br>Mr. Aashu Gupta  |
|        | FOOD & CIVIL SUPPLIES  | 01                   | 01                   | Amil Kumar   |
|        | AGRICULTURE & ANIMAL HUSBANDRY<br><i>Agriculture</i><br><i>Animal husbandary</i> | 01<br>03             | 01<br>02             | Mr. Sanjay Sharma<br>Mr. Roshan Singh<br>Mr. Vikas Singh                       |
|        | SOCIAL WELFARE   | N/A                  | NA                   | NA -   |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR $\rightarrow \alpha$ | 03<br>02<br>01       | 03<br>02<br>01       | Sonia Devi, Asha Rani & Shaeda<br>Shakti Devi, Anjuman Arora<br>or Ritika Rana |
|        | ANY OTHER DEPARTMENT   |                      |                      |  |

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste - NA -
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas - NA -
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management - NO -

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? - Nil -
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? - NO -

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify - No -
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? - NO -



#### Child Friendly village

- 4 Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes except children of Nomad families*
- i) How many Bal Sabha's were organized in the Gram Panchayat----- *02*
- ii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- iii) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Yes*
- iv) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? *- No -*
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *- No -*
- iii) Does the Gram Panchayat has its building or not? *Yes*
- iv) Is the Gram Panchayat office functional or not? *Yes*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *No -*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *- No -*

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- ii) Have all the eligible households registered in PDS or not? *Yes*
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *Yes*
- iv) Have all the eligible households been registered for Pension or not? *Yes*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *- No -*
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *- No -*
- ii) Is Gram Panchayat Office Disabled Friendly or not? *Yes*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *- No -*
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes*
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- vi) Are all the eligible households getting benefits from IAY or not? *Yes*

### Engendered Development in Village

- 8 How many Mahila Sabha's were organized in the Gram Panchayat Once in every month
- i) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- ii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iii) Number of women beneficiaries headed households covered under PDS system Yes (44)
- iv) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 112
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 04

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

*copy enclosed.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY      |
|--|---|--|---------------------------|
| Golden Health Card under Ayushman Bharat | 2663  | 2656   | Mismatch of finger prints |
| Janani suraksha yojana                   | 28  | 28   | —                         |
| OLD AGE pension                          | 223   | 223  | —                         |
| Widow pension                            | 44  | 44   | —                         |
| Disability pension                       | 52  | 52   | —                         |
| Domicile certificate                     | 2243  | 1890   | Minors                    |
| Kisan credit card                        | 196   | 187  | overage                   |
| PM kisan sammannidhi                     | 174   | 174  | —                         |

|   |     |    |                   |
|---|-----|----|-------------------|
| Land pass book  | 90  | 58 | Marriage of women |
| Registration of village vendors on GEM portal           | Nil | -  | Marriage of women |
| Registration of village contractors on jktenders portal | 05  | 05 | -                 |
| Registration of village contractors on PWD portal       | 01  | -  | -                 |
| Incomplete buildings/projects                           | 01  | -  | -                 |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted; Awareness Prog, Nukkad Nataks, Pledge.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village 50 (approx)
- Whether reported to the Deputy Commissioner - Nil -
- How many registered for rehabilitation under government programme - Nil -





## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

Rs in Lacs.

| NAME OF THE SCHEME | DETAILS OF THE WORKS                          | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|---|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA            | Const of T-Road from home of Ashad to Mohalla | 2021-22               | 2.40                         | Yes                                  | ✓                 | NO   |
| PMAY               | M. Sadiq                                      | 2021-22               | 1.48                         | Yes                                  | ✓                 | NO   |
| IHL UNDER SBM-G    | M. Sadiq S/O AB Rahim                         | 2022-23               | 0.12                         | Yes                                  | ✓                 | NO -   |
| CSC UNDER SBMG     | CSC Repairing at W. NO 1                      | 2020-21               | 1.80                         | Satisfactory                         | ✓                 | NO -   |
| AMRIT SAROVARS     | NA -  | -                     | -                            | -                                    | -                 | -  |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

810

Total attended 34

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .....

776, age of 1-15 yrs

Total attended 80

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|-------------------|
|        | VILLAGE HAAT under JKSRM (SUNDAY MARKET)     | DOGRA HUT-   | ✓                 |
|        | PMAY houses if any ready for inauguration    | -  | -                 |
|        | Swachh gram projects- segregation sheds etc  | 01 Toilet Blocks                                       | ✓                 |
|        | Amrit sarovars                               | NA   | NA                |
|        | Sports kits                                  | 12 kits / games distributed                            | ✓                 |
|        | Village cultural events (Nukkad Natak)       | Ram Leela, Nukkad Natak, Jhankis, Dangal               | ✓                 |
|        | JJM assets/projects                          | 01 under Progress Tube well                            | ✓                 |
|        | Any other to be identified at district level |  |                   |



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO.   | Particulars  | Action taken     | Remarks #           |
|---|--|------------------|---------------------|
| I. Urgent Public Requirements/ Demands- B2V1  |  |                  |                     |
| 1   | Inadequate Power Supply  | - No -           | Problem still exist |
| 2   | Inadequate / Irregular Water Supply  | "                | "                   |
| 3   | Link Road Connectivity   | "                | "                   |
| 4   | Upgradation of high School to HSS  | "                | "                   |
| 5   | upgradation of Medical facilities  | "                | "                   |
| 6   | Hike the Salary + absorption of supporting staff of MGNREGA                        | "                | "                   |
| II. Urgent Public Requirements/ Demands- B2V2 |  |                  |                     |
| 1   | Foot bridge near GMS Patta in W.NO 6, W.NO 9 and ward NO. 1 (3 Nos)                | - No -           | Problem still exist |
| 2   | Shifting of 33 KV line in W.NO 2, 8, 6 which is passing over the residential house | - No -           | "                   |
| 3   | Grid station in Pylt   | - No -           | "                   |
| 6   | Const of bath / Road in W.NO 5   | - No -           | "                   |
| 7   | Creation of new CD Block create Pylt in whole Pylt                                 | - No -<br>- No - | "                   |
| S.NO.   | Particulars  | Action taken     | Remarks #           |
| III. Major Problems - B2V1                    |  |                  |                     |
| 1   | Electricity Scarcity   | NO               | Problem still exist |
| 2   | Water Scarcity   | "                | "                   |
| 3   | Lack of Road Connectivity  | "                | "                   |

|                              |  |  |        |                     |
|------------------------------|--|--|--------|---------------------|
| 4                            | Soil Erosion   |  | "      | "                   |
| 5                            | School upgradation                                   |  | No     | "                   |
| IV. Major Problems- B2V2     |  |  |        |                     |
| 1                            | Scarcity of water                                    |  | "      | "                   |
| 2                            | Inadequate supply of electricity                     |  | "      | "                   |
| 3                            |  |  |        |                     |
| 4                            |  |  |        |                     |
| 5                            |  |  |        |                     |
| V. Major Problems- B2V3      |  |  |        |                     |
| 1                            | Scarcity of water                                    |  | No     | Problem still exist |
| 2                            | Scarcity of electricity                              |  | "      | "                   |
| 3                            |  |  |        |                     |
| 4                            |  |  |        |                     |
| 5                            |  |  |        |                     |
| VI. Major Complaints- B2V1   |  |  |        |                     |
| 1                            | Scarcity of water                                    |  | - No - | "                   |
| 2                            | Inadequate supply of electricity                     |  | "      | "                   |
| 3                            |  |  |        |                     |
| VII. Major Complaints- B2V2  |  |  |        |                     |
| 1                            | Inadequate water supply                              |  | - No - | "                   |
| 2                            | Inadequate electricity                               |  |        |                     |
| 3                            | Crack work in G.P                                    |  | "      | "                   |
| VIII. Major Complaints- B2V3 |  |  |        |                     |
| 1                            | The line depth viz PHE, PDD, PWD etc are not         |  |        |                     |
| 2                            | responding due to which the inhabitations of Pht are |  |        |                     |
| 3                            | suffering drinking water supply, inadequate road     |  |        |                     |
|                              | connectivity, irregular water supply.                |  |        |                     |



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: Agriculture, RDD
- LEAST RESPONSIVE DEPARTMENT: PWD, PDS, PHE

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |   |
|-----|---|
| I   | Any major complaint brought to the notice of the Visiting Officer:  |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:   |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>Copy enclosed.</i>   |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days  |

It is to certify - that the Visiting officer  
Mrs Priti Aggarwal Dy Director (P&S), Directorate of  
Floriculture, Parks and Gardens has stayed in the  
Pvt for two days and one night on 2<sup>nd</sup> to 3<sup>rd</sup> Nov 2022  
during B2 V4 programme in Block Pouri, Pvt Kheral.

Signature of Sarpanch

Name Prati Halqa Kheral.....

Signature of the Visiting Officer *3/11/22*

Name PRITI AGGARWAL

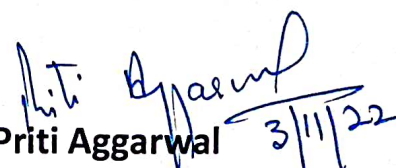
## General Assessment

- (A) Major Complaints: (i) Lack of Regular Water Supply.  
(ii) Connectivity from Main Road to Internal Wards / Mohallas / Lanes.  
(iii) Deep/lane drains in whole Panchayat.

- (B) Major Demands: (i) Establishment of AWC in Ward no. 7 and Ward no. 8.  
(ii) Adequate and regular water supply.  
(iii) Upgradation of HS Kheral to HSS Kheral.  
(iv) Approach road to MS Kheral.  
(v) Foot bridge near MS Patta.

- (C) Suggestions:
- (i) Kheral Pyt can be deployed as Base Camp for Shiv Khori and **HOME STAYS** can be developed in PYT to generate **Self Employment Avenues**.
  - (ii) Road side **Public Park** with open Air Gym and children playing equipments to attract more tourists.
  - (iii) Additional Motors in pumping stations and repair of existing motor to ensure regular supply of water in all the three Pyts.
  - (iv) Lane Drains to avoid floods in rainy seasons.
  - (v) Crate work throughout Pyt to avoid floods and soil erosion.
  - (vi) Upgradation of MS Kheral to HSS Kheral.
  - (vii) Although electricity is provided but **Solar Panels** alongside roads can be installed for street lights.
  - (viii) Overhead Tanks/ more Tubewells to meet the adequate and regular supply of water.
  - (ix) Pyt has 3 Nomad wards and Local / Permanent residents too have animals, need **Veterinary Care Centre**.

  
Nool Fatima  
Sarpanch  
Pyt. Harqa Kheral

  
Priti Aggarwal  
3/11/22  
VISITING OFFICER



Overall rating of govt functioning as given by Panchayat

| S.No | Department                 | Rating scale (0 to 10) |   |   |   |   |   |   |   |   |    |
|------|----------------------------|------------------------|---|---|---|---|---|---|---|---|----|
|      |                            | 1                      | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 1    | RDD                        |                        |   |   |   |   |   |   |   |   |    |
| 2    | Agriculture                |                        |   |   |   |   |   |   |   | ✓ |    |
| 3    | PHE                        |                        |   |   |   |   |   |   |   |   | ✓  |
| 4    | PDD                        |                        |   |   |   | ✓ |   |   |   |   |    |
| 5    | Social Welfare             |                        |   |   |   |   |   | ✓ |   |   |    |
| 6    | Forest                     |                        |   |   |   |   |   | ✓ |   |   |    |
| 7    | Irrigation & Flood Control |                        |   |   |   |   |   |   |   | ✓ |    |
| 8    | Animal Husbandry           |                        |   | ✓ |   |   |   |   |   |   |    |
| 9    | Sheep Husbandry            |                        |   |   |   |   | ✓ |   |   |   |    |
| 10   | Revenue                    |                        |   |   |   |   |   |   | ✓ |   |    |
| 11   | Education                  |                        |   |   |   |   |   |   |   | ✓ | ✓  |

*[Signature]*  
Neelima  
Sarpanch  
Pyt. Halqa Kheral

*[Signature]*  
(PRITI AGGARWAL)  
Visiting officer  
3/11/22

## Himayat Scheme

| S.No | Name                             | Ward No. |
|------|----------------------------------|----------|
| 1    | Habib Ul Rehman S/o Gulam Rasool | 05       |
| 2    | Mohd. Kaif S/o Abdul Rashid      | 06       |
| 3    | Mohd. Zaffer S/o Mohd. Munshi    | 06       |
| 4    | Imran S/o Mohd. Yousaf           | 06       |
| 5    | Mohd. Shakil S/o Mohd. Yousaf    | 06       |
| 6    | Deepak Angural S/o Bansi Lal     | 04       |
| 7    | Diksha Verma S/o Rashpal Chand   | 04       |
| 8    | Mohd. Tahir S/o Mohd. Bashir     | 08       |

The above candidates are identified for computer training under Himayat Scheme.

Noor Zafima  
SARPANCH  
Pvt. Halqa Kheral

Priti Aggarwal 3/11/22  
VISITING OFFICER



**Gram Panchayat Development Plan of Panchayat Kheral (Mere Sapno ki Panchayat)**

| no. | Name of village  | Name of concerned Department   | Scheme                           | Name of proposed work  | Ward. N o. | Estt. Cost |
|-----|------------------|--------------------------------|----------------------------------|--|------------|------------|
| 1.  | Panchayat Kheral | (i)Deptt. Of Rural Development | 1.MGNREGA                        | Tractor road from main chowk Talli Mode to Des Raj house in ward No. 9 | 09         |            |
|     |                  |                                |                                  |  |            |            |
|     |                  |                                | 2.PMAY (G)<br>(10 beneficiaries) | (i) Vikas Kumar S/o Parma Nand   | 01         |            |
|     |                  |                                |                                  | (ii) Kasturi Lal S/o Bhagat Ram  | 03         |            |
|     |                  |                                |                                  | (iii) Parshotam Singh S/o Koushal Singh                                | 04         |            |
|     |                  |                                |                                  | (iv) Mohd. Bashir S/o Abdul Gani                                       | 05         |            |
|     |                  |                                |                                  | (v) Mohd. Shabir S/o Mohd. Rashid                                      | 07         |            |
|     |                  |                                |                                  | (vi) Mohd. Rafi S/o Abdul Rahim  | 06         |            |
|     |                  |                                |                                  | (vii) Ganesh Kumar S/o Rashpal Chand                                   | 09         |            |
|     |                  |                                |                                  | (viii) Liaquait Ali S/o Godu   | 08         |            |
|     |                  |                                |                                  | (ix) Mohd. Sadeq S/o Nadar   | 08         |            |
|     |                  |                                |                                  | (x) Ajay Kumar S/o Mahesh Kumar  | 04         |            |

|            |   |                                   |   |                                |  |
|------------|---|-----------------------------------|---|--------------------------------|--|
|            |   | 3.Swachh Bharat Mission (Grameen) | Const. of toilet complex for tourist  | 04                             |  |
| Pyt Kheral | Deptt. of Social welfare                | ICDS                              | Establishment of AWC in b/w Ward No.7 and 8   | 7/8                            |  |
|            | Deptt. Of Drinking Water and Sanitation | Jal Jeevan Mission                | (i) Const. of 2 Tubewells / over head tanks<br>(ii) Additional Motors at Pumping Station<br>(iii) Repair of existing Motors   | 6<br>6<br>6                    |  |
| 3          | PMGSY                                   | Road Connectivity                 | (i) Const. of Main Road to Mian Mohalla<br>(ii) Const. of Culvert near MS Kheral<br>(iii) Const. of Foot bridge near GMS Patta<br>(iv) Const. of Road from Chatter to Jerri Via Kabristan<br>(v) Const. of Road from Main Road to Rashpal Mohalla<br>(vi) Const. of Road from Main Road Chatter to University Campus Via Dabbar<br>(vii) Const. of Road from Main Road to SC Mohalla<br>(viii) Const. of Road from Main Road to Peer Baba Mohalla | 5<br>1<br>6 & 5<br>3<br>4<br>3 |  |

lu



| Capex Plan | District Capex |  |   |  |
|------------|----------------|--|---|--|
|            |                | (i) Const. of drain from Main Road Patta to Chenab       | 6 |  |
|            |                | (ii) Const. of PHC in Pyt Kheral                         | 7 |  |
|            |                | (iii) Const. of boundary wall at Kabristan               | 9 |  |
|            |                | (iv) Const. of boundary wall from Main Road to Kabristan |   |  |
|            |                | (v) Upgradation of MS Kheral to HSS Kheral               | 4 |  |

**SARPANCH**  
Sarpanch  
Pyt. Halqa Kheral

**Prati Aggarwal**  
**VISITING OFFICER**

*Prati Aggarwal*  
*3/11/22*



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**



| Name                  | Designation              | Dept.                 | Mob. No.   | Signature      |
|-----------------------|--------------------------|-----------------------|------------|----------------|
| Nazar Mohd            | Forest Guard             | Forest Dept.          | 7889692370 | (Nazar)        |
| Sangay Kumar          | Fisheries Guard          | Fisheries Dept.       | 9622343477 | (S)            |
| Som Ray               | Line man                 | PHE Dept.             | 6005841402 | (Som)          |
| Rattan Kumar          | ASM                      | SHEEP Husbandry Dept. | 9596730154 | Rattan Kumar   |
| 6. Soondeep Kumar     | REE                      | JPDC                  | 7006968619 | (S)            |
| 5. Mumtaz Akhtari     | A.W. Worker              | ICDS                  | 7006775287 | Mumtaz Akhtari |
| 1. Naseem Akhtari     | A.W. Worker              | ICDS                  | 7006850234 | Naseem Akhtari |
| 3. Puja Rani          | A.W. Worker              | ICDS                  | 7889587307 | Puja Rani      |
| 09. Banarsi Bess      | Choki Dar Khod -         |                       | 2082080641 | Banarsi Bess   |
| 10. Yasmeen Bhatt     | Scrub water Cont. Dept.  |                       | 9622185050 | (Yasmeen)      |
| 11. Talab Shah        | Guard                    | Social Security       | 7006684810 | (Talab)        |
| 12. Jyoti Devi        | A.W.W                    | I.C.D.S               | 9796675372 | (Jyoti)        |
| 13. Asha Rani         | A/W/W                    | I.C.D.S               | 6005732902 | (Asha)         |
| 14. Gudoo Devi        | A/W/W                    | I.C.D.S               | 9922240053 | Gudoo Devi     |
| 15. Anju Bala         | A/W/W                    | I.C.D.S               | 9906187458 | Anju Bala      |
| 16. Sureshta Devi     | A/W/W                    | I.C.D.S               | 9906076066 | (S.D)          |
| 7. Rakesh Kumar Khera | 1/2 Teacher              | Education             | 9697253163 | Rakesh Khera   |
| 8. Vanjay Khosla      | Agri. Extension Officer. | Agriculture           | 962172249  | (Vanjay)       |
| 19. Mohd Khalid       | Patwari                  | Revenue               | 9484220484 | (Mohd)         |
| 20. Rishma Kumari     | H/M H/S Khod             | Education             | 9596971006 | (Rishma)       |

Hiti Aggarwal  
Visiting Officer  
2/11/22

| Name               | Designation                         | Mob. No.    | Department                            | Signature |
|--------------------|-------------------------------------|-------------|---------------------------------------|-----------|
| Shodha - Devi      | Peeps Supervisor                    | 9896919405  | Social Welfare (Peeps)                |           |
| Sulbeshana Mahajan | Pharmacist                          | 9622154591  | Ayush Health Wellness Centre, Kheral. |           |
| Dr. Ritika Raine   | Medical Officer                     | 94191-91191 | AHWC Kheral (Deptt of Ayush)          |           |
| Shalati Devi       | FMPHW                               | 9596836337  | Health                                |           |
| Ujjay Singh        | AEO Dheran                          | 9622172249  | Agriculture                           |           |
| 6. Sunil Singh     | DDS/LO/JDS<br>Deptt of Floriculture | 9906197106  | Floriculture & Parks & Gardens        |           |
| 7. Anurag Sharma   | J-E PMGSY                           | 7006835082  | PMGSY                                 |           |
| 8. Rakhal Gupta    | J-E PMGSY                           | "           | "                                     |           |
| 9. Arun Kumar      | P.H.G Chemist                       | 8825097621  | P.H.G                                 |           |
| 10. Som Raj        | P.H.E Dailywages<br>Lihemman        | 6005841402  |                                       |           |
| 11. Bansilal       | P.H.E Line Man                      | 9018833185  |                                       |           |
| 12. Rajeev Kumar   | P.H.E Dailywages                    | 9796071052  |                                       |           |
| 13. Rakesh Kumar   | Supervisor P.W.D                    | 6006141526  |                                       |           |
| 14. Subash Chelun  | Helper Floriculture<br>Deptt.       | 9906279239  |                                       |           |
| 15. Rattan Kumar   | ASM Sheep Husbandry<br>Deptt.       | 9596730154  |                                       |           |

Noor Fatima  
Sarpanch  
Pvt. Halqa Kheral

Inti Agnani  
Visiting Officer  
3/11/22