

A) Details of Reporting Officer:

Name: Shahid Ahmad Najar
Designation: Lecher
Department/ place of posting: School Edu Dep. BHSS Khanasahib
Mobile No: 9541525311
Email ID: shahid.hussain1059@gmail.com
Home District: Budgam
Dates of visit: 20-29 October 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Kaitch
Local Government Directory(LGD) code of the Panchayat: 241398
Name of CD Block: Khanasahib
Name of Tehsil: Khanasahib
Name of District: Budgam

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03
No. of hamlets in the Panchayat: 03
No. of households in the Panchayat: 428
Population (approx) of the Panchayat: 2245

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

Village

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	No Khidmat centre available and CSC available and functional, performs various different schemes
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	- Nil -
Incomplete buildings/projects	Verify whether Identification and redistribution done	
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	PHC issue Functional
Youth clubs	Meet, interact, seek suggestions	PHC working in Panchayat
SHG	Meet, identify problems, seek suggestions	Dir need of playground
PMAY	Inspect, Inaugurate	Need more no. of cases from J&K Bank
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	2 cases ongoing
Swachh SBM	Evaluate	Staff deputed. Need of infrastructure especially boundary walls.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	90% complete or on going - to achieve 100%
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	School Kit already distributed
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	In process - Demand for more plants.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Held in Panchayat
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Done successfully

Done successfully
JKNLM (SHU)
Need further improvement.

MAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

DEPARTMENT WISE STAFF	NUMBERS		NAMES
	SANCTIONED	ACTUAL	
Rural development department:			
BDO	0	1	Mir Hala Arafat (Block level)
JE	1	1	Itrat Hussaini (Block level)
GRS	1	1	Clmer KDrman
TA	1	1	Sajad Jan (working for 6 ppts)
SCHOOL EDUCATION:			
TEACHER	14	12	Death of Non-
HEAD MASTER / Master	06	02	Teaching staffs
ANY OTHER			
JAL JEEVAN:			
	0	1	Sub division Khanshib
PDD:			
LINEMAN	01	01	
JE			
ANY OTHER	01	01	C1 for 6 Halgas
FOOD & CIVIL SUPPLIES			
	01	01	
AGRICULTURE & ANIMAL HUSBANDRY			
	JAE 0 Nol	Surgeon Nol	Nisat Ahmad working in 9 panchayat Halgas.
SOCIAL WELFARE			
	-	-	
HEALTH:			
ASHA	02	02	
ANM	01	01	
AYUSH DOCTOR	-	-	
ALLOPATHIC DOCTOR	-	-	
ANY OTHER DEPARTMENT			



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 15

Details of the bank sanctioning it: 50 lac INR

Total amount involved: JRL Bank Ranthan

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

Pledge for no drugs, corruption free and good governance.

DAY 2

- a. No of Individual Compost Pits constructed 35
- b. No of Individual Soak Pits constructed 35
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No
- XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- ① Golden cards 1930/2000
- ② Adhar cards 2350/2400
- ③ E-shanum cards 1900/2400
- ④ Land pass books 02 issued on spot. Rest available
- ⑤ respective tehrils.
- ⑥ Self employment list enclosed.
- ⑦ Domicile certificate 1200/2400.
- ⑧ LPG connections 200
- ⑨ cleanliness drive held.
- ⑩ Brastachar mukt, Nasha mukt Baharat Programme held.
- ⑪ Departmental Training done. 05
- ⑫ Best department - Social welfare department
- ⑬ Least responsive department - PDD
- ⑭ Online service provided by CSE.



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior-itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Composit and soakage pits
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Solar lights
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. None
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify To
- iii) Do all the IHHs in the Gram Panchayat have toilets? No Available at Gram Panchayat
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? No
- vi) Are all the toilets in the schools/Aaganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

Child Friendly village

Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**

How many Bal Sabha's were organized in the Gram Panchayat **03**

Whether the issues raised by Bal Sabha are addressed during the Gram Sabha, Yes/NO **Yes**

Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO **No**

Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **No**

Village with good governance

Is CSC located in the Gram Panchayat Bhawan or not? **Yes**

Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**

Does the Gram Panchayat has its building or not? **Yes**

Is the Gram Panchayat office functional or not? **Yes**

Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**

Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **No**

Have all the eligible households registered in PDS or not? **Yes**

Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? **Yes**

Have all the eligible households been registered for Pension or not? **Yes**

Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**

Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**

Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

Socially secured village

Whether Gram Panchayat is maintaining data related to Differently Abled People? **No**

Is Gram Panchayat Office Disabled Friendly or not? **Yes**

Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?

Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**

Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc?

Are all the eligible households getting benefits from IAY or not? **Yes**



8 Engendered Development in Village

03

- How many Mahila Sabha's were organized in the Gram Panchayat
 - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) **Yes**
 - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) **Yes**
 - Number of women beneficiaries headed households covered under PDS system **101**
 - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana **No**
- Self-sufficient infrastructure in the village
 - Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet **NA**
 - Whether the Disaster management plan is available at the GP Level (Yes/No) **No**
 - Whether child-friendly park with required facilities is available in GP (Yes/No) **No**
 - Whether the GP has easy access to Godown for storage (Yes/No) **No**
 - Whether street lights are provided in public places for ensuring safety (Yes/No) **Yes**

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS **Sarpanch, Panches, Panchayat Secretary (11)**

PRESENT **All**

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

First meeting held recently

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE WORK	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
UNDER REGA	judoning & desilting	2020-21	3.63	Yes	Already done	None
UNDER REGA	M. Jomun Gaid	2020-21	02	Completed	Already done	None
UNDER REGA	Gh. Badri Jai	2021-22	0.60	Yes	-do-	None
UNDER REGA	5 Beneficiaries	2021-22	2.00	Yes	-do-	None
UNDER REGA	0% CSC New	2021-22	2.00	Yes	-do-	None
UNDER REGA	Gamin Majid	None	None	None	-do-	None
UNDER REGA	Shahar Chidra	None	None	None	-do-	None

DAY 2 ACTIVITIES

AGENDA 8

WALA SABHA

Total women in the village above the age of 18 200

Total attended 20

Proceedings:

(P) insert pointers to be discussed there - refer palli proceedings) Sanitation, skill development health issue discussed.

DAY 2 ACTIVITIES

AGENDA 9

WALA SABHA

Hold a balsabha and record proceedings 300

Total children in the village above the age of 20

Total attended

Proceedings:

insert pointers to be discussed there - refer palli proceedings)

Nasha mukh abhiyaan
cleanliness drive
Benefits of sports activities.



Land pass book	350	02	417 No. not available
Registration of village vendors on GEM portal	0	0	
Registration of village contractors on jktenders portal	9	-	-
Registration of village contractors on PWD portal	02	02	
Incomplete buildings/projects	-	-	

DAY 2 ACTIVITIES

AGENDA 6 NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Pledge, awareness*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *0*
5. Whether reported to the Deputy Commissioner *No drug certificate*
6. How many registered for rehabilitation under government programme *Not applicable*

DAY 2 ACTIVITIES

AGENDA 4
The officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram and get it approved.
The format available on <https://jkpanchayat.in/b2v4.php>

AGENDA 5
In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5
Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Mahatma Bharat	2000	1930	Lack of awareness
Prani suraksha yojana	NOL	-	No need
OLD AGE pension	172	172	
Widow pension	36	36	
Disability pension	46	46	
Domestic certificate	2400	1200	
Kisan credit card	300	148	
Kisan sammanidhi	300	120	



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	NA	
	PMAY houses if any ready for inauguration	02 Inaugurated	
	Swachh gram projects- segregation sheds etc	01. Working	
	Amrit sarovars	NA	
	Sports kits	Distributed Under B2V3	
	Village cultural events	Held in Panchayat Eshan	
	JJM assets/projects	Project approved	
	Any other to be identified at district level	-	

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1			
1	Link Road from M/R to Shamarabad	on going	
2	Link Roads of ST area of Lohidrayan	do.	
3	New transformer & electric poles at Ganie Mohalla Kachh	do.	
4	Upgradation of P/S Lohidrayan to M/L	do.	
5	Upgradation of poles in all hamlets	do.	
6	Estb. of water filtration plant	do.	
7	Reparation of local damaged roads	do.	
Urgent Public Requirements/ Demands- B2V2			
1	Estb. of sheep & Animal husbandry centre	on going	
2	Sanction of staff to PHC & Ambulance	do.	
3	Estb. of bridge b/w Naragund and Lohidrayan at Shalaganga canal.	do.	
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
Major Problems - B2V1			
1	Non availability of drinking water to Ganie Mohalla to Kachh	On going	
2	Kindreds of Ganie Mohalla, use trees as electric poles	do.	
3	Uneven distribution of timber wood by SFC distribution is not as per rules	do.	

5

IV. Major Problems- B2V2

- 1 Failure of bridge construction by
- 2 Govt. b/w Narajund and
- 3 Gehidragan ad Shaliganga
- 4 Canal.

on going
-d.-

5

V. Major Problems- B2V3

- 1 Non availability of drinking
- 2 water at Ganie Mahalla and
- 3 Lambdan mahalka. The water
- 4 is supplied directly from Govt.
- 5 Khud is totally unsafe for
- 6 consumption

On going

VI. Major Complaints- B2V1

- 1 Uneven distribution of timber
- 2 by SFC. Distribution is
- 3 not as per sanction

On going

VII. Major Complaints- B2V2

- 1 Residents of Ganie Mahalla use
- 2 trees as electric poles which
- 3 are unsafe and dangerous for
- 4 general public

On going.

VIII. Major Complaints- B2V3

- 1 Failure of the bridge construction
- 2 by Govt. b/w Narajund and Gehi-
- 3 dragan ad Shaliganga Canal

On going

Complaint List

Majals Complaint Brought to The notice of the visiting OFFICER:

- 1) Health Centre Building is complete but not functional due to unknown reasons its main power working from Panchayat Ghar Kaitch
- 2) Unham distributing of timber wood by Forest Department Distribution is not done as per sanction rules
- 3) Delay in Payments in MGNREGA works and delay in tenders
- 4) Poor Electric wiring
- 5) Damaged water Supply Pipe Line in PHE
- 6) Issue of transport fair a rate list for year 2022


S. K. Singh
Panchayat Ghar Kaitch,
Block, Mansabpur.

DEMAND LIST

Major/urgent public demands that was/were reflected earlier but have not been addressed so far

Modernisation and upgradation of Link Road from main Road to Shammasabad & Ganik Mohalla at the R & B department.

Non availability of drinking water to Ganik Mohalla and Zamander Mohalla. The water supply is directly from main khud which is unsafe and unfit for drinking. People demand upgradation under JSM.

Construction of street tiling drain p/burial and street light at different spots in Panchayat Halqa Kaitch. Under RDD department

Demand for dustbins to avoid open dumping sites (RDD department)

Upgradation of sports ground (YSS)

Demand for N&K Bank ATM

Fencing wall to Govt schools of Panchayat Halqa Kaitch.

Muzaffar Ahmad-Din Dar
Secretary, NCH
Panchayat Halqa Kaitch.
B. S. Mansab.

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** *Social welfare department*
2. **LEAST RESPONSIVE DEPARTMENT:** *PDD*

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Annexure attached</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>03</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Info factory</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>05</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name *Mohi-ud-din*

Signature of the Visiting Officer

Name *Shahid Ahmed Nadeem*