



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



Governance at doorsteps

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## KEY FEATURES

Deputy Commissioners to lead the initiative  
Rural development Department to be the nodal department  
Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>



# **Day 1**

## **Reach the village**

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training ✓
15. Wherever possible, distribute employment letters for people selected under various government employments! — ✓
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukat Abhiyan ✓



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery -
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Mohammed Qasim  
 Designation: Executive officer M.C Jhamramandi  
 Department/ place of posting: Urban Local Bodies Jammu  
 Mobile No: 9419276183  
 Email ID: mogqasim83@gmail-com.  
 Home District: Rajouri  
 Dates of visit: 28 Oct - 29 October 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Kotedhara  
 Local Government Directory(LGD) code of the Panchayat: 240160  
 Name of CD Block: Rajouri  
 Name of Tehsil: Rajouri  
 Name of District: Rajouri

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01) Kotedhara  
 No. of hamlets in the Panchayat: 22 No  
 No. of households in the Panchayat: 1100  
 Population (approx) of the Panchayat: 6000



## Part-II:

To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
R.D.D. D. JEE	Sayed. Arit. Masood	JEE
RDD	Vipin. Kumar.	MPW.
JKEDI	Sheikh. Nosheen.	T. O.
sheep. Husbandry.	Parvaz. Kumar.	Field. Officer.
PWD.	Akhlaq Hussain	Dailywision.
YSS.	Badar. Hussain	Teacher.
Health Deptt.	Wahid. Kouser.	FM. PW. supervisor.
Revenue.	Mohd. Farooq. Shah.	Patwari / Kot-dhara
Animal. Husbandry.	Kuldeep. Kumar.	clerk.
Nagbani. Hussain	Social Welfare.	clerk.
A ICDS	Rukhsana Bakhari & all	supervision / AWW-B.H.
Deptt. Distiry.	Naham. Hussain	clerk.
Education. Deptt.	Kapil. Dev.	Teacher.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]



ATTENDANCE 32 V4 IN VILLAGE KOTEDHA A

(S/N)	NAME OF EMPLOYEE/C.N.	DEPT	DES.	SIG


R01. Sayed Aziz Hassan 9149472782 R.D.D/J.E 95

(2) Shaikh 29/2/2016 7006060976 R.D.D/V.L.W. \$ 4.00


3. Shaker Nollshern 7006 541076 JKEDI *ndh*

4.	Pawan Kumar	9419193380	Sheep Must only Deptt
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S, Akhlag Hussain Shah 6005093686 P.W.D (10)

06	Badar Hussain	7006070341	Yss	
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07	Walida Kouser	7809447762	Health Dept	Wk
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D8 Mohd Parooz Shah 9797871940 <sup>Engr</sup> Patwari 

of Kuldeep Kumar 6005207170 Animal Husbandry

10	Moghtash Hossain	6005047215	Social work	2nd
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11 A.W.W Shazia Kouser B803529189 A.W.W Sdr.

12 Aww Nazla Kouser 7006203011 Aww (18)

13 Answer feryad Begun 9622363516 Answer  $\frac{1}{2}$

14.	Ruksana Buxhari	7889463527	supervisor Buxhari
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15	Nazemg Kovir	6005400780	Awlo	Ad
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(16) Nazim Hussain 7051964825 Deptt (Fishing) Supervisor

B2V4 Day one

Book Set Jwa)

DATE

Depth (Fishing)

F/C

*Amul*

(17) Point Shuman 7889665541

18 Kapil Dev Teacher 962232106  
School G.P.S. Sangam Sahib.

DMG

19. Muni's Husein. P/S Palti Kotedhar  
M: Ph no 9492097005.

*Amul*

20 Mohd. Ayoub Tr. m/s Tataforni 9622080636 *Amul*

21 Ghulam Murtaza *Amul*

22 Gouri Parshad Line Erector Kotedhar  
Feeder Ph. no 7051539541 *Amul*

23. Javid IBBAL 9596952228 U/S *Amul*

24 *Amul*

25 *Amul*

26 Mangar Hussain - P.H.E.

27 Mohd Parvaiz Lone Social Forestry *Amul*

28 Perwinder Singh Tara Ag. Extension officer *Amul*  
(Agriculture Deptt)

31 AS. Shakoor Electric Dept. *Amul*



the attendance of employees who are  
present daily visit of visiting officer in  
Back to village 4 Day 2

- ① Badas Hussain YSS 7006070341  $\frac{1}{2}$
- (2) Nisar Hussain P.D.D 962223140  $\frac{1}{2}$   
Animal
- 3 Kuldief Khund V. Pharmacist 6005207170  $\frac{1}{2}$
- 04 Mohd Lais P.D.D 9622231377  $\frac{1}{2}$
- 05 Feryal Begum A.W.W 9622363516  $\frac{1}{2}$
06. Javid Iqbal w/s Immigration ~~9596952228~~  $\frac{1}{2}$
- 07 Wahida Kouser Fm PHW S/c Kotodhan @U.  
Health dept 7889447762.
- 08 Perwinder Singh Tara Agriculture ~~Department~~ 9796483465  
Department Singh Wina
- 9 Maqbool Hussain Social Welfare  
Sr. Asstt 6005047215  
Duty  
29/10/2022
- 10 Sajjad Arif w/o J.C 9  $\frac{1}{2}$
11. Mohd PARVAIZ Lone Social Forestry  $\frac{1}{2}$
- 12 Mohd Azeem PHE  $\frac{1}{2}$

The Kargil is  
closed for  
5 days

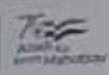
## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure *Yes*
  - a. Govt building/private *Govt. Building*
  - b. New/needing repairs *repairs - required*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *Yes*
13. Playground (Y/N) *Yes*
14. School- *u*
  - a. Kindergarten (Y/N) *Yes*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *No*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *20+13+18+21 = one Government Six Private Building*
  - b. Total children enrolled -
15. Amrit Sarovars - details, location, condition *No*
16. Government offices- details, whether functional or not *Yes*
17. Ration shop (Y/N) *Yes*
18. Places of tourism importance - names, little details on historical/cultural importance *① Zirat-Chowa*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *② Sang-Husub Zirat*
20. VLW Office (Y/N) *Yes in Panchayat Ghar*
21. Primary Healthcare Centre (Y/N) *(Yes) Sub center Kotodhura*
22. List of Incomplete Buildings- names, year of construction *Sub Centre Kotodhura*
23. List of Underutilized Buildings- names *Panchayat Ghar. 2 Govt School*





## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigranj, Beams, Janbhagidari, Digital J&K	Awareness Generated During the visiting of visiting officer. Pass. book of Revenue Distributed.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No JKB/PSB counters/outlets Established yet.
Incomplete buildings/projects	Verify whether identification and redistribution done	Two on complete building visited. On the Demand of Public
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality	Yes. one sub center of Health visited Having one Fm. uphw.
Youth clubs	Meet, interact, seek suggestions	Yes Five
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	Yes inspect and inaugurated
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes visited
Swachh SBM	Evaluate	Yes Evaluated.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Site for Play Ground Proposed in a Resolution of Panchayat For. Execution) Kanger wali chaur.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes. Proposed.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Yes. organised.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	Yes

Name	Percentage	Qualification
①. Shahzad. Younis s/o Mohd. Yousif -	10th -	
②. Mohd. Sadeeq. s/o. Mohd. Iqbal -	10th -	
③. Shafiq. Ahmed. s/o Khadim. Hussain -	10+2.	
④. Mohd. Rafi s/o Mohd. Zahir. -	10th -	
⑤. Aqib. Mansoor. s/o Parviz Ahmed. -	10th -	
⑥. Sayed. Ahmed. s/o Mohd. Ayoub. -	10th	
⑦. Sameer. Ahmed. s/o Mohd. Hamid. -	10th	
⑧. Yassar. Memohad. s/o Mohd. Aslam -	10th	
⑨. Mohd. Abbas. s/o Mohd. Bashir -	10th	
⑩. Lagari. Hussain s/o Abdul. Aziz -	10+2	
⑪. Touseef. Raiz s/o Mohd. Sadiq. -	10+2.	
⑫ Mohd. Waseem s/o Abdul. Hamid -	10+2.	
⑬ Amit. Bakeshi s/o Ashok. Kumar. -	10+2	
⑭ Awabish. Sharma. s/o Ratan Pall. -	10th	
⑮ Danish. Sharma. s/o Surdesham Pall. -	10th	
⑯ Lufter. Ahmed. s/o Mohd. Afzal. -	10th	
⑰		
⑱		
⑳ -		

02/12/20



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retired employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed *02*
- b. No of Individual Soak Pits constructed. *01*
- V. No. of Biodiversity management committee meetings held: *- 04/monik*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No *- yes*
- X. No of grievances received pertaining to Panchayat level:
- XI. No of grievances disposed of at Panchayat level: ✓
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 - BDO 01 - JE 01 - GRS 01 - TA	01 01 01 01	
	SCHOOL EDUCATION: — TEACHER HEAD MASTER ANY OTHER			
	JAL JEEVAN: J.E	Filter: 01 Latrine: 08		Part Part - 8 Bungalows
	PDD: LINEMAN JE ANY OTHER	02 01 01	02 01 01	for three Pds. Inspector @ Panchayat
	FOOD & CIVIL SUPPLIES	FAIR PRICE Shops 02 no	02	1. H. No 01 near Panchayat shop 2. H. no 09 Dornal Market
	AGRICULTURE & ANIMAL HUSBANDRY	J.A.E.O. circle office (01)	(01)	
	SOCIAL WELFARE (1205)	07	07	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	06 01 ml ml	06 01 ml ml	FAMILY - 01 - 01
	ANY OTHER DEPARTMENT Animal Husbandry	01	01	retiring Assistant for 6 Pds.





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month) *Yes. A/ Progress assessed as Per. Direction.*

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *segregation sheds Proposed and Stone Laid. Two Start. There.*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *P*  
*Proposal made for solar lights on Public Places.*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *Yes*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *✓*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Yes*
- vi. Whether schools have started segregating waste *Yes Hara. for Green. Blue.*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *Some new pits*

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- ii) Do all the eligible individuals been provided the Golden Card? *Yes*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *30% Yes*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *No*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *Approximately 40%*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *Yes*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *Yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *Yes*



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- ii) How many Bal Sabha's were organized in the Gram Panchayat *05*
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO *Yes*
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? *Yes*
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- iii) Does the Gram Panchayat has its building or not? *Yes. building*
- iv) Is the Gram Panchayat office functional or not? *Yes*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *carried out*

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- ii) Have all the eligible households registered in PDS or not? *Yes. Registered. Maximum*
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *Yes*
- iv) Have all the eligible households been registered for Pension or not? *Yes*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *No*

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- ii) Is Gram Panchayat Office Disabled Friendly or not? *Yes*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes*
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- vi) Are all the eligible households getting benefits from IAY or not? *Yes*



## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat Yes. organised. Five
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system. Approx. 5000
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. Six Hundred

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. No
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Yes) is Government  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

#### PRESENT

#### BIODIVERSITY REGISTER PHOTOS

#### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	6370	125	Health care Maintain
Janani suraksha yojana	72	22	Fund are not Available.
OLD AGE pension	400	—	—
Widow pension	40-	—	—
Disability pension	150	—	—
Domicile certificate	1500	—	—
Kisan credit card	250-	—	—
PM kisan sammannidhi	1000	—	—





Land pass book	1100	100 -	Continued Process
Registration of village vendors on GEM portal	02	02 -	- 0
Registration of village contractors on jktenders portal	115	15 -	Documentation in Process
Registration of village contractors on PWD portal	10 -	10 -	—
Incomplete buildings/projects	Two). Sub Health Center Kotdihara ② P.S. Pathi		Fund Not Available

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed **Yes**
- Details of activities conducted **Neha/2. Sabhaz**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal **Yes**
- How many drug addicts in the village **NO**
- Whether reported to the Deputy Commissioner **Yes**
- How many registered for rehabilitation under government programme **Yes - organised - how Five Programme - at Ryk Lanch**



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	235	2021-2022	1.40. lakhs	Yes	Yes	No.
PMAY	224	224	2017-Two Till (date)	Yes	All	No.
IHL UNDER SBM-G	111	111	12000 Per soul	Satisfactorily	All	No.
CSC UNDER SBMG	Five	Five	1.80 Per 1000 soul	Yes	Yes	No.
AMRIT SAROVAR	Nil No	Nil	—	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ....

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Managed at Pandharyat Ghar Kotdharva	Yes
	PMAY houses if any ready for inauguration	Yes Five NO inaugurated during visit at visiting officer.	Yes
	Swachh gram projects- segregation sheds etc	Two NO 'segregation' sheds Proposed During the B2V4 Programme.	Yes
	Amrit sarovars	Yes. Amrit Sarovars Proposed by the Jal Shakti Department.	NO
	Sports kits	3- Sports kits distributed.	—
	Village cultural events	Yes culture events organised during B2V4 Programme.	—
	JJM assets/projects	Project Proposed as Projects at BM	
	Any other to be identified at district level	NO /	

*[Signature]*

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Road From Main Road to BGSBU	Pending	Un. Satisfactory
2	Road From Main Road to Dahanu Gaurin	Pending	Un satisfactory
3	Steel Bridge- Lohar Mohalla	Pending	unsatisfactory
4	Banking at Pye Kotdhar	Pending	unsatisfactory
5	Sheep. veterinary.	Pending,	unsatisfactory
6	Electricity	Pending	unsatisfactory
7	T Road Main Road to katha	Pending -	unsatisfactory
II. Urgent Public Requirements/ Demands- B2V2			
1	Provision of every drinking water	Supply. Two every house hold.	
2	Road connectivity.		
3	Provision of bank/ ATM-		
4	Provision of Public Transport		
5	Establishment of a. Fully ledged PHE with (a doctor.		
6	Provision of veterinary clinic) seed. Centers and. feeding		
7	Provision of. Adequate infrastructure. in the school. camp.		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road. connectivity	Pending	unsatisfactory
2	Banking/ ATM-	—	—
3	Water supplies	—	—

4  
10/11/20





4 Electricity	Pending -	—	—
5 Irrigation & Flood control		—	—
IV. Major Problems- B2V2			
1 Phe.	Pending.	—	—
2 Banking-	—	—	—
3 P.W.D.	—	—	—
4 Electricity	Pending.	—	—
5 Road connectivity			
V. Major Problems- B2V3			
1			
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2			
3			

4  
10/11/20

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:	NO
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	NO
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	(satisfactory)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	Good
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	Yes stay at Age level

Satisfactory

The Number of application received from local residents during B2V4 visit are also enclosed.

Signature of Sarpanch

Shahen Akhter  
W/o Mohd Khaliq Inquilabi  
Sarpanch  
Name ... P/H Kofe Dhara Block Rajouri

Signature of the Visiting Officer

Name ... Mohd. Qasim  
Executive officer  
Municipal Committee  
Jhama Mandi