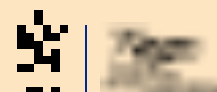




Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

| ACTION | RESPONSIBILITY | LATEST BY | REMARKS |
|--|-------------------|--------------------------|---|
| Jan abhiyan | All departments | Oct 15 -26 th | Going on |
| Deputation of Sectt staff/ HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainors on B2V4 | RDD | Oct 26 | |
| Training of visiting officers | DCs | Oct 27 | |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified |

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE | INSTRUCTIONS | ACTION POINTS |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments |



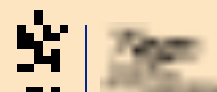
Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure selfemployment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



| | | |
|------|--|---|
| Day2 | <p>Have a meeting with all stakeholders- deptt officials and panchayat members</p> | <ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activities and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARS 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRLM 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy |
|------|--|---|



GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



A) Details of Reporting Officer:

Name: DANISH SALEEM

Designation: ASSISTANT REGISTRAR COOPERATIVE SOCIETIES

Department/ place of posting: SOGAM/KRALPORA

Mobile No: 6006205928

Email ID: DANISHSLM1@GMAIL.COM

Home District: SRINAGAR

Dates of visit: 02-11-2022 to 03-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: SATKOJI

Local Government Directory(LGD) code of the Panchayat: 239382

Name of CD Block: RAJWAR

Name of Tehsil: ZACHALDARA

Name of District: KUPWARA

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 09

No. of households in the Panchayat: 886

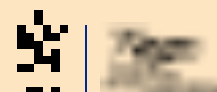
Population (approx) of the Panchayat: 4050



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

[illegible]



DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
Building is Govt. but land is private as per the concerned Sarpanch.
 - b. New/need repairs : Needs renovation.
2. Furniture (Y/N) : Yes.
3. Computer/printer (Y/N) Yes, but still unboxed from more than a year.
4. Internet (Y/N) No.
5. Telephone (Y/N) No.
6. Toilet (CSC/part of panchayat ghar) (Y/N) No.
7. Water (Y/N) No.
8. Electricity (Y/N) No.
9. Bank branch (Y/N) No.
10. CSC (Y/N) Yes
11. Patwarkhana (Y/N) No.
12. Village haat (Y/N) No, but we located a place nearby for this establishment.
13. Playground (Y/N) Yes
14. School-
 - a. Kindergarten (Y/N) No.
 - b. Primary (Y/N) Yes.
 - c. Secondary (Y/N) No.
 - d. College (Y/N) No.
 - e. University (Y/N) No.
15. Anganwadi Centre (Y/N) Yes.
 - a. (govt/private) Private
 - b. Total children enrolled 248
15. Amrit Sarovars – details, location, condition
16. Government offices- details, whether functional or not No such office present in the Panchayat
17. Ration shop (Y/N) Yes.
18. Places of tourism importance – names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) Yes, but only in name. No files, records or even a functional computer was setup.
21. Primary Healthcare Centre (Y/N), No.
22. List of Incomplete Buildings- names, year of construction
23. List of Underutilized Buildings- names A water reservoir made under TSP in 2008 is present but not functional at all



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs | Visit, verify | COMMENTS |
|---|--|--|
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Awareness Provided. |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | No such counters present. |
| Incomplete buildings/projects | Verify whether identification and redistribution done | A water reservoir in khanapora which needs to be made functional. |
| PDS | Visit, evaluate, online status | Need more storage rooms at distributed locations due to hilly terrain of region. One such storage shop already constructed recently. |
| PHC | Visit- evaluate, status of staff, equipment and quality | No PHC present but 2 HWC'S are present but have unsafe buildings and lack proper sanitation facilities. Even toilets are not functional in them. |
| Youth clubs | Meet, interact, seek suggestions | They have demanded for a playfield and Skill Training centre. |
| SHG | Meet, identify problems, seek suggestions | Need easy access to loaning. |
| PMAY | Inspect, Inaugurate | Inspected and people are thankful |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | Schools are totally unsafe due to landslides. Buildings are cracked and need fresh construction. |
| Swachh SBM | Evaluate | Hope no untoward incident happens in the meanwhile. |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Well functional in the area. But registered people get deregistered when shown online |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback | Kits were distributed. Participated in a cricket match and a volleyball match. |
| | | Plantation done. |



| | | |
|--|---|---|
| Village cultural event Dangal/ Haat/Mela | Participate in; ensure that it is held | Located a place for Village Haat. Participated in a cultural event hence organised. |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | Almost all departments participated. |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply | Verify | Visited the reservoirs. Need immediate project for water supply in the Halqa. |

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT
DELIVERABLES LIST HERE AS PER GAD FORMAT)

Page Turn Over

| S.No | DEPARTMENT | WORK/DELIVERABLE | Workdone/Saturation |
|------|----------------|---|--|
| 1. | RDD | ALL B2V WORKS- Document, Verify, Complete VILLAGE HAATS -Establish | Land located for establishment of village Haats |
| 2. | IT | 1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc | → Awareness held 97% Golden cards |
| 3. | FINANCE | 1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES | → Done → Not set. → Under process. |
| 4. | REVENUE | 1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries | → Not present Generated but yet to be printed |
| 5. | HEALTH | 1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, junk free premises | → 97% saturation → Not proper sanitation at HWCs. |
| 6. | SOCIAL WELFARE | 1) DIVYANG CAMPS- Hold Camps, ensure fittings 2) DISABILITY CARDS (UDID) - All existing 2.5 lakhs UDID Cards to be made digital | 75 cards/ 75 members. → Digital |

| | | | |
|-----|------------------|--|--|
| | | 3) NOAPS/ISSS PENSIONS- Audit, <i>Saturation of wall paintings of pension beneficiaries</i> 4) POSHAN VATIKA-ensure 100% plantation 5) 500 ANEMIA CHECK UP CAMPS-Conduct 6) AADHAR SEEDING- <i>Ladli Beti</i> beneficiaries, <i>Aanganwadi</i> beneficiaries 7) BBBP events, at least 5 in every district 8) Formation of Senior Citizens club in every Panchayat | <i>Done.</i> |
| 7. | FOREST | 1) GREEN J&K CAMPAIGN - <i>Jan Abhiyan</i> a) One Village One Beat Guard b) Forest for Fodder and livelihood -Complete all preparatory plantation activities in winter Plantation areas - Audit of summer plantation in non summer plantation areas -Saturate | <i>→ Only 5 claims out of 164 under FRA, 2005 approved for Tribals.</i> |
| 8. | TOURISM | 1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS/- <i>Identify, Delineate, Demarcate</i> 2) HOMESTAYS- <i>Identify</i> 3) VILLAGE COOPERATIVE- Provide Support for Tourism activities | <i>→ 2 places located for establishment of tourist huts. → Trek to Bungus 48kms only.</i> |
| 9. | CULTURE | 1) TALENT HUNT AT PANCHAYAT LEVEL - <i>Organise</i> | <i>→ Done.</i> |
| 10. | LABOUR | 1) e- SHRAM- <i>Saturate</i> | <i>1700 done.</i> |
| 11. | SCHOOL EDUCATION | 1) Bringing back all out of school children 2) MY SCHOOL MY PRIDE- 3) PARENT TEACHER MEETING | |
| 12. | HIGHER EDUCATION | 1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES | <i>→ Not present in Panchayat.</i> |

| | | | |
|-----|-------------------|--|--|
| | | 2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC | |
| 13. | YOUTH AFFAIRS | 1) Games in every <i>Panchayat-Organise</i> | <i>Organised cricket match, volley ball match and singing competition on day of visiting</i> |
| 14. | TRANSPORT | 1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme | <i>Awareness of Mumkin scheme done.</i> |
| 15. | TRIBAL | 1) ALL SCHOLARSHIP SCHEMES- <i>Saturate</i> 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) – <i>Complete</i> | <i>→ Awareness done.</i> |
| 16. | PDD | 1) DISTRIBUTION TRANSFORMERS- a) <i>Check unique no,</i> b) <i>identify DTS with low oil and top up,</i> c) <i>identify DTs with load imbalance,</i> d) <i>replace non standard fuses with standard fuses,</i> e) <i>identify DTs without earthing and ensure proper earthing</i> f) <i>remove foliage around DTs</i> 2) All cases of electrical accident claims pending to be resolved and put up for disbursement | <i>→ LT-80 poles needed.</i> <i>→ HT-15 poles needed.</i> <i>Brinjal requires separate 25kw transformer.</i> |
| 17. | CAPD | 1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL | IT |
| 18. | SKILL DEVELOPMENT | 1) SKILL TRAINING OF 13000 HEALTH STAFF AND | <i>NA</i> |

| | | | |
|-----|----------------------|---|---|
| | | ACCREDITATION TO NSDC/MSDE 2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS | |
| 19. | COOPERATIVES | 1) 25000 COOPERATIVE MEMBERS TO BE TRAINED | → Not at panchayat level. |
| 20. | SCIENCE & TECHNOLOGY | 1) Reach out to 10000 farmers for PM KUSUM SCHEME | → Done. |
| 21. | PWD | 1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE- <i>Implement</i> 2) COMPLETE JKPC MERGER PROCESS | |
| 22. | ARI & TRAININGS | 1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- <i>Evaluate quality of work and grievance disposal, record keeping, inventory management</i> | → NA. |
| 23. | MINING | 1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE | → NA. |
| 24. | DMRR | 1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal 2) TRAIN 250 APDA MITRAS | → NA. |
| 25. | GAD | 1) 100% BIOMETRIC ATTENDANCE ENSURE 2) ENSURE EPM BY ALL EMPLOYEES 3) 100% PROPERTY RETURNS FILED IN 4) 100% ONLINE APRs 5) HRMS IMPLEMENTATION | → NA. |
| 26. | JAL SHAKTI | 1) ACTIVATE ALL PANI SAMITIS <i>sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.</i> 2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field | <i>*No pani Samitis in the panchayat *No kits available for testing</i> |

| | | | |
|-----|--------------------------------|--|------------------------------------|
| | | Testing Kits (FTKs) as per JJM guidelines. | |
| 27. | LAW | 1) 250 Awareness and Assistance camps through Legal Service Authority | NA |
| 28. | ESTATES | 1) Identify unauthorized occupants of government accommodation | NA |
| 29. | PUBLIC GRIEVANCES | 1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify | Done |
| 30. | HOSPITALITY AND PROTOCOL | 1) Training of all employees of the department 2) Introduce and Implement Quality policy for the department | NA |
| 31. | AGRICULTURE AND ALLIED SECTORS | 1) Individual beneficiary schemes including bank loan schemes- Accelerate, Saturate 2) Soil Health Cards- Saturate 3) 5 KISAN MELAS- Organise | Done No panchayat level targets |
| 32. | FLORICULTURE | 1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- Organise | NA |
| 33. | INDUSTRIES | 1) LAND ALLOTTMENT FOR PROJECTS WORTH Rs. 6000 crores 2) 100% PMEGP TARGETS TO BE ACHIEVED 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE | Awareness held |

Sheephus boundary →

2.

2.

↳ Khuresheed And
Bhat

↳ Mohd Shafi Goja



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) **Youth list enclosed.**

Number of cases in different categories sanctioned : 08

Details of the bank sanctioning it : JK Bank, Zachaldara

Total amount involved : Rs. 65 Lacs under KVIB

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- No of Individual Compost Pits constructed : **07**
- No of Individual Soak Pits constructed : **148**
- No. of Biodiversity management committee meetings held: **None, no records present.**
- Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No **Yes.**
- Are Sarpanchs being involved in start/inauguration of activities: Yes/No **Yes.**
- Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No **Yes.**
- Whether grievances redressal box is installed: Yes/No **No.**
- No of grievances received pertaining to Panchayat level: **0**
- No of grievances disposed of at Panchayat level: **0**
- Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No **Yes.**
- Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No **Yes.**

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | | NAMES |
|--------|---|----------------------|----------------------|---|
| | | SANCTIONED | ACTUAL | |
| | Rural development department: BDO JE GRS TA | 01 01 01 01 | 01 01 01 01 | 1. Waseem Ramzan Sir. 2. Ishfaq Malik 3. Muneer 4. Touseef Ahmad |
| | SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER JAL JEEVAN: | | | |
| | PDD: LINEMAN JE ANY OTHER | 2 1 1 | 2 1 1 | [Mohd Hussain Mir Shabir Ahd. → Farveez Ahd. - Mohd. You . |
| | FOOD & CIVIL SUPPLIES | 03 | 03 | → Junaid Bashir Wani → Mohd. Yusuf Bajard. → Shukur Ahd. Sood. |
| | AGRICULTURE & ANIMAL HUS- BANDARY | | | |
| | SOCIAL WELFARE | 01 | 01 | Zahid Hussain (Daily wager) |
| | HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR ANY OTHER DEPARTMENT | | | |



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: **Clean and green village** and **village with good governance**
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:
 - 1 Clean and green village**
 - i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste **01 filtration plant approved but not established**
 - ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas **Solar street lights installed**
 - iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof **Yes, but no records found**
 - iv. Has the Climate Resilience Plan been developed for the GP? Yes/No **No.**
 - v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **Plantation drives done.**
 - vi. Whether schools have started segregating waste **No.**
 - vii. Whether schools have their own compost/soakage pits for solid/liquid waste management **No.**
 - 2 Healthy village**
 - i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
 - ii) Do all the eligible individuals been provided the Golden Card? **No, 97% of them have been provided.**
 - iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes.**
 - iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes.**
 - v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **No.**
 - vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Institutionalized**
 - 3 Water sufficient village**
 - i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No, a very small no. of people have the pipeline connections. Others get water from public points (around 80 in number) spread across the halqa.**
 - ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify **No.**
 - iii) Do all the IHHs in the Gram Panchayat have toilets? **Yes.**
 - iv) Are all the IHHs toilets functional or not? **Yes.**
 - v) Do all the Schools/Anganwadi centers have a toilet facility or not? **Schools have but Anganwadi centres have no separate toilet facility and share toilets with the private building owner.**
 - vi) Are all the toilets in the schools/Aanganwadi functional or not? **Yes**
 - vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? **No toilet facility in Panchayat.**



4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO : **No.**
- ii) How many Bal Sabha's were organized in the Gram Panchayat **01 (By me on the day of visit)**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes.**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No : **No**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **Not in Bhawan, but total 3 in Halqa.**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes.**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Functional.**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the GramPanchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes.**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? **Yes.**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **Yes.**
- iv) Have all the eligible households been registered for Pension or not? **Yes.**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **No.**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **No, 420/600**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **No.**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **No, Social Welfare Dept. does**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **No.**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No.**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **No**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes.**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes.**



8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 02(In April&June)
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan
Yes/No) : **Yes.**
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) : **No.**
- iv) Number of women beneficiaries headed households covered under PDS
System : **30 (approx).**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana : **27/36**

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet : **No.**
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) : **No.**
- iii. Whether childfriendly park with required facilities is available in GP (Yes/No) : **No.**
- iv. Whether the GP has easy access to Godown for storage (Yes/No) : **No.**
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) : **Yes**

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country Done
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

No records found of such a committee
New committee constituted on spot.



DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

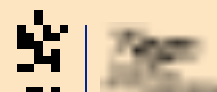
- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|--|---|--|--|
| Golden Health Card under Ayushman Bharat | 2301 | 2044 | Adhaar card issues and biometric of children |
| Janani suraksha yojana | 51 | 31 | Underprocess as they are recent. |
| OLD AGE pension | 215 | 150 | Documents delay |
| Widow pension | 42 | 42 | Nil |
| Disability pension | 78 | 78 | Nil |
| Domicile certificate | 4000 | 957 | They don't want to. |
| Kisan credit card | 418 | 418 | JK Bank issued |
| PM kisan sammannidhi | 430 | 148 verified | mutations of land records |



| | | | |
|---|--|-----|--|
| Land pass book | 800 | 800 | Yet to be printed though. |
| Registration of village vendors on GEM portal | 04 | 0 | Loss of awareness |
| Registration of village contractors on jktenders portal | Not known | 0 | Loss of awareness |
| Registration of village contractors on PWD portal | 02 | 02 | Loss of awareness |
| Incomplete buildings/projects | PHE Water Reservoir Tank for whole panchayat | 0 | Should be taken up as region has acute problem of water shortage |

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Passed during the visit.
- Details of activities conducted Awareness and pledges among different members.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal No.
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner No.
- How many registered for rehabilitation under government programme: 0



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|------------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA | Visited soakage Pits | 2023 | Rs.6000 | Yes | Yes | For year 2017, funds yet to be released. |
| PMAY | 58/361 Houses provided | 2023 | Rs 50000 of 1.5 lacs | Yes | Yes | Nil. Good implementation |
| IHHL UNDER SBM-G | 75% of 864 HHs | 2022-2023 | 12000 per HH | Yes | Yes | Nil |
| CSC UNDER SBMG | 01 used for Mosque | 2016 | 180000 | Yes | No | Nil |
| AMRIT SAROVARs | 01 desilting of Pond | 2022-2023 | Rs 36000 | Yes | Yes | Farway in the Forest area. |

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 : 1500 (Approx.)

Total attended : 23

Proceedings: Maternal health and women-centric issues like domestic violence, sexual and reproductive health, child marriage, livelihood opportunities were discussed in the Mahila Sabha.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings Done

Total children in the village above the age of

Total attended : 52

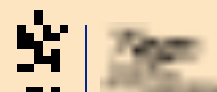
Proceedings:

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| SR NO. | ASSETS /ACTIVITIES INAUGURATED | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|---|-------------------|
| | VILLAGE HAAT under JKSRLM (SUNDAY MARKET) | No Village Haat present. We along with Gram Panchayat located a place for this establishment near Panchayat Ghar. | Yes |
| | PMAY houses if any ready for inauguration | Mostly at plinth level or lantern level. | Yes |
| | Swachh gram projects- segregation sheds etc | Functional | Yes |
| | Amrit sarovars | 01 Pond desilted recently in forest area | |
| | Sports kits | Sport kits distributed to old age People. Kits include carroms and chess games. | Yes |
| | Village cultural events | Cultural events and singing competition held near Panchayat ghar | Yes |
| | JJM assets/projects | Water reservoirs. Though non functional visited | Yes. |
| | Any other to be identified at district level | Foot bridge /culvert inaugurated in Salkoji | Yes. |



FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Prefilled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

| S.NO. | Particulars | Action taken | Remarks # |
|-------|---|--------------|-----------|
| I. | Urgent Public Requirements/ Demands- B2V1 | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| II. | Urgent Public Requirements/ Demands- B2V2 | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| S.NO. | Particulars | Action taken | Remarks # |
| III. | Major Problems – B2V1 | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |



V. Major Problems- B2V3

| | | | |
|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |



VIII. Major Complaints- B2V3

| | | | |
|---|--|--|--|
| 1 | | | |
| 2 | | | |
| 3 | | | |

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Agriculture / RDD.
2. **LEAST RESPONSIVE DEPARTMENT:** PHE dept.

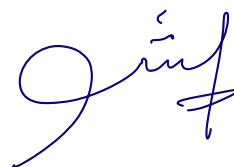
GENERAL ASSESSMENT OF THE VISITING OFFICER

| | |
|-----|---|
| I | Any major complaint brought to the notice of the Visiting Officer: |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: |
| III | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |



Signature of Sarpanch

Name Mohd Farooq Chechi



Signature of the Visiting Officer

Name Danish Saleem

Visiting officer major issues

- * Main problem is water ^{supply} Source of water and construction of new water reservoir needs urgent priority. old unused water reservoir built in 2008 under TSP should also be made functional.
- * Lack of pipelines has forced people to carry water from common public points which will be more hectic in coming winters.
- * School and HWC buildings need reconstruction as they are completely unsafe. Hope no untoward incident happens in meanwhile.
- * AWC centres need to be established in all wards and registrations should be ensured.
- * Electric poles 50 LT, 15 HT and wires should be installed along with 25 KW separate transformer for Bringdal, Salkoji.

* Tourist Trekking route to Bungus should be carved out which stands only 8 km from Salkoji.

* Tourist huts and Village Halls to be established on already located sites.

* Ensuring a smooth and in-tandem working b/w Elected and recruited PRI functionaries is a must which seems to be lacking. eg expired corona medicines lying in VLW office from past

1.5 years.