



सत्यमेव जयते

75
Azadi Ka
Amrit Mahotsav

Panchayat Hutt
Block Bhoond, Kathua



Back₂ Village₄

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1	<p>Reach the village</p>	<ol style="list-style-type: none"> 1. Ensure that all front line workers of different deptts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) 6. Visit atleast 2 amritsarovars and get its geo tagged photos 7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 9. Check effectiveness of Centrally sponsored schemes 10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 12. Assess effectiveness of sanitation campaign in the panchayat 13. Ensure self employment activities for 15 youth per panchayat 14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 15. Wherever possible, distribute employment letters for people select-ed under various government employments 16. In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 17. Open discussion on Nasha Mukht Abhiyan
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Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activities and CSS in panchayat ghars 15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough. 16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> a. MGNREGA b. PMAY c. IHHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a balsabha and record proceedings in the format given 23. Inaugurate village haat under JKSRML 24. Check if youth clubs are formed in the panchayat and what activities they are engaged in 25. Organize a village level cultural event to engage panchayat members 26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy
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GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Sh. Rohit Kansal, IAS

Designation: Principal Secretary to the Government

Department/ place of posting: Higher Education/Information Department

Mobile No: _____

Email ID: _____

Home District: _____

Dates of visit: 2/11/2022 - 3/22/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Hutt

Local Government Directory(LGD) code of the Panchayat: 240803

Name of CD Block: Bhoond

Name of Tehsil: Basohli

Name of District: Kathua

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 1(Hutt)

No. of hamlets in the Panchayat: 15

No. of households in the Panchayat: 475 (As per Census survey 2011)

Population (approx) of the Panchayat: 2343 (As per Census survey 2011)

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
RDD	Kishore Singh Katoch	ACD
RDD	Sahil Angral	BDO
Health	Dr. Rakesh Magotra	CMO
Higher Education	Prof. Sumesh Singh	Principal
Social Welfare	Neelam Rani	TSWO
ICDS	Rakesh Badyal	CDPO
Information	Neeraj Bhargav	DIO
Agriculture	Rajan Kumar	AEO
PWD	Bharat Gupta	Xen
Forest	Ashwani Kumar	DFO
Revenue	Aman Anand	Tehsildar
PHE	Akhil Dutt	AEE
Education	Brij Bhushan	Principal

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private Government
 - b. New/needng repairs Needing Repair
2. Furniture (Y/N) Yes
3. Computer/printer (Y/N) Yes
4. Internet (Y/N) No
5. Telephone (Y/N) No
6. Toilet (CSC/part of panchayat ghar) (Y/N) No
7. Water (Y/N) No
8. Electricity (Y/N) Yes
9. Bank branch (Y/N) No
10. CSC (Y/N) Yes
11. Patwarkhana (Y/N) Yes
12. Village haat (Y/N) Yes
13. Playground (Y/N) Yes
14. School-
 - a. Kindergarten (Y/N) No
 - b. Primary (Y/N) Yes
 - c. Secondary (Y/N) Yes
 - d. College (Y/N) No
 - e. University (Y/N) No
15. Anganwadi Centre (Y/N) Yes
 - a. (govt/private) Private
 - b. Total children enrolled 202
15. Amrit Sarovars – details, location, condition N/A
16. Government offices- details, whether functional or not Functional
17. Ration shop (Y/N) Yes
18. Places of tourism importance – names, little details on historical/cultural importance Lot of tourist potential as their are many scenic spots
19. Village heritage sites/ treks- names, little details on historical/cultural importance N/A
20. VLW Office (Y/N) Yes
21. Primary Healthcare Centre (Y/N), Yes
22. List of Incomplete Buildings- names, year of construction N/A
23. List of Underutilized Buildings- names N/A

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Available, Stall checked
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	1 Counter Over 100 visitors came Around 22 loans disbursed
Incomplete buildings/projects	Verify whether identification and redistribution done	N/A
PDS	Visit, evaluate, online status	Visited at Kasheer, Satisfactory
PHC	Visit- evaluate, status of staff, equipment and quality	Staff shortage , Building needs repair
Youth clubs	Meet, interact, seek suggestions	Not active in the Panchayat.
SHG	Meet, identify problems, seek suggestions	Demands: Sweeing Centre Required and marketing of thier produce.
PMAY	Inspect, Inaugurate	Inaugrated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	School inspected (Satisfactory)
Swachh SBM	Evaluate	All component of SBM needs improvement
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kabaddi, Volleyball match held at HSS Hutt
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive held at HSS Hutt and at Doun(Ambica Temple)
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Cultural program held at HSS Hutt
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Exhibition held and all department displayed their stalls
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	They need to be more active and procedure for water testing was very technical which should have been in common parlance

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DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No.	Deliverable	Department	Total Eligible beneficiaries	Total beneficiaries who availed the benefit	Remarks
1.	Golden Health Card	Health Department	3657	3108	In Progress
2.	Old age Pension	Social Welfare	—	86	Some beneficiaries yet to be covered/ accommodated
3.	Widow Pension	Social Welfare	—	52	Some beneficiaries yet to be covered/ accommodated
4.	Disability Pension	Social Welfare	—	23	Some beneficiaries yet to be covered/ accommodated
5.	Kisan Credit Card	Agriculture	305	258	In progress
6.	PM- Kisan Saman Nidhi	Agriculture	305	305	100%
7.	Land Pass Book	Revenue		1112	In progress

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 26

Details of the bank sanctioning it : J&K Bank, Janoo(22) and J&K Grameen Bank, Bhoond(4)

Total amount involved : ₹23,35,000/-

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed Nil
- b. No of Individual Soak Pits constructed 75
- V. No.of Biodiversity management committee meetings held:
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD&PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Subjects need to be assigned to Panches for effective governance
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: 4
- XI. No of grievances disposed of at Panchayat level: 3
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 02 01 01	01 01 01 01	Sahil Angral Amrit Lal Pawan Kumar Vishal Kholi
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	Total : 71	Total : 30	
	JAL JEEVAN:	...	2	Vaid Prakash Anirudh
	PDD: LINEMAN JE ANY OTHER		1 2 1	Somraj Rajeev and Purshotam Lal Shiv (Foreman)
	FOOD & CIVIL SUPPLIES
	AGRICULTURE & ANIMAL HUS- BANDARY	...	2	Rajan Kumar (AEO) Arun Gupta (JAE0)
	SOCIAL WELFARE		2	Neelam Rani (TSWO) Mosmi (Contractual)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 01 02 02	03 0 01 0	1 Dental Surgeon Dr. Ravinder Rattan Dr. Arvind
	ANY OTHER DEPARTMENT			

Forest Department

01

01

Vishwanath

02

02

Nazir and Abdul Ganai

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: 2 No of Agenda as decided in Gram Swaraj Month :
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:
 1. Clean and green village
 2. Healthy Village

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Plan has been prepared and submitted to DPO Office.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Some
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Few

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes(85%)
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No (Few)
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes(Drains, Soak pits)
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Some
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Some
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat----- **3**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **Yes**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Functional**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes**
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **Yes**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **No**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **Yes**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **No**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- 5 Nos
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....Yes
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) No

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country Sensitised
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. [Meeting held](#)
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given [Candidates identified](#)

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3657	3108	
Janani suraksha yojana	6	6	In progress
OLD AGE pension	86	86	Some beneficiaries yet to be covered
Widow pension	52	52	
Disability pension	23	23	
Domicile certificate	3205	2200	In progress
Kisan credit card	305	258	In progress
PM kisan sammannidhi	305	305	100 % Saturation



Land pass book	3205	1112	In progress
Registration of village vendors on GEM portal	3	3	More vendors need to be motivated
Registration of village contractors on jktenders portal	8	8	100 % Saturated
Registration of village contractors on PWD portal	3	3	
Incomplete buildings/projects	NA	NA	NA

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT Abhiyan

- Whether gram sabha resolution passed **Yes**
- Details of activities conducted **Pledge and Awareness camp**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal **Yes**
- How many drug addicts in the village **Nil (Certificate issued by Sarpanch)**
- Whether reported to the Deputy Commissioner **N/A**
- How many registered for rehabilitation under government programme **N/A**

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Const of tile lane from Bazar to Shiv Mandir	2017-18	5.00	Satisfactory		
PMAY	JK1016721	2018-19	1.30	Satisfactory		
IHHL UNDER SBM-G	Sanjay kumar S/O Uttam chand	2020-21	0.12	Satisfactory		
CSC UNDER SBMG	N/A					
AMRIT SAROVAR	N/A					

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

Total attended 45

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings Held at two places : HSS Hutt and PS Doun

Total children in the village above the age of

Total attended 65

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUN-DAY MARKET)	One per Panchayat	
	PMAY houses if any ready for inauguration	Inaugrated	
	Swachh gram projects- segregation sheds etc	One per panchayat for Solid, Liquid waste management.	
	Amrit sarovars	N/A	
	Sports kits	One Kit per Panchayat	
	Village cultural events	Cultural programme event	
	JJM assets/projects	DPR prepared , Evaluated	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Increasing frequency of transportation	Daily Bus was assigned	
2	Black topping & drainage of road from Shara to Hutt	Undertaken under PMGSY	
3	Provision of more water supply scheme	JJM scheme underway	
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Improvement/Upgradation of Educational Infrastructure	New HSS building under RMSA	
2	Drinking water supply to Mohra Kasheer, Paterara & Bai- dedra	JJM scheme underway	
3	Filling the vacant posts of MO, Para Medical staff at PHC	Forwarded to CMO	
4	Filling vacant posts of Teaching staff at HSS Hutt	Forwarded to CEO	
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Poor supply of drinking water		
2	Poor and dilapidated condition of road from Shara to Hutt	Understaken under PMGSY	
3	Poor access to Banking/Micro Finance services	Nil	



4	Staff shortage in PHC		
5			
IV. Major Problems- B2V2			
1	Frequency of Bus service		
2	Staff shortage HSS Hutt		
3			
4			
5			
V. Major Problems- B2V3			
1	Providing new ambulance		
2	Provide Bank branch with ATM facility		
3			
4			
5			
VI. Major Complaints- B2V1			
1	Poor and dilapidated condition of road from Shara to Hutt		
2			
3			
VII. Major Complaints- B2V2			
1	Poor and dilapidated condition of Shara to Hutt road		
2			
3			
VIII. Major Complaints- B2V3			
1	No public transport from Hutt to Shara due to non functional road		
2	Non convergence of poor families under Pension schemes		
3	No tap water in 6 wards of Panchayat		

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:** Rural Development Department/Education
- LEAST RESPONSIVE DEPARTMENT:** PHE

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: 1. Road connectivity 2. Staff shortage at PHC, HSS Hutt 3. Piped Connections 4. Unsatisfactory Bus Service
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: Recommendation further attached (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 7
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days Yes

Signature of Sarpanch

Name

Signature of the Visiting Officer

Name.....



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir

Day 1 Proceedings-

- 1) On the arrival of the Visiting Officer, Sh. Rohit Kansal, IAS (Principal Secretary to the Govt.) in Govt. Higher Secondary School, Hutt, various departments viz. Horticulture, Agriculture, Grameen Bank, Social Welfare showed their exhibitions in which different schemes, products & information related to numerous services were displayed.
- 2) The inaugural of the program was done with Sarasvati Vandana & cultural dance by two school girls.
- 3) The Sarpanch of panchayat Hutt Sh. Surinder Singh, then welcomed the Officer on the stage with his 'Welcome Speech' and introduced him about the panchayat, the problems faced by the panchayat, achievements, & it's aspirations. Issues raised by the Sarpanch-
 - **Shortage of staff in Govt. schools in Hutt**
 - **Immediate Requirement of doctor in PHC.**
 - **Survey of AWAAS plus be done again and site be opened to cover the left out persons.**
 - **Starting of bus service from Hutt to other important locations.**
 - **Opening of Bank branch in Hutt so as to avail banking services.**
 - **Raised demand for veterinary building and provide doctor and other assisting staff.**
 - **Expanding and renovation of Panchayat Ghar building.**
 - **Construction of Lane to Shamshan Ghat.**
 - **Cutting and tailoring centre be opened for empowering women.**
 - **Construction of PMGSY road from lower Kasheer to upper Kasheer.**
- 4) Thereafter Smt. Madhu Bala, Sarpanch of panchayat Draman raised certain demands pertaining to panchayat Draman-
 - **33 KV Receiving and power station at panchayat Draman**
 - **Sewa III project to be started again.**
- 5) Thereafter Ayushman Bharat cards were distributed by the visiting officer to the beneficiaries, Loans were disbursed by J&K Bank to the eligible people under Self employment activities, Land pass books were also distributed by the revenue department.
- 6) A rally was also organised by the Anganwadi workers and Asha workers on 'Beti Bachao Beti Pado' theme.
- 7) Thereafter Mahila Sabha was conducted, in which various demands were raised by the inhabitants of the panchayat-
 - **Construction of good roads and regular repair be done.**
 - **Bus service from Hutt to Basohli**
 - **Cutting and tailoring centre be opened**
- 8) Thereafter Gram Sabha was conducted and demands and concerns of netizens were listened by the visiting officer. Demands and problems faced by the inhabitants of the panchayat-
 - **Construction of road from Dedra to sehra near house of Darshno Devi**
 - **Construction of P/work from Ambika moh. to Brahmin moh.**
 - **Bus service from Hutt to Mashka**
 - **Watershed payment issue (Subhash S/O Raghu Nath R/o Hutt w.no.4)**
 - **Construction of P/Work complete but no payment received (Jia Lal S/o Gorkha Ram R/O W.no.3)**
 - **Work of PWD completed in 2019, but no payment received (Balwant S/o Raj Kumar R/O Draman)**
 - **Construction of Khul at Sehra**
 - **Degree college at Hutt**
 - **Issues regarding non payment of old age pensions**
 - a) **Gian Chand S/O Dhani Ram, W.no.5 Hutt**
 - b) **Karam Chand S/O Dhani Ram, W.no.6 Hutt**

- **Issues regarding non payment under State marriage assistance scheme**
 - a) **Pawan S/O Raju R/O w.no.3 Hutt**
 - b) **Sarishtha W/O Harbans Lal, R/O W.no.3 Hutt**

- 9) The Visiting Officer after listening to all the grievances and problems faced by the PRI members and the inhabitants of panchayat Hutt assured that all the grievances which falls in his jurisdiction will be sorted out in stipulated time, and delivered his valuable thoughts on 'Women empowerment' and how the Panchayat should prioritise their requirements so as to cater their needs smoothly. Further, told the sabha about the initiatives taken by the Government and how they can be benefitted from the schemes run by it.
- 10) Thereafter Worthy District Development Commissioner Sh Rahul Pandey concluded the sabha by assuring that all the grievances and problems faced by the people of Panchayt Hutt will be resolved, and assured that Panchayat Hutt will complete new mile stones in coming times.

Day 2 Proceedings-

1. On the beginning of Day 2, the visiting officer inaugurated Concrete path from main road to Baba Balak Nath Mandir completed under CAPEX budget 2022-23.
2. The Visiting Officer then visited Kudera and met with a BPL family and other local people and inquired about electricity, Water and other related issues and further inspected a nearby Anganwadi Centre.
3. Thereafter the Visiting Officer visited Kasheer and inspected PDS fair price shop being run by Sukh Dev Singh and inspected the machines and the operations of the shop by demo run of the machine .
4. The Visiting Officer then visited Govt. Higher Secondary School Hutt where the students participated in Kabaddi and Volleyball matches in his presence and further displayed their talent through painting, debate and other cultural activities. The Visiting Officer concluded the programme by distributing prize to the winners of all the games and other activities and delivered a vote of thanks speech and appreciated the efforts of school management and all the kids showcasing their talent .
5. Pani Samiti was held in the presence of Visiting Officer where knowledge was imparted to members about the functionality of the Samiti and demo run were

conducted. Visiting officer told the department to impart knowledge to the members in a non technical language and activate the members of the Samiti.

6. Thereafter PMAY House Greh Pravesh was performed in the presence of the Visiting Officer and further inspected Anganwadi centre near Govt Higher Secondary School Hutt where he inspected about total enrolment and functioning .
7. After the inspection, the Visiting Officer visited Ambika temple and then inaugurated the work namely Repair and renovation of Agriculture building at Doun under CAPEX budget and thereafter Inaugurated Agriculture Seed Store being run by Agricultural Department. Than the Officer interacted with the management and students of Govt. Primary School Doun, thereafter inspected the work namely Land levelling with gate at PS Doun.
8. At last the Visiting Officer Concluded the day by inspecting the work namely Repair of Pond near Ambica Temple.

Recommendations –

1. Need to fill the post of Doctors and pharmacist.
2. Transport problem requires to be resolved.
3. PMGSY work need to be expedited along with its effective functioning.
4. PDC Building/Road need to be repaired and functional.
5. PDC to examine defunct Sewa 3 project.
6. Jal Jeevan Mission to start work at an earliest.
7. Monkey Menace issue requires to be addressed.
8. Agriculture department to suggest alternatives against monkey menace.

