



75
Azadi Ka
Amrit Mahotsav



Back₂ Village₄

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

| ACTION | RESPONSIBILITY | LATEST BY | REMARKS |
|--|-------------------|--------------------------|---|
| Jan abhiyan | All departments | Oct 15 -26 th | Going on |
| Deputation of Sectt staff/ HoDs | GAD | Oct 14 | Done |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs | Oct 25 | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainors on B2V4 | RDD | Oct 26 | |
| Training of visiting officers | DCs | Oct 27 | |
| Field Visits to be completed by | Visiting Officers | Nov 3 | DCs to supervise and ensure that each Panchayat is visited within the period specified |
| Data of B2V4 to be uploaded by | Visiting Officers | Nov 10 | DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified |



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE | INSTRUCTIONS | ACTION POINTS |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments |

| | | |
|--------------|--------------------------|---|
| Day 1 | Reach the village | <ol style="list-style-type: none"> 1. Ensure that all front line workers of different depts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) 6. Visit atleast 2 amritsarovars and get its geo tagged photos 7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 9. Check effectiveness of Centrally sponsored schemes 10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 12. Assess effectiveness of sanitation campaign in the panchayat 13. Ensure self employment activities for 15 youth per panchayat 14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 15. Wherever possible, distribute employment letters for people selected under various government employments 16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 17. Open discussion on Nasha Mukta Abhiyan |
|--------------|--------------------------|---|



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: ANGRAZE SINGH

Designation: Divisional Officer

Department/ place of posting: JSK Pollution Control Committee Reasi

Mobile No: 9419161594

Email ID: asnaag1966@gmail.com

Home District: Reasi

Dates of visit: 2/11/2022 to 3/11/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Kahana

Local Government Directory(LGD) code of the Panchayat: 239920

Name of CD Block: Pouni

Name of Tehsil: Pouni

Name of District: Reasi

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 02

No. of households in the Panchayat: 241

Population (approx) of the Panchayat: 1355



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

| Department | Name | Designation |
|--------------------|----------------|------------------------|
| Soil Conservation | Romesh Chander | Zonal officer |
| Education | Manjeet Singh | Teacher |
| R&D | Anil Kumar | Line Man |
| Social Forestry | Suram Singh | Malli. |
| Education | Vivek Sharma | Lab. Bearer |
| Sheep Husbandry | Deepak Sharma | Stock Assistant. |
| Co-operative Dept | Joginder Kumar | Junior Assistant. |
| Animal Husbandry | Vipin Sharma | Veterinary Pharmacist. |
| Agriculture Dept | Mukesh Verma | J.A.E.O. |
| Revenue | Altaf Hussain | Patwari Halsa |
| Fisheries | Sangay Kumar | Fishery Guard. |
| Forest | Sachin Kaiser | B.O. |
| I.C.D.S | Kiran | Supervisor I.C.D.S |

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/need repairs
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *NO*
11. Patwarkhana (Y/N) *NO*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *NO*
14. School-
 - a. Kindergarten (Y/N) *NO*
 - b. Primary (Y/N) *Yes*
 - c. Secondary (Y/N) *NO*
 - d. College (Y/N) *NO*
 - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *Yes*
 - a. (govt/private)
 - b. Total children enrolled *84*
15. Amrit Sarovars – details, location, condition *N/A*
16. Government offices- details, whether functional or not *Panchayat Ghar, School, (Yes)*
17. Ration shop (Y/N) *NO*
18. Places of tourism importance – names, little details on historical/cultural importance *N/A*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *NO*
20. VLW Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N), *NO*
22. List of Incomplete Buildings- names, year of construction *NO*
23. List of Underutilized Buildings- names *NIL*



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARS | Visit, verify | COMMENTS |
|---|--|---|
| Khidmat Centres | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | N/A |
| JKB/PSB counters/outlets | a) Status of counter b) Number of visitors | N/A |
| Incomplete buildings/projects | Verify whether identification and redistribution done | N/A |
| PDS | Visit, evaluate, online status | N/A |
| PHC | Visit- evaluate, status of staff, equipment and quality | N/A |
| Youth clubs | Meet, interact, seek suggestions | Meeting held at Panchayat, interacted with Youth |
| SHG | Meet, identify problems, seek suggestions | Meeting held with S.H.G |
| PMAY | Inspect, Inaugurate | Inspected & Inaugurated. |
| My school, my pride progress; schools- water, toilets, staff | Visit, check for water, electricity, sanitation, meet students and staff | AVAILABLE |
| Swachh SBM | Evaluate | GOOD |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground | Participated in sports activity at school. |
| Har Gaon Hariyali, Plantation drive | Evaluate status, feedback | Participated in Plantation Drive, Satisfactory. |
| Village cultural event Danga/ Haat/Mela | Participate in; ensure that it is held | Cultural Event held at School. |
| Exhibition of schemes | Ensure that every department participates and that it continues for the entire duration of B2V | Most of the Departments Participated. |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply | Verify | ① JJM work in progress ② Minor Voltage Problems. |

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- ① Issuance of Golden health cards under Ayushman Bharat needs improvement
- ② Issuance Domicile certificate also need to be improved.

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DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed 40
- b. No of Individual Soak Pits constructed 30
- V. No.of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: Nil
- XI. No of grievances disposed of at Panchayat level: Nil
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF | NUMBERS | | NAMES |
|--------|---|----------------------|----------------------|--|
| | | SANCTIONED | ACTUAL | |
| | Rural development department: BDO JE GRS TA | 01 01 01 01 | 01 01 01 01 | Shri Sumit Suri (JKAS) Shabin Malik Ved Parkash Ajeet Singh. |
| | SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER | 06 01 | 06 01 | Seema Gupta (H/M), Kulbir Kaur Madhubala Sharma, Rita Manhas, Nisha Gaudotra Manjeet Singh Lalita Devi. |
| | JAL JEEVAN: JE LINEMAN | 01 01 | 01 01 | Deepak Sharma |
| | PDD: LINEMAN JE ANY OTHER | 01 01 - | 01 01 - | ANIL KUMAR ARUN GUPTA |
| | FOOD & CIVIL SUPPLIES | 01 | 01 | JARNAIL SINGH. |
| | AGRICULTURE & ANIMAL HUSBANDRY | 01 | 01 | DR. SUDHIR LANGEY |
| | SOCIAL WELFARE | - | - | - |
| | HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR | 03 | 03 | NISHA DEVI SWARNA DEVI PUSHPA DEVI |
| | ANY OTHER DEPARTMENT SOCIAL FORESTRY | 01 | 01 | SURAM SINGH. |



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Soakage Pits for liquid waste.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
Yes initiative taken ~~for~~ solar lights in streets, public places.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof _____
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Awareness in Gram Sabha's.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management ✓

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes.

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? In Progress.
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify (Soak Pits).
- iii) Do all the IHHs in the Gram Panchayat have toilets? Upto 95% covered.
- iv) Are all the IHHs toilets functional or not? Yes.
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat-----03----- (Demand for Playground).
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No Yes.

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? NO
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NO
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? NO
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify (Source of Income) ✓
- Have all the eligible households registered in PDS or not? Yes.
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes.
- Have all the eligible households been registered for Pension or not? Yes.
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes.
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes.
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes.

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes.
- Is Gram Panchayat Office Disabled Friendly or not? Yes.
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes.
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes.
- Are all the eligible households getting benefits from IAY or not? Yes.





8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----07-----
 - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes.
 - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes.
 - iv) Number of women beneficiaries headed households covered under PDS system.....25.....
 - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....32.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....No.....
 - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
 - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

(sensitized village residents for the Portal)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

Biodiversity Management Committee constituted by no meeting held till now. The issue discussed during the Pgt. Sabha meeting

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. (Gram Panchayat Development Plan discussed in The Gram Sabha) (GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed N/A
- Specific product which needs to be developed N/A
- Tourism- home stays N/A
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given (List enclosed).

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY |
|--|---|--|--|
| Golden Health Card under Ayushman Bharat | 1355 | 1164 | Due To Biometric mismatch. (In progress) |
| Janani suraksha yojana | 10 | 10 | - |
| OLD AGE pension | 45 | 42 | In Process. |
| Widow pension | 23 | 22 | Recent Beneficiary (1) |
| Disability pension | 09 | 09 | - |
| Domicile certificate | 1355 | 700 | Not Applied. |
| Kisan credit card | 221 | 208 | Remaining Not Applied. |
| PM kisan sammannidhi | 131 | 131 | - |



| | | | |
|---|-------------------------|-----|------------------------------|
| Land pass book | Not Issued in Panchayat | | Local Standard Kanal Issue |
| Registration of village vendors on GEM portal | 02 | 01 | Not Applied.. |
| Registration of village contractors on jktenders portal | 02 | 02 | — |
| Registration of village contractors on PWD portal | 02 | 02 | — |
| Incomplete buildings/projects | NIL | NIL | — |

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed Yes.
- Details of activities conducted Awareness campaign.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes.
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner N/A.
- How many registered for rehabilitation under government programme Nil.

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|----------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA | | | | | | |
| PMAY | | | | | | |
| IHHL UNDER SBM-G | | | | | | |
| CSC UNDER SBMG | | | | N/A | | |
| AMRIT SAROVAR | | | N/A | | | |

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

447

Total attended

30

Proceedings: Discussed for (1) Healthy Panchayat, (2) Child friendly Panchayat
(Pl insert pointers to be discussed there – refer palli proceedings)

(3) Discussion with Women S.H.G for Socially Secured Panchayat.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 06 yrs. = 210

Total attended

109

Proceedings: (1) Discussion on The benefits of Sports Activities.

(Pl insert pointers to be discussed there – refer palli proceedings) (2) Discussion on Cleanliness in Panchayat for Clean and Green Panchayat



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

| SR NO. | ASSETS /ACTIVITIES INAUGRATED | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|-------------------|
| | VILLAGE HAAT under JKSRM (SUNDAY MARKET) | N/A | - |
| | PMAY houses if any ready for inauguration | NIL | - |
| | Swachh gram projects- segregation sheds etc | NIL | - |
| | Amrit sarovars | NIL | - |
| | Sports kits | Cricket Sports kit - 01 | Yes. |
| | Village cultural events | Cultural event at M/s Kahna. | Yes. |
| | JJM assets/projects | G.I Pipes. | Yes. |
| | Any other to be identified at district level | - | - |

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

| S.NO. | Particulars | Action taken | Remarks # |
|---|----------------|---------------------------------------|---------------------------|
| I. Urgent Public Requirements/ Demands- B2V1 | | | |
| 1 | Water Scarcity | In Progress under Jal Jeevan Mission. | |
| 2 | Electricity | Minor low voltage exists. | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| II. Urgent Public Requirements/ Demands- B2V2 | | | |
| 1 | Water Scarcity | In Progress. (JJM). | |
| 2 | Electricity | Minor voltage problem. | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| S.NO. | Particulars | Action taken | Remarks # |
| III. Major Problems – B2V1 | | | |
| 1 | Electricity | In Progress. | |
| 2 | P. H. E | In Progress. | Under Jal Jeevan Mission. |
| 3 | | | |



| | | | |
|-------|-----------------------------------|-------------------------------|-------------------------------|
| 4 | | | |
| 5 | | | |
| IV. | Major Problems- B2V2 | | |
| 1 | Electricity | In Progress | Minor voltage problem exists. |
| 2 | P. H. E | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| V. | Major Problems- B2V3 | | |
| 1 | Irrigation khal need upgradation | No Action taken yet. | |
| 2 | Electric wires issue | No Action taken. | |
| 3 | Water Scarcity | Work in Progress under J.J.M. | |
| 4 | | | |
| 5 | | | |
| VI. | Major Complaints- B2V1 | | |
| 1 | | | |
| 2 | | N/A | |
| 3 | | | |
| VII. | Major Complaints- B2V2 | | |
| 1 | | | |
| 2 | | N/A | |
| 3 | | | |
| VIII. | Major Complaints- B2V3 | | |
| 1 | No major complaints were received | | |
| 2 | except small grievances. | | |
| 3 | | | |

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** R.I.D.D
2. **LEAST RESPONSIVE DEPARTMENT:** IRRIGATION DEPARTMENT.

GENERAL ASSESSMENT OF THE VISITING OFFICER

| | |
|-----|---|
| I | Any major complaint brought to the notice of the Visiting Officer: |
| II | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: |
| III | Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) |
| V | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days |

Note :- Financial Power's to be transferred to Newly Appointed Account Assistant (Panchayat) for transparency and Accuracy at grassroot level.

Signature of Sarpanch

Name

Sanjeev Kumar
Sanjeev Kumar
Sarpanch
Panchayat Haqqa : Kahana

Signature of the Visiting Officer

Name

ANGRAZE SINGH
ANGRAZE SINGH
Divisional Officer
J&K Pollution Control Committee
Reasi

Urgent/Major Public Demands Brought to notice of Visiting Officer In B2V4 at Panchayat Halqa Kahna, Block Pouni, District Reasi

1:- Public Works Department

- a. Const. Of T.Road from PMGSY to Shamshan via kote Mohalla W. No 01
- b. Const. Of T. road from Nambardar Mohalla to Saliya
- c. Const of T. Road from Kashmiri Mohalla to Bissi Tawi W.No 04

2:-Irrigation Department

- a. Const. Of Khul from Devanand House to Rajput Mohalla W.No 01
- b. Const. Of Khul from Som Nath House to Kote Mohalla W. no 01
- c. Const. Of Khul from Galbad to Padyiar Mohalla W.No 02
- d. Const.of Khul from Main khul to Lohar Mohalla (OBC) W.No 02
- e. Const. Of Khul from Thoru Ram House to Pellian W. No 04
- f. Const.of khul from Lambardar Mohalla to Dhakki W. No 05
- g. Const of Khul from Daggar Mohalla to Krishan Lal Mohalla W. No 05
- h. Renovation of Khul from Christian Mohalla to Bansilal House W. No 06
- i. Renovation of Khul from Nardh mohalla To Qabarstan W. No 07

3:- Horticulture/Sericulture Department

- a. Plantation Drive in Whole Panchayat Halqa Kahna

4:-Health And Family Welfare Department

- a. Construction of a Dispensary at Panchayat Kahna

5:-P. D. D Department

- b. Creation of a new Station at Kote Mohalla W. No 01
- c. Creation of a new Station at Kashmiri Mohalla W. No 04
- d. Demand of Pole in whole Panchyat Kahna to cover Extra Distance between Poles. Poles Required:- 70 No's

6:- Forest Department

- a. Construction of Jhulla Bridge Connecting Kahna with Puria

7:- Rural Development Department

- a.Const of Lane From Nardh Mohalla to Qabarstan W.No 07
- b. Const. Of Lane from Main Road to Rajput Mohalla W. No W. No 01
- c. Const. Of Lane from Main Road to Padiyar Mohalla W. No 02
- d. Const. Of Lane from Tilak Raj House to Ashok Kumar Mohalla W. No 04

- e. Const. Of Lane from Main Road to Daggar Mohalla W. No 05
- f. Const. Of Lane from Main Road to Nambardar Mohalla W. No 05
- g. Const of Lane from Main Road to Darshan Kumar Mandal Mohalla W. No 02
- h. Const. Of lane from Main Road to Om Parkash Contractor Mohalla W. No 07

8:- School Education Department

- a. Renovation of School Building at Middle School Kahna
- b. Ceramics/Tiling Work in the Play Ground at Middle School Kahna

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Anoop
Divisional Officer
J&K Pollution Control Board
B2V4