



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainors on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

<b>Day 1</b>	<p>Reach the village</p>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different deptts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukat Abhiyan</li> </ol>
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Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARs</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**Name: Er. Javed IqbalDesignation: Executive EngineerDepartment/ place of posting: Jal Shakti/ PHE Hyd Division BandiporaMobile No: 9622688639Email ID: javediqbal74321@gmail.comHome District: JammuDates of visit: 28<sup>th</sup> and 29<sup>th</sup> oct. 2022**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**Name of the Panchayat: Gundpora RamporaLocal Government Directory(LGD) code of the Panchayat: 2758Name of CD Block: ARINName of Tehsil: BANDIPORAName of District: BANDIPORA**C) Panchayat Profile:**No. of revenue villages in the Panchayat: GUNDPORA RAMPORANo. of hamlets in the Panchayat: 07No. of households in the Panchayat: 460Population (approx) of the Panchayat: 3220

## Part-II:

(To be filled up by the Visiting Officer during his/her two-day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
JAL SHAKTI/ PHE	Muhammad Muzafar	Junior Engineer
RDD	Hurmat Amin/Shazia Gul	GRS
EDUCATION	Javid Ahmad Najar	Teacher
REVENUE	Irshad Ahmad Mir	Pathwari
SOCIAL FORESTRY	Rafiq Ahmad Mir	Junior Mali
ANIMAL HUSBANDRY DEPT.	Gh. Ahmad Najar	Live Stock Supervisor
JAL SHAKTI/ I&FC	Mohd Yousf Wani	Works Supervisor
PDD	Akbar Jalal-ud-din	MR
R&B	Ahsan Majeed	Road Work
HEALTH	Parveena Kousar/Bilkees	FMPHW
ICDS	Bilques/Shaista	Worker
AWC	Misra	AWW
SHEEP HUSBANDRY	Noor-Ul-Rehman Khan	ASM

### Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
BANKS		
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure **Panchayat Building Not Constructed**
  - a. Govt building/private
  - b. New/need repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N) (N)
4. Internet (Y/N) (N)
5. Telephone (Y/N) (N)
6. Toilet (CSC/part of panchayat ghar) (Y/N) (N)
7. Water (Y/N) (N)
8. Electricity (Y/N) (N)
9. Bank branch (Y/N) (N)
10. CSC (Y/N) (Y)
11. Patwarkhana (Y/N) (N)
12. Village haat (Y/N) (N)
13. Playground (Y/N) (Y)
14. School-
  - a. Kindergarten (Y/N) (N)
  - b. Primary (Y/N) (Y)
  - c. Secondary (Y/N) (N)
  - d. College (Y/N) (N)
  - e. University (Y/N) (N)
15. Anganwadi Centre (Y/N) (Y 03 NO.'s)
  - a. (govt/private) (Govt)
  - b. Total children enrolled 25 No.'s
15. Amrit Sarovar's – details, location, condition (Work In Progress for 02 No. at Ganie Moh. & Gundpora)
16. Government offices- details, whether functional or not (School, AWC's OfficesFunctional)
17. Ration shop (Y/N) (Y)
18. Places of tourism importance – names, little details on historical/cultural importance (N)
19. Village heritage sites/ treks- names, little details on historical/cultural importance (N)
20. VLW Office (Y/N) (N)
21. Primary Healthcare Centre (Y/N), (N)
22. List of Incomplete Buildings- names, year of construction (Nil)
23. List of Underutilized Buildings- names (N)

## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Canters	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	02 No. Khidmat Centers With 40 Schemes Online
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	JKB/PSB counters not installed
Incomplete buildings/projects	Verify whether identification and redistribution done	This Panchayat Halqa Doesn't have any Incomplete Building /Project
PDS	Visit, evaluate, online status	PDS Visited, working smoothly
PHC	Visit- evaluate, status of staff, equipment and quality	This Panchayat halaqa lacks Primary Health Facilities.
Youth clubs	Meet, interact, seek suggestions	Youth Clubs Visited and participated in Sports activities, sports infra. To be developed
SHG	Meet, identify problems, seek suggestions	SHG Visited, needs financial assistance In addition, more SHG to be Strengthened
PMAY	Inspect, Inaugurate	Inspected all under Construction
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Visited the school building, interacted with students. The school is having all the facilities viz water, electricity, toilets. Building needs some renovations.
Swachh SBM	Evaluate	Under process.
Panchayat playground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	02 No. Play fields constructed, sports kits distributed, participated in games, Play field to be developed.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Participated In HarGaon Hariyali drive, more awareness to be generated among the masses for maximum participation.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Nil
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Maximum departments participated.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Work in Progress under JJM for construction of Rapid Sand Filtration Plant, Laying Fitting of Pipes, Verified and Inspected.

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

S. No.	Deliverable	Deptt.	Target	Achievement	Remarks
1	Golden Health Cards	Health	2,130	2030	Aadhar Corrections, some people not registered in Ration cards
2	Land Passbooks	Revenue	326	Nil	In process once digitization is done
3	Inheritance Mutations	Revenue	In process once digitization is done		
4	Self Employment Drive	J&K Bank & Industries	<i>The people not willing of availing loans from Banks, as they are asking for 02 Govt. Employee as a Guarantor's.</i>		
5	Identify candidates for skill training under HIMAYAT and other schemes	RDD	20	List Submitted	
6	CSC/IT Camps in every Panchayat	IT	1	2	02 Community Service Centers Operating in Panchayat
7	Creating Awareness of Jan Bhagidari among PRIs and general public	IT	Under Process		
8	Painting of Digital J&K in every Panchayat	RDD	<b>Panchayat Building not Constructed Yet</b>		
9	<i>Pani Samitis</i> meetings to be held	Jal Shakti	2	2	
10	Field testing kits to be provided for all Panchayats and trainings given	Jal Shakti	1	1	
11	Certification of water sufficiency and quality of Panchayats	Jal Shakti	JJM Schemes Under Execution, once all Execution part done and FHTC's Provided, Certification of water sufficiency and quality will be provided and uploaded		

12	Implement Swachh Gram Plans · Door to door collection and disposal- ensure · Management of grey water, black water and solid waste	RDD	Under Process in SBM		
13	UDID Cards to be converted to Digital Format.	Social Welfare	Total 710 online District Figures / Panchayat wise Data not available.		
14	E-shram Cards	Labour	1300	1300	
15	Inspect Playfields and ensure that at least one sports event is held	YSS	2	2	Sports activities being carried out on daily basis
16	Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office	Revenue, RDD	Panchayat Building not Constructed Yet		
17	Amrit Sarovars- Inspect quality	RDD	2	2	under Execution stage
18	Youth Clubs Interact	Youth Mission	1	1	
19	Azadi Ka Amrit Mahotsav- Upload High Quality videos	Culture & DCs	-	-	
20	Hold Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption	All visiting Officers	1	1	All Departments performing satisfactorily



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned: NA**

**Details of the bank sanctioning it: NA**

**Total amount involved: NA** ( *People disinterested, as the banks are asking for 02 Govt. Employees as a Guarantors*)

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukht Abhiyan, corruption free governance, doubling farmers income and record the proceedings (*Held detailed discussions on gandhi Katha, Nasha Mukht Abiyan and Corruption free governance, and stress was given on, for taking these discussions way forward and implementation on ground*)

### DAY 2

- a. No of Individual Compost Pits constructed (under Process)
- b. No of Individual Soak Pits constructed (35)
- V. No.ofBiodiversity management committee meetingsheld: 03
- VI. Isthe nameof Sarpanch displayed on citizen information boards of all RD&PR schemes: Yes/No (Yes)
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No (Yes)
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No (Yes)
- IX. Whether grievance redressal box is installed: Yes/No (No)
- X. No of grievances received pertaining to Panchayat level: Nil (*online grievance Redressal System*)
- XI. No of grievances disposed of at Panchayat level: NA
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No (Yes)
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No (Yes)

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Mr. Shariq Iqbal Er. Aashiq Hussain Hurmat Amin Er. Nadeem Suhail Pinto
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (Non-teaching)	23 (04 Schools Merged) 01 04	8 0 04	Total Students= 161 (Posha Bano, Zahoor Ahmad, Nasreena Parwaz, Razia Aslam, Mehjabeen Ara, Mansoor Ahmad, Tahira Masroor, Saleema Bano, Tahira Ramzan, Mohd Yousf, Mohd Aslam)
	JAL JEEVAN: JE WS	01 01	01 00	Parvaiz Ahmad Shah (J.E)
	PDD: LINEMAN JE ANY OTHER MR	02 01 01	00 01 01	Er. Hilal Ahmad Dar Akbar Jal -ud-Din
	FOOD & CIVIL SUPPLIES	01	01	Firdous Ahmad Buhroo
	AGRICULTURE & ANIMAL HUS- BANDARY	01 01	0 0	Afrooza Begum (Additional) Gh. Ahmad Najar (Additional)
	SOCIAL WELFARE	01	00	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02 03 01 01	01 03 00 00	Afrooza Begum Bilquees Zafar/ Parveena Kousar/Iffat
	ANY OTHER DEPARTMENT (RDD) JE WS RW	01 01 01	01 00 01	Er. Manzoor Ahmad Baba Ahsan Majeed

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Under Process
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
Solar Lights being installed
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof NO/ Technical Support to be provided
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. NO
- vi. Whether schools have started segregating waste (No)
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management (No)

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? (Yes)
- ii) Do all the eligible individuals been provided the Golden Card? (Yes)
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?(Yes)
- iv) Are all the eligible individuals been vaccinated against COVID-19? (Yes)
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? (No)
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? (Yes)

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify (Under Process)
- iii) Do all the IHHs in the Gram Panchayat have toilets? (98%)
- iv) Are all the IHHs toilets functional or not? (98%)
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? (Yes)
- vi) Are all the toilets in the schools/Aaganwadi functional or not? (Yes)
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? (No)

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO 70%
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----04-----
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. No
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No (No)

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? (02 No.'s In the Panchayat Haqa)
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NO
- iii) Does the Gram Panchayat has its building or not? NO
- iv) Is the Gram Panchayat office functional or not? (Yes, In Open Fields)
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify (No)
- ii) Have all the eligible households registered in PDS or not? (Yes)
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? (No, as panchayat ghar not avialable)
- iv) Have all the eligible households been registered for Pension or not? Yes 90%
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? yes
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? (No /Social Welfare)
- ii) Is Gram Panchayat Office Disabled Friendly or not? (No)
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? (No)
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? (NO)
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? (95%)
- vi) Are all the eligible households getting benefits from IAY or not? (Yes) But in Phases

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----04-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes)
- iv) Number of women beneficiaries headed households covered under PDS system.....15%.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....NIL.....

## 9 Self-sufficient infrastructures in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....NO.....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) yes
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) 25%

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months

(Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT Yes

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

**In addition GPDP plan shall also include:**

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given ( List Attached)

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1670	10%	Finger prints mis matching Aadhar Seeding not Done Correction in Aadhar Cards
Janani suraksha yojana	24	20	Some beneficiaries not applying. Some beneficiaries preferring Private Hospitas.
OLD AGE pension	56	45	Finger prints mis matching Aadhar Seeding not Done
Widow pension	43	25	Correction in Aadhar Cards Lack of Awearness
Disability pension	48	42	
Domicile certificate	2480	Under process	
Kisan credit card	326	0	Farmers not interested in availing the benefit from this scheme.
PM kisan sammannidhi	326	326	



Land pass book	<b>Under Process</b>
Registration of village vendors on GEM portal	Not Done Yet, Lack of Awareness
Registration of village contractors on jktenders portal	<b>Under Process</b>
Registration of village contractors on PWD portal	<b>Under Process</b>
Incomplete buildings/projects	Nil

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed (Yes)
- Details of activities conducted. (Seminars, Quiz competition, Sports activities)
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal. (Yes)
- How many drug addicts in the village. (Nil)
- Whether reported to the Deputy Commissioner. (Nil)
- How many registered for rehabilitation under government programme (Nil)

## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of at least 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO- TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Filling and lavelling of Graveyard Khan Mohalla Gundpora	2021	2.12	Yes	Yes	Nil
	C/O road from main road to shabir ahmad najar and other at gundpora	2021	1.78			
	Filling and lavelling with R/wall of public park at ganie mohalla at Gundpora	2021	0.99			
	Filling and lavelling of graveyard Khalpasti Rampora	2022	1.93			
PMAY	08 Cases	2022-23	-	All under Execution		
IHHL UNDER SBM-G	100%					
CSC UNDER SBMG	Nil					
AMRIT SAROVARs	Construction of spring at Gania mohalla	2022	2.00	Yes	yes	nil
	Spring at Zeyarath Sharief Mehboobul Aalam	2022	1.90621	Yes	yes	nil

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18=491

Total attended:- 50

Proceedings: (**Women** related issues where raised, increasing the no. of AWC's, Construction of Sub health Centre with lady doctors, Nutritious diet plan for both child and pregnant ladies to be distributed)

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ....241

Total attended 55

Proceedings:(kinder gardens, Modern ways of learning to be introduced in order to get children interested in learning like, Visual, Auditory, Kinesthetic, Read/Write )

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	<i>Nil</i>	
	PMAY houses if any ready for inauguration	<i>08 Houses Under Construction</i>	<i>yes</i>
	Swachh gram projects- segregation sheds etc	<i>Under process</i>	
	Amrit sarovars	<i>02 No. Under Construction</i>	<i>yes</i>
	Sports kits	<i>Carrom, Chess</i>	<i>yes</i>
	Village cultural events	<i>Nil</i>	
	JJM assets/projects	<i>Work in progress under JJM for Construction of Filtration plant and laying of pipe Network</i>	<i>Yes</i>
	Any other to be identified at district level	<i>Nil</i>	<i>Nil</i>

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	<i>Electric Poles replacement on LT sites.</i>	<i>Nil</i>	
2	<i>Construction of Panchayat Ghar</i>	<i>Nil</i>	
3	<i>Primary Health Centre</i>	<i>Nil</i>	
4	<i>Sheep and animal Husbandry Centre</i>	<i>Nil</i>	
5	<i>Repairs to irrigation channels</i>	<i>Nil</i>	
6	<i>K.G Centre to be integrated at existing schools.</i>	<i>Nil</i>	
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	<i>Construction of Panchayat Ghar</i>	<i>Nil</i>	
2	<i>Improvement of L.T by replacing damaged poles &amp; AC Conductors</i>	<i>Nil</i>	
3	<i>Construction of Filtration Plant.</i>	<i>Nil</i>	
4	<i>04 No. Anganwadi Centers.</i>	<i>Nil</i>	
5	<i>Upgradation of middle School.</i>	<i>Nil</i>	
6	<i>Establishment of Sub Centre.</i>	<i>Nil</i>	
7	<i>Sheep, Animal Husbandry and Handicrafts Centre.</i>	<i>Nil</i>	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	<i>Sanitation</i>	<i>Partly</i>	<i>02 CSC constructed by RDD</i>
2	<i>Electric LT Poles/ Works</i>	<i>Nil</i>	<i>Some Poles replaced</i>
3	<i>Water bodies upgradation / Repairs</i>	<i>Nil</i>	<i>No Action taken</i>


4	<i>Repairs to irrigation channel/ desilting</i>	<i>Nil</i>	<i>Desilting done</i>
5	<i>New drains/ Repairs</i>	<i>Nil</i>	<i>No Action taken</i>
IV. Major Problems- B2V2			
1	<i>Construction of Panchayat Ghar.</i>		
2	<i>Improvement of LT Network</i>		
3	<i>Construction of Filtration Plant</i>		<i>Work in progress in JJM</i>
4			
5			
V. Major Problems- B2V3			
1	<i>Most of the demands reflected in B2V1 and B2V2 are not fulfilled yet.</i>		
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2			
3			

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD/PHE/PDD/R&B
2. LEAST RESPONSIVE DEPARTMENT: BANKS

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: . Construction of Panchayat Ghar. (04 N. schools merged and shifted in Auqaf Building, the school is running under the name of BMS) Separate Building with proper facilities should be constructed for these schools.)
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <ul style="list-style-type: none"> <li>• Construction of panchayat Ghar.</li> <li>• Establishment of Sub health Centre</li> <li>• Establishment of Sheep and Animal Husbandry.</li> <li>• Additional AWC's in Each Ward (in addition to the 03).</li> <li>• Lining of Irrigation Channel, Including Protection Works.</li> </ul>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The over-all visit was quite satisfactory, undersigned interacted with panchayat members and the local people and also visited sites and ongoing projects, most of the demands which have been raised from back to village B2V1-B2V3 have been fulfilled, like construction of filtration plant, laying of pipes , renovation of water bodies in amrit Sarovour, Street Lighting , Fencing of Graveyards, SBM are completed or some are in progress, the people are quite satisfactory with these works, Now below mentioned demands have been raised which needs to be taken up at an earliest or forwarded to concerned departments.</i> <ul style="list-style-type: none"> <li>• Construction of panchayat Ghar.</li> <li>• Establishment of Sub health Centre</li> <li>• Establishment of Sheep, Animal Husbandry and Handicrafts Centre.</li> <li>• Additional AWC's in Each Ward (in addition to the 03).</li> <li>• Lining of Irrigation Channel, Including Protection Works.at different spots</li> <li>• Macdimization of inner links.</li> <li>• Concrete/ Tile Path's/ Drains/ Links/ on various spots</li> <li>• Modernization of Play-fields including Fencing, Seating arrangements and lighting of 02 No. Play -Grounds.</li> <li>• 25 KV Transformer for Zeyarat Sharief Mehoobul Aalam and Replacement of damaged Poles/ Development of Electrical Network.</li> </ul>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <b>07</b>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <i>Certified that the visiting officer namely, Er. Javed Iqbal has stayed in this panchayat Halqa for 01 Night and 02 days i.e. on 28<sup>th</sup> and 29<sup>th</sup> oct, 2022.</i>

  
 Signature of Sarpanch  
 Name .. *Basharat Hussain*

  
 Signature of the Visiting Officer  
 Name *Javed Iqbal*





**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**