



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



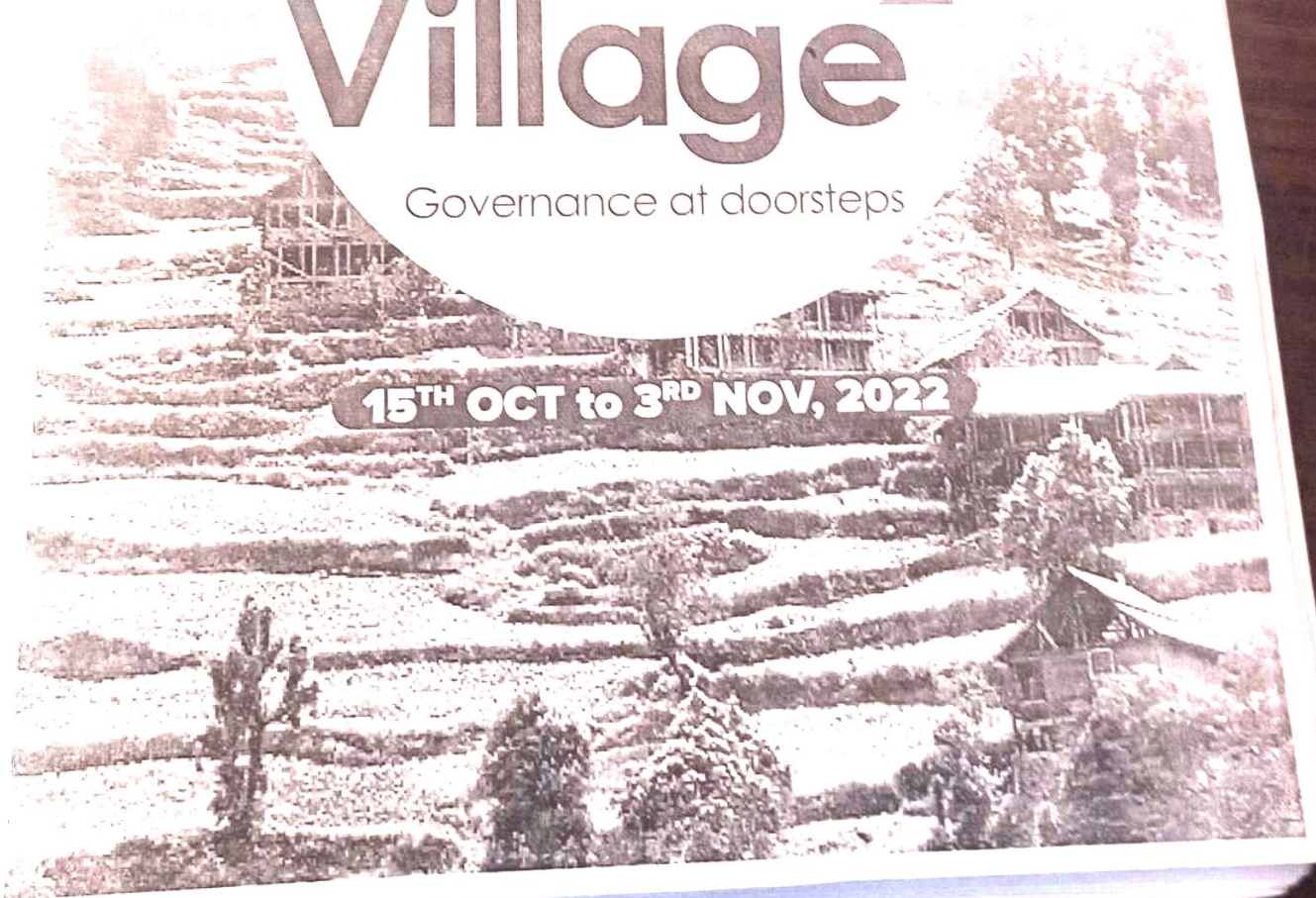




# Boys' K-2 Village

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meet with Panchayat secretary and read his/her report.	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized work sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

### Reach the village

1. Ensure that all front line workers of different deptts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt-employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



## Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukt Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The Pdl members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and give due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Dr. Satya Bhushan Raina  
 Designation: Sr. Lecturer  
 Department/ place of posting: School Education Deptt [SRML HSS Parade Jammu]  
 Mobile No: 9419142995  
 Email ID: ssatyam9@gmail.com  
 Home District: Jammu  
 Dates of visit: 31-10-2022 to 01-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Ghd Manhasan  
 Local Government Directory(LGD) code of the Panchayat: 240652  
 Name of CD Block: Maah  
 Name of Tehsil: Maah  
 Name of District: Jammu

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03  
 No. of hamlets in the Panchayat: 09  
 No. of households in the Panchayat: 1100 (Eleven hundred only)  
 Population (approx) of the Panchayat: 7200





Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agri. & Hort.	Rakesh Singh	JAEO
SEPDCL	Vipin Gupta	Tech-III
AKW ICDS	Raj Kumari	Worker
Social Welfare	Richa Sharma	Supervisor
Health Department	Dr. Karan Chand	Medical Officer
Revenue Department	Tirth Singh	Graduate
Animal Husbandry	Rita Devi	V.P.
PHE	Purshotam	Worker
Education	Pardeep Kumar	Tr.
P.W.D.	Gagan Deep	J.E.
Handicraft	Pooja Langer	Manager
JKGB	Tejmay Pandey	Manager
RDD	AMIT KUMAR	Panchayat Secy.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Yes*
  - b. New/needing repairs *Yes*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *NO*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO*
7. Water (Y/N) *NO*
8. Electricity (Y/N) *Y*
9. Bank branch (Y/N) *Yes*
10. CSC (Y/N) *Yes*
11. Patwarkhana (Y/N) *Y*
12. Village haat (Y/N) *Y*
13. Playground (Y/N) *Y*
14. School-
  - a. Kindergarten (Y/N) *N*
  - b. Primary (Y/N) *Y*
  - c. Secondary (Y/N) *Y*
  - d. College (Y/N) *N*
  - e. University (Y/N) *N*
15. Anganwadi Centre (Y/N) *Private*
  - a. (govt/private)
  - b. Total children enrolled *185*
15. Amrit Sarovars – details, location, condition *Nil*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *Y*
18. Places of tourism importance – names, little details on historical/cultural importance *Nil*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Nil*
20. VLW Office (Y/N) *Y*
21. Primary Healthcare Centre (Y/N), *Y*
22. List of Incomplete Buildings- names, year of construction *nil*
23. List of Underutilized Buildings- names *PMC*



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrahi, Beams, Janbhagidari, Digital J&K	Nil
JKB PSB counters outlets	a) Status of counter b) Number of visitors	Nil
Incomplete buildings /projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality	Yes Building scheme More Rooms
Youth clubs	Meet, interact, seek suggestions	Yes Demand Play Ground
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	N
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes
Swachh SBM	Evaluate	Need Improvement
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes, Volleyball and Cricket
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

### DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- (1) Interaction with PRI and front line workers.
- (2) Organised volleyball match and cricket match.
- (3) Joint discussion on planning of different schemes MGNREGA, GPDP, 14th FC.
- (4) Made awareness of centrally sponsored schemes.
- (5) Visited various offices.
- (6) Interaction with Youth Sabha, Bal Sabha, Gram Sabha and Mahila Sabha.





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- |       |   |           |
|-------|---|-----------|
| a.    | No of Individual Compost Pits constructed   | 40        |
| b.    | No of Individual Soak Pits constructed  | 50        |
| V.    | No.of Biodiversity management committee meetings held:  | Yes (03)  |
| VI.   | Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes:                      | Yes/No ✓  |
| VII.  | Are Sarpanchs being involved in start/inauguration of activities:   | Yes/No ✓  |
| VIII. | Whether subjects have been assigned by the Sarpanch to the Panchs:  | Yes/No ✓  |
| IX.   | Whether grievance redressal box is installed:   | Yes/No ✓  |
| X.    | No of grievances received pertaining to Panchayat level   | 15        |
| XI.   | No of grievances disposed of at Panchayat level:  | 15 ✓      |
| XII.  | Whether the Sarpanch/Panchayat Secretary have digital signatures:   | Yes/No ✓  |
| XIII. | Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): | Yes/ No ✓ |

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Vijay Sharma
	JE	01	01	Ajay Singh
	GRS	01	01	
	TA	01	01	Ajay Singh
	SCHOOL EDUCATION:			
	TEACHER	20	20	Indrajeet Singh
	HEAD MASTER	01	01	Jeta Devi
	ANY OTHER	01	01	
	JAL JEEVAN:	12	12	Ghara Lal Shamsher Lal
	PDD:		02	Gopal Dass
	LINEMAN	02	01	Karan
	JE	01	01	
	ANY OTHER <i>Need Basis</i>	01		
	FOOD & CIVIL SUPPLIES	N (Private)	—	—
	AGRICULTURE & ANIMAL HUS- BANDARY <i>JAE0 VP</i>	01 01	01 01	Rakesh Singh Rita Devi
	SOCIAL WELFARE <i>orderly</i>	01	01	Richa Sharma
	HEALTH:			
	ASHA	05	05	Geeta Devi
	ANM	03	03	Azha Devi
	AYUSH DOCTOR	01	01	Dr. Kartar
	ALLOPATHIC DOCTOR	03	03	Dr. Kusum
	ANY OTHER DEPARTMENT <i>Patisari Revenue</i>	01	01	Mushtaq Ahmad



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior agreed for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? 90%
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes 80%
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Y
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

#### 4 Child friendly village

- Have children under the age of 6 years been enrolled in the Anganwadi centers for pre-school? Yes/No *Yes*
- Whether Bal Sabhas were organized in the Gram Panchayat? *Yes*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? Yes/No *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/No *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes*

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *Yes*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *No*
- Have all the eligible households been registered for Pension or not? *Yes (506)*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *No*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *Yes*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *No*





## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat..... 08.....
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - Number of women beneficiaries headed households covered under PDS system..... 04.....
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Toilet, Water Supply not available
  - Whether the Disaster management plan is available at the GP Level (Yes/No) No
  - Whether child-friendly park with required facilities is available in GP (Yes/No)
  - Whether the GP has easy access to Godown for storage (Yes/No) No
  - Whether street lights are provided in public places for ensuring safety (Yes/No) No

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	5890	23	-
Janani suraksha yojana	49	49	D
OLD AGE pension	406	406	
Widow pension	52	52	
Disability pension	48	48	
Domicile certificate	1670	1670	
Kisan credit card	480	475	
PM kisan sammannidhi	269	269	135 Pending

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Registration of village	05	05	
Registration of village on jkpanchayat.in portal	Nil	Nil	
Registration of village con- tractors on jktenders portal	06	-	
Registration of village con- tractors on PWD portal	08	-	
Incomplete buildings pro- jects	Nil	-	

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA UKT ABHIYAN

- Whether gram sabha resolution passed ✓
- Details of activities conducted Oath taking, Poster presentation
- Whether all activities and GS resolution uploaded on jkpanchayat.in portal
- How many drug addicts in the village 150
- Whether reported to the Deputy Commissioner Reported once by Panchayat
- How many registered for rehabilitation under government programme Nil

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	18	2022-23	23.5 L	-	Y	-
PMAY	-	-	-	-	-	-
IHHL UNDER SBM-G	5	2021-22	0.60 L	Y	Y	N
CSC UNDER SBMG	0	-	-	-	-	-
AMRIT SAROVAR	-	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

700

Total attended 45

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 9.2

Total attended 26

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Yes	Y
	PMAY houses if any ready for inauguration	No	
	Swachh gram projects- segregation sheds etc	Nil	
	Amrit sarovars	Nil	-
	Sports kits	02	Y
	Village cultural events	01	Y
	JJM assets/projects		
	Any other to be identified at district level		

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	Constt of all lane / drain at Sandawan Ward No 9	NO	Funds not received
2	Constt of 2 Nos of Bathing Ghat at Shamshan Ghat Ward No 7 & 11 No 9	NO	Funds not received
3	Constt of cremation shed at old Raipur Jagir at Ward No 5 near Happy Sandwan	NO	Funds not received
4	Constt of all lane / drain from main road to Mohan house and others in No 9	NO	Funds not received
5	40 nos of electric pole at Ward No 7 Sandawan	NO	Funds not received
6	Constt of 10 Nos Pull's at Sandawan	NO	Funds not received
7	Constt of Edge Wall at nallah at Velli- Sandawan		
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Constt of lane / drain from Bhagat Pur Chowk to Shamshan Ghat Bhagat Pur	NO	Funds not received
2	Constt of Setting Place stair at Sandawan Shamshan Ghat	NO	Funds not received
3	Constt of Cremation shed and approach road at Puri Ward No 6	NO	Funds not received
4	Solar light of village Sandawan Mohalla Upper	NO	Fund not received
5	Need of Play ground at Raipur Jagir Ward No 6	NO	Fund not received
6	Constt of new Building at Pyschool at Bhagat Pur Ward No 4	NO	Funds not received
7	Installation of 20 Nos of Hand Pump at village Sandawan	NO	Funds not received
S.NO	Particulars	Action taken	Remarks #
<b>III. Major Problems - B2V1</b>			
1	Transport Service is not properly - need S.R.C. Service		
2	Desilting/Repair/Renovation of Nala from Sandawan to Raipur Jagir		
3	Need/Constt of Pyschool Building at Bhagat Pur		



4	Health Sub-centre and Wellnes Centre at Vill Sandwan	- NO	
5	Ringroad should be linked from Main-Via Bate to Sahajana.	Link provided	
IV. Major Problems- B2V2			
1	Electricity Problems all wards in Sumner.		
2	Sign Authorities of death death-Birth-Character, Certificate map of house.		
3	Need of Mark-2nd hand Pumps in all wards.		
4	Needs new cases of P.M.A.Y. under R.D.D. P.D.E.T.		
5	Needs Seeds free of costs from Agriculture Dept in poor families		
V. Major Problems- B2V3			
1	Electric poles and wires need Replacement and need shift of poles.		
2	urgent need of infrastructure and MALI Com (Khadayal Panchayat Gity)		
3	Const of New Building of Govt. Panchayat Sandwan.		
4	Const of Passenger Shed at Sandwan.		
5	Const of edge wall mura nala to from Sandwan to Rajpur Jaggi.	Yes	
VI. Major Complaints- B2V1			
1	Non availability of Ambulance at P.H.C Centre in Barchat.		
2	no proper planning/Const of all nallahs in Panchayat.		
3	Er-Tenoring is main problem in Panchayat.		
VII. Major Complaints- B2V2			
1	NO bifurcation of ration card.		
2	Old Electric wire need changed.		
3	need S.R.T.C Buses Services.		
VIII. Major Complaints- B2V3			
1	Need ultrasound machine and X-Ray machine in P.H.C Centre.		
2	Replacement of P.H.E. Pipes Particular in Sandwan & Rajpur Jaggi No 6		
3	P.M.A.Y. Beneficiaries left out to be identified by Panchayat.		

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch  
Name ...SATYAN RAO...

Signature of the Visiting Officer  
Name...Satyam Bhushan Rao...





**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**