



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified





## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ongoing/completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>



## Day 1

### Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people select-ed under various government employments
16. In the evening, hold normal meeting with senior citizens, govt em- ployees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan





Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



- 1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the next step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation. Finally, the last step in the process is to evaluate the results of the implementation. This involves comparing the actual results with the expected results and determining the effectiveness of the implementation.
- 2. The second step in the process of identifying a problem is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the next step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation. Finally, the last step in the process is to evaluate the results of the implementation. This involves comparing the actual results with the expected results and determining the effectiveness of the implementation.



**A) Details of Reporting Officer:**

Name: Ajay Singh  
 Designation: Assistant Engineer  
 Department/ place of posting: Jal Shakti PHE Mechanical Division Udhampur  
 Mobile No: 7298484491  
 Email ID: ajaysingh9112004@gmail.com  
 Home District: Udhampur  
 Dates of visit: 1-11-2022 and 2-11-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Padanoo  
 Local Government Directory(LGD) code of the Panchayat: 240406  
 Name of CD Block: Udhampur  
 Name of Tehsil: Udhampur  
 Name of District: Udhampur

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 2 (Two)  
 No. of hamlets in the Panchayat: 7 (Seven)  
 No. of households in the Panchayat: 423  
 Population (approx) of the Panchayat: 2280 as per 2011 Census





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
General ICDS	Guddi devi	Supervisor, Guddi Devi
Forests	Leela Prakashini	Forester
Forest	Anu Antal	Forest Guard
Manohar Lal Horticulture	Manohar Lal	Horticulture (HT)
Ami Kermi CRDD	Ami Kermi	GRS
RD	Ganesh chander	Secretary Panchayat
JK Bank	Abhinav Bhandari	Banker's
	Rahul Pandita	
	(C. No. = 9796887900)	
Agri Production & Farmer Welfare Dept	Rahul Anand	ASA
Revenue	Mohd. (919122814)	MC Staff
Social welfare		

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
Animal husbandry	-	-
Industrial /		
SCE,		
PWD,		
PMGSY		



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Govt. building*
  - b. New/need repair *Needs repair, white washing.*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *No*
13. Playground (Y/N) *No.*
14. School-
  - a. Kindergarten (Y/N) *Sanctioned, to be started this year*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *Yes*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No.*
15. Anganwadi Centre (Y/N)
  - a. (govt/private) *Govt.*
  - b. Total children enrolled *203*
15. Amrit Sarovars – details, location, condition *No*
16. Government offices- details, whether functional or not *No.*
17. Ration shop (Y/N) *No*
18. Places of tourism importance – names, little details on historical/cultural importance *No.*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *No*
20. VLW Office (Y/N) *Yes*
21. Primary Healthcare Centre (Y/N), *No*
22. List of Incomplete Buildings- names, year of construction *No*
23. List of Underutilized Buildings- names *No*





## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	Sunil Kumar - Operator All the village have been made aware
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Nil
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Not available in village
PHC	Visit- evaluate, status of staff, equipment and quality	No PHC, Nearest Dispensary is at Chak Panchayat.
Youth clubs	Meet, interact, seek suggestions	occasional meeting are held.
SHG	Meet, identify problems, seek suggestions	Under UHEED 21
PMAY	Inspect, Inaugurate	Total = 44. approved = 4.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Three inspected, work in progress. Interacted with teachers and staff of H.S. Katta, M.S. problem of water. Building.
Swachh SBM	Evaluate	The Panchayat has been apprised the need of cleaners, toilets etc.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Sports kit distributed, Kabaddi match organised
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Saplings plant in presence of Panchayat and forest dept. 500 sapling distributed in panchayat
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	cultural programme organised by school gals, folk songs were sung
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Anganwari workers Exhibition Sports dept participated.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	The whole Panchayat has been covered in JJM scheme, named Katta water supply scheme Tenders have been floated and work allotted



**DAY 1 - ACTIVITIES**  
**AGENDA 3: SATURATE JAN BHIYAN**  
**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**  
**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**

Scheme	Approved	Completed	Saturation
P MAY	4	1	25%
PRI	5	2	40%
M NREGA	① 3 (three)	3	100%
IHL	4	1	25%
Golden Health Cards	1945	1889	97%
Janani Suraksha Yojana	25	16	64%
Land Pass books	475	475	100%
KCC	324	247	76%
Amit Sarovars	NIL	NIL	
E-Shoram Cards	NIL	NIL	
Identify candidates for Skill Training under HHMT	-		100%
Old age Pension	53	53	100%
widow pension	9	9	100%
Disability Pension	12	12	100%





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 10

Details of the bank sanctioning it: JAMMU AND KASHMIR BANK, REUMBAL

Total amount involved: Rs 35,64,748 Lac  
Thirty five thousand six hundred and forty eight

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed NIL
- b. No of Individual Soak Pits constructed Target 48, 20 Completed
- v. No. of Biodiversity management committee meetings held: 2 meetings
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: 20
- XI. No of grievances disposed of at Panchayat level:
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 1 1 1	Dr. Anil Kumar Vipin Sharma Anukorni Pankaj Kumar
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	1	2 90 - Teachers including head master 10 - No. teaching staff.	
	JAL JEEVAN:		3	Joginder Singh C/L Bakhat Ali - Lineman Pardeep Kumar - C/L
	PDD: LINEMAN JE ANY OTHER	1 1 1		Yageen Mohd, Dev Raj Sandeep Kumar C/L
	FOOD & CIVIL SUPPLIES	-	-	
	✓ AGRICULTURE & ANIMAL HUSBANDRY		1	Rahul Mahajan AEA
	SOCIAL WELFARE	✓	-	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	NIL NIL NIL NIL	NIL 2 NIL NIL NIL	
	ANY OTHER DEPARTMENT Revenue, Patwari		1	Mohd. Riaz





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

No. hunger  
No poverty  
Sustainable development  
equality / gender equality

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Soak pits, Composit pit
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Solar lights installed, Panchayat has been advised to use LPG, Biogas and reduce the used of wood as fuel.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes, done by Revenue dept.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. plant a tree drive,
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No, but has been advised to make.

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? - No Govt. Hospitals.

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? No
- vi) Are all the toilets in the schools/Aaganwadi functional or not? No
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- How many Bal Sabha's were organized in the Gram Panchayat *4*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *No*

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *No*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? *Yes*
- Have all the eligible households been registered for Pension or not? *Yes*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *Yes*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *No*

*44 applications  
4 - granted*





## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat-----7-----
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *Yes*
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) *Yes*
- Number of women beneficiaries headed households covered under PDS system.....*All.....household covered.*
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....*30*.....

## 9 Self-sufficient infrastructure in the village *No*

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....*No*.....
- Whether the Disaster management plan is available at the GP Level (Yes/No) *No*
- Whether child-friendly park with required facilities is available in GP (Yes/No) *No*
- Whether the GP has easy access to Godown for storage (Yes/No) *No*
- Whether street lights are provided in public places for ensuring safety (Yes/No) *No*,  
*only 3 street lights.*

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS *7*

PRESENT *5*

BIODIVERSITY REGISTER PHOTOS -

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS - *not available*



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1945	1889	47- Documentation issues,
Janani suraksha yojana	25	16	9 Delivery expected,
OLD AGE pension	53	53	-
Widow pension	9	9	-
Disability pension	12	12	-
Domicile certificate	2280	904	1376 Not applied.
Kisan credit card	324	247	7- Deaths 16- overage, Not interested 54
PM kisan sammannidhi	122	122	





Land pass book	475	475	20 distributed on the B2V time.
Registration of village vendors on GEM portal	-	-	
Registration of village contractors on jktenders portal	Arun Sharma		
Registration of village contractors on PWD portal	-	-	
Incomplete buildings/projects	-	-	

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed Yes
2. Details of activities conducted  
1) people made aware of the health problems.  
2) videographic demos given of lung infection.  
3) Social evil discussed because of addiction.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village - Nil
5. Whether reported to the Deputy Commissioner -
6. How many registered for rehabilitation under government programme Nil



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Land development and p/work by way of cutting Hushes w.w. sand N. 4.7		5.01 L			
PMAY	Nirmala Devi	2021-22	1.3 lac.	Under progress.		NIL
IHHL UNDER SBM-G	Lakshmi Chand (BPL)			Yes.		
CSC UNDER SBMG	NIL	-	-	-		
AMRIT SAROVAR	NIL	-	-	-		

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 550

Total attended 25

Proceedings: - Women safety, financial and education status, save girl child  
(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ....

Total attended 20

Proceedings: character building, health, ill effect of drug / addiction, Mis uses of mobile phone, Studies and Career.

(Pl insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	4 no. under progress.	
	Swachh gram projects- segregation sheds etc	—	
	Amrit sarovars	—	
	Sports kits	1 Carrom 2 chess 3) Cricket kit	
	Village cultural events	1) Gandhi Katha 2) Desh Bhakti Songs 3) Dogri folk Songs 4) Yoga	
	JJM assets/projects	Water Tank	
	Any other to be identified at district level	—	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Lack of water tank + pump		
2	Required pipes 3" and 4" dia		
3	Play ground and Park		
4	New dispensary, PHC		
5	Veterinary hospital		
6	Electricity		
7	Ho way to Kabakstan		
II. Urgent Public Requirements/ Demands- B2V2			
1	Improvement and regular water supply		
2	Improvement in electricity		
3	opening of PHC for better health		
4	opening of veterinary sub-centre		
5	opening of Ration depot		
6	opening of bank branch of any bank		
7	concrete drain on both sides of the roads of PWD + PMGSY.		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Monkey Menace in whole village		
2	Municipal waste in whole village.		
3	Black Topping of roads		





4			
5			
IV. Major Problems- B2V2			
1	water supply problem		
2	electricity problem (low voltage)		
3			
4			
5			
V. Major Problems- B2V3			
1	opening of primary health centre		
2	opening of ration depot		
3	Demand of high school, katta		
4	problem of boarding, library + laboratory		
5			
VI. Major Complaints- B2V1			
1	Replacement of old PHE		
2	Pipes in whole panchayat		
3			
VII. Major Complaints- B2V2			
1	major complaint brought to the		
2	notice was of PMGSY dept and social welfare		
3			
VIII. Major Complaints- B2V3			
1	No water supply		
2	No Ration Shop in village		
3	electricity poles and wire problem		

4. No veterinary centre



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: *Education department*
- LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>No water supply in the Panchayat</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Building of high school, Need more class rooms</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Padnao Panchayat is a developing village with a lot of scope in agriculture, but lacks irrigation facilities. Lift irrigation scheme is proposed.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>7</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

" major complaints :-  
 (1) No Drinking water  
 (2) PHC centre  
 (3) Veterinary Hospital  
 (4) low voltage in Ward No. 2 & 7.

It is certified that Sh. Ajay Singh Visiting officer stayed in Panchayat for 2 days  
 i.e. on 1-11-2022 to 02-11-2022

Signature of Sarpanch

Name *Sudesh Kumari*

*Sudesh Kumari*  
 Sarpanch  
 Panchayat Halqa Padnao  
 Block Udhampur

Signature of the Visiting Officer

Name *Ajay Singh*  
 Assistant Engineer  
 M.E (M) Udhampur.

Ph. No:- 7298484491



## Work Proposed

1. High school building in village Katta.
2. 100kva electric sub. station Needed in ward No. 2+7.
3. Community Hall in Panchayat.
4. Veterinary Hospital Needed.
5. PHC Needed.
6. As the village is agro-based, A better Irrigation facility is required. A lift Irrigation scheme is the panchayat would help the farmers raise their income.
7. Hand pumps required in village <sup>wards</sup> 1, 2 and 3.
8. Solar lights in panchayat.
9. Tractor road from Khadake Bowli to Kabeistan.
10. Ration shop needed in village.



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**