



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
<i>Jan abhiyan</i>	All departments	Oct 15 -26 <sup>th</sup>	Going on
<i>Deputation of Sectt staff/ HoDs</i>	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRI grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>



Day 1	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrahi, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukta Abhiyan</li> </ol>
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## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K

9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: SANDEEP SHARMA

Designation: HORTICULTURE DEVELOPMENT OFFICER

Department/ place of posting: DANSAL

Mobile No: 9419108942

Email ID: Sandeepsharma343434@gmail.com

Home District: JAMMU

Dates of visit: 31st October and 1st November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: LOWER KOTNAIRA

Local Government Directory(LGD) code of the Panchayat: 240750

Name of CD Block: KHOUR

Name of Tehsil: KHOUR

Name of District: JAMMU

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01

No. of hamlets in the Panchayat: 07

No. of households in the Panchayat: 818

Population (approx) of the Panchayat: 3594



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
AGRICULTURE	RAKESH GUPTA	AEA
HEALTH	Dr. SUNNY BHAT	MCHP
ASHA WORKER	SHARDA	A.W.W.
JKNRLM	NEENA DEVI	
YOUTH SERVICE & SPORTS	ANUBHAV DEV	PHYSICAL EDUCATION
SCHOOL EDUCATION	TILAK RAJ	TEACHER
JAL SHAKTI	PAWAN KUMAR	
JAL SHAKTI	KHEN RAJ	
PWD	KARAN SINGH	
P.H.E	DALBIR SINGH	J.E
HORTICULTURE	AMIT SARAF	H.D.O
ANIMAL HUSBANDRY	AJAY KUNAR	PHARMACIST
JPDCL	SUNNY BHAGAT	J.E

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓ 02 01 in Ward no. 1 and Ward no. 2 each
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓ 05 (01 Govt. / 04 private)
  - a. (govt/private) ✓
  - b. Total children enrolled 33 No. POSHAN TRAP - 41 No.
15. Amrit Sarovars - details, location, condition 02 in No. but need repair-
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) ✓
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction Community Hall
23. List of Underutilized Buildings- names



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	01 working properly in the Panchayat
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	—
Incomplete buildings/projects	Verify whether identification and redistribution done	01 COMMUNITY HALL
PDS	Visit, evaluate, online status	VISITED, EVALUATED ONLINE STATUS IN W.No. 14-7
PHC	Visit- evaluate, status of staff, equipment and quality	YES NLHP FMDHW ASHA Worker (01) (04) (07)
Youth clubs	Meet, interact, seek suggestions	YES
SHG	Meet, identify problems, seek suggestions	YES
PMAY	Inspect, Inaugurate	YES
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Electric wires need repair Sanitation is not up to mark need separate toilets for B/G Rig pump is not working
Swachh SBM	Evaluate	Not - Satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Yes Playground is not available
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Yes, not up to mark
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that it is held	- No -
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Response of departments is not satisfactory
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes, Not working properly all Rig pumps are not functioning properly



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed *yes*
- b. No of Individual Soak Pits constructed *yes*
- V. No. of Biodiversity management committee meetings held: *yes*
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: *Yes/No*
- VII. Are Sarpanchs being involved in start/inauguration of activities: *Yes/No*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No*
- IX. Whether grievance redressal box is installed: *Yes/No*
- X. No of grievances received pertaining to Panchayat level: *NA*
- XI. No of grievances disposed of at Panchayat level: *NA*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: *Yes/No*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/ No*

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 03 01	01 03 01	
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (look)	07 01 04	07 01 04	
	JAL JEEVAN: (Need based worker) JE	16 01	16 01	
	PDD: LINEMAN JE ANY OTHER (Need based worker)	01 01 02	01 01 02	
	FOOD & CIVIL SUPPLIES		—	
	AGRICULTURE & ANIMAL HUSBANDRY		01 Agri. 01 Animal husbandry	
	SOCIAL WELFARE		02	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR		01 01 01 (MHLP) —	
	Irrigation ANY OTHER DEPARTMENT Road and Building (Daily wages)		01 03	



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste in progress
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Nil
- iv. Has the Climate Resilience Plan been developed for the GP? Yes / ~~No~~ NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Nil
- vi. Whether schools have started segregating waste not up to mark
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management NO

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? not up to mark as the pipe needs repair
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO
- iii) Do all the IHHs in the Gram Panchayat have toilets? NO
- iv) Are all the IHHs toilets functional or not? NO
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? NO
- vi) Are all the toilets in the schools/Anganwadi functional or not? Not functioning properly
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? - NO

#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- ii) How many Bal Sabha's were organized in the Gram Panchayat 01
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. Yes
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No - NO -

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? NO
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? NO
- iii) Does the Gram Panchayat has its building or not? Yes
- iv) Is the Gram Panchayat office functional or not? Yes
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify NO
- ii) Have all the eligible households registered in PDS or not? Yes
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- iv) Have all the eligible households been registered for Pension or not? NO
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- ii) Is Gram Panchayat Office Disabled Friendly or not? NO
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? NO
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? not upto mark
- vi) Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 01
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) - yes
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) - yes
  - Number of women beneficiaries headed households covered under PDS system.....
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- 9 Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... NO
  - Whether the Disaster management plan is available at the GP Level (Yes/No) NO
  - Whether child-friendly park with required facilities is available in GP (Yes/No) NO
  - Whether the GP has easy access to Godown for storage (Yes/No) NO
  - Whether street lights are provided in public places for ensuring safety (Yes/No) NO

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. *Done*  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed *yes, products made by local women.*
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *traced*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	5504	4872	Birth and Address not linked
Janani suraksha yojana	48	48	—
OLD AGE pension	177	177	—
Widow pension	32	32	—
Disability pension	35	35	—
Domicile certificate	Saturation - 100%		
Kisan credit card	169	38	overage, landless and not interested
PM kisan sammannidhi	646	169	Land verification is in progress

Land pass book	Due to non-digitalization of land record Passbooks have not been used.		
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on jktenders portal	06	06	-
Registration of village contractors on PWD portal	-	-	-
Incomplete buildings/projects	01	01	Rs. 2.00 lac spent on the construction of community hall at GP and the balance work is kept withheld due to dispute

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA UKT ABHIYAN

- Whether gram sabha resolution passed - Yes -
- Details of activities conducted - G.P looks after the implementation of all the state/css for the upliftment of poor people at GP
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal - yes -
- How many drug addicts in the village - NO -
- Whether reported to the Deputy Commissioner - NO -
- How many registered for rehabilitation under government programme - Nil -

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Constr. of 12 - 1200 pit at Kot Nara Lower	2022-23	0.40 lac	90% completed Satisfactorily		
PMAY	13 Nos. R	50,000/- each released in favour of beneficiaries as per installment				
IHL UNDER SBM-G	08 Nos. Geo-tagged and is under process					
CSC UNDER SBMG	-	-	-	-	-	-
AMRIT SAROVAR	02 in No. need repair					

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 - 30%

Total attended 100 Nos

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings - 20

Total children in the village above the age of ....

Total attended - 20

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRIM (SUNDAY MARKET)	VILLAGE HAAT	
	PMAY houses if any ready for inauguration	01 - House at G.P. Kala Naura constructed under PMAY was inaugurated by the visiting officer.	
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	02 Nals are in G.P. Kala Naura Lower which needs to be repaired/demonstration so that the ponds are renewed	
	Sports kits	—	—
	Village cultural events	Kabaddi, volleyball, cultural activities and athletic activities were organized.	
	JJM assets/projects	01 No. Existing Tubewell 01 No. Dugwell 02 No. GSR Proposed - 01 Tubewell 02 GSR Tanks	—
	Any other to be identified at district level	Youth of G.P. have the potential in athletic activities so that they must be exposed at District level and get best out of them.	

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

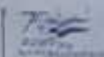
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Installation and repair of transformer, Electricity poles and wires in the whole Panchayat.		
2	Blacktopping of main roads and inter-linked roads in the whole Panchayat.		
3	Molt of the 10 pumps are out of order and needs immediate repair.		
4			
5			
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Need of New Tube well.		
2	Existing tube well needs immediate repair as flood water has damaged it.		
3	Requirement of New pipeline for 97 households		
4	Side water needed for a Nallah flowing from Kotmaria Lower Main Road to W.No.3 causes soil erosion of land and houses also in W.No. 99		
5	Hand pump, water tank and toilet unit needed in P9		
6	Need of Community Hall for which land is available. Modernise the pond in the shape of Park from side space		
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Liability under Model Village and NREGA		
2	Liabilities under desilting works 2015 till date.		
3	Issue of non-payment of pension to the beneficiary be looked by the concerned authorities.		
	Fresh survey of BPL, Ration card.		



4			
5			
IV. Major Problems- B2V2			
1	Majority of the population is ignorant about developmental schemes		
2	Education and Health institutions are without basic amenities		
3	Lack of irrigation facilities leads to decline in agriculture production.		
4	Disordered and Mismanaged electric wires and poles leads to fire risk in GP.		
5	Due to shortage of PHE and PWD schemes Public of GP is suffering		
V. Major Problems- B2V3			
1	People face problems regarding old age pensions,		
2	widow pensions, Ayushman Bharat,		
3	Non-payment of MNRGA schemes from the last		
4	few years.		
5			
VI. Major Complaints- B2V1			
1	Food and Supply Department is not doing new additions.		
2	MNRGA Payments are not made well in time		
3	No Honorarium of Panchayat Samitis is very less.		
VII. Major Complaints- B2V2			
1	Social welfare department do not enter pension forms of widows namely Smt. Rani Devi in W.No.4 and Sapna Devi in W.No.5		
2	New voter cards are not being made whereas old ones are not valid.		
3			
VIII. Major Complaints- B2V3			
1	Non-sincere attitude of the Govt. employees towards the functioning of GP like PHE, PDD, PWD and rural dev.		
2	Common man is being exploited by the affluent		
3	Section in GP.		





## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

**SOHAN SINGH**  
**SARPANCH**

Signature of Sarpanch (Ink)

Name .....

**S. Sharma**

Signature of the Visiting Officer

Name. **SANDEEP SHARMA**