

A) Details of Reporting Officer:

Name: Manav Gupta
 Designation: FA/CAO
 Department/ place of posting: Home Department.
 Mobile No: 9419195824.
 Email ID: manavgupta.kas@gmail.com
 Home District: Jammu.
 Dates of visit: 2nd to 3rd November, 2022.

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Garan
 Local Government Directory(LGD) code of the Panchayat: 274425
 Name of CD Block: Katra
 Name of Tehsil: Katra
 Name of District: Reasi

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03
 No. of hamlets in the Panchayat: 07
 No. of households in the Panchayat: 230 as per 2011 Census.
 Population (approx) of the Panchayat: 1993. 1687.



Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Sh. Kuldeep Kumar	Teacher.
RDD	Sh. Parduman Sharma	MPW
Animal Husbandry	Vasun Kumar	Pharmacist
Forest Deptt.	Ravi Kumar	F. Guard.
Agriculture	Vivek Kaul	J.A.E.O.
PMGSY	Rakesh Kumar	J.E.

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
Education	Sunil Kumar Attari	Ardealy.

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/need repairs
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N)
4. Internet (Y/N) ✓
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled
15. Amrit Sarovars – details, location, condition ±. Chawia water point location:-
lat-33.01179
long-74.90948.
16. Government offices- details, whether functional or not → yes.
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction — NIL.
23. List of Underutilized Buildings- names



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	NIL
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	—
Incomplete buildings/projects	Verify whether identification and redistribution done	NIL
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	Health Center in which medical supply improved.
Youth clubs	Meet, interact, seek suggestions	Sport Activity at Primary School
SHG	Meet, identify problems, seek suggestions	SHG works properly.
PMAY	Inspect, Inaugurate	3 house approved no one complete.
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	middle & primary school with toilet facility.
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	cheers & Carrom Kit distributed to villagers.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	A plantation drive is organised.
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	Maheba Sabha.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Unseed SHGs of District Reasi, Garam.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	—

BACK TO VILLAGE PHASE-IV (15TH OCT TO 3RD NOV)



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :
Details of the bank sanctioning it :
Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed : *In Progress*
- b. No of Individual Soak Pits constructed : *In Progress*
- V. No. of Biodiversity management committee meetings held: *01*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PRS schemes: *Yes/No* ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: *Yes/No* ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No* ✓
- IX. Whether grievance redressal box is installed: *Yes/No*
- X. No of grievances received pertaining to Panchayat level: *NIL*
- XI. No of grievances disposed of at Panchayat level: *NIL*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: *Yes/No* ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/No* ✓



HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 2 1	1 2 1	Sh. Manoj Raina Sh. Mohan Lal / Navdeep Singh. Sh. Sunil Kumar. Sh. Mohan Lal
	SCHOOL EDUCATION: M.S. Gagan TEACHER HEAD MASTER ANY OTHER	4 1 1	4 0 1	- Ram Lal, Neena Devi, Shekhi Devi, Kuldeep Kumar - Sushma Devi
	JAL JEEVAN:			Vicky Mahajan
	PDD: LINEMAN JE ANY OTHER			Hari Raj. Bidyant.
	FOOD & CIVIL SUPPLIES			Rakesh Kumar.
	AGRICULTURE & ANIMAL HUS- BANDARY	2 2	2 1	Vineet Koul. Varun Kumar.
	SOCIAL WELFARE			Satya Devi.
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR			Satya Devi. Anju Devi. Radhika Rani.
	ANY OTHER DEPARTMENT	—	—	—



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes.

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives?

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes.
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes.
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes.
- iv) Are all the IHHs toilets functional or not? Yes.
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Anganwadi functional or not? Yes
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? No.

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat 01.
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? Yes.
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes.
- iii) Does the Gram Panchayat has its building or not? Yes.
- iv) Is the Gram Panchayat office functional or not? Yes.
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes.
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes.

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? Yes.
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not?
- iv) Have all the eligible households been registered for Pension or not? Yes.
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes.
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes.

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes.
- ii) Is Gram Panchayat Office Disabled Friendly or not? Yes.
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not?
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes.
- vi) Are all the eligible households getting benefits from IAY or not?



8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 01. ✓
 - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
 - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
 - iv) Number of women beneficiaries headed households covered under PDS system 24.
 - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. list not updated.
- ## 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO.
 - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
 - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
 - iv. Whether the GP has easy access to Godown for storage (Yes/No)
 - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed *The Panchayat is in vicinity of Aghar Jitto but not register in Tourism map.*
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	739		Aadhar card not registered.
Janani suraksha yojana			
OLD AGE pension	41	41	—
Widow pension	15	15	—
Disability pension	7	7	—
Domicile certificate	1236	1103	deferency in documents.
Kisan credit card	188	156	under process.
PM kisan sammannidhi	188	146	postal issues

Land pass book	230	10	
Registration of village vendors on GEM portal	0	0	—
Registration of village contractors on jktenders portal	1	1	—
Registration of village contractors on PWD portal	1	1	—
Incomplete buildings/projects	Nil	Nil	—

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed — Yes.
- Details of activities conducted :- Awareness programme.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes.
- How many drug addicts in the village — NIL.
- Whether reported to the Deputy Commissioner ~~Yes~~ No.
- How many registered for rehabilitation under government programme NIL.

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Throad Wk-02	2020-21	1.00	Yes	Yes	Nil
PMAY	-	-	-	-	-	-
IHL UNDER SBM-G	OH unit at WNO-01	2017-18	0.12	Yes	Yes	Nil
CSC UNDER SBMG	CSC at Chiquia	2020-21	2.00	Yes	Yes	Nil
AMRIT SAROVAR	Amrit Sarovar at WNO-03	2017-18 2020-21	1.50	Yes	Yes	Nil

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA Conducted

Total women in the village above the age of 18 — 250.

Total attended — 45

Proceedings:

Resolution Attached.

(Pl insert pointers to be discussed there — refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings.

Conducted

Total children in the village above the age of 12 = 76.

Total attended

Proceedings: Carrrom Competition was held at primary school.
Kabbadi Match was also held at primary school.
Garan.

(Pl insert pointers to be discussed there — refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	
	PMAY houses if any ready for inauguration	—	
	Swachh gram projects- segregation sheds etc	—	
	Amrit sarovars	01 available	
	Sports kits	01 distributed to villagers.	
	Village cultural events	01 cultural events.	
	JJM assets/projects	01 under process.	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Pind Road to Garan	Black topped.	
2	Shortage of Medicine in	Supply improved.	
3	Sub-center		
4	Chamyere to Sehra Debi	Road work	
5	Road.	complete.	
6	PHE Works supply	No improvement.	
7	is not proper		
II. Urgent Public Requirements/ Demands- B2V2			
1	3 no's of Khuls are required	Nothing done.	
2	PHE Supply is not	Supply improved	
3	proper.	slightly.	
4	Construction of Road	No action.	
5	Se Mohalla to W.No.5		
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Functioning of PHE	Slightly Improved.	
2	Department.		
3	Transport permit issue	in Panchayat Garan.	

4			
5			
IV.	Major Problems- B2V2		
1	Functioning of PHE	No improvement	
2	Department		
3			
4			
5			
V.	Major Problems- B2V3		
1	Electric Wires in Wooden Poles	15 Poles established.	
2	needs to be changed-		
3	Road connectivity and health infrastructure.		
4			
5			
VI.	Major Complaints- B2V1		
1	Internal conditions of	Some weeks have	
2	Road connectivity	been initiation.	
3	Water Connectivity	Improved.	
VII.	Major Complaints- B2V2		
1	functioning of PHE		
2	Department.		
3			
VIII.	Major Complaints- B2V3		
1	Supply of water by PHE	Less Improvement.	
2			
3			

1. Major Complaint: -

1. The Electric wires on poles are hanging at places. There is immediate requirement of 50 poles in Panchayat.
2. PMBAY Portal not working in Panchayat Garam.
3. Road requirement from middle school Chamyasa to H/o Bhushan Kumar w. no. 5.

2. Major/Urgent Public demands: -

1. Kendriya Vidyalaya.
2. Canal Irrigation Canal.
3. 50 electric pole.
4. Water Connection
5. Upgradation of Sub-centre Garam.
6. 2 additional class room for middle school Chamyasa.
7. The supply of water by PHE is irregular need to be improvement in that aspect.
8. Road side wall foundations required in entire Panchayat.
9. A boundary wall was constructed by Animal Husbandry Department in village Pungath need to be improvement in that



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: KV (Kudrya Vidya)
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) 2
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 5
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days


Asha Devi
Signature of Sarpanch
SARPANCH
Panchayat Halqa Garan.
Name **Block Katra (J&K)**


Signature of the Visiting Officer

Name **Manav Gupta**

* The Panchayat visited is in good shape & lot of work is being done & people are financially viable to make both hands meet. There is no basic urgent problems in comparison to other panchayats because of lot of job opportunities as the panchayat is very near to Katra.

Few Suggestions:-

- (1) Panchayat can be brought to tourism circuit.
- (2) Trekking route can be developed from base to Mata Vasno Devi Shrine.
- (3) KV (Kendriya Vidyalaya) is required to be established as land has been identified for the purpose.
- (4) Huge work has been done by Anand Hoshal Deputy in Pagath village; Construction of boundary wall has been done but thereafter no work has started which is required to be seen.
- (5) For self employment based Gorkh Mahila / & Mahila Aikik may be encouraged.