



75  
Azadi Ka  
Amrit Mahotsav

SALRAHAT



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

SABRAWAT



15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



## KEY FEATURES

- Deputy Commissioner to lead the initiative
- Local Development Department to be the nodal department
- Planning Department & Monitoring Department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	START DATE	COMPLETION
On allignment	At Department	Oct 10, 2018	Going on
Registration of local staff	DCD	Oct 14	Done
Deployment of staff to Parachute and issuing of orders to deployed officers	DCD	Oct 21	DCD will deploy senior local staff from the districts. Local staff to be taken against destinations for assignments to be given
Training of District Instructors as E2M	DCD	Oct 24	
Training of visiting officers	DCD	Oct 27	
Field visits to be completed by	Visiting Officers	Nov 2	DCD to supervise and ensure that each Parachute is visited within the period specified
Data of E2M to be uploaded by	Visiting Officers	Nov 10	DCD to supervise and ensure that data of all Parachutes is uploaded and by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>



1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayti Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



SAGRAWA



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: GULZAR AHMED  
 Designation: ASSISTANT EXECUTIVE ENGINEER  
 Department/ place of posting: JAL SHAKTI DEPARTMENT Division RAJOURI  
 Mobile No: 9419190900  
 Email ID: gulzarahmed2200@gmail.com  
 Home District: Rajouri  
 Dates of visit: 28<sup>th</sup> 22<sup>nd</sup> 21 Oct. 2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: SAGRAWAT  
 Local Government Directory(LGD) code of the Panchayat: \_\_\_\_\_  
 Name of CD Block: DARHAL  
 Name of Tehsil: DARHAL  
 Name of District: RAJOURI

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01  
 No. of hamlets in the Panchayat: 15  
 No. of households in the Panchayat: 215  
 Population (approx) of the Panchayat: 2100

## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agriculture	Vinayash Dev Singh	JAEO
Jal Shakti	Bagh Hussain	worker
- do -	Ataf Hussain	J.E
ICDS	Nasreen Akhtar	AWW
Social Welfare	Shahid Munder	TSWO
Revenue		Maya Tewildan
- do -	Naseem Rani	Patwari
RDD	Anir Choudhary	BDO
- do -	Yasir Anwar	NYS
- do -	Ashfaq Ahmed	GRS
Investigation & Plant	Munoor Hussain	J.E
Sheep Husbandry	Khadim Hussain	Pharmacist
Animal Husbandry	Abdul Aziz	Pharmacist

Details of absent employees vis-à-vis list furnished by the DC office: Present

Department	Name	Designation
Social Forestry	Abdul Waz	
- do -	Mohd Parvez	
Horticulture	Rasool Hussain	
- do -	Tajir Rashid	
ICAR	Nasreen Akhtar	AWW
	Sagheer Begum	Helper
Crisis Fundraising	<del>Ab</del> Mohd Asaf	Center Manager, Block
through RBI	Ishtiaq	Deputy



# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Private*
  - b. New/needng repairs *Now Required*
2. Furniture (Y/N) *Yes*
3. Computer/printer (Y/N) *Yes*
4. Internet (Y/N) *No*
5. Telephone (Y/N) *No*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
7. Water (Y/N) *Yes*
8. Electricity (Y/N) *Yes*
9. Bank branch (Y/N) *No*
10. CSC (Y/N) *No*
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *No*
13. Playground (Y/N) *No*
14. School-
  - a. Kindergarten (Y/N) *No*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *No*
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *Private*
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition – *Nil*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *No* [*Not available in Panchayat*]
18. Places of tourism importance – names, little details on historical/cultural importance *Marrian Top to be developed*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Joinary/Car*
20. VLW Office (Y/N) *No*
21. Primary Healthcare Centre (Y/N), *Yes*
22. List of Incomplete Buildings- names, year of construction *Govt. P. S Lower Banni*
23. List of Underutilized Buildings- names *Nil*

# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No Khidmat Center in Ppt. But Required to be developed. Awareness generated among common masses regarding schemes.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Nil But Required.
Incomplete buildings/projects	Verify whether identification and redistribution done	Govt. P.S. Lower Bamigan
PDS	Visit, evaluate, online status	Not available in Pandhara
PHC <i>CHC</i>	Visit- evaluate, status of staff, equipment and quality	02 Nos FM PHU
Youth clubs	Meet, interact, seek suggestions	Demanded playground & Coach
SHG	Meet, identify problems, seek suggestions	Define objective not assigned and require counselling
PMAY	Inspect, Inaugurate	Inspected as well as inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Functioning satisfactorily shortage of infrastructure & require Renovation.
Swachh SBM	Evaluate	Pandhara almost covered but Payments yet to be made.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Play ground not available performed in open & indoor.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Beneficiaries demanded for high yielding plantation
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	—
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Yes Scheme under JTM sanction and tendered. 02 Nos. Transformers, Electric wires and poles required.

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

*All deliverables achieved as reported by field line workers.*





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings - *Yes Done*

### DAY 2

- a. No of Individual Compost Pits constructed *Nil*
- b. No of Individual Soak Pits constructed *20 Nos.*
- V. No.of Biodiversity management committee meetings held: *01*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: *Yes/No Yes*
- VII. Are Sarpanchs being involved in start/inauguration of activities: *Yes/No Yes*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: *Yes/No Yes*
- IX. Whether grievance redressal box is installed: *Yes/No Yes*
- X. No of grievances received pertaining to Panchayat level: .
- XI. No of grievances disposed of at Panchayat level: *46 (one if any) redressed at Panchayat level by PR under supervision of Sarpan*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: *Yes/No Yes*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): *Yes/ No Yes*

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01	01 - 01 01	Amir Chaudhary Ashtaq Ahmed Shafiq Ahmed
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	16	10 - -	10 Mr. Teachers in 05 schools. No. 120.01 01 Mr. school clubbed with P.S. Lower, Bannigan, 01 Post of Head Master of Middle School in Narora.
	JAL JEEVAN:		09	Mohd Taj Mohd Shabbir Rashid Hussain Mukhtar - All DRs Mohd Rafiq
	PDD: LINEMAN JE ANY OTHER		01 01	Gulzar Hussain (DRs) Mohd Yaqub
	FOOD & CIVIL SUPPLIES			Separate PDS not available for Panchayat
	AGRICULTURE & ANIMAL HUS- BANDARY		01 01	Vinayash Dev Singh (JAFEO) Abdul Aziz Vet. Pharmacist
	SOCIAL WELFARE		01	Shahid Munir (TSW)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR		04 02 01	Mubeen Akhter Shabana Naz Azmat Begum Naseem Akhter Mustafa Begum (NRM) Naseem Akhter (FMDW) Mohd Rafiq (Pharmacist) Attached at Delhi
	ANY OTHER DEPARTMENT			



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Segregation Sheds proposed
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes No No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes to be taken up
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Partially covered
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Partially covered
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Soak Pits
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Partially functional
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Partially functional
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO Yes
- How many Bal Sabha's were organized in the Gram Panchayat 52
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. Yes
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes - is displayed
- Does the Gram Panchayat has its building or not? No
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes if yes specify
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes (In private building)
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? N/A
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat----- 06 Nos.
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- Number of women beneficiaries headed households covered under PDS system..... 25 Nos.
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 7

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Nil
- Whether the Disaster management plan is available at the GP Level (Yes/No) Yes
- Whether child-friendly park with required facilities is available in GP (Yes/No) Yes
- Whether the GP has easy access to Godown for storage (Yes/No) Yes
- Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>) Biodiversity Management Committee formed.

### COMMITTEE MEMBERS

### PRESENT

### BIODIVERSITY REGISTER PHOTOS

### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

10TH OCT TO 3RD NOV



## DAY 2 ACTIVITIES

### AGENDA 4

visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed *Narain Tob 2 Dala upper*
- Specific product which needs to be developed *walnut, Apple, Africot, Peach 2 Pear.*
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given — *list on base of this page*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1128	897	
Janani suraksha yojana	—	—	Exact number of Beneficiaries not known by field staff.
OLD AGE pension	64	64	
Widow pension	18	18	—
Disability pension	28	28	—
Domicile certificate	1100	660	Not applied.
Kisan credit card	273	200	Non-submission of required documents by Beneficiaries
PM kisan sammannidhi	117	117	—



# SAGRAWAT - HIMAYAT SCHEME

S. No

Names of Candidates with Parentsage

01. Khatida Akhtar w/o Nayaz Ahmed
02. Toseef Raza S/o Mohd Raza
3. Saifur Ahmed S/o Abdul Gajoom
4. Basharat Hussain S/o Zakir Hussain
5. Toseef Guman S/o Abdul Gajoom
6. Amir Asif Mahmood S/o Abdul Manaf
7. Afaz Ahmed S/o Abdul Hakeem
8. Mohd Azad S/o Mohd Aslam
9. Shahid Ahmed S/o Mohd Sayeed
10. Sahib Raza S/o Mohd Raza
11. Mansoor Raza S/o Mohd Raza
12. Razaat Ali S/o Nisar Hussain
13. Mohd Zahir S/o Abdul Hamid
14. Mohd Imran S/o Mohd Rafiq
15. Mohd Sayeed S/o Mohd Bakhir
16. Sajid Ali S/o Nasir Hussain
17. Talib Hussain S/o Zahid Ullah
18. Mohd Sajid S/o Mohd Khalid
19. Mohd Shahid S/o Mohd Rafiq Shahid
20. Yaseen Ahmed S/o Mohd Rafiq
21. Shazia Parveen w/o Mohd Ismail
22. Rubena Kossar w/o Shahzad Ahmed,

V.O  
B244

and pass book	271	110	As per attached in my preference (264 generated as per P. S. Lower Bannigan)
Registration of village ven- dors on GEM portal	-	-	-
Registration of village con- tractors on jktenders portal	-	07	
Registration of village con- tractors on PWD portal	-	03	
Incomplete buildings/pro- jects	01	Govt. P. S. Lower Bannigan	Non-availability of funds.

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Awareness generated/imparted
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal Yes
- How many drug addicts in the village 04
- Whether reported to the Deputy Commissioner Yes
- How many registered for rehabilitation under government programme Nil.

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	2/10000/10000 2021-22	2021-22	0.70	Yes	Yes	No
PMAY	Pucca House		1.30	Yes	Yes	No
IHL UNDER SBM-G	IHL of Sh. Mohd Zaki	2021-22	0.12 lacs	Yes	Yes	No
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	—	—	—	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 650

Total attended

Proceedings: Awareness generated, motivated to form SHGs and sensitized about various beneficial schemes run by various Departments for their welfare.  
(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 0-8 years-107

Total attended 12

Proceedings: Awareness imparted regarding importance of Exercise, and Speech delivered on Aksha Mukta Ashiyon.

(Pl insert pointers to be discussed there – refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

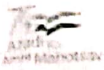
SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Nil	Nil
	PMAY houses if any ready for inauguration	Yes	Yes
	Swachh gram projects- segregation sheds etc	No	No
	Amrit sarovars	—	—
	Sports kits	—	—
	Village cultural events	—	—
	JJM assets/projects	was segregated under JJM sanctioned 2 Q-MT flooded	—
	Any other to be identified at district level	—	—

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	water supply	Scheme Approved & E-MIT filed	
2	Road Connectivity	In progress	
3	PDS Deficiency	Pending	
4	Availability of Agri-Inputs & Horticulture Inputs		
5	Non-Availability of Medicine in sub-center		
6	AWC	Pending	
7	Sub-center	Pending	
II. Urgent Public Requirements/ Demands- B2V2			
1	Installation of 63KV station at Daga	Pending	
2	Installation of 63KV at least 2 in Daga	Pending	
3	T. Road from Main Road Daga to Mohalla Daga	In progress	
4	T. Road from Main Road Sangur to W.No.03	Partially constructed	
5	Establishment of Borewell & lift gravity for Panolaya	<del>At</del> Scheme sanctioned but yet to start	
6	Construction of 12 inch for many 2 of road	In progress	
7	Construction of T. Road from Main Road to Mohalla Masim	Partially constructed	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	water	Scheme Approved	
2	Road connectivity	In progress	
3	Field functionary accountability		





4	Infrastructure in Govt. Building	Pending .	
5	Development works in Govt. Pkt.	on going .	
IV. Major Problems- B2V2			
1	Same as in B2V1		
2	In Addition		
3	Repairs of water lines	Pending .	
4	create Requirement in sketch	Pending .	
5	Bond of Animal & Sheep Dependent	Pending .	
V. Major Problems- B2V3			
1	Same as in B2V1 & B2V2		
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1	Road & Electricity	Road const in progress .	
2			
3			
VII. Major Complaints- B2V2			
1	Same as in B2V1		
2			
3			
VIII. Major Complaints- B2V3			
1	Some of the work get executed which were proposed		
2	during B2V1 & B2V2, due to insufficient funds .		
3			



- ⑤ Establishment of 03 nos Handloom Centres in Panchayat.
- ⑥ Establishment of separate Govt. Ration Store (POS) in Panchayat.
- ⑦ Creation of 03 nos. new Anganwari Centres and Construction of government buildings for existing Anganwari Centres.
- ⑧ Establishment of ATMs of Jammu and Kashmir Bank counter/partner at Narian.
- ⑨ Establishment of Patwarikhana near Iqbal Gate Sagarwal.

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *RDD, Social-welfare*
2. LEAST RESPONSIVE DEPARTMENT: *nil*

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>① Scarcity of potable water in Panchayat. ② Electric wire, poles and 02 nos Transformers. ③ Shortage of front line workers in all departments.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>① Creation &amp; Renovation of water supply schemes in Panchayat as per new demand per day. ② Requirement of 02 nos Transformer, electric poles, wire ③ Link/Tractor Road's within Panchayat.</i>
III	Overall assessment of the visit and suggestions: <i>05 nos. ④ Establishment of Tourist spots at Narayan Top and Darya Cant. on back page.</i> (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The demands projected are genuine and are in the welfare of general masses which need to be fulfilled for over all development of Panchayat.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>8.0 satisfactory.</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch


*Tuassum Nayaz*

Name ..... *Sarpanch Pyt. Halqa  
Sagrawat Darhal*

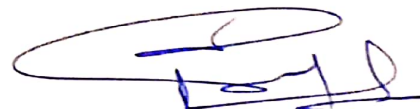
Signature of the Visiting Officer

Name... *GULZAR AHMED*

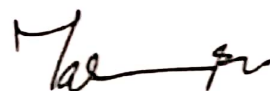
The Sarpanch Sh. Tabassum Riaz of the Panchayat Sagrawat is very dedicated for over all development of Panchayat and he is trying his best to make his Panchayat Nasha Mukht. His cooperation during B2V4 programme is highly appreciated and I hope that he will take his Panchayat new heights.

  
V.O  
B2V4

Certified that Sh. Ashfaq Ahmed GRS of Panchayat Halqa Sagrawat is very dedicated / punctual towards his duties assigned to him. Moreover he managed very well for smooth functioning of the B2V4 programme.  
Hope he will work with more passion in future.

  
V.O  
B2V4

Certified that Sh. Gulzar Ahmed Visiting officer B<sub>2</sub>V<sub>4</sub> Halqa Pyl Sagrawat has stayed in the Halqa Panchayat for two days He is very dedicated towards his duties assigned to him.

  
Tabassum Riaz  
Sarpanch Pyl. Halqa  
Sagrawat Darhal





**Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir**