



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



<p><b>Day 1</b></p>	<p>Reach the village</p>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different deptts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukh Abhiyan</li> </ol>
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Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat, \*
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: MOHD ASHRAF SHEIKH (JKAS)

Designation: General Manager Dc Budgam.

Department/ place of posting: Industries & Commerce Dept.

Mobile No: 9419055444

Email ID: drsmakAS007@gmail.com.

Home District: Anantnag

Dates of visit: 2nd & 3rd November 2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Semthan Panchayat Bejbehara

Local Government Directory(LGD) code of the Panchayat: 274722

Name of CD Block: Bejbehara Anantnag.

Name of Tehsil: Bejbehara Anantnag.

Name of District: Anantnag

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 2

No. of hamlets in the Panchayat: 7

No. of households in the Panchayat: 426 (Houses)

Population (approx) of the Panchayat: 3000 Approx.





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Social Welfare / ICDS	Neelofar / Nasreena	AWW / craft teacher.
Horticulture / Agriculture	Mushtaq / Mustaza	- / AEA
Sheep Department.	Umar Malik	ASM
J & K Bank	Abbas Hussain	ABA
Education.	Mohd Yousuf Paray	Teacher
CAPD	Muzafar Ashd	Store keeper
PDD	Sheeraz Ahmad	Inspector
Revenue	Jawad Ahmad	Patwari
Forest	Aijaz Ahmad.	Forester
R & B	Gh. Rasool.	Helper
Animal Husbandry	Azad Hussain.	SVP
PHE	Mohd Yousuf.	Fitter
Health	Mubeena Akter.	ASHA

CSC / Khedmat center. Gulzar / Adil Ashd. VLE / incharge

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
All other banks (except J & K Bank)		
KuIB, KVIC,		
Handloom Dept.		
Employment Dept.		
Flood Control.		
Labour Dept.		
Transport Dept.		
PMGSY		
Fisheries		
Cooperative		
Floriculture.		
Mitigation		
Sexiculture		
Information		
Sports		



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure *(Functioning in School)*
  - a. Govt building/private *Not Applicable.*
  - b. New/needing repairs *New is needed.*
2. Furniture (Y/N) *NO*
3. Computer/printer (Y/N) *NO*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO*
7. Water (Y/N) *NO*
8. Electricity (Y/N) *NO*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *yes*
11. Patwarkhana (Y/N) *NO (Land Being identified)*
12. Village haat (Y/N) *NO (Land Being identified)*
13. Playground (Y/N) *NO (Land available not enclosed)*
14. School-
  - a. Kindergarten (Y/N) *yes.*
  - b. Primary (Y/N) *yes (but clubbed with High School)*
  - c. Secondary (Y/N) *yes*
  - d. College (Y/N) *NO*
  - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *yes (4) + wcs sanctioned & Functional.*
  - a. (govt/private) *private (Rented)*
  - b. Total children enrolled *152*
15. Amrit Sarovars - details, location, condition *nil*
16. Government offices- details, whether functional or not *(Functional)*
17. Ration shop (Y/N) *yes*
18. Places of tourism importance - names, little details on historical/cultural importance
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) *yes in other panchayat.*
21. Primary Healthcare Centre (Y/N), *NO (Existing within 1km)*
22. List of Incomplete Buildings- names, year of construction *nil*
23. List of Underutilized Buildings- names *nil*

*Total Shah  
Total Shah  
Voter*





## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Khidmat centres 1 Km away in Bejhchare from.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No counter was established due to security/Law order issue in the concerned Panchayat.
Incomplete buildings/projects	Verify whether identification and redistribution done	NIL
PDS	Visit, evaluate, online status	PDS outlet functional.
PHC	Visit- evaluate, status of staff, equipment and quality	1 Km away from the Panchayat.
Youth clubs	Meet, interact, seek suggestions	Not formed.
SHG	Meet, identify problems, seek suggestions	9 Self Help groups in formation.
PMAY	Inspect, Inaugurate	1 unit (Slab level)
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Facilities available but could not be visited due to security issues.
Swachh SBM	Evaluate	Soakage / Dry pits under const.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Kho-Kho & Carrom was played in High School/G.B. Khadi
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	—
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	—
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	—
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	NIL



## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**

*list enclosed →.*



Enclosure:-

## STATUS OF ACTIVITIES BEING CARRIED OUT DURING B2V4 PROGRAMME


### Daily Report

District Anantnag Date 2nd and 3rd November

No. of Panchayats where visiting officers visited 01

Total No. of people who participated in B2V4 in the district today

S. No.	Deliverable	Department	Overall Target	District Target	Cumulative Achievements (15 Oct, 2022 - till today)	Today's Achievements
1	Golden Health Cards	Health	100,000	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	1585	0
2	Land Passbooks	Revenue	1,000,000	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	NA	100
3	Inheritance Mutations	Revenue	7,000	Panchayat/District Targets to be fixed by the Department based on survey of every Panchayat by the Patwaries	NA	NA
4	Self Employment Drive	J&K Bank & Industries	65,000	At least 15 persons per Panchayat	8	0
5	Identify candidates for skill training under HIMAYAT and other schemes	RDD	100,000	At least 20 per Panchayat	Target achieved	20
6	CSC/IT Camps in every Panchayat	IT	4290	One per Panchayat	CSC Available	1
7	Creating Awareness of Jan Bhagidari among PRIs and general public	IT	100,000	25 additional hits/Panchayat	NA	NA
8	Painting of Digital J&K in every Panchayat	RDD	4290	One per Panchayat	Target Achieved	
9	Pani Samitis meetings to be held	Jal Shakti	4290	One per Panchayat	NA	0
10	Field testing kits to be provided for all Panchayats and trainings given	Jal Shakti	4290	One per Panchayat	Not provided	NA
11	Certification of water sufficiency and quality of Panchayats	Jal Shakti	451	As per list decided by Department	NA	NA
12	Implement Swachh Gram Plans Door to door collection and disposal ensure Management of grey water, black water and solid waste	RDD	6,870	To be implemented in every Village	under process	Soakage dry pits under construction
13	UDID Cards to be converted to Digital Format	Social Welfare	250,000	Panchayat/District Targets to be fixed by the Department based on existing cards	NA	NA
14	E-shram Cards	Labour	250,000	Panchayat/District Targets to be fixed by the Department based on survey	NA	NA





15	Inspect Playfields and ensure that at least one sports event is	YSS	4290	At least one per Panchayat		2
16	Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office	Revenue, RDD	8580	2 per Panchayat ( 1 patwari office + 1 VLW office)	Name & phone number painted on the wall of School	Panchayat Ghar not existing
17	Amrit Sarovars- Inspect quality	RDD	1,500	75 per District	NA	No Amrit Sarovar
18	Youth Clubs Interact	Youth Mission	4290	At least one per Panchayat	NA	No Youth Clubs
19	Azadi Ka Amrit Mahotsav- Upload High Quality videos	Culture & DCs	15,000	At least 3 per Panchayat	Uploaded	-
20	Hold Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption	All visiting Officers	4,290	Every Panchayat	Gram sabha held	-





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 8 cases sanctioned in panchayat  
Details of the bank sanctioning it: PMEGP, Artisan credit &  
Total amount involved: weaver's Mudra.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 18
- b. No of Individual Soak Pits constructed under construction.
- v. No. of Biodiversity management committee meetings held: 2
- vi. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No ✓
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓ (unconstituted panchayat).
- ix. Whether grievance redressal box is installed: Yes/No ✓
- x. No of grievances received pertaining to Panchayat level: nil
- xi. No of grievances disposed of at Panchayat level: nil
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓ (only Sarpanch elected).
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No<sup>x</sup> (only Sarpanch is elected with out panches / deputy Sarpanch so the panchayat is unconstituted).  
payments made by sarpanch's tutor & panchayat Secretary).



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	All in place.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (Peon & chokidas)	10 01 02	10 01 02	All in place
	JAL JEEVAN:	Supervisor 01 & Filter 01	01 01	All in place.
	PDD: LINEMAN JE ANY OTHER (Inspector)	01 01 01	01 01 01	All in place
	FOOD & CIVIL SUPPLIES (Store Keeper)	01	01	In position
	AGRICULTURE & ANIMAL HUSBANDRY	Junior Agri. Ext. Officer 1 Block VAS 1	1 1	All in position
	SOCIAL WELFARE (Aww)	Social worker 1 4	1 4	All in position
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	1 1 0 0	1 1 0 0	Asha & ANM in position
	ANY OTHER DEPARTMENT	patwari 1 Numberdar 1	1 1	All in position



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Composit & Soakage pits under construction
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Solar & biogas not initiated.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof steps not taken.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No ✓
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. not available.
- vi. Whether schools have started segregating waste yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? yes
- ii) Do all the eligible individuals been provided the Golden Card? 84% 1585 cards issued out of 1945
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Composit & Soakage pits under construction
- iii) Do all the IHHs in the Gram Panchayat have toilets? yes
- iv) Are all the IHHs toilets functional or not? yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? panchayat Bhawan not available



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *yes*
- How many Bal Sabha's were organized in the Gram Panchayat *01*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *✓*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *(one dropout of class 9th re-admitted in school)*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *✓*

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *yes*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *NO*
- Does the Gram Panchayat has its building or not? *NO*
- Is the Gram Panchayat office functional or not? *NO (but functions in school when needed)*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *NO*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Last year conducted.*

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *✓*
- Have all the eligible households registered in PDS or not? *yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *NO*
- Have all the eligible households been registered for Pension or not? *not available*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *NO*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *NO*

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *NO*
- Is Gram Panchayat Office Disabled Friendly or not? *not available*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *NO*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilet barrier-free access, etc., or not? *NO (only two schools have ramps)*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *NO*
- Are all the eligible households getting benefits from IAY or not? *NO (only 01)*



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat----- 01
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NO
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) NO
- Number of women beneficiaries headed households covered under PDS system.... 13 families Headed by female as family head
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana..... 79

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... NO
- Whether the Disaster management plan is available at the GP Level (Yes/No) NO
- Whether child-friendly park with required facilities is available in GP (Yes/No) NO
- Whether the GP has easy access to Godown for storage (Yes/No) NO
- Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

(not available)



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. *Gram panchayat plan formulated in Gram Sabha*  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>) *discussed during the visit.*

### In addition GPDP plan shall also include :

Tourist places which need to be developed *Totak Shah Voudoun.*  
Specific product which needs to be developed *Nil*  
Tourism- home stays *Not Applicable*  
20 candidates for training under Himayat scheme alongwith trade in which training is to be given

*(Enclosed)*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1945	1585	360
Janani suraksha yojana	33	33	nil
OLD AGE pension	-	193	-
Widow pension	-	51	-
Disability pension	-	01	-
Domicile certificate	-	-	-
Kisan credit card	490	490	nil
PM kisan sammannidhi	302	302	nil





Land pass book	900	100	800
Registration of village vendors on GEM portal	Nil	Nil	Nil
Registration of village contractors on jktenders portal	—	05	—
Registration of village contractors on PWD portal	—	01	—
Incomplete buildings/projects	—	Nil	—

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *yes*
2. Details of activities conducted *Awareness / slogans etc.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *yes*
4. How many drug addicts in the village *8*
5. Whether reported to the Deputy Commissioner *yes*
6. How many registered for rehabilitation under government programme *not available.*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THE WORK
MGNREGA						
PMAY	Field visits could not be conducted					
IHL UNDER SBM-G	due to law & order situation in the					
CSC UNDER SBMG	gram panchayat & activities were conducted in					
AMRIT SAROVAR	Nil	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

435

Total attended Nil

Proceedings:

(Sabha could not be conducted)

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... 84

Total attended

Nil

Proceedings:

(Sabha could not be conducted)

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRML (SUNDAY MARKET)	Nil	
	PMAY houses if any ready for inauguration	Nil	
	Swachh gram projects- segregation sheds etc	Nil	
	Amrit sarovars	Nil	
	Sports kits	01 (Tennis)	
	Village cultural events	01	
	JJM assets/projects	Nil	
	Any other to be identified at district level	Nil	



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Poor Drainage system.	Nil	
2	Black Topping of Village Roads.	Nil	
3	Health Centre not available.	nil	
4	Requirement of Animal Husbandry center.	nil	
5	Requirement of playground.	nil	
6	Irrigation facilities needed.	Nil	
7	Requirement of panchayat ghar.	Nil	
II. Urgent Public Requirements/ Demands- B2V2			
1	Electricity to orchards for irrigation		No action taken.
2	& spraying purposes through cable		
3	Development of play field GMS Semthan.		—
4	L.T. poles for Hamzapora		—
5	Development/up gradation L/R Chakdara for		—
6	orchard Land.		—
7	Wallig of MS & H.S Semthan.		—
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Shortage of drinking water.		No action taken.
2	Poor Drainage system.		
3	Bad Condition of Roads & encroachment of Hamzapora Semthan Road.		—





proper irrigation channel not available. -

Eligible House Holds be given PMAY Benefits -

#### Major Problems- B2V2

IV.

1 upgradation of Road from Lonepora to Mismpora -

2 " " " to orchard chaklas -

3 " " 2nd km from Hespore to orchards

4 & gurgled to Tulkhan Shet (500mtrs) -

5 Drainage System with proper Sanitation from Hespore to orchards  
via Jamiya masjid.

#### Major Problems- B2V3

1 Requirement of Play field. -

2 Requirement of proper Drainage system -

3 Requirement of Drinking water facility -

4 Provide proper irrigation channel.

5 Not availability of Dispensary/Health center -

#### Major Complaints- B2V1

1 In Sufficient and unsafe Drinking water -

2 Ration Cards to be issued at Earliest -

3 Golden Cards to be issued for physically challenged.

#### Major Complaints- B2V2

1 Drinking water facility for Hamzapora -

2 Modernization of internal Roads. -

3 Non-availability of play field / Dispensary -

#### Major Complaints- B2V3

1 unsafe Drinking water facility -

2 Requirement of play field. -

3 Provide proper Drainage system. -



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD
2. LEAST RESPONSIVE DEPARTMENT: Irrigation & Revenue

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Eradication of Cannabis</u> <u>development of play field, Electric cable Transmission to orchards &amp; Drainage system for the village.</u>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <u>play field, Electricity to orchards &amp; Drainage system.</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <u>Deficit of awareness about the schemes, planning &amp; priority sector interventions.</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>05</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Mohd. Yaseen Malik  
Sarpanch P.C.I to VII  
Semthan, Bijbehara

Signature of Sarpanch

Name Mohd. Yaseen Malik

Signature of the Visiting Officer  
Name Mohd. Akmal  
(JK 43)

2nd & 3rd Nov 201



## MySchemes

MyScheme a national platform that aims to offer one-stop search and discovery of the Government schemes, providing an innovative, technology-based solution to discover scheme information based upon the eligibility of the citizen was launched in the UT of Jammu & Kashmir by the Chief Secretary, J&K on 12-08-2022, thereby **J&K became first union territory among all the States/UTs to on-board its schemes on MyScheme portal.**

The easy user interface of myScheme help the citizens to find the right Government schemes by directing the citizen to the application page of the scheme of their choice, thereby not only reduces the time and effort of citizens in searching for appropriate government schemes but also guides on how to apply for different Government schemes. **Thus, no need to visit multiple Government websites.**

In the portal, schemes are available across a wide range of sectors such as

1. Agriculture
2. Rural & Environment
3. Education & Learning
4. Banking, Financial Services & Insurance,
5. Social welfare , Revenue, Transport, Tourism etc

**MyScheme** offers a convenient three- step process for the citizens to discover the government schemes for which they are eligible i.e. the user enters his /her attributes such as demographic, income, social details, etc.; List of Schemes to look into; & the user can select from the list of eligible schemes and get detailed information regarding the scheme

The Unified Integrated Accessible, Transparent portal (**e-UNNAT**) with URL <http://eunnat.jk.gov.in>, developed, deployed and hosted in J&K State Data centre by Information Technology department , on-boarded with 107 online services fully integrated with **Meri Pechaan (National Single Sign On)** also provides a glimpse into the My Scheme portal of the Government of India by providing access to information on the schemes by re-directing through a single URL.

On MyScheme portal, UT of Jammu & Kashmir has on-boarded 10 Schemes of 6 Departments/Organisations. More Schemes will be on-boarded in due course of time. It is envisaged that in the upcoming phases, myScheme shall have the feature to apply for schemes from within the MyScheme Portal.



# Details of Schemes on-boarded:

S.N o	Scheme on boarded	Department	URL	Remarks
1	State Marriage Assistance Scheme for Poor Girls	Social Welfare	<a href="https://www.myscheme.gov.in/schemes/smaspg">https://www.myscheme.gov.in/schemes/smaspg</a>	On-boarded
2	LadliBeti Scheme		<a href="https://www.myscheme.gov.in/schemes/lbs">https://www.myscheme.gov.in/schemes/lbs</a>	On-boarded
3	Credit Card Scheme for Artisans & Weavers	Handicrafts & Handloom Department	<a href="https://www.myscheme.gov.in/schemes/cccsaw">https://www.myscheme.gov.in/schemes/cccsaw</a>	On-boarded
4	Revised Education Scheme for Children of Weavers Handicrafts & Handloom Departments		<a href="https://www.myscheme.gov.in/schemes/rescaw">https://www.myscheme.gov.in/schemes/rescaw</a>	On-boarded
5	Karkhandar Scheme		<a href="https://www.myscheme.gov.in/schemes/ksdcs">https://www.myscheme.gov.in/schemes/ksdcs</a>	On-boarded
6	PradhanMantriKisanUrjaSuraksha evamUtthanMahabhiyan Scheme for farmers	Science & Technology (JAKEDA)	<a href="https://www.myscheme.gov.in/schemes/pm-kusum">https://www.myscheme.gov.in/schemes/pm-kusum</a>	On-boarded
7	Phase-II of the Grid Connected Rooftop Solar Programme		<a href="https://www.myscheme.gov.in/schemes/gcrsp-p2">https://www.myscheme.gov.in/schemes/gcrsp-p2</a>	On-boarded
8	Tejaswini-the Radiant	Mission Youth, J&K	<a href="https://www.myscheme.gov.in/schemes/ttr">https://www.myscheme.gov.in/schemes/ttr</a>	
9	Prime Minister's Special Scholarship Scheme For The Students Of Union Territories Of Jammu & Kashmir And Ladakh	All India Council for Technical Education (AICTE)	<a href="https://www.myscheme.gov.in/schemes/pmsss">https://www.myscheme.gov.in/schemes/pmsss</a>	On-boarded PMSSS is a scholarship scheme by the All India Council for Technical Education (AICTE) for the students who have domicile of the UTs of J&K and Ladakh and after passing Class 12 or equivalent examination
10	HIMAYAT-DeenDayalUpadhyaya-GrameenKaushalyaYojana	Rural Development Department	<a href="https://www.myscheme.gov.in/schemes/himayat">https://www.myscheme.gov.in/schemes/himayat</a>	On-boarded HIMAYAT is a placement-linked market-driven training programme implemented by the Ministry of Rural Development for unemployed youth in Jammu and Kashmir as a part of its flagship DeenDayalUpadhyaya-GrameenKaushalyaYojana (DDU-GKY). The scheme is being implemented through the Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)



**Subject: Conduct of meeting of Biodiversity Management Committee (BMC) during Fourth Phase of Back to Village Programme (B2V4).**

The Government of J&K has constituted Biodiversity Management Committees (BMCs) in all the 4,290 Village Panchayats and 76 Urban Local Bodies (ULBs) as per the Biological Diversity Act, 2002 & Rules, 2004 for conservation and sustainable use of biodiversity. The BMCs are mandated to document the biodiversity (all life forms, plants, and animals) under their jurisdiction in the form of Peoples Biodiversity Register (PBR). The PBRs have already been prepared for all the Village Panchayats, however being a dynamic document, it is updated periodically. Other responsibilities of BMCs are:

1. Conservation and sustainable utilization of biological resources.
2. Eco-restoration of local biodiversity.
3. Documentation & protection of traditional knowledge.
4. Management of biodiversity heritage sites.
5. Conservation of traditional varieties/breeds of important plants & animals.
6. Biodiversity education & awareness creation.

As per the Operational Guidelines issued by National Biodiversity Authority, a BMC shall hold minimum four meetings in a year and meet at least once in 3 months. Hence, it is advised to all the officers/officials nominated for the **"Fourth Phase of Back to Village Programme (B2V4)"** to attend the meeting of Biodiversity Management Committees of the villages allotted to them and deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources, besides creation of awareness on biodiversity. The meeting of BMC will be facilitated by Panchayat Secretary/VLW.

The agenda points that may be taken up during the meeting of the BMC are given as under:-

1. Creation of awareness on Biological Diversity Act, 2002 and functions of the BMC including their responsibility on documentation of biodiversity.
2. Listing of Vaid, Hakims and traditional health care practitioners in the village.
3. Listing of individuals possessing traditional knowledge in the village.



4. Listing of Sacred Groves, Sacred Water Bodies, and potential Biodiversity Heritage Sites (Areas outside forests with rich biodiversity which can be conserved and managed by the Village Panchayat).
5. Identification of Non Timber Forest Produce (NTFP) found within the jurisdiction of BMC which can be sustainably collected and utilized.
6. Conservation of traditional varieties/breeds of economically important plants/animals.
7. Need assessment for capacity building of Biodiversity Management Committees.



## **Bal Sabha**

Today on 20-4-22, Bal Sabha Meeting held at Panchayat Palli in ward No. 3.

The agenda of the meeting to conduct Bal Sabha to create awareness among the children of Panchayat Palli for good education, play games. Children suggested that for development good lanes, drain, road, hospital, schools, gym, gym centre, playground, library required. Mam also made the children aware for Swachh Bharat, Gram Sabha, planning of works, Bal Sabha, No Drugs, No Child Labour.

After the PM Visit the Yoga Classes to be held daily in Panchayat Ghar Palli.




## Mahila Sabha

Today on 20-04-2022, a Mahila Sabha was held at Panchayat Level under the Chairman Ship of Sarpanch Shri Randir Sharma.

The agenda of the meeting is to conduct Mahila Sabha at Panchayat Level to aware the women of the Panchayat Palli about health, self help groups. Rural Livelihood Mission. The making of uniform for the school children should be through SHGS of the Panchayat. The problem is to sell their different items through District Level Administration. The Mid-day Meal is provided as per food chart. It should be necessary that the SSA must purchase their raw material from the locals/SHGS. If the Panchayat there is only one shop to purchase the uniform so, the lack of uniform is also the biggest problem among the Panchayat women's/Locals. The Umeed Organization should be there whenever the Sabha conducts. The basic need is to purchase/sell their products on bigger platform. The conclusion is that lack of platform to sell their products, demands under Janani Suraksha Yojana, demand to install CCTV Camera at Village Level.





## **"Gandhi katha at Gram level"**

**"گاؤں میں گاندھی کتھا"**

**"गांव में गांधी कथा"**

### **Objective of the programme:**

**"Gandhi katha at Gram level"** is a mass contact program to connect with rural population and further popularize and promote the vision of Gandhi's ideal village as a self reliant and sustainable socio-economic unit with focus on Panchayati Raj, Khadi, Cottage industry and Swachta etc.

- The program intends to engage with the masses at Halaqa level inviting PRI representatives, Artisans/weavers, MGNREGA workers, Health workers, SHGS, School children, Senior citizens, Farmers, Artists, Volunteers, Women leaders, SC/ST representatives, BPL members, Youth club members etc.
- Involvement of different stakeholders from the government departments like Rural Development Department and PR, KVIB, Handloom & Handicrafts, Cooperatives, Health and School Education.

### **NATURE OF PROGRAM**

- The nature of program is proposed to be in sync with the Gandian philosophy of "simplicity" and austerity without any exaggerated decorative/cosmetic/lavish displays.
- To be conducted preferably in open community spaces accessible to general population.
- All the participants including officers/officials shall sit on the ground at par and among the general public, as far as possible/suitable.
- The time duration of the program should be minimum, preferably concluded in an hour and half beyond farming.

### **MESSAGE CONTENT/THEMES of the programme:**

- ▶ PRIs and their importance
- ▶ Role of Khadi and village industries and local economic products
- ▶ Village sanitation and environmental consciousness
- ▶ Communal Harmony and coexistence



- ▶ Non-violence (2<sup>nd</sup> October as International Day of Non violence)
- ▶ Casteisms and social inequality in Societies
- ▶ Education including Adult education
- ▶ Women/gender issues
- ▶ Drug abuse and prohibition of intoxicating substances
- ▶ Promotion of Vernacular language and National Language
- ▶ Promotion SC/ST interests.
- ▶ Cooperative movement
- ▶ Wildlife
- ▶ Labor Welfare
- ▶ Life discipline

## **PROPOSED ACTIVITIES**

(Indicative, not exhaustive)

- General Assembly of participants and introductory remarks on Gandhi's life, his contribution, philosophy about the Indian village etc. by selected few participants.
- Display/exhibition of Gandhian SYMBOLIC artifacts like Charkha, Handloom and handicraft products or any other local economic product.
- Awareness about Govt Schemes promoting Gandhian ideas and village economy; distribution of available pamphlets/literature if any
- Activities conveying a message of "simple living as high thinking" and making Khadi and other indigenous products as a national pride and heritage.
- A special talk on value education, communal harmony and coexistence, cleanliness, equality, non-violence and truthfulness by the local religious preacher.
- Activities by/for school children like Skits, Quizzes, talks on Gandhian principles spelt out in Directive Principles of State policy under the constitution of India.
- Talk on Swachta/Cleanliness of public spaces especially around Schools/hospitals/religious places and other public institutions.
- Highlighting the scope and achievements of MGNREGA/SBM(G)
- Any other artistic activity like Poetry, Ladishah, Narration, mimicry etc.
- Walk through within village habitation displaying placards promoting Gandhian philosophy in particular about the cleanliness, drug abuse etc.
- Visit to local heritage sites/monuments, if any, springs, canal etc around the Village/ Gram Panchayat.