

Shimachuli



75
Azadi Ka
Amrit Mahotsav



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022



Back₂ Village₄

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified



INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none">Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inAlso take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inCollect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.inTake plans for 2 previous years and ATRs from the planning depttComplete trainings on different components of B2V4 being organized by respective Deputy CommissionersCollect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">PRI grantsDistrict PlanUT planMGNREGAOther schemes of other departmentsAny other workPlans/ beneficiary lists:<ul style="list-style-type: none">MGNREGA draft plan document for the year 2022-23.List of Awaas+ beneficiaries alongwith IHHL ConvergenceList of pension beneficiaries.List of SHGsList of agriculture scheme beneficiariesLists of beneficiaries for:<ul style="list-style-type: none">Various certificates/ benefits to be distributed by the visiting officer.Any other activities identified by different departments

Day 1	Reach the village	<ol style="list-style-type: none"> 1. Ensure that all front line workers of different deptts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) 6. Visit atleast 2 amritsarovars and get its geo tagged photos 7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 9. Check effectiveness of Centrally sponsored schemes 10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc 11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 12. Assess effectiveness of sanitation campaign in the panchayat 13. Ensure self employment activities for 15 youth per panchayat 14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training 15. Wherever possible, distribute employment letters for people selected under various government employments 16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 17. Open discussion on Nasha Mukht Abhiyan
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Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme[®] portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: Amit Kumar
Designation: Lecturer (Physics)
Department/ place of posting: School Edu. Dept.
Mobile No: 9419287260
Email ID: amitkmr3152@gmail.com
Home District: Jammu
Dates of visit: 31/oct-22 & 01/NOV-22

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: SHAMA CHAK
Local Government Directory(LGD) code of the Panchayat: 288919
Name of CD Block: MARH
Name of Tehsil: MARH
Name of District: JAMMU

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01
No. of hamlets in the Panchayat: 07
No. of households in the Panchayat: 465
Population (approx) of the Panchayat: 2308

(As per 2011 census)



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Department	Name	Designation
R.D.D	Anil Dhar	Sec. Panchayat
Agriculture	Avinash Soodan	Extn. Asstn.
Health (Asha Worker)	Kamlesh	Asha worker
Irrigation	Meenakshi Gupta	J.E
Horticulture Dept.	Mohd. Azam	HFG IV
FCS & CA	Gulshan kr.	
PWD	Surinder Arora	J.E
PHE	Gurmeet Singh	J.E
Ayurvedic Hospital	KK Dubey	Medical officer
Social Welfare	Indu Bala	M.T.S
Health	Tripta Kumari	FMPHW
Vet. Hospital	Dr. Raman Gupta	Vet. Doctor
Revenue	Mohd. Ashraf	Patwari
Education	Rashpal Singh	PEN

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure

a. Govt building/private

b. New/needing repairs

2. Furniture (Y/N)

3. Computer/printer (Y/N)

4. Internet (Y/N)

5. Telephone (Y/N)

6. Toilet (CSC/part of panchayat ghar) (Y/N)

7. Water (Y/N)

8. Electricity (Y/N)

9. Bank branch (Y/N)

10. CSC (Y/N)

11. Patwarkhana (Y/N)

12. Village haat (Y/N)

13. Playground (Y/N)

14. School-

a. Kindergarten (Y/N)

b. Primary (Y/N)

c. Secondary (Y/N)

d. College (Y/N)

e. University (Y/N)

15. Anganwadi Centre (Y/N)

a. (govt/private)

b. Total children enrolled

15. Amrit Sarovars – details, location, condition

16. Government offices- details, whether functional or not

17. Ration shop (Y/N)

18. Places of tourism importance – names, little details on historical/cultural importance

19. Village heritage sites/ treks- names, little details on historical/cultural importance

20. VLW Office (Y/N)

21. Primary Healthcare Centre (Y/N),

22. List of Incomplete Buildings- names, year of construction

23. List of Underutilized Buildings- names

All Panchayat related activities are running from community hall

01 PNB

01 Middle School
+
01 High school

Total count - 07

116

Swe, Vet. Hospital, Ayurveda centre
schools (functional)

- No

- No

nil

nil



DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No Such Khidmat centre in Panchayat, only 01 CSC functional
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	01 PNB Functional branch (01 ATM PNB) Av. footfall - 110
Incomplete buildings/projects	Verify whether identification and redistribution done	— Nil —
PDS	Visit, evaluate, online status	Functional
PHC	Visit- evaluate, status of staff, equipment and quality	No PHC in SHANA CHAK Panchayat
Youth clubs	Meet, interact, seek suggestions	Upgradation of play field
SHG	Meet, identify problems, seek suggestions	Locate appropriate place for them in order to sell their products
PMAY	Inspect, Inaugurate	Completed
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	02 schools in Panchayat G.G.H.S & G.M.S Both having facilities & staff
Swachh SBM	Evaluate	Inspected toilet units constructed under SBM.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Distributed sports kits
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation going on
Village cultural event Dangaal/ Haat/Mela	Participate in; ensure that it is held	Done
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Departments participated actively
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Project with estimated cost of 688.06 Lac (SSM) approved by Chief Engineer (PHE) may be taken up for consideration.



DAY 1 - ACTIVITIES
AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

FOCUS DELIVERABLES DURING B2V4

- 1- Ayushman Golden Card, Aadhaar Card, e-Shram cCard - stress on saturation i.e., 100% coverage of population/ households.
- 2- Aware people about 'Jan Bhagidari'- People must be given demo of using 'Jan Bhagidari Application' - Objectives of programme vis-à-vis empowerment of citizens to monitor execution of developmental programmes and how to use the mobile application.
- 3- Popularize 'Land Pass Books' and review progress of issuance of land passbooks to landowners as well as saturation status.
- 4- Pending attestation of 'Mutations' and plan to address the issue in a time bound manner.
- 5-Self Employment Drive- Identify 15 persons per panchayat for self employment schemes, 20 persons for himayat schemes.
- 6- Awareness regarding 'online services' available to citizens- popularize use of online portals, url address of important portals.
- 7- Pani samiti meetings, Youth Club meetings, Old age Clubs- activate such committees.
- 8-Swachh Gram-Clean & Green village plans with time bound implementation plan; Construction/ development of play fields in each panchayat.
- 9-Verify and Inspect of -Amrit Sarovars
- 10-Videos of Azadi ka Amrit Mahotsav.
- 11- BrashtacharMukht and NashaMukht Bharat-Open discussion on Corruption and means to eradicate the menace.
- 12- Awareness to people regarding departmental ratings- Government will allow people to rate departments as performance appraisal index.
13. VLW/Patwari office in Panchayat & Phone No. on the office wall.



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed ~15
- b. No of Individual Soak Pits constructed - 48
- V. No. of Biodiversity management committee meetings held: Yes (After 3 Months)
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: nil
- XI. No of grievances disposed of at Panchayat level: nil
- XII. Whether the Sarpanch/Panchayat Secretary has digital signatures: Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS/VLW TA	01 01 01	01 01 01	Sh. Vijay Kumar Sharma Sh. Anil Dhar Sh. Harsh Dev Singh
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER /Master	25 01 01	25 01 01	Kiran Kumari, Bandhana Rani, Anjay Rani, Rakesh Singh (etc) Alka Rani
	JAL JEEVAN:	—	—	—
	PDD: LINEMAN JE ANY OTHER	01 01	01	Sh. Rakesh
	FOOD & CIVIL SUPPLIES	03	03	Sh. Sukhdev Singh
	AGRICULTURE & ANIMAL HUS- BANDARY	01 02	01 02	Avinash Soodan Dr. Ramesh Gupta Sh. Saran Singh
	SOCIAL WELFARE	—	—	—
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02 07 02 01	02 07 02 01	Vikram Singh, Shifali Mangorra Usha, Bimla, Nisha, Geeta, Lakhvinder Kaur, Santosh, etc. → Tripti Kumari (01 ANM Sanjay Kk Dubey) attached Nagpur
	ANY OTHER DEPARTMENT	—	—	—

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Identified land for SWM.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
No such initiative
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes under SWAMITVA scheme
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes using Energy efficient
- vi. Whether schools have started segregating waste Problem of garbage thrown by outsiders in Middle school Light, awareness about plantation.
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes Soak pits
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Functional
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat 03 in a year
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? NO
- Is the Gram Panchayat office functional or not? yes from community hall
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Done

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes (SECC Survey Panchayat)
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? NO
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat—03
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system.....40
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....28

9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....No toilet facility rest all facilities mentioned above are there
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓ (only few lights in market area.)

There is urgent demand from people of Shama chak to install more lights).

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 07

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3250	3200	AADHAR Pendency & new born babies.
Janani suraksha yojana	17	08	Process going on for newly registered preg. ladies.
OLD AGE pension	163	163	—
Widow pension	38	37	Documents issue
Disability pension	47	41	certificated related to this yet to be issued
Domicile certificate	3250	1400	Not applied online
Kisan credit card	120	110	Process ongoing
PM kisan sammannidhi	169	122	Land record not found



Land pass book	Nil	Nil	Process yet to begin.
Registration of village vendors on GEM portal	Nil	Nil	—
Registration of village contractors on jktenders portal	04	04	—
Registration of village contractors on PWD portal	05	05	—
Incomplete buildings/projects	—	—	—

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed Yes
- Details of activities conducted Pledge on Nasha Mukti, Awareness, Gram sabha, activities etc.
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal yes
- How many drug addicts in the village No drug addict as no one came forward during gram sabha for reporting.
- Whether reported to the Deputy Commissioner — Nil —
- How many registered for rehabilitation under government programme — Nil —

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	141300603/KC 8808615803	2022-23	0.9906 PWD	Yes	Yes	Project ongoing
PMAY	03 beneficiaries	2019-20	3.90 Lac	Yes	Yes	No
IHL UNDER SBM-G	Dhana Ram Karyar chand	LOB	24 K	Yes	Yes	No
CSC UNDER SBMG	Nil	—	—	—	—	—
AMRIT SAROVAR	Nil	—	—	—	—	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 900

Total attended 19

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

- Beti Bachao, Beti Padhao
- Awareness about various Govt. schemes SHG,
- Women employment.

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... 06 to 14 = 200

Total attended 52

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

- Inspection of MDM in schools.
- Importance of sports.
- Awareness about Nasha Mukti

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Inaugurated	Yes
	PMAY houses If any ready for inauguration	02 houses and amount credited to beneficiaries account	Yes
	Swachh gram projects- segregation sheds etc	Nil	Nil
	Amrit sarovars	Nil	Nil
	Sports kits	Distributed	Yes
	Village cultural events	Event organised by GGHs.	Yes
	JJM assets/projects	Project with estimated cost of 688.06 Lacs (JJM) approved by Chief Engineer (PHE) may be taken up with higher authorities as no such JJM asset is there in Panchayat.	
	Any other to be identified at district level	—	—

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	upgradation of school building	Job undertaken & tile work, 5lac	
2	and other infrastructure	Spent on School building renovation	
3	upgradation of health sub centre to PHC	Action not taken	
4	construction of irrigation channels	6.0 Lac work completed	
5	Establishment of agriculture store in G.P	Action not taken	
6	Drinking water supply project	Action not taken	
7	Restoration of PNB ATM	Done	functional
II. Urgent Public Requirements/ Demands- B2V2			
1	Extension of work of deep drain carried out of panchayat	Some drainage work Under 14 FC	
2	Shamachak Panchayat ahar establishment on priority basis	Land not identified	
3	To promote horticulture plant	Last year few saplings distributed	
4	underground drainage should be maintained	No action taken	
5	Street Light should be provided	So provided (2021-22)	Demand from people to install more
6	Loan exemption to farmers on account of damage to crops	Action not taken	
7	Cleaning of nallah and main streets	Covered under MGNREGA	More cleaning should be done.
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Poor implementation of different pension schemes	Process streamlined a bit	
2	Poor maintenance of conductors/ electricity wiring of PDD	Infrastructure need more upgradation	
3	Poor availability of medical facilities	Satisfactory	More staff should be deployed in hospital

4	Non availability of parking facility & motorist stand	Still problem is same	Space issue
5			

IV. Major Problems- B2V2

1	Problem faced by farmers in availing LCC	Delay by bank concerned	
2	Farmer do not get land record on time	Action not taken	
3	—	—	
4	—	—	
5	—	—	

V. Major Problems- B2V3

1	Construction of drain from Gurah Singh to Main Chowk	Action not taken	
2	Playground to be established in Panchayat	Play field at GMS school Shama chak (98000/-)	Due to space issue for play ground
3	Replacement of LT wires, poles and Transformers (2) No's	L.T wires not changed	
4	Bathing ghats may be constructed in W.No. 03 & W.No. 07	Two bathing ghats W.No. 4 (2.24 Lac) & W.No. 7 (1.70 Lac)	
5	Rainshed at cremation ground to be constructed	As 4 Lac for repair ren. of cremation ground W.No. 04	

VI. Major Complaints- B2V1

1	Reverification of BPL card holders	Action not taken	
2	Private school reverification	— do —	
3	Non-responsiveness of Social Welfare Dept. Regarding schemes	Action taken up	Dept. creating awareness about Govt. schemes

VII. Major Complaints- B2V2

1	Change of old tips PHE Dept.	Process ongoing	
2	—	—	
3	—	—	

VIII. Major Complaints- B2V3

1	Non-responsiveness of PPD officials	Action not taken up	
2	Police officials is ignoring PRI members	Same problem as reported by PRI members.	
3	Deployment of new dealer in place of deceased dealer Sh. Kalu Ram.		

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDD, social welfare.
2. LEAST RESPONSIVE DEPARTMENT: Revenue Dept.

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: (ON Next Page)
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: (ON Next Page)
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) (ON Next Page)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 07
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days Attached

Signature of Sarpanch
Name: Jyoti Devi

Signature of the Visiting Officer
Name: Amit Kumar

Major Complaints

- 1) Poor people are not getting benefits of Marriage Assistance scheme (MAC) due to old survey number of 2011 as reported by locals. Matter may be taken up seriously.
- 2) Revenue department officials are not listening to peoples demands.
- 3) Vet. Hospital is without electricity for almost 1st or 1 year.

Major/urgent Public demands

- 1) Improvement of drainage system in main market and adjoining areas.
- 2) Installing dustbins at appropriate places to minimize open garbage.
- 3) Providing more streetlights in the area.
- 4) Upgradation of health centre to PHC.
- 5) Separate Panchayat Ghar.
- 6) Ranbir canal closed for approx 04 months (desilting process) As a result farmers face problem in irrigation. Appropriate alternatives may be provided.
- 7) Construction of pulley in Ward No 03.
- 8) Chapad in front of community hall Shama Chak to be restored as pond so that people don't throw garbage there.

Overall assessment of visit

My honest opinion related to B2V4 programme in Shama Chak Panchayat is that people should be made aware about the various Govt. welfare schemes. The functioning of Panchayat was satisfactory & various Govt. departments also functioning well except few. People show less interest in the welfare of the Panchayat. Programmes like B2V should be encouraged as they provide real time actual feedback from common man about functioning of Govt. departments & PRI's.



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir

LIST FOR SKILL DEVELOPMENT PYT. SHAMA CHAK

S.No	NAME of the Beneficiary	Parentage	Age	Basic Qualification	Type of skill for which training required	Sex
1.	Sahil Kumar	Bishamber Dass	10-3-2001	12th	Electronics	M
2.	Harind Singh	Subash Singh	25-12-2003	12th	Electronics	M
3.	Vansh Chib	Devi Singh	29-11-2002	12th	Electronics	M
4.	Ajgun Singh	Bopinder Singh	4-2-2005	8th	Plumber	M
5.	Yuvraj Singh	Satan Singh	2-10-2004	8th	Plumber	M
6.	Harashdar Singh	Pritam Singh	10-03-2006	8th	Plumber	M
7.	Rahul Singh	Pastap Singh	01-06-2001	10th	Electronics	M
8.	Rahul Kumar	Kishori Lal	10-01-1998	10th	Equipment & Repairing	M
9.	Rohit Singh	Pawan Singh	26-02-2003	12th	Equipment & Repairing	M
10.	Ravi Kumar	Prakash Chand		10th	Plumber	M
11.	Ajju Langleh (computer)	Saxan Singh		12th	Computer	F
12.	Manish Kumar	Krishan Lal Sharma	04-09-1999	BSE	Equipment & Repairing	M
13.	Kavita Kumari	Krishan Lal	23-08-1992	M. Science	Computer Tally	F
14.	Neenu Sharma	Rajesh Kumar Sharma	07-12-1999	Graduation	Beautician	F
15.	Shivani Devi	Krishan Lal	08-11-2002	12th	Nursing	F
16.	Vipin Kumar	Krishan Lal	10-09-2000	12th	Computer	M
17.	Rabia Rajput	Jitinder Singh	04-09-1989	12th	General Nursing Midwifery	F