

**A) Details of Reporting Officer:**

Name: Dr. Krishan Singh Charak  
Designation: Sr. Lect.  
Department/ place of posting: EDUCATION/ Govt. Boys Hr. Sec. School, Gandhinagar.  
Mobile No: 9419201704  
Email ID: krishansinghcharak@gmail.com.  
Home District: Jammu  
Dates of visit: 31-10-2022, & 01-11-2022.

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: SAMAWAN  
Local Government Directory(LGD) code of the Panchayat: SAMAWAN-240631  
Name of CD Block: SAMWAN  
Name of Tehsil: KHOUR  
Name of District: JAMMU

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 03  
No. of hamlets in the Panchayat: 06  
No. of households in the Panchayat: 594  
Population (approx) of the Panchayat: 8 4100





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Social Forestry	Rinku Sharma	9469692581 Forest Guard.
Education	Pardeep Kr. Sharma	Teacher.
Agri	Sanjeev Singh	AEA 7889739108
Revenue	Sham Singh Mahla	Nb. Teh. 9419572997.
PID	Ravi Kumar	Line man 9103766280.
Health	Krishan Lal	Jr. Pharmacist 9419859055
Handicraft.	Swarno Devi	TCI 9797398687
F&S & CA	Tajmohan	Dealer 7051996639
Social Welfare	Baroj Devi	Pcon
ICDS	Pooja Devi	Anganwari worker. 7051727337
Irrigation	Raju Ram	9464353123 Patwari
PHE	Gurshan Kumar	Fitter <del>9622222347</del> 9622223479
PWD	Yash Pal	Daily wager 7051263499 super visor.

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *yes.*
  - b. New/need repairs *NIL*
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) *yes*
4. Internet (Y/N) *yes*
5. Telephone (Y/N) *yes.*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *yes*
7. Water (Y/N) *✓*
8. Electricity (Y/N) *✓*
9. Bank branch (Y/N) *No*
10. CSC (Y/N)
11. Patwarkhana (Y/N) *No*
12. Village haat (Y/N) *No*
13. Playground (Y/N) *No*
14. School-
  - a. Kindergarten (Y/N) *No*
  - b. Primary (Y/N) *✓*
  - c. Secondary (Y/N)
  - d. College (Y/N) *No*
  - e. University (Y/N) *No*
15. Anganwadi Centre (Y/N)
  - a. (govt/private) *Govt.*
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition *No.*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) *✓*
18. Places of tourism importance – names, little details on historical/cultural importance *No.*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *No.*
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N) *No.*
22. List of Incomplete Buildings- names, year of construction *NIL*
23. List of Underutilized Buildings- names *NIL*



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigraani, Beams, Janbhagidari, Digital J&K	N/A.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	N/A.
Incomplete buildings/projects	Verify whether identification and redistribution done	Lift Irrigation on Manawar Taki at Chapral Incomplete.
PDS	Visit, evaluate, online status	Bio-metre system Functioned
PHC	Visit- evaluate, status of staff, equipment and quality	N/A.
Youth clubs	Meet, interact, seek suggestions	NIL
SHG	Meet, identify problems, seek suggestions	Yes/working satisfactorily
PMAY	Inspect, Inaugurate	Yes
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes/ satisfactorily working with all facilities.
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	N/A school ground used for village sports.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Satisfactory
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that It is held	Yes/ Dargal & mela held occasionally
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V4	Yes
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	at tender stage

## **DAY 1 - ACTIVITIES**

**AGENDA 3: SATURATE JAN BHIYAN**

**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**

**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : NIL

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed NIL
- b. No of Individual Soak Pits constructed 150
- V. No.of Biodiversity management committee meetings held: 05
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No Yes
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: NIL
- XI. No of grievances disposed of at Panchayat level: N/A
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No Yes



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 NIL 1 1	Sh. Sumit Singh Bhanu KAS <del>Jagdish Raj</del> Ashu Devi Jagdish Raj
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER <i>Master</i>	27 1 10	22 1 5	5 — 5
	JAL JEEVAN:	NIL	1	
	PDD: LINEMAN JE ANY OTHER	3 (Two daily wages) 1	3 1	NIL Sushil Bhagat (JE)
	FOOD & CIVIL SUPPLIES	1	1	Jagmohan (dealer)
	AGRICULTURE & ANIMAL HUSBANDRY	1	1	Sanjeer Singh AEA
	SOCIAL WELFARE	1	1	Saroj Devi
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	3 — — — —	3 — — — —	
	ANY OTHER DEPARTMENT	1	1	





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Under Process.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No process Initiated.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Regular Plantation drives.
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy NIL consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote NIL measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Partially being done.
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? 80% done.
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes/drainage system
- iii) Do all the IHHs in the Gram Panchayat have toilets? 90% Rest Under process.
- iv) Are all the IHHs toilets functional or not? Yes.
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes/Not in Anganwadis.
- vi) Are all the toilets in the schools/Anganwadi functional or not? Yes/No toilet in Anganwadi.
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes.



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes.*
- How many Bal Sabha's were organized in the Gram Panchayat-----*05*-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *No issues*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Tracking the dropouts.*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *Yes.*

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *Yes.*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *Yes.*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Through Public meetings*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? *No*
- Have all the eligible households been registered for Pension or not? *Yes*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *Yes Through Sadbhawna*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *No, only schools have this facility.*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes.*
- Are all the eligible households getting benefits from IAY or not? *Yes*





## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- 06-----
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NO
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - iv) Number of women beneficiaries headed households covered under PDS system... Approx 120.....
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.... NIL.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Yes.....
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) NO
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) NO
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) NIL
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes.

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GDPD plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	811	535	Applied but awaited.
Janani suraksha yojana	680	250	Administrative Reasons
OLD AGE pension	253	253	—
Widow pension	87	87	—
Disability pension	95	95	—
Domicile certificate	6350	6175	Under process.
Kisan credit card	701	47	Issues with the bank
PM kisan sammannidhi	<del>701</del> 395	395	—

Land pass book	1265	916	Under generation
Registration of village vendors on GEM portal	NIL		
Registration of village contractors on jktenders portal	NIL		
Registration of village contractors on PWD portal	NIL		
Incomplete buildings/projects	01	01	4th Irrigation not functioning

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *People made aware through lectures*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *NIL*
- Whether reported to the Deputy Commissioner *N/A*
- How many registered for rehabilitation under government programme *NIL*



## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Bush Clearing Filling 9 Gram	2022-23	2 Lac	Yes	Yes	NIL
PMAY Posh Devi	Water Supply PSH in road	2022-23	1.60 Lac	Yes (still incomplete)	Yes	NIL
IHL UNDER SBM-G	Kuldeep Raj	2013-14	7500	Yes	Yes	NIL
CSC UNDER SBMG	Panchayat Ghar Samwari	2016-17	1.50 Lac	Yes	Yes	NIL
AMRIT SAROVARS	N/A	—	—			

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Approx 1800

Total attended 28

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6 yrs.

160 Number approx

Total attended 18

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)



## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
1	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
2	PMAY houses if any ready for inauguration	NIL	
3	Swachh gram projects- segregation sheds etc	N/A	
4	Amrit sarovars	N/A	
5	Sports kits	N/A	
6	Village cultural events	N/A	
7	JJM assets/projects	N/A	
8	Any other to be identified at district level	SHG	



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1			
2			
3			
4			
5			
6			
7			
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Ration Cards of Beneficiaries	No action taken	
2	Shifting of Firing Range	No action taken	
3	Separate Ground <sup>water</sup> storage reservoir at kacharal	No Action	
4	Land Compensation	No action.	
5	Separate building for Community Hall and BDO Block.	Community Hall Completed BDO office Pending.	
6	Diffirigation on Monakar Tawi	No action	
7	Lane draining W. No. 3, 2, 4, & 10	Under process	
<b>III. Major Problems – B2V1</b>			
1	Ration Cards		
2			
3			





4			
5			
IV. Major Problems- B2V2			
1	Ration Cards	No action Taken	
2	Lift Irrigation	No action Taken	
3			
4			
5			
V. Major Problems- B2V3			
1	Ration Card Issues	No action	
2	Land Compensation	Under Process	
3	Library & Separate Building for BDO office	No action	
4			
5			
VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1	Ration Cards.	no action taken	
2			
3			
VIII. Major Complaints- B2V3			
1	Ration Cards.	no action taken	
2			
3			



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** Agriculture Dept. is performing good as per Public.
2. **LEAST RESPONSIVE DEPARTMENT:** All Departments are functioning satisfactorily

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>The problem of Ration cards. Ration cards have not been issued/Renewed since 1999.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Demand of Ration Cards.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>Rating at 8</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

- \* **III.** Ration Card being the fundamental Document for all other schemes,  
(a) People have not been issued with this document since 1999. Most of the families are not able to avail the facilities due to them otherwise.  
(b) The migration took place in 1999 and vill. Chaprial is totally migrated to new location. People are getting electric bills in Lacs. Issue needs urgent attention.  
(c) People Demand Shifting of firing Range - to some other location and also Shifting border fencing to Mandwar Tawi.

Signature of Sarpanch

Name **SARPANCH Anu Radha**  
**Anu Radha**  
Pvt. Halqa **Samwan**

Signature of the Visiting Officer

Name **Dr. K. S. Chavak**  
**Sr. Lect.**