



visiting officer Diery PRT Jugal 31-10-2022



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION   | RESPONSIBILITY    | LATEST BY                | REMARKS   |
|--|-------------------|--------------------------|---|
| Jan abhiyan  | All departments   | Oct 15 -26 <sup>th</sup> | Going on  |
| Deputation of Sectt staff/<br>HoDs   | GAD               | Oct 14                   | Done  |
| Deployment of Staff to<br>Panchayats and serving of<br>orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers<br>on B2V4   | RDD               | Oct 26                   |   |
| Training of visiting officers  | DCs               | Oct 27                   |   |
| Field Visits to be completed<br>by   | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified  |
| Data of B2V4 to be<br>uploaded by  | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is upload-<br>ed by the visiting officer within<br>the period specified |



## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS  |
|-------|---|--|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present. ✓
2. Ensure exhibition by different depts. about individual beneficiary schemes ✓
3. Inspect JKB/PSB counters/outlets ✓
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in) ✓
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K ✓
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments ✓
9. Check effectiveness of Centrally sponsored schemes ✓
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc ✓
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat ✓
13. Ensure self employment activities for 15 youth per panchayat ✓
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training ✓
15. Wherever possible, distribute employment letters for people selected under various government employments ✓
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university ✓
17. Open discussion on Nasha Mukht Abhiyan ✓





## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day. ✓
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country. ✓
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. ✓
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. ✓
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration. ✓
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars ✓
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in .
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

R.

**A) Details of Reporting Officer:**

Name: MOHD MAHROOF KHAN  
Designation: SENIOR LECTURER  
Department/ place of posting: EDUCATION HSS DHARGLOON  
Mobile No: 9149 648636  
Email ID: (~~maheer~~) mohdmaroof182@gmail.com  
Home District: POONCH  
Dates of visit: 30-10-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: JUGAL  
Local Government Directory(LGD) code of the Panchayat: 7472  
Name of CD Block: MENDHAR  
Name of Tehsil: MENDHAR  
Name of District: POONCH

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 02  
No. of hamlets in the Panchayat: 07  
No. of households in the Panchayat: 472  
Population (approx) of the Panchayat: 2420





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

| Department         | Name               | Designation    |
|--------------------|--------------------|----------------|
| EDUCATION          | MOHD TARIQ         | TEACHER        |
| RAVENUE            | TARIQ HABIB        | PATWARI        |
| R&B PWD            | AYAZ AHMED         | JE             |
| SHEEP HUSBANDRY    | SHABIR AHMED       | F/S            |
| SOIL CONSERVATION  | ABDUL RASHID       | WORKER         |
| ANIMAL HUSBANDRY   | MOHD ASLAM         | A.H            |
| CSE                | IBRAR BHATT        | VLE            |
| P.D.D              | AZHEER UL DIN      | LINE MAN       |
| IFTKHAR AHMED(PHE) | IFTKHAR AHMED      | LINE MAN       |
| R-D-D              | BASHRAT AHMED      | GRS            |
| SBI MENDHAR        | AMIT RAINA         | BRANCH MENAGER |
| SARICULTURE        | SHAFQAT H. SHAH    | TD             |
| (KABIR) R&B PWD    | KABIR HUSSAIN SHAH | SUPERVISOR     |

### Details of absent employees vis-à-vis list furnished by the DC office:

| Department | Name  | Designation |
|------------|-------|-------------|
| -          | -     | -           |
|            |       |             |
|            |       |             |
|            | (Nil) |             |
|            |       |             |
|            |       |             |
|            |       |             |
|            |       |             |
| -          | -     | -           |
|            |       |             |
|            |       |             |
|            |       |             |
|            |       |             |
|            |       |             |
|            |       |             |

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
  - a. (govt/private) ✓
  - b. Total children enrolled 125
15. Amrit Sarovars – details, location, condition Best condition Baba main Dolu
16. Government offices- details, whether functional or not Amrit Sarovars W. No 3 PYT Jyot.
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance NO
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), Nil
22. List of Incomplete Buildings- names, year of construction PHC NAGAL Gali Projected under BAMP- But minor Amount has been Relized. we vice
23. List of Underutilized Buildings- names chairmen BDC Poonch with visiting officer has Strongly demand of Public



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs  | Visit, verify  | COMMENTS   |
|---|--|--|
| Khidmat Centres   | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | —  |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors  | —  |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done  | NIL  |
| PDS   | Visit, evaluate, online status   | —  |
| PHC   | Visit- evaluate, status of staff, equipment and quality  | Health centre at Nagel getti under BAPF staff sufficient good quality. Building nil                                    |
| Youth clubs   | Meet, interact, seek suggestions   | for self employment scheme.  |
| SHG   | Meet, identify problems, seek suggestions  | —  |
| PMAY  | Inspect, Inaugurate  | Yes / <del>Yes</del> Yes   |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff   | I visited Gms Jugel and found No water facility Electricity available Staff are Dedicative & Students called properly. |
| Swachh SBM  | Evaluate   | Yes  |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground   | I visited and Participate Voliball Activity in school ground,  |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback  | Yes People are Aware   |
| Village cultural event Dangal/ Haat/Mela                      | Participate in; ensure that it is held   | Yes.   |
| Exhibition of schemes   | Ensure that every department participates and that it continues for the entire duration of B2V                                 | Yes all the departments are Participate  |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify   | Yes.   |

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Note:-

- ① All the front line worker are present in duty no any deficiencies and I have ensure exhibition by different department and all the beneficiary are fruitful discussion no any consequences but water supply in the panchayat is not function properly W No. 3 is complaint for water resources. JAL Shakti Department is Poor Water supply.
- SBI bank has awairs many Schemes to pubice. Execution and Competition in school and Pubic Place.
- Poor Dilapated condition of all Road with in panchayat
- Poor Electricity and Water supply of different Wards.
- Gandhi katha at Gms Jugal Staff and students are Present
- ~~Inspect~~ <sup>Ben</sup> Khadmat center has not with in panchayat
- Check different Schemes but found Water supply Scheme from Jugal to Nagal Galy not completed
- Water supply Scheme from Bata kas to thara are totaly defung people are the panchayat is very bad condition. with Two Type of difficulty water and Road. condition.
- GRS of this Panchayas work quite good and Satisfactory good coordination to Bx4 Team He is very Jantal person.



- People are demands for Road best condition
- Tractor Road & Grave yard compound Wall is necessary demand of the village Jugal.
- Checked different Scheme with in gram Sabh. at the presence of Public and vice Chairman visiting officer Back to village and resolution of the public attached with Demands of Panchayat members for all Departments.
- P/Work Near Bagh Hussain (Puriety)
- ~~to~~ Repairing of Bowli and Spout of natural water resources
- Tractor Road from Dhari Ward No 3 to thara Jattan required.
- Providing of 7 hand pump may be please installed in different Ward of panchayat.
- Additional Class Room require in Gms Jugal.
- P/Work at School Gms Jugal.
- Transformer at Ward No 4 with Elide material. Mohala Khoo.
- Providing 4 No of Transformer with Elide material for Pgt Jugal.
- Children park with in panchayat
- Hand Pump Mohala. Dodian Ward No 1
- Hand Pump Mohala Jabbran Ward No Near Abdul Khaliq thara
- mine sport Stadium at Pgt Jugal.
- Providing of Flood Lit Light Zaraf Dhari
- Tractor Road Mohala Jattain Jugal.
- Black Topping main Road to Moh Borara w. No 2
- compound wall R/Wall nr Mustafas w. No 2



B2V4 Presence of DDC chair person & Sarpanch  
visiting officer. PYT Jugal.

آج مورخہ 30 اکتوبر 2022 کو بمقام جگال میں ایک سرگرم سہ ماہی کی

مددات

DDC Chair man و Sarpanch و Visiting officer اور دیگر

پنجابیت جگال نے برپور شہریت کر کے ملک کی جی جی میں ترقیاں

کا جائزہ لیا گیا اور

نے ایک پلان دیا گیا اور تمام Departments کے کام انجام دیے  
پر زور دیا گیا پلان کاموں کا درجہ زیل ہے۔

Health sub centre at Nagal Gali with projected under BAPF but minor amount released  
Vice chair man DDC strongly demoted.  
→ Seven No of Hand pumps may be install in different wards  
of Panchayat Jugal.

→ Hand Pump Mohalla DODIAN Ward No 1

→ Hand Pump Near Khalif Mohalla Jattan Thara W.No 67  
M. Jabbar.

→ Tractor Road from Dhari to Babu Manceer Thara

→ Water Tank Jattan Wala Thara Mohala Khoo

→ Providing of Flood Lit zairat Dhari

→ Mine sport Stadium at Jugal. PYT

→ Tractor Road m. Jattan Jugal.

→ Tractor Road Mohala Mughalan Jugal.

→ Tractor Road Mohalla Jattan Wala Thara.

→ Providing of 4 No of Transformers with elide material for PYT Jugal.

→ P/Work R/Wall Near Bagh Hussain

→ Up gradation of Transformer W.No 2 from 63 to 100kv.

→ Up gradation of Transformer W No 3 from 63 to 100 kv

→ children Park at PYT Jugal.

→ P/Work R/Wall Gms Jugal School.

→ P/Work R/Wall Dhari Near old Musjid.

→ Additional class Room Gms Jugal School.


→ Bradel Path Ward No1 Khalan to Prant.

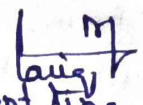
→ B/Path Near Mohalla Baroo Jattan Thara.

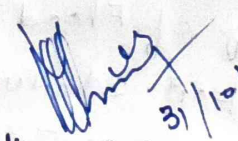


- Ward No 3 Electric POLL 30 No.
- Black Topping tractor Road Gali to old Masjid & Hand Pump
- UP gradation Road Hazoor to Bagh Ward No 2 With Black top
- UP gradation Road Jugal to Saranda Mahalla.
- Electric POLL With Wire 10 No.
- Tractor Road Mahalla Khandoor.
- Water Tank + Wash Room Complex zarit Ward No 2
- Transformer<sup>W</sup> No 4 With POLL Near masjid Mahalla Khoo
- B/Path W No 4 Near Masjid.
- B/Path Near Gms Jugal from Jugal Road to Gms W. No 2
- Transformer upgradation 64 to 100 kv W. No 4
- Black topping main Road to Mahalla Broada. W. No 2.
- UP gradation Road Nagal Gali to masjid, W No 4.
- Demarkation Wall Near Mushtaq W No 2
- UP gradation Transformer 63 to 100 kv W No 1
- Pucca B Path main Road to Grave Yard Ward No 2
- Transformer 25 kv at Mahalla Saranda W. No 2
- Compound Wall of Grave Yard W. No 2
- Compound Wall Near zarit Ward No 4

Sarpanch PVT  
Jugal.

  
Tasneem Kouse  
Sarpanch  
Pvt. Halqa Jughal

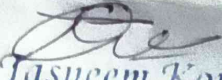
  
Front Line Worker  
PVT Jugal

  
31/10/2022  
Visiting officer PVT  
Jugal.



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آج مورخہ 30/10/2022 کو پنچایت حلقہ جگال میں وارڈ نمبر 1 تا وارڈ  
B274 پروگرام کے تحت آید گرام سہا منقذہ سی گرام سہا منقذہ  
سرینچ پنچایت میں ترقیاتی کاموں پر غور و خوض کیا گیا اور تمام تر مقدمات  
B274 افسر جو جوڑی میں کاموں پر غور و خوض کیا گیا اور پلان مرتب

  
Tasneem Kouse  
Sarpanch  
Pvt. Halqa Jughal

سرینچ پنچایت حلقہ

① محمد طارق

② محمد مختار Mukhtar

③ شبیر حسین فیدہ

④ محمد ریاض Jai

⑤ محمد افسران Afsar

⑥ بشارت حسین Basharat Hussain

  
Tasneem Kouse  
Sarpanch  
Pvt. Halqa Jughal

محمد اسد



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : NIL

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 108
  - b. No of Individual Soak Pits constructed 426
  - v. No. of Biodiversity management committee meetings held: ✓
  - vi. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
  - vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
  - viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
  - ix. Whether grievance redressal box is installed: Yes/No ✓
  - x. No of grievances received pertaining to Panchayat level: NO
  - xi. No of grievances disposed of at Panchayat level: NO ✓ 4
  - xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
  - xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature ✓
- Certificate (DSC): Yes/ No ✓

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF                                       | NUMBERS                 |                       | NAMES  |
|--------|---|-------------------------|-----------------------|--|
|        |   | SANCTIONED              | ACTUAL                |  |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA     | 01<br>01<br>01<br>01    | 01<br>01<br>01<br>01  | Mohd Qayoom<br>SHAD BUKHARI JE<br>Bashret Ahmed.<br>SHAD BUKHARI |
|        | SCHOOL EDUCATION.<br>TEACHER<br>HEAD MASTER<br>ANY OTHER    | 26<br>1                 | 26<br>01              | Mohd Aftab 20th<br>ABID HUSSAIN                                  |
|        | JAL JEEVAN:   | Yes 04                  | 04                    |  |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER                          | 01<br>01                | 01<br>01              | AZAR-UL DIN<br>SHAZAD Ahmed.                                     |
|        | FOOD & CIVIL SUPPLIES                                       | 01                      | 01                    | GUL Said Ahmed.  |
|        | AGRICULTURE & ANIMAL HUS-<br>BANDARY                        | 01 + 01                 | 01 + 01               | Mohd ASLAM   |
|        | SOCIAL WELFARE  | Yes = 07                | 07                    | Maniza Begum 20th.   |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR | 02<br>02<br>01<br>NIL   | 02<br>02<br>01<br>NIL | Jamila Bi<br>Shayeen AKHTER.<br>Tahir Ogubal.                    |
|        | ANY OTHER DEPARTMENT  | Bank A.<br>01 + 01 + 01 |                       | Amit RANA staff.<br>Bank   |





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas No
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? No
- iv) Are all the IHHs toilets functional or not? No
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Not
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Not
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Not

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat? Nil
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes.
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Not.
- Is Social Audit of earlier Schemes/Programs carried out or not? NO.

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? NO.
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Not
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? NO
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NO

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? NO
- Is Gram Panchayat Office Disabled Friendly or not? NO
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Not
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Not
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Not
- Are all the eligible households getting benefits from IAY or not? Not.



## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----04-----
  - ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
  - iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
  - iv) Number of women beneficiaries headed households covered under PDS system.....
  - v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- 
- 9 Self-sufficient infrastructure in the village
  - i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....Not.....
  - ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
  - iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
  - iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
  - v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

#### In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY                                  |
|--|---|--|---|
| Golden Health Card under Ayushman Bharat | 2420  | 200  | Not Awaiting <del>People</del> people in this scheme. |
| Janani suraksha yojana                   | —   | —  | —   |
| OLD AGE pension                          | 500   | 123  | Not Document Provide.                                 |
| Widow pension                            | 30  | 20   | Document formality in complete.                       |
| Disability pension                       | 29  | 23   |   |
| Domicile certificate                     | 2420  | 1622   |   |
| Kisan credit card                        | 800   | 775  |   |
| PM kisan sammannidhi                     | 800   | 772  |   |

|   |     |     |                               |
|---|-----|-----|-------------------------------|
| Land pass book  | 800 | 229 | Due to not uploaded Pass Book |
| Registration of village vendors on GEM portal           | 01  | 01  |                               |
| Registration of village contractors on jktenders portal | 01  | 01  |                               |
| Registration of village contractors on PWD portal       | 06  | 06  |                               |
| Incomplete buildings/projects                           | 01  | 01  |                               |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed **Yes**
- Details of activities conducted **PLage**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal
- How many drug addicts in the village **NO**
- Whether reported to the Deputy Commissioner **NO**
- How many registered for rehabilitation under government programme **NO**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS   | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|------------------------|-----------------------|------------------------------|--------------------------------------|-------------------|--|
| MGNREGA            | Drain                  | 2021-22               | 2 LAC                        | Yes                                  | Yes               | NIL  |
| PMAY               | MOHD SHABIR            | 2019-20               | 1.50 LAC                     | Yes                                  | Yes               | NIL  |
| IHHL UNDER SBM-G   | GHULAM ABAAS           | 2018-19               | 12000                        | Yes                                  | Yes               | —  |
| CSC UNDER SBMG     | GULZAMAN               | 2019-20               | 2.40 LAC                     | Yes                                  | Yes               | —  |
| AMRIT SAROVAR      | BABA MIAN DOLU W. NO 3 | 2021-22               | 5 Lac                        | Yes                                  | Yes               | But Payment Paged to constructor.            |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 600

Total attended 200

Proceedings: Awareness about Women Rights and Scheme for women with in PVT.  
(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ... 50

Total attended 50

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|--|--|-------------------|
|        | VILLAGE HAAT under JKSRM (SUNDAY MARKET)     | NIL  | -                 |
|        | PMAY houses if any ready for inauguration    | 01   | Yes               |
|        | Swachh gram projects- segregation sheds etc  | -  | -                 |
|        | Amrit sarovars                               | 01   | Yes               |
|        | Sports kits                                  | 01   | Yes               |
|        | Village cultural events                      | 01   | Yes               |
|        | JJM assets/projects                          | NIL  | NIL               |
|        | Any other to be identified at district level | -  | -                 |

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

from www.jkpanchayat.in)

| S.NO.   | Particulars                                      | Action taken | Remarks #   |  |
|---|--|--------------|---|--|
| I. Urgent Public Requirements/ Demands- B2V1  |  |              |   |  |
| 1   | Upgradation of Govt School, Gms Jugal            | NIL          | -   |  |
| 2   | Poor condition of PHE Lift Scheme                | NIL          | -   |  |
| 3   | Early completion of PHE JAL SHAKTI Scheme        | NIL          | Not a single demand Except ① No Public Requirement of B2V1 & B2V2 full filled Not action taken in 2019 - 2022 or during Jan ABHYAN Awaras Scheme. |  |
| 4   | Demand of Hand Pump Motahla Ward No. 6           | Solved       |   |  |
| 5   |  |              |   |  |
| 6   |  |              |   |  |
| 7   |  |              |   |  |
| II. Urgent Public Requirements/ Demands- B2V2 |  |              |   |  |
| 1   | Completion of Water Supply from Badakal to Thara | NIL          |   |  |
| 2   | Improving of Electric supply                     | NIL          |   |  |
| 3   | Poor irrigation facility                         | NIL          |   |  |
| 4   | Bonding wall of Grave Yard                       | NIL          |   |  |
| 5   | School Buildings                                 | NIL          |   |  |
| 6   |  |              |   |  |
| 7   |  |              |   |  |
| S.NO.   | Particulars                                      | Action taken | Remarks #   |  |
| III. Major Problems - B2V1                    |  |              |   |  |
| 1   | Early completion of Lift Bore Well Scheme        | NIL          | No Action Taken 2020 - 2021 or during Jan ABHYAN  |  |
| 2   | Hand Pump Motahla Bondi Jugal                    | NIL          |   |  |
| 3   | Tractor Road Ward No 2                           | NIL          |   |  |



|                              |   |     |  |
|------------------------------|---|-----|--|
| 4                            |   |     |  |
| 5                            |   |     |  |
| IV. Major Problems- B2V2     |   |     |  |
| 1                            | Storage / Lack of Water Fund            | NIL |  |
| 2                            | Poor work culture in PYT                | NIL |  |
| 3                            |   |     |  |
| 4                            | /                                       |     |  |
| 5                            |   |     |  |
| V. Major Problems- B2V3      |   |     |  |
| 1                            | Concentration of Tractor Road           | NIL |  |
| 2                            | Building Repair of school               | NIL |  |
| 3                            |   |     |  |
| 4                            | /                                       | /   |  |
| 5                            |   |     |  |
| VI. Major Complaints- B2V1   |   |     |  |
| 1                            | Poor supply of water W. No. 2           | NIL |  |
| 2                            | Poor maintenance of Road.               | NIL |  |
| 3                            | Poor Electricities supply.              | NIL |  |
| VII. Major Complaints- B2V2  |   |     |  |
| 1                            | Poor Dilapidated condition of all Road. | NIL |  |
| 2                            | Poor Electricity to the Public          | NIL |  |
| 3                            |   |     |  |
| VIII. Major Complaints- B2V3 |   |     |  |
| 1                            | Panchayat gas sanatory fitting.         | NIL |  |
| 2                            | up gradation of Transformer             | NIL |  |
| 3                            |   | /   |  |



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |   |
|-----|---|
| I   | Any major complaint brought to the notice of the Visiting Officer: <i>Water supply scheme not completed.</i>  |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Water Electricity.</i>   |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)   |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <i>yes</i>   |

Signature of Sarpanch

Name .....  
*Tasneem Kouse*  
Sarpanch  
Pvt. Halqa Jughal

Signature of the Visiting Officer

Name .....  
*Mohd. Mahroof Khan*  
Sr. Lecturer H.S. Jughal  
ph. 849648636


of the Sarpanch PYT Halqa Jugal

Attendance Certificate -

That Mr. Mohd. Maroof Khan visiting officer  
Jugal is appointed in my Panchayat Halqa.  
Work and behavior quite good and satisfactory in  
as soon as he has stayed in this Panchayat complete  
two day W.E.F 30-10-2022 to 31-10-2022

Hence the certificate is issued in his favour

Dated:- 31-10-2022

  
Tasneem Kouse  
Sarpanch  
PYT. Halqa Jugal  
Sarpanch PYT Jugal.