

15TH OCT to 3RD NOV, 2022

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in Take plans for 2 previous years and ATRs from the planning deptt Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> PRI grants District Plan UT plan MGNREGA Other schemes of other departments Any other work Plans/ beneficiary lists: <ul style="list-style-type: none"> MGNREGA draft plan document for the year 2022-23. List of Awaas+ beneficiaries alongwith IHHL Convergence List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: <ul style="list-style-type: none"> Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme[™] portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

A) Details of Reporting Officer:

Name: LAL CHAND

Designation: DEPUTY DISTRICT ELECTION OFFICER, RAMBAN

Department/ place of posting: GAD/ DC OFFICE, RAMBAN

Mobile No: 7889455797/ 9419786238

Email ID: lal.chand797@gmail.com

Home District: SAMBA

Dates of visit: 01.11.2022 & 02.11.2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: DUBIGALI

Local Government Directory(LGD) code of the Panchayat: 240367

Name of CD Block: MOUNGRI

Name of Tehsil: MOUNGRI

Name of District: UDHAMPUR

C) Panchayat Profile:

No. of revenue villages in the Panchayat: (03). 1. DUBIGALI , 2. NALI NIKKA, 3. LADAL MOUNGRI

No. of hamlets in the Panchayat: 16 (SIXTEEN)

No. of households in the Panchayat: 410

Population (approx) of the Panchayat: 1710

Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Education	Prakash Singh	Teacher (BLO)
RDD	Mushtaq Mohd	GRS
Revenue	Karnail Singh	Naib Tehsildar
Revenue	Rakesh Kumar	Patwari
I&FC	Tony Sharma	Gauze Reader
Agriculture	Ajay Gupta	AEA
J7K Bank	Vinod Sharma	Asstt. Manager
PHE	Rajinder Singh	AE
Forest Department	Hoshyar Singh	Block Officer
Fishery	Surinder Kumar	F/G
DSH	Goutam Khajuria	S/A
Youth services and sports	Rahul Singh	REK
PMGSY	Mohd Rafiq	JE
PWD	Ram Krishan	Orderly
AHD	Ravinder singh	SVP
Health	Rajni Bala +04	MLHP
Social Welfare	Kamlesh Kumari	NYC
ICDS	Kanta Devi+03	AWW
PDD	Lashman Dass+02	Lineman
Jal Jeevan Mission (JJM)	Sanjay Singh	DRW

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private. Private rented
New/need repairs (Govt Building)
2. Furniture (Y/N) **Yes**
3. Computer/printer (Y/N) **Yes**
4. Internet (Y/N) **No**
5. Telephone (Y/N) **No**
6. Toilet (CSC/part of panchayat ghar) (Y/N) **Yes**
7. Water (Y/N) **NO**
8. Electricity (Y/N) **Yes**
9. Bank branch (Y/N) **No**
10. CSC (Y/N) **No**
11. Patwarkhana (Y/N) **Yes**
12. Village haat (Y/N) **NO**
13. Playground (Y/N) **NO**
14. School-
 - a. Kindergarten (Y/N) **Yes**
 - b. Primary (Y/N) **Yes**
 - c. Secondary (Y/N) **Yes**
 - d. College (Y/N) **No**
 - e. University (Y/N) **No**
15. Anganwadi Centre (Y/N) **Yes**
 - a. (govt/private) **Private**
 - b. Total children enrolled **166**
15. Amrit Sarovars – details, location, condition. Work started, W.No. 6, Nali Nikka (initial stage)
16. Government offices- details, whether functional or not. **Functional**
17. Ration shop (Y/N) **No.**
18. Places of tourism importance – names, little details on historical/cultural importance. **Jungle Tibba, -----**
19. Village heritage sites/ treks- names, little details on historical/cultural importance.
20. VLW Office (Y/N) **Yes, (yes, the Mobile No. of VLW has been painted on wall)**
21. Primary Healthcare Centre (Y/N), **Yes (Health & Wellness Centre)**
22. List of Incomplete Buildings- names, year of construction (**Community Hall, Dubigali, work started in 2013-14, the contractor abandoned the construction work half way. The allotted funds have been lapsed.**
23. List of Underutilized Buildings- names **GPS, Sushal (The school has been clubbed with GHS, Dubigali)**

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Amrit Sarovars Khidmat Centres	Visit, Verify Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams,	Yes No Khidmat Centre/CSC People sensitized about Schemes Awareness
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	NA
Incomplete buildings/pro- jects	Verify whether identification and redistribution done	Community Hall, NA
PDS	Visit, evaluate, online status	No PDS outlet in Panchayat
PHC	Visit- evaluate, status of staff, equipment and quality	Yes
Youth clubs	Meet, interact, seek suggestions	Yes
SHG	Meet, identify problems, seek suggestions	NA
PMAY	Inspect, Inaugurate	Yes inspected and inaugurated
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes visited and inspected the schools and checked the availability of water, electricity, sanitation and interacted with the teachers and students
Swachh SBM	Evaluate	In Good Condition
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	No Panchayat playground, sports kits distributed, also participated in game
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Saplings planted in Panchayat Ghar premises in presence of BDC, Chairperson Bimla Devi
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Participated in Cultural event & village Haat
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	NA
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Poor

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

Health:	Health & Wellness Centre
Animal and Sheep:	Due to non-availability of VAS and other staff many animals (Cows) died due to LSD.
Revenue:	Patwar Khanna, Yes (The name & contact No. of Patwari is written on sign-board of Patwar-Khanna.
	Land Passbook: Generated / Issued
	Domicile certificates issued who applied so far.
Golden Card:	80% (Pendency due to technical issue and incomplete documents)
Forest Green JK Campaign:	Yes
	Har Gaon Hariyali
PDD:	No action has been taken to replace the worn-out wooden poles
PHE:	
F,CS& CA:	No ration shop/outlet is available in Panchayat
ICDS:	Anganwari Centres are functional.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 01 number

Details of the bank sanctioning it : J&K Bank

Total amount involved : 4.00 lakh

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings.

An informal meeting was held with Senior Citizens in the evening in which about 15 persons participated.

DAY 2

- I. Maintenance of records: Gram Sabha registers (7 registers)
- II. Social Audit Committee details.
- III. Swachta Status- Village is ODF or ODF+
- IV. MGNREGA/SBM convergence
 - a. No of Individual Compost Pits constructed. - NA
 - b. No of Individual Soak Pits constructed - 11
- V. No. of Biodiversity management committee meetings held: 04
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No **Yes**
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No **Yes**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No **Yes**
- IX. Whether grievances redressal box is installed: Yes/No **Yes**
- X. No of grievances received pertaining to Panchayat level: **Nil**
- XI. No of grievances disposed of at Panchayat level: N/A
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No **Yes**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No **Yes**

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS	1 1 1 1	1 1 1 1	Sandeep Gupta Mohd Affaq Sheikh Mushtaq Mohd Ranjeet Singh
	SCHOOL EDUCATION: TEACHER HEAD MASTER	28 01	14 01	
	JAL JEEVAN:	1	1	DRW/ Casual
	PDD: LINEMAN JE ANY OTHER	1 1	1 1	Lashman Dass
	FOOD, CIVIL SUPPLIES	Nil	Nil	
	AGRICULTURE & ANIMAL HUSBANDARY	1 0	1 0	Ajay Gupta
	SOCIAL WELFARE	1	1	Smt. Kamlesh Kumari (KYC)
	HEALTH: ASHA ANM/ FMPHW MMPH AYUSH DOCTOR ALLOPATHIC DOCTOR	3 2 1	3 2 1	Angia Devi, Shamshad begum, Mashuma Begum Rajni Bala, Anjana Devi Shubh Karan
	ANY OTHER DEPARTMENT			

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste.

Awareness camps organized to sensitized the locals about managing solid & liquid waste

- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

Awareness camps organized to sensitized the people.

- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. **Yes**
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No **NO**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. **Yes**
- vi. Whether schools have started segregating waste. **NO**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management. **Yes**

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii) Do all the eligible individuals been provided the Golden Card? **Yes 75%-80%**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**
- iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify. **No**
- iii) Do all the IHHs in the Gram Panchayat have toilets? **Yes**
- iv) Are all the IHHs toilets functional or not? **Yes**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? **No**
- vi) Are all the toilets in the schools/Aanganwadi functional or not? **No**
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? **No**

4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat **01 during B2V4**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. **Yes**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **No**

5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **Yes**
- iii) Does the Gram Panchayat has its building or not? **Yes**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **Yes**

List is prepared as per condition of household

- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **Yes**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **No**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **Yes**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **Yes**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **Yes**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat- 04.
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha(Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PDS system Yes
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana N/A

9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet... Yes
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) No
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

Yes, village residents were sensitized about myScheme" portal (myscheme.in)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 05

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- ☐ Tourist places which need to be developed **Jungle Tibba, Chaman Mata, Batian ka Kot (Plali Dev Asthan)**
- ☐ Specific product which needs to be developed **Kalari, Walnut**
- ☐ Tourism- home stays **Yes**
- ☐ 20 candidates for training under Himayat scheme along with trade in which training is to be given **list enclosed**

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1402	1070	332 pending due to technical issue and incomplete documents
Janani suraksha yojana	25 —	15 —	10 home deliveries —
OLD AGE pension	54	54	
Widow pension	08	08	
Disability pension	06	06	
Domicile certificate	All	471	Issued to all who applied so far.
Kisan credit card	178	102	Overage & Not interested
PM kisan sammannidhi	142	142 —	

Land pass book	475	20	363 generated
Registration of village vendors on GEM portal	Nil	Nil	
Registration of village contractors on jktenders portal	03	03	
Registration of village contractors on PWD portal	03	03	
Incomplete buildings/projects	Community Hall, Dubigali	–	The contractor left the construction work halfway and after that, the allotted funds were lapsed.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed. **Yes**
- Details of activities conducted. **Lecture was delivered about the ill effects of Nasha, besides pledge was administered for Nasha Mukht Bharat.**
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal **Yes**
- How many drug addicts in the village. **Nil**
- Whether reported to the Deputy Commissioner. **Nil**
- How many registered for rehabilitation under government programme. **Nil**

DAY 2 ACTIVITIES

AGENDA 7

SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO- TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	B. Path from main road to Jutani	2019-20	2.94 lakh	Yes	Yes, Uploaded	Nil
PMAY	1 no House (Munshi Ram)	2020-21	1.30 lakh	Yes	Yes, Uploaded	Nil
IHHL UNDER SBM-G	1 no. (Krishan Singh)	2020-21	0.12 lakh	Yes	Yes, uploaded	Nil
CSC UNDER SBMG	1 no (Near Masjid W. No. 5	2020-21	1.80 lakh	Yes	Yes, Uploaded	Nil
AMRIT SAROVARS	1 no. (W.No.6 Nali Nikka)	2022-23	0.86 lakh	Under construction		

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18: = 526

Total attended: = 36

Proceedings:

The Mahila Sabha was conducted during the B2V4 in Panchayat Dubigali, Block Mounгри. They were sensitized about the schemes launched by the Government for their welfare and development, asking them to come forward to avail the benefits of these schemes. They were asked to pay attention towards their own health, children and other family members' health. They were asked to actively participate in the electoral process and contribute in the development of country.

The participants projected some demands of urgent nature which include better road connectivity, improved health facilities, starting of class at, already sanctioned, Govt. Degree College at Mounгри, uninterrupted and improved power supply by augmenting the existing transformers, regular water supply to the Panchayat and construction & repair of water tanks in all the wards of the Panchayat where required.

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a Bal Sabha and record proceedings

Total children in the village above the age

of Total attended: 37

Proceedings:

The Bal Sabha was conducted during the B2V4 in Panchayat Dubigali, Block Mounгри.

Some children attended the Sabha along with their parents. They were made aware about the benefits of studies, asking them to pay attention towards their studies. They were asked to help their parents and respect elders. They should actively take part in games and recreational activities.

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/AC- TIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	–	-
	PMAY houses if any ready for inauguration	02 Completed	Uploaded
	Swachh gram projects- segregation sheds etc	Nil	Nil
	Amrit Sarovars	01	Uploaded
	Sports kits	02	Uploaded
	Village cultural events	01	Uploaded
	JJM assets/projects	N/A	
	Any other to be identified at district level		

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Establishment of Degree College for which a chunk of land measuring 150 kanals has been identified at village soudar Pyt. Dubigali	No action	
2	Tube well, lift irrigation/water scheme, diversion of Chenab water to Nali Nikka for lift purpose.	Project approved, tendering process awaited	
3	Declare the spot as Global Tourist Spot on the National Tourist Map.	No action	
4	New Food & Supply Depot, demand of Govt. Buildings & allied offices centre, seed & fertilizer centre, Veterinary centre	No action	
5	Requirement of more bus service on this route, also to start JKSRTC bus service on the Route	JKSRTC bus service has been started on this route	
6	Requirement of upgradation of sub-Centre to PHC, upgradation of schools from Primary School to Middle School and Middle School to High School.	Sub- Centre has been converted to Health & Wellness Centre	
7	Requirement of Dak Bangalow & Rest House. Opening of Bank Branch	No Action	Opening of Bank Branch/ CSC/ Khidmat Centre is urgently required for the convenience of locals
II. Urgent Public Requirements/ Demands- B2V2			
1	Demand of Veterinary Centre and opening of Degree College to check the migration	No action	
2	Requirement of Gas Chullahs for MDM Scheme, Tube well, lift irrigation scheme from river Chenab to Nali Nikka	No action Project approved, tendering process awaited	
3	Requirement of Census of Ladal Moungrri which has been dropped during 2011 Census and the deserving public/ beneficiaries are deprived of various welfare schemes to avail the benefits.	No action	



4	Requirement of Chowkidar for Panchayat Ghar	No action	
5	Tractor road from Dubigal to Jungle Tibba.	No action	
6	Requirement of Tractor road from Main road to M. S. Chakliyan	No action	
7	Requirement of staff for PDD, PHE, Medical, requirement of computer, Furniture, water connection for Pyt. Ghar	No action	
S.NO.	Particulars	Action taken	Remarks #

III. Major Problems – B2V1

1	Farmers have not sown paddy crop during the current season in three villages because of damage of irrigation Khul (canal) at different places at Nali Nikka.	No action	
2	Requirement of staff at Sub Centre, OPHC, ICDS centres, schools. Also requirement to open some centres, stores of different deptts.	No action	
3	Major problem which the inhabitants are facing of bus service, which is very poor, only 2 buses ply on this road.	No action	
4	Enrollement under PM-Kissan, but no payment has been made into the account of 130 no. of beneficiaries under the said scheme.	No action	
5	Payment for construction of bathroom has not been made to the beneficiaries under APL category about 30 cases which are pending	No action	

IV. Major Problems- B2V2			
1	Filtration plant/reservoir already existing but not made functional already reported in B2V1	No action	
2	Liabilities of 2016-17 & 2017-18, amounting to Rs. 8.32 lakh against RDD to be addressed on priority.	No action	
3	Non-payment of 100 poles of electricity i.e., Labour payment.	No action	
4	Farmers have not sown the paddy crop allowing the last year. 03 villages have been affected a lot due to damage of irrigation canal at various places of Nali Nikka already reflected in B2V1	No action	
V. Major Problems- B2V3			
1	Filtration plant not made functional	No action	
2	Bridge at Nali Nikka not completed since 2016	No action	
3	No repair work has been taken up of the Khul (Canal) at Nali Nikka of irrigation Department which lead the farmers not to sow their crops.	No action	
4	125 wooden poles are existing which need to replacements.	No action	
5	Teaching staff of H.S. Dubigali are on deputation to other schools causing shortage of staff. Shortage of medical staff at Sub-Centre.	No action	
6	PHE employees are without tools and material to attend the emergency work.	No action	
7	Liabilities of labour of MGNREGA amounting to Rs. 8.32 lakh.	No action	
8	Labour payment of Subaghya Yojana is still pending.	No action	
VI. Major Complaints- B2V1			
1	Filtration/reservoir already existing remained non-functional.	No action	
2	Oldage pension forms filled but not issued from 2 years	No action	
3	No case of PM-Kissan has been issued after filling 130 cases.	No action	



4	Repayment issue of SHG's in 10 months , extended to 20 months installments should be decreased.	No action	
5	Girdwaries related to 9 educational & 1 Panchayat has not been made by Revenue Department.	No action	
6	Enhancement of honorariums of GRS and AWCs	No action	

VII. Major Complaints- B2V2

1	Filtration plant/reservoir already existing but not made functional already reported in B2V1	No action	
2	Liabilities of 2016-17 & 2017-18, amounting to Rs. 8.32 lakh against RDD to be addressed on priority.	No action	
3	Non-payment of 100 poles of electricity i.e., Labour payment.	No action	
4	Farmers have not sown the paddy crop allowing the last year. 03 villages have been affected a lot due to damage of irrigation canal at various places of Nali Nikka already reflected in B2V1	No action	

VIII. Major Complaints- B2V3

1	Filtration plant not made functional	No action	
2	Bridge at Nali Nikka not completed since 2016	No action	
3	No repair work has been taken up of the Khul (Canal) at Nali Nikka of irrigation Department which lead the farmers not to sow their crops.	No action	
4	125 wooden poles are existing which need to replacements.	No action	
5	Teaching staff of H.S. Dubigali are on deputation to other schools causing shortage of staff. Shortage of medical staff at Sub-Centre.	No action	
6	PHE employees are without tools and material to attend the emergency work.	No action	
7	Liabilities of labour of MGNREGA amounting to Rs. 8.32 lakh.	No action	
8	Labour payment of Subaghya Yojana is still pending.	No action	

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
 - A. RDD.
 - B. Education.
 - C. Revenue.
 - D. Agriculture.
 - E. Health.
 - F. PDD
 - G. The officials of all departments are working with dedication.
2. **LEAST RESPONSIVE DEPARTMENT:** Animal & Sheep Husbandry Department.

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: Road Connectivity
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: Road Connectivity, repair of Basnote- Nali Nikka Khull (Canal).
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) 07
V	<p>The socio economic condition of the people of this panchayat is average, majority depends on agriculture, road connectivity & water supply is poor in the panchayat, need of upgradation of health Sub Centre, Starting of Degree College at Mounгри to contain the migration, blacktopping of Kainth Gali-Bariote Gabbar-Sari road which connects about 10 Panchayats of area of which tendering process has been completed, infrastructure development and upgradation of irrigation and power sector is immediate need. Hence, education, road connectivity infrastructure development is need of the hour because it is newly created panchayat.</p> <p>Keeping in view the employment scenario of Panchayat, there is dire need to implement job orient schemes in the panchayat.</p>
VI	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Signature of the Visiting Officer

Major demand

<u>S.No</u>	<u>Major Demands</u>	<u>Remarks</u>
1	Construction of Compound walls and provision of computers in all educational institutions of Panchayat. Construction of Primary School building at Leasi W. No. 2, Pyt. Dubigali.	
2	Provision of Gas Cylinders & Chullah for MDM Scheme and Anganwari Centres.	
3	Upgradation of intra & inter Panchayat road connectivity and blacktopping of main road.	
4	Repair of pond at W. no. 3, construction of water tanks at W.No1, 2 & 3.	
5	Augmentation of transformer of W. No. 5, replacement of worn-out wooden poles and provision of more electric poles in all wards of Panchayat.	
6	Repair of Basnote- Nali Nikka Khull (Canal) for the convenience of farmers. This issue has already been reflected in B2V1, B2V2 and B2V3 reports.	
7	Construction of road from Main road to Government Middle School Ladai and approach road of bridge constructed at Nali Nikka.	
8	Opening of Ration Depot/sale outlet of Department of FCS & CA at Dubigali Panchayat.	
9	Opening of Bank Branch/ CSC/Khidmat Centre at Dubigali for the convenience of people.	

	Start classes at Degree College at Mounгри from this academic session.	
10	Establishment of Receiving Station at Damnote.	
11	A. Clearance of pending payments of MGNREGA liabilities of 2016-17 & 2017-18. B. Payment of labourers engaged to erect poles under Sobaghaya Yojana.	
12	Development of Jungle Tibba as Tourist spot. Development of Chaman Mata, Batian Ka Kote and Plali Dev Asthan as pilgrim tourist spots.	

Major Complaints

<u>S. No</u>	<u>Major Complaints</u>	<u>Remarks</u>
1	The Animal Husbandry Department has attached its employees in other offices of department due to which many cattle (Cows) died due to Lumpy Skin Disease (LSD).	
2	Scarcity of water in few areas of Panchayat Dubigali need to augment water supply scheme by the Jal Shakti Department (PHE).	



**Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir**

DAY 1- ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

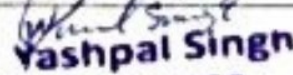
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

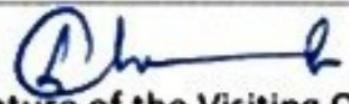
District Ramban

S.No.	Name of the Department/organization	Deliverables	Achievement	Remarks
1.	RDD	No. GPDIs prepared and finalized	01	
		No. of village haats established	01	
2.	IT Department	No. of CSC Camps organized	01	
3.	Bank/EDI	No. of persons provided self employment	01	
		No. of cases sanctioned/ disbursed	01	
4.	Youth Services and Sports	No. of sports activities / games organized	02	
5.	Tribal Affairs	No of beneficiaries enrolled under scholarship schemes	00	
6.	PDD	No. of electrical accident claim cases resolved	00	
7.	FCS& CA	No. of household completely shifted to ration card	00	
8.	Skill Department	No. of students get admission in polytechnic	01	
9.	Agriculture	No. of soil health card distributed	05	
10.	I&C Department	No. of beneficiaries enrolled under PMEGP	00	
11.	Revenue	No. of land passbook issued	25	
12.	Health	No. of PMJAY golden cards issued	37	
13.	Social Welfare	No. of disabilities (UDID) digitized	00	
14.	Culture	No. of schools talent hunt competitions organized	01	
15.	Labour	No. of shram cards issued	07	
16.	School Education Department	No. of children identified who are out of school	02	
		No. of Parent teacher meeting held	01	

GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days


Signature of Sarpanch
Name Yashpal Singh
Block Mahipal


Signature of the Visiting Officer
Name Lal Chand
Dy. District Election Officer
Ramban

1. Kaleber Singh s/o Falail Chand
2. Toorli Singh s/o Gshari Singh
3. Swarn Singh s/o Maknyar Singh
4. Sawant Singh s/o Gshari Singh
5. Sumit Singh s/o Kuldeep Singh
6. Angaz Chand s/o Sansar Chand
7. Suresh Singh s/o Krishan Singh
8. Santosh Singh s/o Sandheer Singh
9. Rahul Singh s/o Romal Singh
10. Parmath Singh s/o Chander Bosh
11. Bhushan Singh s/o Dhain Singh
12. Postap Singh s/o Baldev Singh
13. Javan Singh s/o Parakash Singh
14. Sanjay Singh s/o Balwant Singh
15. Suresh Singh s/o Subhash Singh
16. Swarn Singh s/o Chaim Singh
17. Ajay Singh s/o Suresh Chandor
18. Ranjay Singh s/o Prakash Singh
19. Sagar Singh s/o Kuldeep Singh
20. Kuldeep Chand s/o Kaku
21. Mahesh Singh s/o Jaspaul Singh
22. Pawan Singh s/o Raj Singh
23. Ameet Singh s/o Falail Chand
24. Manakshi Devi s/o Falail Chand
25. Jagdev Singh s/o Munshi Ram

- ① Sadig Mohd s/o Abdul Rashid
- ② Gulsher Mohd s/o Mohd Ain
- ③ Naseem Mohd s/o Mohd Ain
- ④ Sultan Mohd s/o Mushtaq Ali
- ⑤ Mohd Hussain s/o Jamal Din
- ⑥ Rakesh s/o Mansa Ram
- ⑦ Raj Kumar s/o Kartar
- ⑧ Rajesh Chand s/o Hoshyar Chand
- ⑨ Nasinder Kumar s/o Kartar

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Minutes of the Meeting of the Halqa Panchayat		BLOCK Mangal		DISTRICT UDHAMPUR (J&K)	
& Date of Meeting 13/11/2019		Meeting held under the Chairmanship of Sarpanch Sh. Yashwant Singh			
Member Present	Designation	Detail of the proceeding of the meeting		Signature of the members present	
Mubittan Ad		Zulekha Qiloi	Women Member 25	Zubigali	Mubittan Ad
		Kartary	Se Member 42	Dubigali	
		Ranjit Singh	Member 62	Wahid	
		Mubittan Ad	Member 32	Nalimaka	
		Pranav	Secretary 25	Mangal	
Refiq Mohd					
Vinia					
Hoshyar					
Samad Singh					
Shamsher Singh					
Mushtaq Mohd					
Baderi Ali					

[illegible]

MINUTES OF THE MEETING OF THE HALQA PANCHAYAT

No. & Date of Meeting: 23-9-2021 Meeting held under the Chairmanship of: Sanjay Singh

Member Present	Designation	Detail of the proceeding of the meeting	Signature of the members present
Chuni Lal	Panch
Shankar Singh	Panch
Mundhari Lal	local
Jagdish Singh	local
Abiram Singh	local
Aziz Mehd	Panch
Gurdeep Singh	local
Bansi Lal	local
Kuldeep Singh	local
Gurdeep Singh	local
Khem Raj	local

MINUTES OF THE MEETING OF THE HALQA PANCHAYAT

No. & Date of Meeting: 20-9-21 Meeting held under the Chairmanship of: Sanjay Singh

Member Present	Designation	Detail of the proceeding of the meeting	Signature of the members present
Amr Singh	Panch
Mohd. Din	Panch
Mukhtyar Mohd	Panch
Shaska Nath	Panch
Jagdev Singh	Panch
Amr Singh	Panch
Khem Raj	Panch
Mundhari	Panch

MINUTES OF THE MEETING OF THE HALQA PANCHAYAT

No. & Date of Meeting: 20-9-2022 Meeting held under the Chairmanship of: Sanjay Singh

Member Present	Designation	Detail of the proceeding of the meeting	Signature of the members present
Pandharisidh	Panch
Chunni Lal	Panch
Gurdeep Singh	Panch
Adul Singh	Panch
Krishan Singh	Panch