



15TH OCT to 3RD NOV, 2022

KEY FEATURES

Deputy Commissioners to lead the initiative
Rural development Department to be the nodal department
Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ul style="list-style-type: none">a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.inb. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.inc. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.ine. Take plans for 2 previous years and ATRs from the planning depttf. Complete trainings on different components of B2V4 being organized by respective Deputy Commissionersg. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none">• PRI grants• District Plan• UT plan• MGNREGA• Other schemes of other departments• Any other workh. Plans/ beneficiary lists:<ul style="list-style-type: none">• MGNREGA draft plan document for the year 2022-23.• List of Awaas+ beneficiaries alongwith IHHL Convergence• List of pension beneficiaries.• List of SHGs• List of agriculture scheme beneficiariesi. Lists of beneficiaries for:<ul style="list-style-type: none">• Various certificates/ benefits to be distributed by the visiting officer.• Any other activities identified by different departments

Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukt J&K
 - vii. NashaMukt J&K

1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the next step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation. Finally, the last step in the process is to evaluate the results of the implementation. This involves comparing the actual results with the expected results and determining the effectiveness of the implementation.
2. The second step in the process of identifying a problem is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan of action. This involves identifying the steps that need to be taken to solve the problem and determining the resources that will be needed to implement the plan. Once a plan of action has been developed, the next step is to implement the plan. This involves carrying out the steps that have been identified in the plan and monitoring the progress of the implementation. Finally, the last step in the process is to evaluate the results of the implementation. This involves comparing the actual results with the expected results and determining the effectiveness of the implementation.

A) Details of Reporting Officer:

Name: Manzoor Ahmed Lone
Designation: Executive officer
Department/ place of posting: Urban Local Bodies. (M.C. Sunderbani)
Mobile No: 7889563974
Email ID: manzoorlone622@gmail.com.
Home District: Rajouri
Dates of visit: 30-10-2022 to 31-10-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Mongata-A
Local Government Directory(LGD) code of the Panchayat: _____
Name of CD Block: Jhanna Mandi
Name of Tehsil: Jhanna Mandi
Name of District: Rajauri

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01
No. of hamlets in the Panchayat: 07
No. of households in the Panchayat: 382
Population (approx) of the Panchayat: 2549 (Approx.)



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agriculture	Sarfraz	A.S.O
YSS (Youth Service, Sports)	Mohd Rayan Khan	Physical Teacher
Social Welfare	Mohd Faraz	Attendant
ICDS	Nissar Fathama	Supervisor
P.D.D	Arif Somyal	Inspector
Education	Mohd Bashir Khan	Head Master H.S. Mangata
Social Forestry	Mohd Jaraid	Guard
Health Deptt.	Anjum Ara	MLMP
Irrigation	Khalid Ahmed	Work Supervisor
CSC	Mohsen Dilshad	V.G.
Revenue	Khurshid-ul-Islam	Pattawari
Animal Husbandry	Mohd Arif Khan	Attendant
P.M.E.Sy.	Shafiq Ahmed	A.S.S.

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure yes
 - a. Govt building/private
 - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School- yes
 - a. Kindergarten (Y/N)
 - b. Primary (Y/N)
 - c. Secondary (Y/N)
 - d. College (Y/N)
 - e. University (Y/N)
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled
15. Amrit Sarovars – details, location, condition nil
16. Government offices- details, whether functional or not nil.
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance nil
19. Village heritage sites/ treks- names, little details on historical/cultural importance nil.
20. VLW Office (Y/N) (in 05)
21. Primary Healthcare Centre (Y/N),
22. List of Incomplete Buildings- names, year of construction nil
23. List of Underutilized Buildings- names nil.

DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	nil
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	nil
Incomplete buildings/projects	Verify whether identification and redistribution done	nil
PDS	Visit, evaluate, online status	visited
PHC	Visit- evaluate, status of staff, equipment and quality	nil
Youth clubs	Meet, interact, seek suggestions	nil
SHG	Meet, identify problems, seek suggestions	no available
PMAY	Inspect, Inaugurate	satisfactory (visited four side)
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	good condition in all respect.
Swachh SBM	Evaluate	Satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	No Panchayat play ground only H.S. play ground (good).
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	yes organised plantation drive.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	(yes) organised short calecture program.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	nil
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	No such mission started yet in the Panchayat.

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No. Department

Deficiency and Deliverables.

1. I.I

No awareness Programme done in Panchayat
no hoarding no wall painting etc.

2. ART &
Training.

No inspection and Training Conducted.

DAY 1- ACTIVITIES

AGENDA 4:
SELF EMPLOYMENT ACTIVITIES
Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: *data not provided.*
Details of the bank sanctioning it: *NA*
Total amount involved: *NA.*

DAY 1 ACTIVITIES

AGENDA 5
In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed *nil*
- b. No of Individual Soak Pits constructed *nil*
- V. No. of Biodiversity management committee meetings held: *nil*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No *Nil*
- X. No of grievances received pertaining to Panchayat level: *NA*
- XI. No of grievances disposed of at Panchayat level: ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓



HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR.NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO			
	JE	01	01	Mohit Sharma
	GRS	01	01	Muzafar Abdula
	TA	01	01	Mohd Faeed
		01	01	Jahangeer Khan
	SCHOOL EDUCATION:			
	TEACHER	10		Wazim Ahmed, Asif, M. Raj
	HEAD MASTER			Moh. Bashir, Rama Bashir
	ANY OTHER <i>master</i>	01	01	Mohd Bashir H M.
		04		1. Shafiq Shah. 2. Mohd Zana
	JAL JEEVAN:			3. Mohd Yamin. 4. Shaleen.
	<i>Lineman.</i>	02	02	1. Mohd Bashir Lineman
	<i>C/L</i>	17	17	2. Mohd Azam
	PDD:			
	LINEMAN	Nil	Nil	
	JE			
	ANY OTHER <i>C/L</i>	01	01	Wakeer Ahmed
		2	2	Shafiq/ Ahmed, Mohd Raza
	FOOD & CIVIL SUPPLIES	Nil	Nil	Nil
	AGRICULTURE & ANIMAL HUSBANDARY	Nil	Nil	Nil
	SOCIAL WELFARE <i>Anganwari worker</i>	Nil	3	Nil
			Worker	
	HEALTH:			
	ASHA	3	3	1. Parveen Akhli 2. Makka
	ANM	2	2	Begu 3. Razia Begu
	AYUSH DOCTOR			1. Savina Begu 2. Khalida
	ALLOPATHIC DOCTOR / MLMD	1	1	1. Anjum Aler.
	ANY OTHER DEPARTMENT			

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Nil
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No.
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Motivated the Public regarding the issue.
- vi. Whether schools have started segregating waste Yes No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No.

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? No
- ii) Do all the eligible individuals been provided the Golden Card? about 90% yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No.

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *yes.*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *yes*
- Does the Gram Panchayat has its building or not? *yes*
- Is the Gram Panchayat office functional or not? *yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *yes.*

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? *yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *No*
- Have all the eligible households been registered for Pension or not? *yes*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *yes.*

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People?
- Is Gram Panchayat Office Disabled Friendly or not? *Friendly.*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No.*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *yes*
- Are all the eligible households getting benefits from IAY or not? *yes.*

Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat----- one
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv) Number of women beneficiaries headed households covered under PDS system.... Nil
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.... Nil

Self-sufficient infrastructure in the village

- i) Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... Community Hall under construction
- ii) Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii) Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv) Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v) Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>) No

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

*Not established
Not given any instruction from
the concerned authorities*

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2545	2370	175
Janani suraksha yojana	78	40	38
OLD AGE pension	158	158	NIL
Widow pension	18	18	NIL
Disability pension	48	48	NIL
Domicile certificate	2545	1700	745
Kisan credit card	739	700	39
PM kisan sammannidhi	739	339	147

Land pass book	450	293	157
Registration of village vendors on GEM portal	1	1	Nil
Registration of village contractors on jktenders portal	12	12	Nil
Registration of village contractors on PWD portal	3	3	Nil
Incomplete buildings/projects	Nil	Nil	Nil.

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

- Whether gram sabha resolution passed yes
- Details of activities conducted 04
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal ~
- How many drug addicts in the village Nil
- Whether reported to the Deputy Commissioner ND .
- How many registered for rehabilitation under government programme Nil .

DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	225	225	215	215	215	Nil
PMAY	211	211	211	211	211	Nil
IHHL UNDER SBM-G	211	211	211	211	211	Nil
CSC UNDER SBMG	Nil	—	—	—	—	—
AMRIT SAROVAR	Nil	—	—	—	—	—

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 ⁸⁹⁵

Total attended ⁵³

Proceedings: ^{Done}

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings ³⁸⁸

Total children in the village above the age of ... ^{0.6 years} =

Total attended ⁹⁵

Proceedings: ^{Done}

(Pl insert pointers to be discussed there – refer palli proceedings)



DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	nil	nil
	PMAY houses if any ready for inauguration	yes 04 houses inaugurated	yes.
	Swachh gram projects- segregation sheds etc	nil	nil
	Amrit sarovars	nil	nil
	Sports kits	yes	yes.
	Village cultural events	yes	yes
	JJM assets/projects	No such project seen.	yes
	Any other to be identified at district level	no	no

FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Primary Health Centre		
2	Primary school at Kulu W.No3.		
3	Primary school at Sakha Wadi		
4	Primary school at Baran.		
5	Higher Sec. School		
6	Receiving station (POD)		
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Primary Health centre.		
2	up gradation of H/S to HSS		
3	Road from High School to Byt. ghar -		
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1			
2			
3			



4			
5			

IV. Major Problems- B2V2

1			
2			
3			
4			
5			

V. Major Problems- B2V3

1	Primary Health Centre		
2	Khidmat centre		
3	Road from High School to Panchayat office		
4			
5			

VI. Major Complaints- B2V1

1			
2			
3			

VII. Major Complaints- B2V2

1			
2			
3			

VIII. Major Complaints- B2V3

1			
2			
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:** *Education*
2. **LEAST RESPONSIVE DEPARTMENT:** *Animal & Sheep Deptt. Bank.*

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:	<i>nil</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	<i>nil</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	<i>Lack of awareness in respect of Govt. schemes by the General Public.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Signature of Sarpanch

Name

Gulab Singh
Sarpanch

Pvt. Halqa Mangota-A
Block Thannamandi

Signature of the Visiting Officer

Name *Manzoor Ahmed*



Department of Rural Development and Panchayati Raj
Government of Jammu & Kashmir



FOLLOW UP OF (B2V1, B2V2 & B2V3):

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NO.

Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1		