



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Villagee<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



Day 1	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukta Abhiyan</li> </ol>
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Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Dr. Sanjay Kumar  
 Designation: Assistant prof.  
 Department/ place of posting: Govt. College for women Udhampur  
 Mobile No: 9899168370  
 Email ID: Sanjaykalotra89@gmail.com  
 Home District: Kathua  
 Dates of visit: 02/11/2022 + 03/11/2022

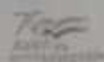
**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Katwail  
 Local Government Directory(LGD) code of the Panchayat: 240378  
 Name of CD Block: Ramnagar  
 Name of Tehsil: Ramnagar  
 Name of District: Udhampur

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
 No. of hamlets in the Panchayat: 09  
 No. of households in the Panchayat: 366  
 Population (approx) of the Panchayat: 2860 (at present)





### Part-II:

**Part-II:**  
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agriculture	Sunil Salaria	AEA
Revenue	Vinay Kumar	Patwari
P.H.E	Jagdev Singh	
J & K Forest	Sangram Singh	Forest Guard
AYUSH	Raj Kumar	Pharmacist
JKPDCL	Parshatam Singh	Daily wages
Teerigabam	Sanjay Singh	- do -
ICDS	Ashwini Neelam kumar	A.W.W
Health	Pushpa Devi	Asha worker
Social welfare	Kaushalya Devi	C.T
Sheep Husbandary	Sumit Kumar	Stock Assistant
PWD	Bansi Lal	Daily wages
Education	Bupinder Singh	Teacher
RDD	Ashish Kumar	PAA

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

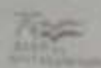
## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Govt*
  - b. New/need repairs *New (No Toilet facility in Pgt. Ghar)*
2. Furniture (Y/N) *yes*
3. Computer/printer (Y/N) *yes*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO*
7. Water (Y/N) *yes*
8. Electricity (Y/N) *yes*
9. Bank branch (Y/N) *NO (urgently needed Bank Branch)*
10. CSC (Y/N) *NO*
11. Patwarkhana (Y/N) *yes*
12. Village haat (Y/N) *yes*
13. Playground (Y/N) *NO*
14. School-
  - a. Kindergarten (Y/N) *NO*
  - b. Primary (Y/N) *yes*
  - c. Secondary (Y/N) *NO*
  - d. College (Y/N) *NO*
  - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *yes*
  - a. (govt/private)
  - b. Total children enrolled - *30*
15. Amrit Sarovars - details, location, condition *NO*
16. Government offices- details, whether functional or not *yes functional*
17. Ration shop (Y/N) *yes*
18. Places of tourism importance - names, little details on historical/cultural importance *→ (Puji Mata Mandir) Upper katwadi*
19. Village heritage sites/ treks- names, little details on historical/cultural importance - *Nil*
20. VLW Office (Y/N) *yes*
21. Primary Healthcare Centre (Y/N) *NO (urgently required at Halga katwadi)*
22. List of Incomplete Buildings- names, year of construction *Nil*
23. List of Underutilized Buildings- names *Nil*





## DAY 1-ACTIVITIES

## AGENDA 2:

## DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMKIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrah, Beams, Janbhagidari, Digital J&K	Awareness regarding AZAN By Revenue Dept Beams portal presentation By RD RDD Deptt.
JKB/PSB counters/outlets	a) Status of counter - JK Bank Counter b) Number of visitors - 10	Self employment letters were distributed by J&K Bank - urgent need of Bank Portals at Pgt Katuwal
Incomplete buildings/projects	Verify whether identification and redistribution done	Nil
PDS	Visit, evaluate, online status	Online registration is completed at PDS.
PHC	Visit- evaluate, status of staff, equipment and quality	- NO PHC at Pgt. Katuwal - PHC is required - Ayush wellness centre is fully functional
Youth clubs	Meet, interact, seek suggestions	- NO Activities were conducted till the youth clubs are form
SHG	Meet, identify problems, seek suggestions	- SHG women's needs opportunity for exhibition
PMAY	Inspect, Inaugurate	Inauguration of House of Shanks Ran
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	- Very poor Infrastructure of Primary school Rangan Katuwal - Repair of rooftop of Middle School Success Katuwal
Swachh SBM	Evaluate	Inspection of Toilet under SBM
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	- Playground is required in Pgt Katuwal - Kho-kho game was played
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	- plantation drive was organised at Pgt. Ghar - 300 trees were planted by forest
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	- Village Cultural events were organised like dance, singing
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	- Different departments aware public about various schemes through banners
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	JJM Implementation is poor in Pgt Katuwal



## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

Department	Deliverables	Remarks
1) RDD	(i) All B2V works have been executed. (ii) Village Sural haat established.	
2) Revenue	(i) Land pan book issued 18%. (ii) Domicile certificate saturation 50%.	
3) Health Dept	(i) Golden Card saturation 72%. (ii) Janani Suraksha yojana 100%.	
4) Forest Dept	(i) Green J&K Campaign - Jan Abhiyan Awareness. (ii) 300 plants have been planted in Pyl. Katwail.	
5) IT Dept	(i) No CSC ; No Khidmat Centre at Pyl. Katwail.	
6) Education	(i) My Pride, My School Campaign. (ii)	
7) Agriculture	(i) Saturation of Soil Health Cards - 25%. (ii) Saturation of Kisan credit cards - 18%. (iii) Saturation of PM Kisan Sammanidhi - 95%.	
8) Skill Development	(i) 20 Candidates are identified for HIMAYAT Scheme. (ii) Self employment letters have been distributed.	
9) Finance	(i) Self Employment to atleast 15 persons per panchayat.	
10) JJM	JJM implementation is poor.	
11) Social welfare	(i) Saturation of OLD AGE PENSION - 100%. (ii) Saturation of widow pension - 100%. (iii) Saturation of Disability pension - 100%.	



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 12 SHGs

Details of the bank sanctioning it: J&K Bank

Total amount involved: 50 Lacs.

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

Proceedings were noted in Karbar register.

### DAY 2

- a. No of Individual Compost Pits constructed
- b. No of Individual Soak Pits constructed
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: Yes/No *Yes*
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No *Yes*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No *Yes*
- IX. Whether grievance redressal box is installed: Yes/No *Yes*
- X. No of grievances received pertaining to Panchayat level: *Nil*
- XI. No of grievances disposed of at Panchayat level: *Nil*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No *Yes*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No *Yes*

# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1 1	1 0 1 1	Sh. Satpaul Bhagat - - Jagbir Anwar yash.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (Master)	35 1 3	30 0 2	1) Surinder singh 2) Bupinder singh 3) Kuldeep kumar 4) Dev Raj
	JAL JEEVAN:	-		
	PDD: LINEMAN JE ANY OTHER	-		
	FOOD & CIVIL SUPPLIES	-		
	AGRICULTURE & ANIMAL HUSBANDARY	-		
	SOCIAL WELFARE	1	1	Kausalya Devi
	HEALTH: ASHA - ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02 1 Nil	02 1 Nil	1) Ashok singh 2) Raj kumar
	ANY OTHER DEPARTMENT	-	-	-





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Composit pits + Soak pits*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
*Solar digits are Installation pending*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *Yes*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No *NO*
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Plantation drive*
- vi. Whether schools have started segregating waste *NO*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *NO*

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *NO*
- ii) Do all the eligible individuals been provided the Golden Card? *NO*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *NO*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *NO*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *NO*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *Yes*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *Yes*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *NO*

#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- How many Bal Sabha's were organized in the Gram Panchayat *01*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No *No*

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *No*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *Yes*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *(financial status)*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *Yes*
- Have all the eligible households been registered for Pension or not? *Yes*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *No*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *Disabled friendly*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *No*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *No for Yes*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *Some are still left out*





## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 01
  - Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
  - Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
  - Number of women beneficiaries headed households covered under PDS system.....
  - Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 25
- Self-sufficient infrastructure in the village No
  - Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet No
  - Whether the Disaster management plan is available at the GP Level (Yes/No) No
  - Whether child-friendly park with required facilities is available in GP (Yes/No) No
  - Whether the GP has easy access to Godown for storage (Yes/No) No
  - Whether street lights are provided in public places for ensuring safety (Yes/No) No  
(Solar lights yet to be installed)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country

(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

*My Scheme Portal has been discussed with Gram Sabha.*

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 07

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS *Only one BMC meeting was held till now.*



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. *GPDP plan was formulated during gram Sabha*  
(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include:

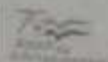
- Tourist places which need to be developed *Puji Mata Mandir, at upper Keshwar.*
- Specific product which needs to be developed - *oil*
- Tourism- home stays - *Tourist home stay facility needed.*
- 20 candidates for training under Himayat scheme along with trade in which training is to be given *15 Candidates are identified for HIMAYAT Scheme.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2860	2040	Documents are not sufficient
Janani suraksha yojana	25	25	No Pendency
OLD AGE pension	93	93	-do-
Widow pension	31	31	-do-
Disability pension	53	53	-do-
Domicile certificate	2643	1321	Not applied
Kisan credit card	210	37	Pendency form 38k Bank
PM kisan sammannidhi	20	20	No pendency



Land pass book	913	70	Checking and generalizing
Registration of village vendors on GEM portal	Nil	-	-
Registration of village contractors on jktenders portal	05	04	One contractor didn't renewed card
Registration of village contractors on PWD portal	04	04	No pendency
Incomplete buildings/projects	Black tefery of Road from chonker to Katwail (PMGSY)	-	Incomplete project

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Registered in Karbai register*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Nil*
- How many registered for rehabilitation under government programme *Nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Construction of well at Kallan	2021-22	1.98 lacs	Yes	Yes	NO
PMAY	House of Shankar, Pan	2019-20	1.30 lacs	Yes	Yes	NO
IHL UNDER SBM-G	IHL of Ranjit Kumar	2021-22	12000	Yes	Yes	NO
CSC UNDER SBMG	Nil	-	-	-	-	-
AMRIT SAROVAR	Nil	-	-	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 - 664

Total attended - 30

Proceedings: - noted in Karbai Register

(PI insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings - noted in Karbai Register

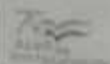
Total children in the village above the age of 0-5 yrs - 227

Total attended - 20

Proceedings: - Noted in Karbai Register

(PI insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Exhibition of Village HAAT at Pyt Ghat Katuher. Infrastructure required.	Attached.
	PMAY houses if any ready for inauguration	House of Shankar Das under PMAY	Attached
	Swachh gram projects- segregation sheds etc	No CSC unit at Pyt Katuher.	-
	Amrit sarovars	Nil	-
	Sports kits	Not purchased	-
	Village cultural events	Events were organised at School like Singing, dancing etc	-
	JJM assets/projects	JJM implementation is poor	-
	Any other to be identified at district level	-	-

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	Link road to all wards	N/A	No work executed.
2	Early completion of Sullan to Katuast road	Work completed	N/A
3	Sanitary Complex at Bus Stand	Completed	No NO. 01 work completed
4	Requirement of lights at main public board	Pending	Solar lights are not installed
5	Protection wall at corner Katuast.	Work completed.	N/A
6	Water supply to pvt. Ghats and other left over wards	Pending	Demand persists
7	Construction of Cremation shed.	Some wards are still left	Demand persists
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Black topping of chonki - Katuast Road	Pending	No action taken from pmsy.
2	Completion of road from N. Kaur to Katuast	Pending	Demand persists
3	Requirement of water supply to pvt. Ghats.	Pending	- do -
4	Shifting of one AWC from 10 No 1 to 10 No 6	Pending	- do -
5	Conservation of water by constructing check dams on Nallah Katuast.	Pending	- do -
6	Requirement of lights at Bus Stand	Pending	- do -
7			
S.NO.	Particulars	Action taken	Remarks #
<b>III. Major Problems - B2V1</b>			
1	Poor quality of grains supplied to AWC.	Quality supervised	No Complaint during B2V 4.
2	Inadequate staff in Govt. High School.	No action taken yet	Demand persists.
3	Poor facility of Transport Connectivity.	No action taken yet	Very genuine demand needs to be addressed



4			
5			
IV. Major Problems- B2V2			
1 Requirement of ration for AWCs.	Action taken	No such demand at present	
2 Requirement of atleast two female teachers for Govt High School	Action pending	Since the school is closed demand is genuine	
3 Regular service of transport	Action pending	genuine demand	
4 Water supply from Kumbhari to Kumbhari			
5			
V. Major Problems- B2V3			
1 Repair and Black topping of Chowki-Katnail Road	Action pending	needs to be addressed.	
2 Completion of Road from Nihar to Katnail	Action pending	- do -	
3 Shifting of AWC from NO-1 to NO-06	Action pending	- do -	
4			
VI. Major Complaints- B2V1			
1 Link road to all wards	Pending	needs to be addressed.	
2 Early completion of Sullan to Katnail Road	Completed	Work Completed.	
3 P/Work at lower Katnail	Completed	- do -	
VII. Major Complaints- B2V2			
1 Black topping of Chowki-Katnail Road	Pending	needs to be addressed urgently by PMGSY	
2 Requirement of water supply to Pyl. Ghar.	Done.	Water supply is good at Pyl. Ghar	
3 Requirement of lights at Bus stand.	Pending	needs to be addressed.	
VIII. Major Complaints- B2V3			
1 Black topping of Chowki-Katnail Road	Pending	needs to be addressed	
2 Shifting of AWC from NO-1 to NO-06	- do -	- do -	
3 Requirement of lights at Bus stand	- do -	- do -	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: Agriculture
- LEAST RESPONSIVE DEPARTMENT: PHE + PDD

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>Repair and Black topping Chouki - Katwadi road needs to be done regularly</u>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <u>Requirement of lights at bus stand.</u>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <u>Attached</u>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>7</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Visiting Officer has stayed in Panchayat for 2 days and one night.

Ramesh  
**SARPANCH**  
**Panchayat Halqa Katwadi**

Signature of Sarpanch

Name Ramesh Chander

Dr. Sanjay Kumar

Signature of the Visiting Officer

Name Dr. Sanjay Kumar



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**

No. &amp; Date of Meeting

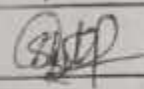
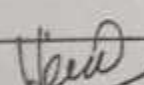
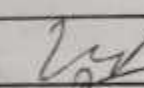
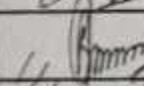
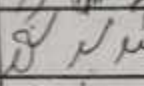
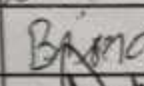
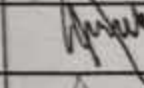
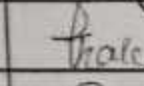
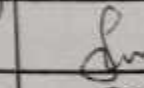

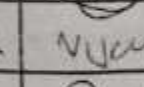
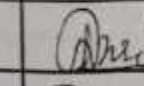
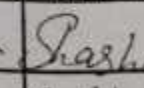
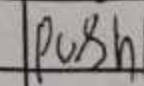
02/11/2022

Meeting held under the Chairmanship of Sarpanch Bunchayat Katwari

Visiting Officer

Dr. Sanjay Kumar

Signature of the members present

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
1	Smitil Kumar	ATA	Today on 2-11-2022, The Back to Village Programme (B2V4) was held under the	
2	Viney Kumar Madi	Patwari	Chairmanship of Visiting officer Dr. Sanjay Kumar and Sarpanch Sh. Ramesh Chander.	
3	Khambhey	Scouty Hk		
4	Bhupinder Singh	Teacher	The main agenda of first day of B2V4 is	
	Jasdev Singh	PHE	Interaction with all the PRI members and	
	Kuldeep Singh	EDU	frontline workers of Different Departments.	
	Brinder	Front		
	Rajkumar Phamasi	Ayush Dept.	Visiting officer discussed with PRI's and Local members about the 14th FC Scheme, CAPEX Scheme, MGNREGA and other Centrally Sponsored Schemes	
	Sanjay Singh	Visitation		
	Ramesh Kumar	A.W.W		
	Vijay Kumar	A.W.W	Other Departments like Revenue, Agriculture	
	Neelam Kumari	A.W.W	Social welfare etc also discussed their	
	Shashi Devi	A.W.W	Various schemes and make public aware	
	Pushpa Devi	Front	about Different Schemes.	



# MINUTES OF THE MEETING OF THE HALQA PANCHAYAT Kafarwall

No. & Date of Meeting 02/11/2022

BLOCK Ramnagar DISTRICT UDHAMPUR (J&K)

Meeting held under the Chairmanship of Visiting Officer Dr. Sanjay Kumar

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
	Kushlaja Devi	C.T	S.W.D	
	Sanjit Kumar	Joint Assistant		
	Ashok Singh	Pharmacist	Health Wellness Centre Majra	
	Bansilal	P.W.D	- Visiting officer Inspected various works	
	Sanjay Singh	Forest Guard	executed under MGNREGA, 14th FC and CAPGE	
	Atul Singh	Forest	and found Satisfactory works executed.	
	Suresh Choudhary		- Visiting officer Interacted with Self help	
			Group members and Inaugurated Village Level	
			haat established under UMED.	
	Dev Raj K. Gable		- Visiting officer distributed the Land	
	Chama Devi		pan books to beneficiaries issued by	
			Revenue deptt	
	Udham		- Visiting officer visited to Govt middle	
	Dr. Chama Devi		School Chighi and Inspected the Sanitation,	
	Narender Thakur	S.H.C. Sec	Children performance and assessed of the	
	Pooja Devi	S.H.C	teachers	
	Rekha Devi			
	Babli Devi	Krish		
		Shanki		

MINUTES OF THE MEETING OF THE HALQA PANCHAYAT Kafurahi

BLOCK Pannagar DISTRICT UDHAMPUR (J&K)

No. & Date of Meeting 02/11/2022

Meeting held under the Chairmanship of Visiting Officer Dr. Sanjay Kumar

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# MINUTES OF THE MEETING OF THE HALQA PANCHAYAT Katuwal

BLOCK Ramnagar DISTRICT UDHAMPUR (J&K)

No. & Date of Meeting 03/11/2022

Meeting held under the Chairmanship of Visiting Officer Dr. Sanjay Kumar

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
	Jagdev Singh	PHE	MAHILA SABHA:	
	Seni Solari	AEA	Today on dated 03-11-2022, Mahila Sabha was conducted during Back to village (B2V4) programme at panchayat Ghar Katuwal under the Chairmanship of Visiting Officer Dr. Sanjay Kumar.	
	Santosh Singh	Horticulture H.769 III		
	Hemok Kumar	DWD	During Sabha Visiting officer listen empathically to the problem faced by the women of Gram panchayat and suggested them various initiatives they can take to become self independent.	
	Bansal	PWD		
	Satyam Kantal	R.E.K. Physiotherapist		
	Prasanna Singh	SPDC (P.D.D)	Skill development training programme to be provided by different departments especially Cutting & Tailoring to the ladies of panchayat.	
	Sanjay Singh	Integration		
	Shakuntla Devi	Asha	Visiting officer appraised the working of SHGs and encouraged them to be self independent.	
	Pushpa Devi	Asha		



# MINUTES OF THE MEETING OF THE HALQA PANCHAYAT Katwalt

BL CK Ramnagar DISTRICT UDHAMPUR (J&K)

No. & Date of Meeting 03/11/2022

Meeting held under the Chairmanship of Visiting Officer Dr. Sanjay Kumar

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
	Bhupinder Singh B.	Yecompu mischik, kat	BAL SABHA	03/11
	Charan Dahi	Panel	Today on Dated 03-11-2022, Bal Sabha was conducted during B:-V4 Programme Under the Chairmanship of Visiting Officer	
	Greeta Devi	Panel	Dr Sanjay Kumar.	Greeta Devi
	Om Parkash	Panel	Following issues raised during Bal Sabha:-	Om Parkash
	Hans Raj	Panel	1) Urgent need of playground at Katwalt for sport activities	HANSRAJ
	Makhani Devi	Panel	2) Skill development training Programme should be Conducted at School level.	Makhani Devi
	Hans Raj	Panel	3) Road Connectivity should be improved so that children didn't face any problem those who are coming from so far.	H-Raj
	Safar Singh	Panel	At the end Visiting Officer to remain away from Alcohol, Drugs etc	Visiting Officer B:-V4 Dr. Sanjay Kumar
	Rishi Devi	Panel	And attend the school regularly.	Rishi Devi
	Ronit Singh	Panel		Ronit Singh

# MINUTES OF THE MEETING OF THE HALQA PANCHAYAT Katwalt

BLOCK Pannagar DISTRICT UDHAMPUR (J&K)

No. & Date of Meeting 3/11/2022

Meeting held under the Chairmanship of Visiting Officer (Dr. Sanjay Kumar - Asst. Professor GWC)

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
	Prita Devi	L.M	Today on dated 3/11/2022, Under the Chairmanship of Visiting Officer Sh <sup>r</sup> Sanjay Kumar (Asst. Professor GWC) and Sarpanch Sh <sup>r</sup> Ramesh Chander (Halqa Katwalt), The GDP which was earlier formulated on dated 25-09-2022 was discussed and further the new demands of the members of the Panchayat was noted down in Back to Village & (B2V4) Event programme.	Prita Devi
	Naresh Thakur	L.M		Naresh Thakur
	Grain Chand	L.M		Grain Chand
	Gurmeet Singh	L.M		Gurmeet Singh
	Bika Ram	L.M		Bika Ram
	Vidya Lakhan	L.M		Vidya Lakhan
	Sanjay Sharma	L.M		Sanjay Sharma
	Grain Chand	L.M		Grain Chand
			1. Black Toping of Road from Chowki to Katwalt under (PMGSY) is to implemented as soon as possible (No. No-01)	
			2. Kitchen and Boundary wall at school (No. No-02)	
			3. T. Road from Nagar to Panchayat Ghar via high school (No. No-03)	



MINUTES OF THE MEETING OF THE HALQA PANCHAYAT *Kafwal*

BLOCK

Ramnaya

DISTRICT UDHAMPUR (J&K)

No. & Date of Meeting 3/11/2022

Meeting held under the Chairmanship of

Visiting Officer Dr. Sanjay Kumar  
(Asst. Professor GWC)

Member Present		Designation	Detail of the proceeding of the meeting	Signature of the members present
S. No.	Name			
1.	Neelam Kumari	A.W.W.	(4) T. Road from main road to Bangali (W No-04)	(Neelam Kumari)
	Vijay Kumar	A.W.W.	(5) Const. of Bridge upon Nallah Tadi (W No-04)	Vijay Kumar
	Gita Devi		(6) Urgent requirement of Repair of School primary School Ranges (W No-05) and Playground.	(Gita Devi)
	Sanjay Singh		(7) Const. of Culvert at Kalal (W No-07)	(Sanjay Singh)
			(8) Const. of Shamshan Ghat at Goath (W No-07)	
			(9) Repair of Rooftop of Middle School Dullas (W No-08)	
			(10) Const. of B/Path from Puji Mata to Siga (W No-08)	
			(11) Const. of B/Path from Bus Stand to Middle School Bangali W No-09.	
			(12) Const. of Bridge near at Lohar Gharat (W No-06)	
			Meeting officer B2V4	
			Dr. Sanjay Kumar	
			SARPANCH	