

## A) Details of Reporting Officer:

Name: Sunil Kumar  
Designation: Assistant Professor  
Department/ place of posting: Higher Education / GDC Batote  
Mobile No: 9796435047  
Email ID: mehra.sunil.sunny007@gmail.com  
Home District: Udhampur  
Dates of visit: 31-10-2022 To 1-11-2022

Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Karma  
Local Government Directory(LGD) code of the Panchayat: 239571  
Name of CD Block: Batote  
Name of Tehsil: Ramban  
Name of District: Ramban

## Panchayat Profile:

No. of revenue villages in the Panchayat: 02  
No. of hamlets in the Panchayat: 09  
No. of households in the Panchayat: 650  
Population (approx) of the Panchayat: 3450

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

## DAY 1 - ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

1. Panchayat Ghar Infrastructure

Department	Name	Designation
<b>RBD</b>	<b>NAZIR AHMED</b>	<b>PACHAYAT SECRETARY</b>
Agriculture	IQBAL SINGH	AED
EDUCATION	Raddhe Sham	TEACHER
SHEEP HUSBANDRY	SARGUETA DEVI	STOCK ASSISTANT
PHE	SHIVOM	JUNIOR ENGINEER
Pdasy	KEWAL KISHORE	JUNIOR ENGINEER
FOREST	BHUSHAN KUMAR	GUARD
SOCIAL FORESTRY	SHEESH RAM	GUARD
HEALTH	NIRHIL JAINTRA	SENIOR PHARMACIST
ICDS	VISHAR RANBU	ANGANWARI WORKER

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]

AGENDA 1: PANCHAYAT ASSET REGISTER

**Infrastructure:**

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needng repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarikhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled
16. Amrit Sarovars - details, location, condition *complead, Repaired or not*
17. Government offices- details, whether functional or not *functional*
18. Ration shop (Y/N)
19. Places of tourism importance - names, little details on historical/cultural importance — *Kushdev Raja Mandir*
20. Village heritage sites/ treks- names, little details on historical/cultural importance *and Baba Jotran*
21. VLW Office (Y/N)
22. Primary Healthcare Centre (Y/N)
23. List of Incomplete Buildings- names, year of construction *CFC - 01 (2016)*
24. List of Underutilised Buildings- names — *nil*



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	csc centre
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	no counter
Incomplete buildings/projects	Verify whether identification and redistribution done	CFC building
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	no PHC
Youth clubs	Meet, interact, seek suggestions	no youth club
SHG	Meet, identify problems, seek suggestions	
PMAY	Inspect, Inaugurate	Satisfied
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	
Swachh SBM	Evaluate	
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	no play ground
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	
Village cultural event Dargal/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	no exhibition
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- No of individual Compost Pits constructed - 10
- No of individual Soak Pits constructed - 105
- No of biodiversity management committee meetings held: 2
- Isthenam eo Sarpanch displayed on citizen information board of all RD&R schemes: Yes/No
- Are Sarpanch's being involved in start/inauguration of activities: Yes/No
- Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- Whether grievance redressal box is installed: Yes/No
- No of grievance received pertaining to Panchayat level: Nil
- No of grievance disposed of at Panchayat level: Nil
- Whether the Sarpanch/Panchaya Secretary have digital signatures: Yes/No
- Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No

## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS	NAMES
	Rural development department:		
	BDO	01	Sandeep Singh J KAS
	JE	01	Rakesh Singh
	GRS	01	Rajender Singh
	TA	01	
	SCHOOL EDUCATION:		
	TEACHER	16	
	HEAD MASTER	0	
	ANY OTHER		
	JAL JEEVAN:		
	PDD:		
	LINEMAN		
	JE		
	ANY OTHER		
	FOOD & CIVIL SUPPLIES	01	Yogesh Singh Chavhan
	AGRICULTURE & ANIMAL HUS-		
	BANDARY		
	SOCIAL WELFARE		
	HEALTH:		
	ASHA	03	Sushma Devi, Babli Devi,
	ANM	01	Shweta Begum
	AYUSH DOCTOR	01	Kavita Devi
	ALLOPATHIC DOCTOR	01	Dr. Shikha Gupta
	ANY OTHER DEPARTMENT		



## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior-  
itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National  
Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of  
Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Dustbin in Panchayat
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
Some solar light installed
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly?
- ii. Do all the eligible individuals been provided the Golden Card? Yes
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii. Do all the IHHs in the Gram Panchayat have toilets? No
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes

#### 4 Child Friendly village

- i. Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii. How many Bal Sabha's were organized in the Gram Panchayat-----5
- iii. Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO Yes
- iv. Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- v. Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO Yes

#### 5 Village with good governance

- i. Is CSC located in the Gram Panchayat Bhawan or not?
- ii. Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- iii. Does the Gram Panchayat has its building or not? Yes
- iv. Is the Gram Panchayat office functional or not? Yes
- v. Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- vi. Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- i. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii. Have all the eligible households registered in PDS or not? Yes
- iii. Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- iv. Have all the eligible households been registered for Pension or not? No
- v. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- vi. Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- vii. Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

#### 7 Socially secured village

- i. Whether Gram Panchayat is maintaining data related to Differently Abled People? No
- ii. Is Gram Panchayat Office Disabled Friendly or not? Yes
- iii. Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- iv. Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- v. Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? No
- vi. Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- How many Mahila Sabhas were organized in the Gram Panchayat..... 6 ✓
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- Number of women beneficiaries headed households covered under PDS system..... Apprx. 300
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....
- Self-sufficient infrastructure in the village
- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet..... No... Community Hall
- Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- Whether the GP has easy access to Godown for storage (Yes/No) ✓
- Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

### COMMITTEE MEMBERS

### PRESENT

### BIODIVERSITY REGISTER PHOTOS

### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GDPD plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1900	50-60	
Janani suraksha yojana			
OLD AGE pension	250	250	
Widow pension			
Disability pension	05	05	
Domicile certificate	111	111	
Kisan credit card	386	386	
PM kisan sammanidhi	240	240	



Land pass book	Karnam - 20 Pachia - 20		
Registration of village vendors on GEM portal	20		
Registration of village contractors on Jkenders portal	11		
Registration of village contractors on PWD portal	11		
Incomplete buildings projects	01		

## DAY 2 ACTIVITIES

### AGENDA 6 NASHA MUKT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Pledge conducted under Nasha free Ghosar*
- Whether all activities and GS resolution uploaded on Jkpanchayats.in portal
- How many drug addicts in the village *Nil*
- Whether reported to the Deputy Commissioner *Nil*
- How many registered for rehabilitation under government programme *Nil*

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO. TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Tractor Road	2019-20	2.0 lac	Yes	Yes	No
PMAY	Bikram Singh	2020-21	1.30 lac	Yes	Yes	
IHL UNDER SBM-G						
CSC UNDER SBM-G	CSC at Kudva	improvements 2020-23	3.0 lac	improvements	No	No
AMRIT SAROVAR	Completed	2016-17	5.12 lac	Yes	Yes	

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended *20*

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)  
*Sewing centre, Computer centre, Electricity problem*

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ....

Total attended *100*

Proceedings:

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	Yes	Yes
	Swachh gram projects- segregation sheds etc	No	
	Amrit sarovars	Yes	Yes
	Sports kits	Yes	Yes
	Village cultural events	Yes	Yes
	JJM assets/projects	—	—
	Any other to be identified at district level	—	—

## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Revamping of MS Kaurva to blow roof	no action taken	
2	Imp and upgradation of GP main road, const of link road	no action taken	
3	Rationalization of staff in all school of GP	no action taken	
4	opening of high school in GP	no action taken	
5	Providing of two transformer at Padder of Kaurva	—	
6	Const of play field in all school of GP	no action taken	
7	Const of Health centre, FPS, agriculture centre and DWC building	no action taken	
II. Urgent Public Requirements/ Demands- B2V2			
1	Revamping of MS Kaurva, finishing blow off a year ago	no action taken	
2	Link Road from Bang Gita Kunder	no action taken	
3	Bridge over wallah Pathla at Hemen	no action taken	
4	Providing of two transformer at Padder and immediate upgradation of two at Kaurva Hemen	no action taken	
5	Rationalization of staff in school of GP and upgradation of MS to HS	no action taken	
6	Const of play ground in MS Kaurva	under progress in 14th PC plan	
7	Bridge at end of which abutment completed a launching is pending		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1	Bad condition of GP Road	no action taken	
2	no Link road to connect hamlets	no action	
3	no dependable public transport/Bus	no action taken	

4	No. Repetition of the same problem	—	—
5	From availability of water supply	—	no action taken
Major Problems - B2V2			
1			
2			
3			
4			
5			
Major Problems - B2V3			
1			
2			
3			
4			
5			
Major Complaints - B2V1			
1	Unavailability of water	no action taken	
2	Unavailability of water supply	no action taken	
3	Unavailability of water supply	no action taken	
Major Complaints - B2V2			
1	Unavailability of water supply	—	
2	Unavailability of water supply	—	
3	Unavailability of water supply	—	
Major Complaints - B2V3			
1	Unavailability of water supply	—	
2	Unavailability of water supply	—	
3	Unavailability of water supply	—	

## Recommendations

- 1) Need animal husbandry in the Panchayat
- 2) Pgt. Demanded Bank branch
- 3) need repairing of Papsia Road
- 4) People demanded release of pending payment of PMAY Scheme.
- 5) Separate toilet for boys and girls at MS Kankar.
- 6) women demanded for Seeing centre
- 7) Pgt. demanded for community Hall
- 8) Pgt. demanded electric pole

Amr  
11/11/2022

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RD D
2. LEAST RESPONSIVE DEPARTMENT: Bank

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <u>no</u>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <u>8</u>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

  
**UTTAM CHAND**  
 Sarpanch Hama Karma  
 Block ...

Signature of Sarpanch

Name UTTAM CHAND

  
 Signature of the Visiting Officer

Name Prof. Sunil Kumar