NASHA MUKT, ROZGAR YUKT, SWACHH DOD

GOVERNMENT OF JAMMU & KASHMIR DISTRICT ADMINISTRATION, DODA

Sh. Manoj Sinha
Honb'le Lieutenant Covernor

Back to Village-L

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KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

			trainors on B2V4
	Oct 26	RDD	Training of district RDD
staff from the districts. Strict action to be taken against absentations. No exemptions to be given	Oct. 25	DCs	Deployment of Staff DCs to Panchayats and serving of orders on deployed officers
Done	0ct 14	GAD	Deputation of Sectt GAD staff/HoDs
Going on	Oct 15 -25 th	All departments	Jan abhiyan
REMARKS	LATEST BY	RESPONSIBILITY	ACTION

Data of B2V4 to be Visiting Officers uploaded by	Field Visits to be Visiting Officers completed by	Training of visiting DCs officers
Officers Nov 10	Officers Nov 3	Oct 27
DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified	DCs to supervise and ensure that each Panchayat is visited within the period specified	

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

					Day 0	DATE
			his/her team	deputy	Meeting	INSTRUCTIONS
				and	with	
p p	σα	th to the	t,	ь.	a.	ACTI
 ✓ UT plan ✓ MGNREGA ✓ Other schemes of other departments ✓ Any other work h. Plans/ beneficiary lists: ✓ MGNREGA draft plan document for the year 2022-23. ✓ List of Awaas+ beneficiaries alongwith IHHL Convergence 	organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: V PRI grants V District Plan	office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being	Collect ATRs on issues raised during previous 3 phases from the	b. Also take print outs of the summarized excel sheets of the previous	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from	ACTION POINTS

		Day 1 Rea	
		Reach the village	
Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K 7 Visiting officer shall also plan and conduct panchavat level	3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Visit atleast 2 amritsarovars and get its geo tagged photos	Ensure that all front line workers of different deptts are present. Ensure exhibition by different depts, about individual beneficiary schemes	 List of pension beneficiaries. List of SHGs List of agriculture scheme beneficiaries Lists of beneficiaries for: Various certificates/ benefits to be distributed by the visiting officer. Any other activities identified by different departments

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 Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country 	panchayat members	
the resolution passed by that Gram Panchayat on 21 th April 22, on National Panchayti Raj Day.	officials and	
relating to the localized SDGs prioritized for that village as per	with all	
1. Discussion on the and assess the progress of different schemes	Have a meeting	Day2
15. Open discussion on Nasha Mukt Abhiyan		
college/university		
youth club, and any citizens of the village who are enrolled in		
govt employees including retired employees, ex servicemen,		
14. In the evening, hold inormal meeting with senior citizens,		
people selected under various government employments		
13. Wherever possible, distribute employment letters for		
panchayat		
12. Ensure self employment activities for 15 youth per		
panchayat		
11. Assess effectiveness of sanitation campaign in the		
deliverables		
wherever deficiencies found, lead a drive to achieve all		
10. Attempt saturation of deliverable so Janabhiyan and		

- 3. Hold meeting of the Biodiversity Management Committees biodiversity and sustainable utilization of biological resources. to deliberate on issues pertaining to conservation
- 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved
- 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
- 6. Ensure saturation of Old Age Pension Scheme
- 7. Ensure Domicile Saturation.
- 8. Ensure KCC Saturation
- 9. Ensure saturation of land pass books
- scheme, on GEM portal Ensure registration of village vendors needed for any
- Ensure panchayat contractors registration
- plantation drive in Panchayat under Har Gaon Hariyali Encourage Panchayat members for importance
- 13. Ensure painting on digital J&K in panchayat ghars
- panchayat ghars Ensure painting on panchayat activites and
- the infrastructure present in these are good enough playfields present in the panchayat for kids and students, if The visiting office shall check no of kindergarten and

deptts including fair feedback about discrepancies in functioning Obtain a candid assessment about performance of various

18 of drug addicts to Deputy Commissioner. Check the status of Nasha Mukt Abhiyan and reporting

19 through Village Cooperative Identify Homestays, provide support for tourism activities Identify Tourist Destinations, Circuits, Theme Treks,

Organize Talent Hunt at Panchayat Level

21 schemes: Conduct social audit of atleast 5 works under following

a. MGNREGA

b. PMAY

c. IHHL toilets and payments

d. CSCs

e. AMRIT SAROVARS

proceedings in the format given Hold a mahilasabha and a balsabha and record

Inaugurate village haat under JKSRLM

Check if youth clubs are formed in the panchayat and what

	2		2	
for empowering youths through online digital literacy	Sensitize GP about E-kitab kosh an initiative of J&K Govt	members	 Organize a village level cultural event to engage panchayat 	activities they are engaged in

- 1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village
- 2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments
- 3. While preparing village development plan, he has to ensure that, demands are prioritized and administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs reflected under available schemes, wherever necessary the larger works are to be referred to for reflecting it under district/CSS plans
- 4. His work shall be hard core planning and audit and is not a PR exercise
- 5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them
- In addition attention may be given to the following areas
- a. Make full use of Centrally Sponsored Schemes
- Saturation of individual beneficiary schemes
- Self-employment schemes
- d. Bank linked schemes- including departmental subsidy schemes
- Empowerment and transparency through digital initiatives
- Effectiveness of grass roots machinery -

- Patwari, VLW present and available
- Available funds utilized in public interest and as per Gram Sabha resolutions
- Fairness in governance
- CSS/Individual beneficiary schemes etc
- BrashtacharMukt J&K
- Bhai Mukt J&K
- vii. NashaMukt J&K
- 7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and Sarpanch/Panch are present at the time of inauguration and ceremonies. make them feel empowered. He/she shall ensure that the BDC chairperson and
- 8. The visitingofficer shall ensure that COVID protocols are strictly followed during the visits.

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Home District:	SHOPIAH	
Dates of visit:	1-11-12 To 1-11-22	
B)Locationaldet booklets/summari officer and missing	B)LocationaldetailsofPanchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on ikpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)	ing
Name of the Panchayat:	chayat: Golla	
oral Governmen	local Government Directory(I GD) code of the Panchavat: 7169	l)

Population (approx) of the Panchayat:	52.0	No. of households in the Panchayat:	No. of hamlets in the Panchayat:	No. of revenue villages in the Panchayat:	C)PanchayatProfile:	Name of District: 30%	Name of Tehsil: KAHASA	Name of CD Block: KAHACA

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Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC partll: (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All

FrontlineOfficers/Officialswhowereassignedtothe Panchayatfortheprogramme:

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Detailsofabsentemployeesvis-à-vislistfurnished bytheDC office:

	Department
\	Name
	Designation

AGENDA 1: PANCHAYAT ASSET REGISTER

Panchayat Ghar Infrastructure

New/needing repairs Govt building/private

2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)

11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)

a. Kindergarten (Y/N) b. Primary (Y/N)

- Secondary (Y/N)

 d. College (Y/N)
- e. University (Y/N)
- 15. Anganwadi Centre (Y/N)
- a. (govt/private) O que
- b. Total children enrolled >>>
- 15. Amrit Sarovars details, location, condition
- 16. Government offices- details, whether functional or not Nic.
- 17. Ration shop (Y/N)
- 18. Places of tourism importance names, little details on historical/cultural importance Ni-
- 19. Village heritage sites/ treks- names, little details on historical/cultural importance NiL
- 20.VLW Office (Y/N)
- 21. Primary Healthcare Centre (Y/N)
- 22. List of Incomplete Buildings- names, year of construction Hybt School Tramed & middle School Action
- 23. List of Underutilized Buildings- names wir-

AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

SPORTS KITS DISTRIBUTION P	PANCHAYAT PLAY GROUND E	SWACHH GRAM SBM	MY SCHOOL, MY PRIDE PROGRESS; V SCHOOLS- WATER, TOILETS, STAFF ST		SHG N	YOUTH CLUBS N	PHC	PDS	INCOMPLETE BUILDINGS/PROJECTS V	counters/JKB/PSB a) counters/outlets b)		KhidmatCentres and 4. cr	
playground	Ensure, verify. Participate in at least one game in the	Evaluate	students and staff	Inspect, Inaugurate	Meet, identify problems, seek suggestions	Meet, interact, seek suggestions	Visit- evaluate, status of staff, equipment and quality	Visit, evaluate, online status	Verify whether identification and redistribution done	a) Status of counter b) Number of visitors	particularly G2C schemsAapkiZaminAapkiNigrani, y Beams, janbhagidari, digital J&K	create Generate awareness on 225 schemes	Visit, verify nic

WSS/JSD ELECTRIGITY SUPPLY	JAL JIWAN MISSION	EXHIBITION OF SCHEMES	DANGAL/HAAT/MELA	HAR GAON HARIYALI, PLANTATION DRIVE	VILLAGE GAMES
	VERIFICATION-			NTATION DRIVE	
45	VERIFICATION- Verify were mit short yet	Ensure that every department participates and that it continues for the entire duration of B2V	Participate in; ensure that it is held Danger, hat	Evaluate status, feedback	Volley but, Kabaddi Criwert

AGENDA 3: SATURATE JAN BHIYANDELIVERABLES AND RECORD DEFICIENCIES IF ANY

dismed about Nacha Munt Holiyan, discussed about

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:

Number of cases in different categories sanctioned MUMEIN - P PMGEP . OS TE OT

Details of the bank sanctioning it 0 The Bank Hachara

Total amount involved 3. m Lau

JAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, Nasha Mukt Abhiyan, corruption free governance, doubling farmers income and record their suggestions dum down sound iscurrent on the most must must home. Correction free governance, doubling farmers income and record their suggestions youth club and other citizens who are enrolled on college/university and have discussion on

Check functionality of panchayats (data filled in the excel sheet and B2V1-3 reports to be validated and gaps to be filled)

- Maintenance of records: Gram Sabha registers(7 registers)
- II. Social Audit Committee details
- III. Swachta Status Village is ODF or ODF + So
- MGNREGA/SBM convergence
- a. No of Individual Compost Pits constructed >
- b. No of Individual Soak Pits constructed 340
- No.ofBiodiversity management committee meetingsheld: 2
- IsthenameofSarpanchdisplayedoncitizeninformationboardsofallRD&PRschemes:Yes/
- 8
- AreSarpanchsbeinginvolvedinstart/inaugurationofactivities:Yes/No
- Whethergrievancesredressalboxisinstalled:Yes/No Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No
- NoofgrievancesreceivedpertainingtoPanchayatlevel: "
- NoofgrievancesdisposedofatPanchayatlevel:

20

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Whether all MGNREGA/ 14th FC payments are being made by Sarpanch Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures: Yes/No through Digital Signature Certificate (DSC): Yes/ No

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AGENDA NO.1 Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National PanchayatiRaj Day

- 1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
- 2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

# 1		ii. In	0	ini	Clean
iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded lotest with the lands and lotest with the lands are lands and lotest with the lands are lands and lands are lands and lands are lands and lands are	8	ii. Initiatives taken by the Panchayat for using green	Compared so of the or confinding 1 18th 1	I Initiatives taken by the Panchayat for managing Solid and Liquid waste	1 Clean and green village
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Gram

Panchayat

- Steps taken by the Gram Sabha about the climate change mitigation factors like reducing to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also
- vi. Whether schools have started segregating waste **
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

2 Healthy village

- Are meetings related to Village Health and Sanitation Committee being held regularly?
- 3 Do all the eligible individuals been provided the Golden Card? so
- ≣ Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- 3 Are all the eligible individuals been vaccinated against COVID-19? 1
- Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *
- Whether all the deliveries were institutionalized or conducted by trained Midwives? y-s

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? 40
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets?
- iv) Are all the IHHs toilets functional or not? 10. Funding
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? No 60 my sound
- vi) Are all the toilets in the schools/Aaganwadi functional or not?
- Whether Gram Pachachayat Bhawan has separate toilets for women or not? No

Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with
- irregular attendance? Yes/No.

Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not?
- wall or not? Yes Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat
- 3 Does the Gram Panchayat has its building or not?
- Is the Gram Panchayat office functional or not?
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? 1 **
- Is Social Audit of earlier Schemes/Programs carried out or not?

Poverty free and enhanced livelihood village

Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes you specify

Have all the eligible households registered in PDS or not? * 75.

- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding
- Have all the eligible households been registered for Pension or not?
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No.
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Y->
- Will Has Gram Panchayat facilitated SHGs for Bank Account Linkages?

Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Y
- Are provisions for a separate Budget under the Resource Envelope for Women and Children No
- 3 Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like No Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? toilets, barrier-free access, etc., or not?
- Are all the eligible households getting benefits from IAY or not? \---

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/State/UT govt across the country

(Scheme Material available from https://jkpanchayat.in/b2v4.php)

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AGENDA NO.3

conservation of biodiversity and sustainable utilization of biological resources. He should check Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to once in every 3 months(Role of BMC available at https://jkpanchayat.in/b2v4.php) Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting people Biodiversity register (PBR) of that panchayat and review if Biodiversity Management

COMMITTEE MEMBERS 16

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS NO

AGENDA 4

departments and prepare Village development plan for village, in consultancy with Gram Visiting officer shall also plan and conduct panchayat level convergence meeting of all panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on https://jkpanchayat.in/b2v4.php)

In addition GPDP plan shall also include:

Tourist places which need to be developed Yes There are Sume such Places Suches, Tromes P. D Kani

Specific product which needs to be developed yes med to be developed

Tourism-home stays No

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE TOTAL FLICIPLE

Domicile certificate	Disability pension	Widow pension	OLD AGE pension	Janani suraksha yojana	under Ayushman Bharat	SCHEME OF THE
laco	98	16	183	191	- Gar	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE
900	90	5	CBI	6	ğ	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME
or With they have small	(m)	Still god scaliched	1000		Tehning some one	REASONS FOR PENDENCY

Incomplete buildings/projects	Registration of village contractors on PWD portal	Registration of village contractors on jktenders portal	Registration of village vendors on GEM portal	Land pass book	PM kisan
High comme Thomas	-	6	ſ	265	346
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				Parte con	

AGENDA 6

NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed **

2. Details of activities conducted pay on ment many must many my about all the fine interest

3. Whether all activities and GS resolution uploaded on Ikpanchayats in portal

4. How many drug addicts in the village . Ni-

5. Whether reported to the Deputy Commissioner No.

6. How many registered for rehabilitation under government programment - No.

Shot on OnePlus

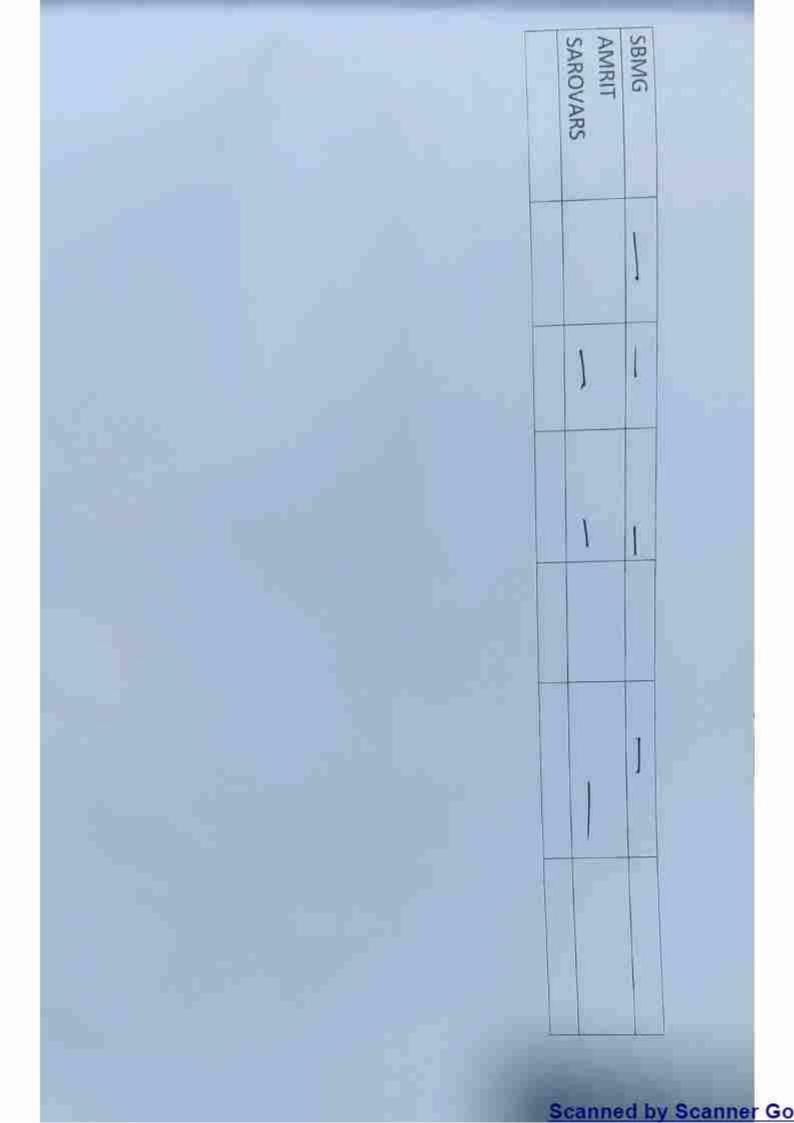
AGENDA 7

SOCIAL AUDIT

Conduct social audit of atleast 5 works under following schemes:

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						SBM-G
						UNDER
						田田
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AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 3-5

Total attended 30

Proceedings:

Animal modellia Sashar (1) Sening conducting processor of Clean detruming in face in function of American Survey of Samuel Short visit is likely once in proceeding the former of the little once in marking former of the survey of the survey

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings \

Total children in the village above the age of 50,

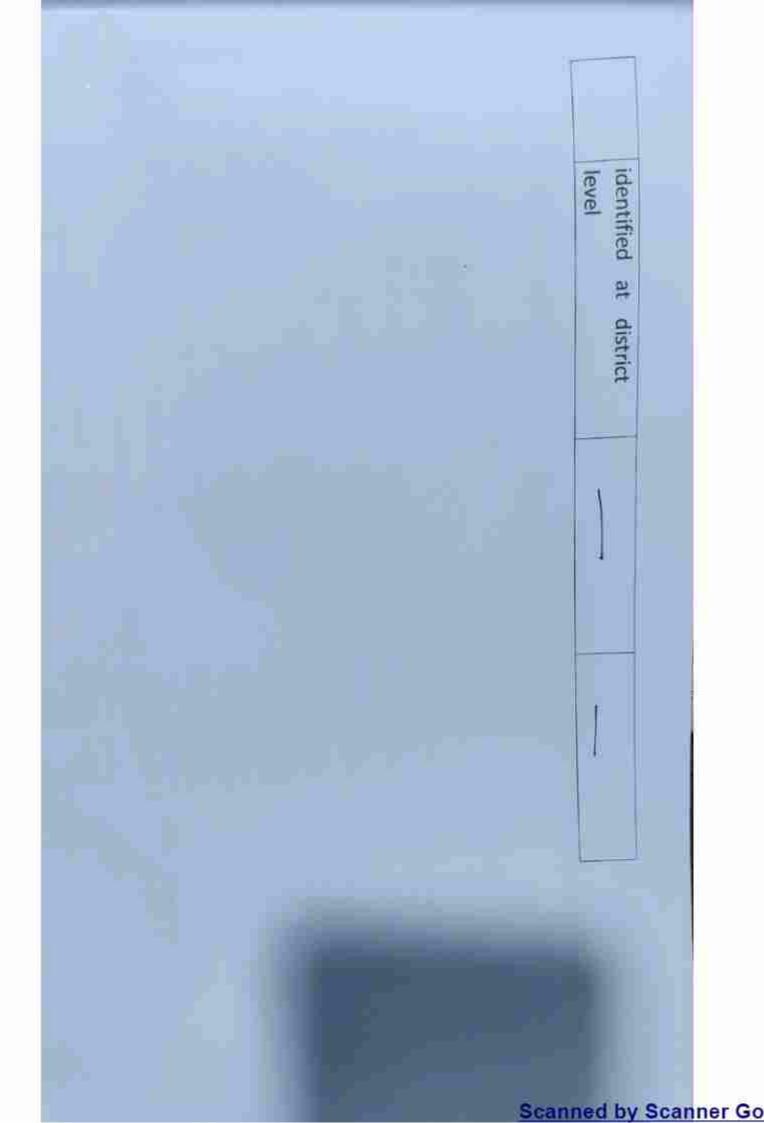
Total attended 20

Proceedings:

The one one down of children's during one seems

AGENDA 10 INAUGRATIONS

								No.
Any other to be	JJM assets/projects	Village cultural events	Sports kits	Amrit sarovars	projects- segregation sheds etc	ready for inaugration	JKSRLM (SUNDAY MARKET)	INAUGRATED
PMALY Road	1	<u></u>	ļ	ſ		@ Mysham Mbats	2	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)
1	1	1	ì)			4	GEO-TAGGED PHOTOS



and also to be downloaded from www.jkpanchayat.in) FOLLOW UP OF (B2V1, B2V2 & B2V3):(Pre filled excel sheet to be taken from district level/

3 many make A transfer of Transch	2 Harry Services	1 Appromised Confront bound	II. Urgent Public	7 gain Frank- 1 Rom	6 Mindele School goil	5 PHE PIPES Balans	4 said of section bound	3 Datemating	2 Sulvey material	1 Primary Small Co	1. Urgent Public I	S.NO.
what of Trank	Hairk sa wood building is Under Constitution	of boul	Urgent Public Requirements/ Demands- B2V2	Sair Frank-1 Road Shawed be computed	Middle sewal goile should be 4 graded	PHE PIPES Beginnenty - Pouchaged Joine	Sal of sales building it damand bushe	Brachery Jank	Survey metaring payment 2016-2017	Primary Smill confec gaile pourchay of	Urgent Public Requirements/ Demands- B2V1	Particulars
No Actinforces	Letin)	No Action Taken	ds- B2V2		No Acting Taxon	No Action Towers	No Action Toward	No Activity lakery	No Autin Tours	No Kesting Tauer)	s- B2V1	Action taken
				Under Towner PERCESS								Remarks #

3 missile school gallac school or [2 Electricity softwared with Parameter	D	IV. Major Problems- B2V2	4 Cholling Transmill Short School be Complete	3 gs I School building are damaged unsite	2 Primary Mount Contre June Pandayld	1 Skilling metan Pymot 2014-2017	III. Major Problems – B2V1	S.NO. Particulars	7 Electicing agains many in - 11 paraconnect is you'r	6 Named Consume thirty to winds 4 bonic	5 Need of My Share of your	4 Extending & DXM bank branch - + Kellithrowel
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OVERALL PERCEPTION OF FUCNTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:

2. LEAST RESPONSIVE:

Every our department husdone it but

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	Any major complaint brought to the notice of the Visiting Officer:
Q	1 Suited metal & Profunct 2016-2017 (B) B) Selved building or formand Durye @ Health Confac July
=	Major/ urgent public demands that was/ were reflected earlier but have not been
	Comp any school Building
Ξ	Overall assessment of the visit and suggestions:
	(The visiting officer to ensure that the overall assessment is recorded in details along
	with concrete suggestions)
7	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)
<	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

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Name Lyme Jam

Signature of the Villing Officer

Signature of Sarpanch

Name