

324

**BACK TO VILLAGE- PHASE IV (15<sup>th</sup> OCTOBER 10 3 NOVEMBER 1**

**KEY FEATURES**

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

**ACTIONS AND TIMELINES**

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -25 <sup>th</sup>	Going on
Deputation of Sectt staff/HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	

Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ul style="list-style-type: none"> <li>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>b. Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>d. Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>e. Take plans for 2 previous years and ATRs from the planning deptt</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>✓ PRL grants</li> <li>✓ District Plan</li> <li>✓ UT plan</li> <li>✓ MGNREGA</li> <li>✓ Other schemes of other departments</li> <li>✓ Any other work</li> </ul> </li> <li>h. Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>✓ MGNREGA draft plan document for the year 2022-23.</li> <li>✓ List of Awaas+ beneficiaries alongwith IHHL Convergence</li> </ul> </li> </ul>

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

<u>DATE</u>	<u>INSTRUCTIONS</u>	<u>ACTION POINTS</u>
Day 0	Meeting with deputy commissioner and his/her team	<ul style="list-style-type: none"> <li>a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>b. Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>d. Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>e. Take plans for 2 previous years and ATRs from the planning deptt</li> <li>f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:               <ul style="list-style-type: none"> <li>✓ PRI grants</li> <li>✓ District Plan</li> <li>✓ UT plan</li> <li>✓ MGNREGA</li> <li>✓ Other schemes of other departments</li> <li>✓ Any other work</li> </ul> </li> <li>h. Plans/ beneficiary lists:               <ul style="list-style-type: none"> <li>✓ MGNREGA draft plan document for the year 2022-23.</li> <li>✓ List of Awaas+ beneficiaries alongwith IHHL Convergence</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>✓ List of pension beneficiaries.</li> <li>✓ List of SHGs</li> <li>✓ List of agriculture scheme beneficiaries</li> <li>i. Lists of beneficiaries for: <ul style="list-style-type: none"> <li>✓ Various certificates/ benefits to be distributed by the visiting officer.</li> <li>✓ Any other activities identified by different departments</li> </ul> </li> </ul>
Day 1	Reach the village	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>6. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>7. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>8. Check effectiveness of Centrally sponsored schemes</li> <li>9. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> </ol>

		<p>10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</p> <p>11. Assess effectiveness of sanitation campaign in the panchayat</p> <p>12. Ensure self employment activities for 15 youth per panchayat</p> <p>13. Wherever possible, distribute employment letters for people selected under various government employments</p> <p>14. In the evening, hold informal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</p> <p>15. Open discussion on Nasha Mukh Abhiyan</p>
Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<p>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</p> <p>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</p>

		<ol style="list-style-type: none"> <li>3. Hold meeting of the <b>Biodiversity Management Committees</b> to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under <b>Golden Health Card</b> under <b>Ayushman Bharat</b>,</li> <li>6. Ensure saturation of <b>Old Age Pension Scheme</b></li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activities and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> </ol>
--	--	--

		<ol style="list-style-type: none"> <li>3. Hold meeting of the <b>Biodiversity Management Committees</b> to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under <b>Golden Health Card under Ayushman Bharat</b>,</li> <li>6. Ensure saturation of <b>Old Age Pension Scheme</b></li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> </ol>
--	--	--

		<p>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</p> <p>17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning</p> <p>18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.</p> <p>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</p> <p>20. Organize Talent Hunt at Panchayat Level</p> <p>21. Conduct social audit of atleast 5 works under following schemes:</p> <p>a. MGNREGA</p> <p>b. PMAY</p> <p>c. IHHL toilets and payments</p> <p>d. CSCs</p> <p>e. AMRIT SAROVARS</p> <p>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</p> <p>23. Inaugurate village haat under JSRLM</p> <p>24. Check if youth clubs are formed in the panchayat and what</p>
--	--	--

		<p>activities they are engaged in</p> <p>25. Organize a village level cultural event to engage parishayat members</p> <p>26. Sensitize GP about e-shiksha as initiative of Jhark Govt for empowering youths through online digital library</p>
--	--	--

## **GENERAL INSTRUCTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
6. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –

## **GENERAL INSTRUCTIONS**

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
6. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –

- i. Patwari, VLW present and available
  - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
  - iii. Fairness in governance
  - iv. CSS/Individual beneficiary schemes etc
  - v. BrashtacharMukt J&K
  - vi. Bhai Mukt J&K
  - vii. NashaMukt J&K
7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
8. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

BACK TO VILLAGE (B2V4) October 27<sup>th</sup> to November 3<sup>rd</sup>

**A) Details of Reporting Officer:**

Name:

Dr. Hashmat Ali Jatoi IAS

Designation: Administrative Officer Associated hospitals Sgo.

Department/

place

of

posting:

G.A.D

Mobile No: 9541210699.

Email ID: hashmata23@gmail.com.

Home District: Sunaygarh.

Dates of visit: 01/11/2022 — 02/11/2022

**B) Locational details of Panchayat:** (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [ikpanchayat.in/b2v4.php](http://ikpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat:

Kaegan

Local Government Directory (LGD) code of the Panchayat:

272831

Name of CD Block:

Shopian

Name of Tehsil:

Keegam

Name of District:

Shopian

### C) Panchayat Profile:

No. of revenue villages in the Panchayat:

1

No. of hamlets in the Panchayat:

4

No. of households in the Panchayat:

870

Population (approx) of the Panchayat:

4763

Part II : (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

Frontline Officers/Officials who were reassigned to the Panchayat for the programme:

Department	Name	Designation
Kual. Dev. Deptt.	Mohd Ayoub Parray	Panchayat Secretary
Health	Dr. Mohd Young Nadeem	Nodal Officer
Education	Samuel Hamid	Zonal Nodal Officer
Revenue	Ashraf Hussain Qureshi	Patwari
PDD	Mudasir Hussain	Asst. Secy. III
Agriculture	Gh. Rasool	A.E.O
L & B	Sufail Ahmad	J.E

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

## DAY 1 ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### **Infrastructure:**

1. Panchayat Ghar Infrastructure  
Govt building/private  
New/needng repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)

- c. Secondary (Y/N) ✓
- d. College (Y/N) ✓
- e. University (Y/N) ✓
- 15. Anganwadi Centre (Y/N) ✓
- a. (govt/private) ✓
  - b. Total children enrolled 230
- 15. Amrit Sarovars – details, location, condition C/o Pond near Gurdwara, Keegon, in good condition.
- 16. Government offices- details, whether functional or not
- 17. Ration shop (Y/N) ✓
- 18. Places of tourism importance – names, little details on historical/cultural importance
- 19. Village heritage sites/ treks- names, little details on historical/cultural importance
- 20. VLW Office (Y/N) ✓
- 21. Primary Healthcare Centre (Y/N) ✓
- 22. List of Incomplete Buildings- names, year of construction
- 23. List of Underutilized Buildings- names

## DAY 1 ACTIVITIES

### AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify
KhidmatCentres and 4.	create Generate awareness on 225 schemes particularly G2C schemesAapkiZaminAapkiNigrani, Beams, janbhagidari, digital J&K
CSC counters/outlets counters/JKB/PSB	a) Status of counter b) Number of visitors
INCOMPLETE BUILDINGS/PROJECTS	Verify whether identification and redistribution done
PDS	Visit, evaluate, online status
PHC	Visit- evaluate, status of staff, equipment and quality
YOUTH CLUBS	Meet, interact, seek suggestions
SHG	Meet, identify problems, seek suggestions
PMAY	Inspect, Inaugurate
MY SCHOOL, MY PRIDE PROGRESS; SCHOOLS- WATER, TOILETS, STAFF	Visit, check for water, electricity, sanitation, meet students and staff
SWACHH GRAM SBM	Evaluate
PANCHAYAT PLAY GROUND SPORTS KITS DISTRIBUTION	Ensure, verify. Participate in at least one game in the playground

VILLAGE GAMES	
HAR GAON HARIVALL, PLANTATION DRIVE	Evaluate status, feedback
VILLAGE CULTURAL EVENT	Participate in; ensure that it is held
DANGAL/HAAT/MELA	
EXHIBITION OF SCHEMES	Ensure that every department participates and that it continues for the entire duration of B2V
JAL JIWAN MISSION	Verify
WSS/JSD	
ELECTRICITY SUPPLY	

## DAY 1 ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYANDELIVERABLES AND RECORD DEFICIENCIES IF ANY

S.no	Name of the Deliverables	Target	Actual	Defining Non Availability of funds.
1.	PMAY	90	5	
2.	CSc	100% Saturated.		
3.	Kee Meter (Bome)	90%		Document verified. under Prog.

## DAY 1 ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYANDELIVERABLES AND RECORD DEFICIENCIES IF ANY

S.no	Name of the Deliverables	Target	achieve	Defining Non Availability of funds.
1.	PMAY	90	5	
2.	CSc	100% Saturated.		
3.	Kec mela (Bance)		90%.	Document verified. under pros.

## **DAY 1 ACTIVITIES**

### **AGENDA 4:**

#### **SELF EMPLOYMENT ACTIVITIES**

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:

Number of cases in different categories sanctioned

Details of the bank sanctioning it

Total amount involved

## **DAY 1 ACTIVITIES**

### **AGENDA 5**

- In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees , youth club and other citizens who are enrolled on college/university and have discussion on Nasha Mukh Abhiyan, corruption free governance, doubling farmers income and record their suggestions

## DAY 2

Check functionality of panchayats (data filled in the excel sheet and B2V1-3 reports to be validated and gaps to be filled) [Insert the link](#)

- I. Maintenance of records: Gram Sabha registers(7 registers) ` Yes
- II. Social Audit Committee details
- III. Swachta Status – Village is ODF or ODF +
- IV. MGNREGA/SBM convergence
  - a. No of Individual Compost Pits constructed
  - b. No of Individual Soak Pits constructed 50
- V. No. of Biodiversity management committee meetings held: 1
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/  
No Sarpanch is not on board.
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- IX. Whether grievances redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 2
- XI. No of grievances disposed of at Panchayat level: 2

XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No

XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

**HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:**

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	1	1	Arnas Ahmad
	JE	1	1	Tamseel Ak. Wase
	GRS	1	1	Shabir Ak. Lone
	TA	1	1	
	SCHOOL EDUCATION:			
	Teacher	24	24	Baviz, Nigam, Bilwase, Nidhar, Khushfard, Jifar, Nu
	Head master	1	1	Bilal, Lalbeh, Tawar, Hamid, Jabbar, Fahmeera, F
	Any other			Mushtaq, Kishida, Nasrret, Ridd, Nazim
	JAL JEEVAN	1	0	(Ue.) 8 (Ming) 9 Kishida, Bilal, Sindhu, Kishan, Askeel,

PDD:				
LINEMAN JE	2 1 5	2 1 5	Mudawir Ak., Munawar. Waseem Ak. Mahid.	
Any other Pdl, Tdl			Abey, Shobui, Gulger, Jumeid, Shauket. Boris Ak. Taiday, mota Jausak hand.	
FOOD & CIVIL SUPPLIES	2	2		
AGRICULTURE & ANIMAL HUSBANDARY	1	1	Bibi Ak.	
SOCIAL WELFARE	—	—	—	
HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	13 2 1 1	13 2 1 1	Ruby, Shabana, Dishata, Shabana, Firdous, Noorana, Ayesha, Gulstana Dr. Mansoor Ak. Mir. Dr. Mayima Akmal.	Beena, Firdous, Noorana, Gulstana, Zubaidah, Myam Munawar, Zahida, Sadea, Nargis.

## DAY 2 ACTIVITIES

**AGENDA NO.1** Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National PanchayatRaj Day. Copy of the resolution to be taken from

portal under the link of GARD General Meeting

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

### **1 Clean and green village**

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Const. of Segregation Centre by RBD Department

- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas

\_\_\_\_\_

- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the

Gram Panchayat been done? Yes/No. If No, reason,

thereof \_\_\_\_\_

- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No

- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *Yes*

## 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- ii) Do all the eligible individuals been provided the Golden Card? *Yes*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? No
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Functional
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?
- vi) Are all the toilets in the schools/Aanganwadi functional or not?
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not?

### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- ii) How many Bal Sabha's were organized in the Gram Panchayat----- 48
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.

- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? *Yes*
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- iii) Does the Gram Panchayat has its building or not? *Yes*
- iv) Is the Gram Panchayat office functional or not? *Functional*
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? *Carried out.*

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- ii) Have all the eligible households registered in PDS or not? *Yes*

- iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *Yes*
- iv) Have all the eligible households been registered for Pension or not? *Yes*
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *Yes*
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *Yes*

## 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People?
- ii) Is Gram Panchayat Office Disabled Friendly or not? *Yes*
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *Yes*
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not?
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- vi) Are all the eligible households getting benefits from IAY or not? *Yes*

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months(Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

### COMMITTEE MEMBERS

### PRESENT

### BIODIVERSITY REGISTER PHOTOS

### PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPD format available on <https://lkpanchayat.in/b2v4.php>)

In addition GPD plan shall also include :

- Tourist places which need to be developed *Ashtan Shavir Keeram.*
- Specific product which needs to be developed
- Tourism- home stays

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	4763	3800	Minor
Janani suraksha yojana			
OLD AGE pension	86	86	
Widow pension	45	45	
Disability pension	37	37	
Domicile certificate	Applied based	51	-

Kisan credit card	466	466	—
PM kisan sammannidhi	466	466	—
Land pass book	1151	976	Under Passes
Registration of village vendors on GEM portal	18	7	
Registration of village contractors on jktenders portal	15 appra.	4	
Registration of village contractors on PWD portal	—	—	
Incomplete buildings/projects	School Building	—	Under Contract

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Aware people about the consequences of drugs.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *Nil*
5. Whether reported to the Deputy Commissioner *Yes*
6. How many registered for rehabilitation under government programme *Nil*

## DAY 2 ACTIVITIES

### AGENDA 7

#### SOCIAL AUDIT

Conduct social audit of atleast 5 works under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVED FOR THE WORK	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	35	2022-23	1.28 cr.	Yes		No,
PMAY	5	2022-23	6.5 Lakh	Yes		
IHL UNDER SBM-G	80	2021-22	9.6 Lakh			
CSC UNDER	5	2021-22	10.00 Lakh			



## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 1000.

Total attended 50

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .....

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRIM (SUNDAY MARKET)	<i>Village Haat not available</i>	
	PMAY houses if any ready for inauguration		
	Swachh gram projects- segregation sheds etc	<i>Made by RDD and in good condn.</i>	
	Amrit sarovars	<i>in good condn.</i>	
	Sports kits		
	Village cultural events		
	JJM assets/projects		
	Any other to be		

	identified at district level		
--	------------------------------	--	--

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	UPgradation/Improvement of electric infrastructure like Poles, wires, Transformers.		
2	Establishment of PHC and CD Block in GP Kargam.		
3	Dev. of Play field at Kargam.		
4	Installation of more tubewells at Chauhagi, Chaur, Nidriad, Pashpora.		
5	Establishment of Social welfare Training Centre in Kargam.		
6			
7			
II. Urgent Public Requirements/ Demands- B2V2			
1	Establishment of PHC and CD Block in GP Kargam.		
2	UP gradation of electric Poles		
3	Installation of more tubewells.		

4	Providing facilities for cleanliness drive in Gram Panchayat.		
5	Provide Dust bins		
6	Installation of more LEDS in Gram Panchayat		
7	Dev. of Playfield.		
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Establishment of PHe and CD Block.		
2			
3			
4			
5			
IV. Major Problems- B2V2			
1	Pithead water is not available.		
2			
3			

V. Major Problems- B2V3

1	Establishment of PHE and CD Block.				
2	Fitted water supply network in Pandurget.				
3					
4					
5					

VI. Major Complaints- B2V1

1	PHE, RRB and PDD are not Delivering upto the main/Station		
2	due to lack of infrastructure & shortage of staff.		
3			

VII. Major Complaints- B2V2

1	Power Distribution System needs major Repairment.		
2	PHE, RRB and PDD are not Delivering up to the meter.		

3				
VIII. Major Complaints- B2V3				
1	Power Distribution System needs major Repairs.			
2				
3				

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *Rural Development Department*
2. LEAST RESPONSIVE:

# GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>lack of playing ground / also want of school and infrastructure</i>
	<i>Establishment of PHe and CD Block.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Follow up work of all projects under main survey of public is good but there is a lack of attention of the services of health and</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>Seven (7)</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

Signature of Sarpanch

Name .....

Signature of the Visiting Officer

Name *H. H. S. Das*

