

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>• PRL grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas + beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



## Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat.
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youth through online digital literacy

## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/ her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtrachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Infant Maqbool Sofi  
Designation: Senior Lecturer  
Department/ place of posting: Education - GHSS Sopore  
Mobile No: 9906736846  
Email ID: infantmaqbool2025@gmail.com  
Home District: Baramulla  
Dates of visit: 01 Nov - 02 Nov

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Rakhi-e-Hygam  
Local Government Directory(LGD) code of the Panchayat: 241944  
Name of CD Block: Sopore  
Name of Tehsil: Khoir  
Name of District: Baramulla

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 01  
No. of hamlets in the Panchayat: 05  
No. of households in the Panchayat: 465  
Population (approx) of the Panchayat: 2850



### Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Rural Dev. Dept.	Sajid Ahmad	V.L.W.
R.D.D.	Sakib Bashir	GRS
Education	Abdul Khaliq Durrani	Teacher
P.D.D.	Mushtaq Ahmad	Technician III
R & B	Muhammad Ahmad	J.E.
PHE	Tariq Ahmad	J.E.
I.C.D.S	Ahmed Hamid	A.W.W.
Social Welfare	Rukhsana Khaliq	Office Assistant
Horticulture	Shauket Ahmad	Horticulture Technician
Health	Salma Rasool	EMPHW
Animal Husbandry	Fayaz Ali Chopan	SAT
Agriculture	Ahmed Hussain	JAED
Fisheries	Mushtaq Ali Khan	Field Supervisor
Forest Dev. Corp.	Mohd. Saif Durrani	Forester

Details of absent employees vis-à-vis list furnished by the DC

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private ✓
  - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
  - a. Kindergarten (Y/N) ✓
  - b. Primary (Y/N) ✓
  - c. Secondary (Y/N) ✓
  - d. College (Y/N) ✓
  - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N) ✓
  - a. (govt/private) ✓
  - b. Total children enrolled 267
15. Amrit Sarovars – details, location, condition *Nil*
16. Government offices- details, whether functional or not *Panchayat, Govt Schools. Functional*
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance *Wetland Rakh-Hygan*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *Nil*
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N), ✓
22. List of Incomplete Buildings- names, year of construction *Water Supply Tank.*
23. List of Underutilized Buildings- names *Sub-Centre Health Rakh-Hygan (Unused)*



# DAY 1-ACTIVITIES

## AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Created general awareness among masses about various schemes, LSC need support.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No bank available in GP There is need of JK Bank Branch & ATM.
Incomplete buildings/projects	Verify whether identification and redistribution done	Water Supply tank is incomplete. Needs immediate attention.
PDS	Visit, evaluate, online status	Ration distributed as per norms
PHC	Visit- evaluate, status of staff, equipment and quality	NO PHC available
Youth clubs	Meet, interact, seek suggestions	Interacted with youth club Needs further support.
SHG	Meet, identify problem, seek suggestions	Needs more financial assistance & training.
PMAY	Inspect, Inaugurate	No property land available
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Renovation of buildings and toilets, infrastructure. Needs to be upgraded.
Swachh SBM	Evaluate	Inspected the spot & found functional.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Play ground exists. Needs development
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive conducted and awareness also given about plantation.
Village cultural event Danga/ Haat Mela	Participate in; ensure that it is held	Students programme conducted and awareness also given about culture festival.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Carried out in consultation with other departments
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	Inspected the spots, work under progress.

BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Golden health cards - 2092 issued out of 2292.
2. Land pass books (No property land in the Panchayat)
3. Inheritance mutation (No property land in the Panchayat)
4. Self employment drive. ✓
5. Identify candidates for skill training centres under Unnayan. ✓
6. CSC camps in Panchayat. ✓
7. Painting of digital JAK in every Panchayat. ✓
8. Parishad meeting to be held.
9. Implement Swachh gram Panchayat
  - i). Door to door collection of waste ✓
  - ii). management of grey water & solid waste (initiative taken)
10. E, stream cards. ✓
11. Functionality of VLW & Patwari office at L.P level. ✓
12. Hold gram sabha meetings. ✓
14. inspect sports field and sports even held by YSS ✓
15. Amekisarovat (RDD) NOC not provided by wetland department
16. Youth club internet (Achieved & meeting held)
17. To check Quality of water (Visiting officer checked 3 water)
- 18.





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 04  
Details of the bank sanctioning it: JK Bank Varanasi  
Total amount involved: 7.20 Lakh

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed 26
- b. No of Individual Soak Pits constructed 120
- V. No. of Biodiversity management committee meetings held: Yes
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievances redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: 05
- XI. No of grievances disposed of at Panchayat level: 05
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Felmeeda Bano mudasir kaneed Zakir Bano Banoat Iqbal
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	13 01 02	09 0 0	① Shabana ② Zuhaida ③ Mushtaq Ali ④ M. Raza ⑤ Peersada m. shaf ⑥ Ab. Dargam ⑦ Sajid Ali ⑧ Shahir Ali ⑨ Hikal Ali
	JAL JEEVAN: Fitter J.E	01 01	01 01	Ab majeed naday Ali molid bhat
	PDO: LINEMAN JE ANY OTHER /m.R	01 01 01	01 01 01	Shaukat Ahmad molid saloon mushtaq Ahmad
	FOOD & CIVIL SUPPLIES			
	AGRICULTURE & ANIMAL HUS- BANDARY S.A.T	01	01	Fayaz Ali chopan
	SOCIAL WELFARE			
	HEALTH: ASHA → ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	02	02	muntora begum jishada
	ANY OTHER DEPARTMENT			

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Soak pit
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas N/A
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Awareness programme conducted at gram panchayat
- vi. Whether schools have started segregating waste No
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provide d the Golden Card? No
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes NO
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify NO
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? NO
- vi) Are all the toilets in the schools/Aaganwad functional or not? NO
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? NO



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat? 50 ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhavan or not? NO
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

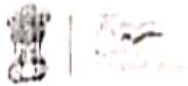
#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? NO
- Have all the eligible households been registered for Pension or not? NO
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? NO
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? NO
- Are all the eligible households getting benefits from IAY or not? NO - (NO property land)





## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 10
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) NO
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv) Number of women beneficiaries headed households covered under PDS system 15
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 61

## 9 Self-sufficient infrastructure in the village

- i) Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO
- ii) Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii) Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv) Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v) Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS 07

PRESENT 04

BIODIVERSITY REGISTER PHOTOS -

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

GPDP format available on <https://jkpanchayat.in/b2v4.php>

In addition GPDP plan shall also include :

Tourist places which need to be developed

Specific product which needs to be developed

Tourism- home stays

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2292	2092	Mismatch of Aadhar
Janani suraksha yojana	29	0	Lack of funds.
OLD AGE pension	155	137	
Widow pension	02	02	
Disability pension	18	18	0
Domicile certificate	2100	524	Not applied
Kisan credit card	—	—	—
Pvt kisan samman nidhi	—	—	—



Land pass book	—	—	—
Registration of village vendors on GEM portal	—	—	—
Registration of village contractors on jktenders portal	—	—	—
Registration of village contractors on PWD portal	—	—	—
Incomplete buildings/projects	01		PHE Tank.

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Pledge, cultural programmes, about drug abuse.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMC JNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	c/o children Park new playground	2021-22	346	Yes	Yes	Nil
PMAY	Nil	Nil	—	—	—	Donor free land document
IHL UNDER SBM-G	gri hasan malla	2021-22	0.12	Yes	Yes	—
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVARS	—	—	—	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 648

Total attended 29

Proceedings: Awareness about schemes (self employment)  
(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of ....

Total attended 50

Proceedings: Sports & cultural events

(Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

## AGENDA 10

## INAUGURATIONS

SR NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Inaugurated, needs financial support.	Yes
	PMAY houses if any ready for inauguration	Nil No property land	-
	Swachh gram projects- segregation sheds etc	NOC approved yet	-
	Amrit sarovars	NOC available. NOC not provided by forest dept	-
	Sports kits	-	-
	Village cultural events	Inaugurated	Yes
	JJM assets/projects	-	-
	Any other to be identified at district level	-	-

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**



1	Lack of buildings for two existing primary schools.	NO action taken	
5	Lack of healthcare & transport.	NO action taken	

#### IV. Major Problems- B2V2

1	Vulnerability to floods.	NO action taken	
2	Lack of Mithat land.	NO action taken	
3	Dilapidated condition of main & link roads of Gram Panchayat.	Partial action taken	
4	Lack of primary healthcare facility in Gram Panchayat.	NO action taken	
5	Lack of mobile connectivity & inadequate public transport facility.	NO action taken	

#### V. Major Problems- B2V3

1	Vulnerability to floods.	NO action taken	
2	Lack of Mithat land.	NO action taken	
3	Dilapidated road condition & lack of mobile network.	Partial action taken	
4	Lack of Healthcare and transport facilities.	NO action taken	
5	Lack of buildings for two existing primary schools.	NO action taken	

#### VI. Major Complaints- B2V1

1	Flood control defile is not working.	NO action taken	
2	Languishing project namely Haritar to Akhampore road by JKPC & drainage.	Partial action taken	
3			

#### VII. Major Complaints- B2V2

1	Immediate development of link road from Wadkhpore to Jambhaji to house of M. Yousaf.	NO action taken	
2	Immediate requirement of two 100 KVA transformers for Kadam & Haktad, Akhampore.	Partial action taken	
3	100 LT Boler needed for Kalamaller to Akhampore.	Action taken	

#### VIII. Major Complaints- B2V3

1	Lack of drainage & water facility.	NO action taken	
2	Defile of flood control & irrigation not working.	NO action taken	
3	Construction of Primary school building at Wadkhpore.	NO action taken	
4	Transformers & poles. Defile of Annual Harbaidary not paying, since 2016 to Angaf committee.	Partial action taken	

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: RDO
2. LEAST RESPONSIVE DEPARTMENT: D & FC

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Deteriorated condition of main &amp; link roads of Gram Panchayat</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>establishment of drinking pump shed</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The gram panchayat needs more govt attention.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>06</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

*Certified that the visiting officer Mr Zafar Maqbool Sofi stayed in the panchayat for two days & one night.*

*[Signature]*  
Sarpanch  
Mohammad Iqbal Dar  
Roh-Hygam  
Name *MRD. INBAL DAR*

*[Signature]*  
Signature of the Visiting Officer  
Name *Zafar Maqbool Sofi*