



**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

## Day 1

Reach the village

1. Ensure that all front line workers of different deptts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan



Day2	Have a meeting with all stakeholders- deptt officials and panchayat members	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme” portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes: <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARS</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.

**A) Details of Reporting Officer:**

Name: Sh. Vijay Kumar

Designation: Wildlife Warden

Department/ place of posting: Wildlife Department/Kathua

Mobile No: 9419154255

Email ID: vijay.blwr@gmail.com

Home District: Kathua

Dates of visit: 30-10-2022 to 31-10-2022

**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: Pallan

Local Government Directory (LGD) code of the Panchayat: 240756

Name of CD Block: Billawar

Name of Tehsil: Billawar

Name of District: Kathua

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 3 (Three)

No. of hamlets in the Panchayat: 7 (Seven)

No. of households in the Panchayat: 389

Population (9approx.) of the Panchayat: 3168



## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

### Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Agriculture	Anil Kumar	JAEO
Wildlife Division Kathua	Raj Kumar	Range Officer
PMGSY	Sudesh Kumar	JE
Irrigation	Mohinder Singh	Work Supervisor
Education	Rakesh Kumar	Teacher
Revenue Department	Akhtar Hussian	Patwari
PWD (R&B)	Mohd. Shahid	JE
PWD (R&B)	Balbair Singh	H/M
PDD	Kapil Dev Singh	F/M
PHE	Jeet Kumar	Helper
Health Department	Manjeet Singh	MMPHW
PWD	Nassar Hussain	F/W
Education	Dharampaul	Master
PWD	Rajinder Kumar	D/W
ICDS	Tripti Sharma	A/W/W Beril B
ICDS	Shahida Parveen	A/W/W Beril A
ICDS	Santosh Kumari	A/W/W Pallan
ICDS	Gushi Devi	A/W/W
ICDS	Kajal Gupta	A/W/W
ICDS	Supreem Rani	A/W/W
ICDS	Bhubnesh Kumari	A/W/W
Health Department	Nirmala Devi	Asha W
Health Department	Sunita Devi	Asha W
Medical	Suriaya	AH. Ba
Medical	Sushma Devi	AH. Ba
Animal Husbandry	Parveen Kumar	SVP
Sheep Husbandry	Shehzad Ali	A.S.M
RDD	Balbair Singh	Secretary
Wildlife Division Kathua	Iftikhar H. Khan	Range Officer
Forest Department	Ram Parshad	C.L
PDD	Dev Raj	L.M
Wildlife Division Kathua	Dinesh Kumar	Forester
Wildlife Division Kathua	Zakir Hussian	Forester
Health Department	Syedab	Asst. M.
Education	Kulbhushan Kumar	Teacher

**Details of absent employees vis-à-vis list furnished by the DC office:**

## BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)

## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure a.  
Govt building/private - **Private**
- b. New/need repairs
2. Furniture (Y/N) **Yes**
3. Computer/printer (Y/N) **No**
4. Internet (Y/N) **No**
5. Telephone (Y/N) **No (Only Mobile)**
6. Toilet (CSC/part of panchayat ghar) (Y/N) **Yes**
7. Water (Y/N) **Yes**
8. Electricity (Y/N) **Yes**
9. Bank branch (Y/N) **No**
10. CSC (Y/N)
11. Patwarkhana (Y/N) **Yes**
12. Village haat (Y/N) **No**
13. Playground (Y/N) **No**
14. School-
  - a. Kindergarten (Y/N) **No**
  - b. Primary (Y/N) **2 Nos.**
  - c. Secondary (Y/N) **No**
  - d. College (Y/N) **No**
  - e. University (Y/N) **No**
15. Anganwadi Centre (Y/N)
  - a. (govt/private) **7 Nos.**
  - b. Total children enrolled **213 Nos.**
15. Amrit Sarovars – details, location, condition **No.**
16. Government offices- details, whether functional or not- **Functional**
17. Ration shop (Y/N) **Yes**
18. Places of tourism importance – names, little details on historical/cultural importance- **No**
19. Village heritage sites/ treks- names, little details on historical/cultural importance- **No**
20. VLW Office (Y/N) **No**
21. Primary Healthcare Centre (Y/N), **No**
22. List of Incomplete Buildings- names, year of construction- **No**
23. List of Underutilized Buildings- names **Old health Centre unsafe**

## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	No
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No
Incomplete buildings/projects	Verify whether identification and redistribution done	<ul style="list-style-type: none"> <li>• Irrigation canal from Panthal to Brail bridge</li> <li>• Lift irrigation pallan to gralta</li> </ul>
PDS	Visit, evaluate, online status	Yes
PHC	Visit- evaluate, status of staff, equipment and quality	Yes
Youth clubs	Meet, interact, seek suggestions	Yes
SHG	Meet, identify problems, seek suggestions	Yes
PMAY	Inspect, Inaugurate	Yes
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Yes
Swachh SBM	Evaluate	Yes
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Under Construction
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Target Achieved (300)
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Yes
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Good
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Insufficient

## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN  
DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT  
DELIVERABLES LIST HERE AS PER GAD FORMAT

### Daily Report

District : Kathua Date: 30-10-2022 to 31-10-2022

No. of Panchayats where visiting officers visited:- Pallan

Total No. of people who participated in B2V4 in the district today: 100

S. No.	Deliverable	Department	Overall Target	District Target	Cumulative Achievements (15 Oct, 2022 - till today)	Today's Achievements
1	Golden Health Cards	Health	2,700	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	2375	2375
2	Land Passbooks	Revenue	629	Panchayat/District Targets to be fixed by the Department based on gap in figures of every Panchayat	50	50
3	Inheritance Mutations	Revenue	NA	Panchayat/District Targets to be fixed by the Department based on survey of every Panchayat by the Patwaries	2	2
4	Self Employment Drive	J&K Bank & Industries	NA	At least 15 persons per Panchayat	0	0
5	Identify candidates for skill training under HIMAYAT and other schemes	RDD	NA	At least 20 per Panchayat	0	0
6	CSC/IT Camps in every Panchayat	IT	NA	One per Panchayat	0	0
7	Creating Awareness of Jan Bhagidari among PRIs and general public	IT	NA	25 additional hits/Panchayat	0	0

8	Painting of Digital J&K in every Panchayat	RDD	NA	One per Panchayat	0	0
9	Pani Samitis meetings to be held	Jal Shakti	NA	One per Panchayat	1	1
10	Field testing kits to be provided for all Panchayats and trainings given	Jal Shakti	NA	One per Panchayat	1	1
11	Certification of water sufficiency and quality of Panchayats	Jal Shakti	NA	As per list decided by Department	1	1
12	Implement Swachh Gram Plans · Door to door collection and disposal-ensure · Management of grey water, black water and solid waste	RDD	NA	To be implemented in every Village	2	2
13	UDID Cards to be converted to Digital Format	Social Welfare	2,700	Panchayat/District Targets to be fixed by the Department based on existing cards	2487	2487
14	E-shram Cards	Labour	NA	Panchayat/District Targets to be fixed by the Department based on survey	0	0
15	Inspect Playfields and ensure that at least one sports event is held	YSS	1	At least one per Panchayat	0	0
16	Inspect office of Patwari, VLW and ensure that name and phone number of the Patwari/VLW is painted on the wall of the office	Revenue, RDD	1	2 per Panchayat ( 1 patwari office + 1 VLW office)	1	1
17	Amrit Sarovars-Inspect quality	RDD	NA	75 per District	Nil	Nil
18	Youth Clubs Interact	Youth Mission		At least one per Panchayat	2	2



19	Azadi Ka Amrit Mahotsav- Upload High Quality videos	Culture & DCs	1	At least 3 per Panchayat	Nil	Nil
20	Hold Gram Sabha meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption	All visiting Officers	NA	Every Panchayat	Average	Average

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

**Number of cases in different categories sanctioned : 04 Nos.**

**Details of the bank sanctioning it : NA**

**Total amount involved : NA**

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed- **40 Nos.**
- b. No of Individual Soak Pits constructed- **Nil**
- V. No. of Biodiversity management committee meeting held: **01**
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD & PR schemes: **Yes**
- VII. Are Sarpanchs being involved in start/inauguration of activities: **Yes**
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: **Yes**
- IX. Whether grievance redressal box is installed: **No**
- X. No of grievances received pertaining to Panchayat level: **6 Nos.**
- XI. No of grievances disposed of at Panchayat level: **6 Nos.**
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: **Yes**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): **Yes**



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 00 01 01	Shank Padha — Pushkar Sharma Abhishek Sharma
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	07 01 47	06 01 26	
	JAL JEEVAN:	06	06	
	PDD: LINEMAN JE ANY OTHER	01 01	01 00	
	FOOD & CIVIL SUPPLIES	Nil	Nil	
	AGRICULTURE & ANIMAL HUS- BANDARY	02	02	
	SOCIAL WELFARE	07	07	
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	08 01 01 00	08 01 00 00	
	ANY OTHER DEPARTMENT	02	02	Forest Department Sushil Raina (FG) Nadeem Ahmed (BO)

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior- itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste under Construction.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
Nil
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Not aware
- iv. Has the Climate Resilience Plan been developed for the GP? **No**
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.- **Nil**
- vi. Whether schools have started segregating waste- **Nil**
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management- **Nil**

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? **Yes**
- ii) Do all the eligible individuals been provided the Golden Card? **20 Pending.**
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? **Yes**
- iv) Are all the eligible individuals been vaccinated against COVID-19? **Yes**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? **Yes**
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? **Yes**

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? **No**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify- **No**
- iii) Do all the IHHs in the Gram Panchayat have toilets?- **No**
- iv) Are all the IHHs toilets functional or not?- **No**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not?- **No**
- vi) Are all the toilets in the schools/Aaganwadi functional or not?- **No**
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? **No**



#### 4 Child Friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? **Yes**
- ii) How many Bal Sabha's were organized in the Gram Panchayat- **20 Nos.**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. **Yes**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? **Yes.**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? **No**

#### 5 Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **No**
- iii) Does the Gram Panchayat has its building or not? **No**
- iv) Is the Gram Panchayat office functional or not? **Yes**
- v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **Yes**
- vi) Is Social Audit of earlier Schemes/Programs carried out or not? **Yes**

#### 6 Poverty free and enhanced livelihood village

- i) Has Gram Panchayat developed any criteria for the identification of the poor? **Yes**
- ii) Have all the eligible households registered in PDS or not? **Yes**
- iii) Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? **Yes**
- iv) Have all the eligible households been registered for Pension or not? **No**
- v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **No.**
- vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? **Yes**
- vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **Yes**

#### 7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **Yes**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **No**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **No**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **No**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **Yes**
- vi) Are all the eligible households getting benefits from IAY or not? **Yes**

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat- **Yes (2)**
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan- **Yes**
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha- **Yes**
- iv) Number of women beneficiaries headed households covered under PDS system- **6 Nos.**
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana- **Nil.**

## 9 Self-sufficient infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet- **No**
- ii. Whether the Disaster management plan is available at the GP Level- **No**
- iii. Whether child-friendly park with required facilities is available in GP- **No**
- iv. Whether the GP has easy access to Godown for storage- **No**
- v. Whether street lights are provided in public places for ensuring safety- **Yes**

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDPD format available on <https://jkpanchayat.in/b2v4.php>)

**In addition GDPD plan shall also include :**

- ☐ Tourist places which need to be developed
- ☐ Specific product which needs to be developed
- ☐ Tourism- home stays
- ☐ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3148	20	Miss match of names on ration card.
Janani suraksha yojana	37	37	---
OLD AGE pension	15	14	Under process
Widow pension	---	---	---
Disability pension	---	---	---
Domicile certificate	2600	857	Under Process
Kisan credit card	389	140	Insecurity
PM kisan sammannidhi	60	60	Insecurity

Land pass book	389	50	Lack of human resource
Registration of village vendors on GEM portal	3	Nil	Not aware about the Gem portal
Registration of village contractors on jktenders portal	45	1	Not aware about the jktenders
Registration of village contractors on PWD portal	45	1	Not aware about the jktenders
Incomplete buildings/projects	2	2	Matter related to PWD and Irrigation department

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed:-**No**
2. Details of activities conducted:- **Nil**
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal:- **No**
4. How many drug addicts in the village:- **Not identified**
5. Whether reported to the Deputy Commissioner:- **No**
6. How many registered for rehabilitation under government programme:- **Nil till date**

## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	1. Renovation of Pond in the L/o Shiv Kumar W.No.3.	2022-23	1.95	Yes	Yes	Not reported
	2. Construction/upgradation of T/Road from PMGSY Road to Kabristan Ward No.5.	2022-23	3.00	Yes	Yes	Not reported
	3. Const. of T/Road to Ragdia Mohalla ward No. 3.	2022-23	2.50	Yes	Yes	Not reported
PMAY	1. Pritam Chand	2022-23	1.70	Yes	Yes	Not reported
	2. Jagdish Singh	2022-23	1.70	Yes	Yes	Not reported
IHHL UNDER SBM-G						
CSC UNDER						
AMRIT SAROVAR						

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended:- **22**

Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .....

Total attended:- **35**

Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGRATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)		
	PMAY houses if any ready for inauguration	3	Yes
	Swachh gram projects- segregation sheds etc		
	Amrit sarovars		
	Sports kits		
	Village cultural events		
	JJM assets/projects		
	Any other to be identified at district level	Additional Room under panchayat Capex inaugurated by the BDC Chairman Block Billawar	Yes



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded  
from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	Construction of Tractor road from Dhar road to middle school Pallan (RDD)		
2	Left Irrigation Scheme from river Bhenni to Pyt. Pallan		
3	Urgent requirement of 5 no. of transforms and replacement of conductor for better power supply.		
4	Urgent need of Panchayat Ghar	D.P.R submitted	
5	Const. of protection boundary to Protect the land/agriculture land along Bhenni river	Major portion of the land protected in Jan & Feb 2020	
6	Lack of Class room in high Secondary school, Necessity of 8 Nos. classroom in Higher Secondary School	Nil	
7	Construction of 3 Nos. of reservoir for better supply of drinking water	D.P.R submitted under Jal Jeevan Mission	
8	Construction of roads from main road to middle school choi 2. Main road to Sunail	Paper work is in process by Pyt. 2 D.P.R Submitted	Fund demanded under Minister outreach
9	Left irrigation scheme from river Bhenni to pyt. Pallan	As per Ex. EN Irrigation Division Kathua, the Chief Engineer I & FC Jammu has directed to irrigation Division Kathua o prepare a DPR for balance, cost in order to run the Scheme till start the ujh Project	
10	Urgent need of Panchayat Ghar	D.P.R submitted	
11	Lack of Class room in high Secondary school, Necessity of 8 Nos. classroom in Higher Secondary School	Nil	
12	Upgradation of water Supply	D.P.R submitted under Jal Jeevan Mission	
13	Construction of roads from main road to middle school choi	Paper work is in process by Pyt., RDD & REW Department	
14	Construction of roads from main road to pyt. school sunail and adjoining mohalla	D.P.R submitted, Funds demanded under Minister outreach	
15	Huge soil erosion on the back of the river Bhenni Due to heavy flood. There is very much necessity of protection work	Protection work of major portion completed in Jan-Feb 2020	

II. Urgent Public Requirements/ Demands- B2V2			
1	Huge soil erosion on the back of the river Bhenni due to heavy flood. There is very much necessity of protection the agriculture land of village beril.		
2	People demands for PHC, which was sanctioned in 2015, but not start the work	The funds has been released	
3			
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1			
2			
3			
4			
5			

IV. Major Problems- B2V2			
1			
2			
3			
4			
5			
V. Major Problems- B2V3			
1			
2			
3			
4			
5			

VI. Major Complaints- B2V1			
1			
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1			
2	-----Data not Available-----		
3			

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT: Education and ICDS Anganwadi.**
2. **LEAST RESPONSIVE DEPARTMENT: Jal Shakti**

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	<p>Any major complaint brought to the notice of the Visiting Officer:- <b>Yes</b></p> <ol style="list-style-type: none"> <li>1. The Gram Sabha is not held on prominent dates. The General public is not informed well on time about Gram sabha meeting.</li> <li>2. The list of a various Government Scheme and eligibility criteria for availing the scheme, list of beneficiaries of various Government scheme are not displayed on prominent places of Gram Panchayat including Panchayat Ghar.</li> </ol>
II	<p>Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:-</p> <ol style="list-style-type: none"> <li>1. Completion of bridge from Painthal to Beril.</li> <li>2. Completion of lift Irrigation Scheme at Pallan-Dharalta.</li> <li>3. Immediate release of funds for construction of Panchayat Ghar for Pallan Panchayat.</li> <li>4. Additional overhead reservoir in pallan panchayat to meet the adequate requirement of water supply to individual house holds IHHS, schools and Health institutions.</li> <li>5. Upgradation &amp; Improvement of existing electricity infrastructure with installation of new transformers and transmission lines.</li> <li>6. Construction of Guest House for Officers and guest visiting in Panchayat.</li> <li>7. Opening of J&amp;K Bank Branch with Khidmat Centre at pallan.</li> <li>8. Sanctioning of veterinary Centre.</li> <li>9. Installation of Solid waste treatment plant under SBM (Swatchh Bharat Mission) at panchayat Pallan.</li> <li>10. Sanctioned of Government Degree College at Pallan.</li> <li>11. Starting of NCC unit in Government High School Pallan.</li> <li>12. Construction of 4 toilets Complex in Panchayat.</li> <li>13. Release of funds against work executed under 14th FC and Starting of 15th Finance Commission.</li> </ol>
III	<p>Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)</p> <ul style="list-style-type: none"> <li>• Most of the demands of the panchayat projected during previous Back to Village programs have not been fulfilled yet and they have again projected the same demands in the Back to village Program. The aforementioned demands of the public are genuine and require early redressal.</li> </ul>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) – <b>7.5</b>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days - <b>Yes</b>

  
**ANNU BILLORIA**  
 Sarpanch Pyl. Haloua  
 Pallan (Billawar)

Signature of Sarpanch

Name Annu Billoria

  
**Wildlife Warden**  
 Kathua  
 Signature of the Visiting Officer

Name Vijay Kumar



**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**



## Photographs during Back to Village Program in panchayat Pallan from 30-10-2022 to 31-10-2022



















Latitude: 32.558345  
Longitude: 75.573396  
Altitude: 654.74±12 m  
Accuracy: 87.6 m  
Time: 31-10-2022 11:17

Powered by N



Latitude: 32.560314  
Longitude: 75.578197  
Elevation: 687.69±16 m  
Accuracy: 14.4 m  
Time: 30-10-2022 15:36

Powered by N



GPS Map  
Camera Lite

184202

Latitude 32.564433524385095°	Longitude 75.5634294077754°
Local 05:26:39 PM GMT 11:56:39 AM	Altitude 12.48 meters Sunday, 30.10.2022



GPS Map  
Camera Lite

Unnamed Road, 184202

Latitude 32.55862113554031°	Longitude 75.55395727045834°
Local 04:55:21 PM GMT 11:25:21 AM	Altitude 12.47 meters Sunday, 30.10.2022