



Back² Village⁴

Governance at doorsteps

PANCHAYAT - SUGAN

15TH OCT to 3RD NOV, 2022

2022/11/5 15:28

A) Details of Reporting Officer:

Name: Munish Akhmed BhatDesignation: Deputy DirectorDepartment/ place of posting: Forest Protection Force, Pulwama/ShopianMobile No: 9419073822, 7006938240Email ID: ddppf.pulwama.koh@gmail.comHome District: SrinagarDates of visit: 28th & 29th, October, 2022B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)Name of the Panchayat: SUGANLocal Government Directory(LGD) code of the Panchayat: 274529Name of CD Block: CHITRAGAMName of Tehsil: CHITRAGAMName of District: SHOPIAN

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 03No. of hamlets in the Panchayat: 0No. of households in the Panchayat: 672Population (approx) of the Panchayat: 4223

Part-II:
(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Sheep Husbandry	Aamir Hussain Malik	Stock Assistant Trainee
Handicrafts	Khurshid Ahmed Rishi	Handicraft Trng officer
JGDS	Jabeena Bano	Supervisor
Geology & Mining	Altaf Ahmed Gattoo	Fitter
Education	Mohammad Ayoub Dar	Headmaster
RDD	Tahir Mohammad Seh	Accounts Assistant Parbhayat
RDD	Latif Ahmed Garai	GRS
RDD	Fazal ur Rehman	VLN
J&K Bank	Shahid Afzal	Branch Manager
Health	Aamir Daryom Sheikh	CHO/MLHP
CAPD	Javeed Ahmed Bhat	F.P. Dealer
Revenue	Abdul Hai Lone	Patwari
Animal Husbandry	Manzoor Ahmed Wari	SVP

Details of absent employees vis-à-vis list furnished by the DC office:

[illegible]

DAY 1- ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private ✓
 - b. New/needing repairs ✓
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
 - a. (govt/private) ✓
 - b. Total children enrolled
15. Amrit Sarovars – details, location, condition *One constructed at Sugan is in poor - condition*
16. Government offices- details, whether functional or not
17. Ration shop (Y/N) ✓
18. Places of tourism importance – names, little details on historical/cultural importance *None*
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N) ✓
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction *None*
23. List of Underutilized Buildings- names *None*

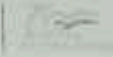


DAY 1-ACTIVITIES

AGENDA 2:

DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify <i>One constructed</i>	COMMENTS <i>Poor condition</i>
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrah, Beams, Janbhagidari, Digital J&K	<i>Needs to promote and create awareness among people to achieve the aim of all the Govt. schemes</i>
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	<i>Good 43</i>
Incomplete buildings/projects	Verify whether identification and redistribution done	<i>None</i>
PDS	Visit, evaluate, online status	<i>Visited, evaluated & status checked</i>
PHC	Visit- evaluate, status of staff, equipment and quality	<i>PHE not available</i>
Youth clubs	Meet, interact, seek suggestions	<i>Done</i>
SHG	Meet, identify problems, seek suggestions	<i>SHG not available</i>
PMAY	Inspect, Inaugurate	<i>Visited & one constructed only</i>
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	<i>Interacted with students & staff of Govt. middle school, Sugar & enquired about facilities available in the school.</i>
Swachh SBM	Evaluate	<i>Participated & witnessed Carrom Board game, Tug of war & Volleyball games</i>
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	<i>Appealed to people to encourage afforestation as a means to keep the environment clean and green</i>
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	<i>Done</i>
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	<i>Verified & need installation of water pipes especially for Sugar & Heff- Kuri where water quality is poor.</i>

**DAY 1 - ACTIVITIES**

AGENDA 3: SATURATE JAN BHIYAN
DELIVERABLES AND RECORD DEFICIENCIES IF ANY
(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

All the departments intensified outreach activities to achieve complete saturation of the departmental deliverables and putting in best efforts to saturate deliverables under Jan Abhiyan Programme & saturation of all the schemes/beneficiary schemes under deliverables will be accomplished.

DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: $04 + 12 = 16$ cases
Details of the bank sanctioning it: J & K Bank, Branch Heff, Shopian
Total amount involved: 17.50 Lakhs +

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed Nil
- b. No of Individual Soak Pits constructed 60
- V. No. of Biodiversity management committee meetings held: 01
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: None
- XI. No of grievances disposed of at Panchayat level: None
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department:			
	BDO	01	01	Jahid Azad Padder
	JE	01	01	Bilal Mohiuddin Wani
	GRS	01	01	Lateef Ahmed Garai
	TA	01	01	Arshid Ahmed
	SCHOOL EDUCATION:			M. Ayaz Dar, Fayaz Ahmed
	TEACHER	11	10	Lateef Shah, M. Shafi Naikoo
	HEAD MASTER	0	0	Shafat Malik, Tanveera Jan
	ANY OTHER	01	01	Javaid Seh, Zahoor Hajamath
	JAL JEEVAN:			Bashir Lone - Supervisor
		0	0	Nadeem Ahmed - JE
		01	01	Arshid Dar - Coder
		01	01	Javaid Ahmed Stoo
	PDD:			Naveed Ahmed
	LINEMAN	02	01	Manzoor Bhat & Shakeel
	JE	01	01	Reyaz Ahmed Malik TSO
	ANY OTHER	02	02	Javaid Ahmed Bhat FPS, Dealer
	FOOD & CIVIL SUPPLIES			
		01	01	Arshid Hussain Mir
		01	01	Manzoor Ahmed Wani
	AGRICULTURE & ANIMAL HUS- BANDARY			
		01	01	Farhana Akhtar
		01	01	Sheeraz Ahmed Garai
	SOCIAL WELFARE			
		01	01	Amir Dayoom Sheikh CHO
	HEALTH:			
	ASHA	03	03	Surija Nabi FMPHW
	ANM	-	-	Mumtaza Akhtar, ASHA
	AYUSH DOCTOR	-	-	
	ALLOPATHIC DOCTOR	-	-	
	ANY OTHER DEPARTMENT			



DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Construction of pits for waste management.*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas *Installation of Solar lights & Biogas pits*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof *Yes mapping have been done.*
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. *Yes*
- vi. Whether schools have started segregating waste *Yes*
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management *Yes*

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Yes*
- ii) Do all the eligible individuals been provided the Golden Card? *Yes*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *Yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *Yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *Yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *Yes*

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *Yes*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *Yes*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *Yes*
- iv) Are all the IHHs toilets functional or not? *Yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *Not Sufficient*
- vi) Are all the toilets in the schools/Aanganwadi functional or not? *Functional*
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? *Not*

4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO *Yes*
- How many Bal Sabha's were organized in the Gram Panchayat *02*
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO *Yes*
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO *Yes*
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/NO *Yes*

5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? *Not*
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? *Yes*
- Does the Gram Panchayat has its building or not? *Yes*
- Is the Gram Panchayat office functional or not? *NO*
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? *Yes*
- Is Social Audit of earlier Schemes/Programs carried out or not? *Yes*

6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify *Yes*
- Have all the eligible households registered in PDS or not? *Yes*
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? *NO Self Help Group constituted so far*
- Have all the eligible households been registered for Pension or not? *NO*
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? *NO*
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? *Yes*
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? *NO*

7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? *Yes*
- Is Gram Panchayat Office Disabled Friendly or not? *Friendly*
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? *NO*
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? *NO*
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? *Yes*
- Are all the eligible households getting benefits from IAY or not? *Yes*

8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat 02
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) No
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- iv) Number of women beneficiaries headed households covered under PD5 system... None.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana... None.....
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet... Not available
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) No
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) No
- iv. Whether the GP has easy access to Godown for storage (Yes/No) Yes
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) Yes

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>) Done

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS Panchayat Secretary, Sarpanch, VLO,

PRESENT All members were present.

BIODIVERSITY REGISTER PHOTOS checked

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS One meeting held on 10.10.2022

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>) *Done*

In addition GPDP plan shall also include :

Tourist places which need to be developed *None*

Specific product which needs to be developed

Tourism- home stays *None*

- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *To be identified for training under Himayat scheme*

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	3354	3156	<i>Rest are In progress</i>
Janani suraksha yojana	60	23	<i>In progress</i>
OLD AGE pension	41	41	-
Widow pension	4	4	-
Disability pension	23	23	-
Domicile certificate	1120	1120	-
Kisan credit card	332	286	<i>In progress</i>
PM kisan sammannidhi	442	280	<i>In progress</i>



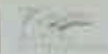
Land pass book	672	285	In progress
Registration of village vendors on GEM portal	None	-	-
Registration of village contractors on jktenders portal	03	- 03 -	-
Registration of village contractors on PWD portal	Nil	-	-
Incomplete buildings/projects	None	-	-

DAY 2 ACTIVITIES

AGENDA 6

NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *Yes*
2. Details of activities conducted *Generated awareness among the locals.*
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
4. How many drug addicts in the village *None*
5. Whether reported to the Deputy Commissioner *Yes*
6. How many registered for rehabilitation under government programme *None*



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	Imp. of Khul	2022-23	Lakhs 3.00	Yes	Yes	No
PMAY	Const. of House	2021-22	1.50	Yes	Yes	No
IHL UNDER SBM-G	Const. of IHL	2021-22	0.12	Yes	Yes	No
CSC UNDER SBMG	Const. of CSC	2022-23	1.80	Yes	Yes	No
AMRIT SAROVAR	Const. of Amrit Sarovar at Bogar (One)	2022-23	0.50	Un	Yes	No Poor site selection & non-availability of land.

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18

978

Total attended

34

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 642 – 0-6 years

Total attended

127

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRIM (SUNDAY MARKET)	Nil	Nil
	PMAY houses if any ready for inauguration	None	None
	Swachh gram projects- segregation sheds etc	Nil	Nil
	Amrit sarovars	01	Yes
	Sports kits	Nil	Nil
	Village cultural events	01	—
	JJM assets/projects	None	—
	Any other to be identified at district level	—	—



FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Primary Health Centre	Nil	Non availability of funds.
2	Upgradation of middle school	Nil	
3	New Water Supply	Nil	
4	Flood Protection Bund	Nil	
5	Upgradation of power supply	Nil	
6			
7			

II. Urgent Public Requirements/ Demands- B2V2

1	Same as above under B2V1		
2			
3			
4			
5			
6			
7			

S.NO. Particulars Action taken Remarks

III. Major Problems – B2V1

1	No Health Centre	Nil	Does not qualify the parameters
2	Soil & water conservation measures	Nil	
3	Duration of power supply is not as per norms.	Nil	—

4	Upgradation of Roads	Yes	Some roads upgraded by -RDD.
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IV. Major Problems- B2V2

1 Same as mentioned under B2V1

V. Major Problems- B2V3

1 Shifting of 33KV transmission line from the premises of GM School, Sygan Nil No action taken till now

VI. Major Complaints- B2V1

1 Shifting of 33 KV transmission line

VII. Major Complaints- B2V2

1 Same as above under B2V1

VIII. Major Complaints- B2V3

1 water supply to Panchayat
2 jurisdiction is not as per norms
3 as the source of water supply is not clean & filled with all kind of pollutants

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: *Rural Development Department*
2. LEAST RESPONSIVE DEPARTMENT: *Horticulture & PHE*

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Renovation/Repairing of drain at Sugan</i>
II	Major/urgent public demands that was/were reflected earlier but have not been addressed so far: <i>Water Supply</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>10</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

iii) The Visiting officer tried to generate maximum awareness among the locals of Panchayat Halqa, Sugan regarding the schemes of all departments for their empowerment with the suggestions to involve more and more people to achieve the aim of the Back to Village programme because every development programme is successful through community participation.

Signature of Sarpanch

Name *Manzoor Thoker*

Signature of the Visiting Officer

Name *Munier Ahmed Bhat*

Certified that visiting officer stayed at Panchayat Sugan for 2 days

Sarpanch Sugan

Manzoor - Ah - Thoker

[Signature]

25 ✓

2022/11/5 15:27