

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified





# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV. 2022



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## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



Day 1

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan



Have a meeting with all stakeholders- Deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme\* portal (myScheme.in) which includes information about all the schemes being implemented by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committee to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K





9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that.



## A) Details of Reporting Officer:

Name: Dr. Karan Singh  
Designation: So. Lecturer  
Department/ place of posting: Edu. Govt. HSS Forelain  
Mobile No: 94191-52311  
Email ID: ks9419152311@gmail.com  
Home District: Kathua  
Dates of visit: 01-11-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Chann Lal Din  
Local Government Directory(LGD) code of the Panchayat: 240951  
Name of CD Block: Mazheer  
Name of Tehsil: Mazheer  
Name of District: Kathua

## C) Panchayat Profile:

No. of revenue villages in the Panchayat: 8  
No. of hamlets in the Panchayat: 8  
No. of households in the Panchayat: 725  
Population (approx) of the Panchayat: 3313





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
1 Agriculture	Vishal Gupta	Agri. Asst. Extension
2 Revenue	Surinder Gupta	Patwari
3 > Y.S.S.O. Kathan	Pavansh Sharma	P.I.T.
4 P.D. (JPDL)	Saxhiel Saha	meter Reader.
5 Education department	Kishor Kaur	Teacher
6 Education	Shakti Kaur	Teacher
7 Varun Gupta (Revenue)	Varun Gupta	Patwari
8 Yash Patel (PHE)	Yash Patel	Assistant Commr
9 Health	Dr. Rakesh Mehta	MDP
10 Health	Neeru Sharma	EMPHU
11 I.C.D.S Project	Renu Bala	A.W.W
12 I.C.D.S Project	Bimla Devi	A.W.W
13 I.C.D.S Project	Shobha Rani	A.W.W

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation
14 I.C.D.S Project	Toshi Devi	A.W.W
15 Health	Meena Devi	A.S.H.A
16 I.C.D.S Project	Santosh Kumari	A.W.W
17 Eastern (Health)	Darshini Devi	A.S.H.A
18 I.C.D.S Project	Gurmeet Kaur	A.W.W
19 I.C.D.S Project	Banwari Rani	A.W.W
20 I.C.D.S Project	Sunita Rani	A.W.W
21 Animal Husbandry	Ashwini Devi	A.W.W
22 I.C.D.S Project	Akash Sharma	A.W.W
23 I.C.D.S Project	Pareemjeet Kaur	A.W.W
24 I.C.D.S Project	Tarun Rani	A.W.W
25 Youth Service Project	Shayam Rani	Banking Associate
26 Public Safety	Shreya Singh	Phys. Edu. Teacher - Ret.
27 I.C.D.S Project	Gurmeet Singh	DHE TRAN KAR
28 (R.S.B) P.W.D	Parvinder Kaur	Forest Department
29 S.F	Sheshu	P.W.D. - Muz Nagar

10 | PWD → No any official arrive in two



# AY 1- ACTIVITIES ENDA 1: PANCHAYAT ASSET REGISTER

rastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needng repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-

not installed yet.

- a. Kindergarten (Y/N)
- b. Primary (Y/N)
- c. Secondary (Y/N)
- d. College (Y/N)
- e. University (Y/N)

15. Anganwadi Centre (Y/N)

- a. (govt/private) in (private building) 10 centers
- b. Total children enrolled  $39+30+27+18+38+34+32+22+22+32=294$

Nil.

15. Amrit Sarovars - details, location, condition

16. Government offices- details, whether functional or not

Sericulture, Patwarkhana  
 Both are in function.

17. Ration shop (Y/N)

18. Places of tourism importance - names, little details on historical/cultural importance

Nil.

19. Village heritage sites/ treks- names, little details on historical/cultural importance

Nil.

20. VLW Office (Y/N)

21. Primary Healthcare Centre (Y/N),

22. List of Incomplete Buildings- names, year of construction

Nil.

23. List of Underutilized Buildings- names

Nil.





## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not here Centre
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	
Incomplete buildings/projects	Verify whether identification and redistribution done	N/C
PDS	Visit, evaluate, online status	Good
PHC	Visit- evaluate, status of staff, equipment and quality	Very Good
Youth clubs	Meet, interact, seek suggestions	Sports Material required
SHG	Meet, identify problems, seek suggestions	13 Members
PMAY	Inspect, Inaugurate	Village Cham Lal - 10000
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Repair required in rooms but well equipped schools, floriculture good in back Hards
Swachh SBM	Evaluate	Excellent
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Land is not identified till date
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Very good Plantation in the pvt.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Rich cultural pvt.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Yes
al Jeewan Mission verification- WSS/JSD electricity supply	Verify	Yes



## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

- 1) Gram Sabha held in Ryt Ghar lal Dis at Ryt Ghar Haripur Sainia
- 2) Distribution of 28 land passbooks and give awareness about "AAPKI ZAMEEN AAPKI NIGRANI" (LRIS) Land record information to the people of Ryt.
- 3) Awareness inculcate of different schemes like KCC PMJJ, PM Suraksha etc.  
sports activities as kabaddi Match High School
- Handa Chack.
- 1) Plantation in Ryt Ghar as well as in Govt. High school Handa Chack ~~done~~.





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Namaste Mukh Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed Nil.
- b. No of Individual Soak Pits constructed 50
- V. No. of Biodiversity management committee meetings held: 02
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No ✓
- X. No of grievances received pertaining to Panchayat level: Nil.
- XI. No of grievances disposed of at Panchayat level: lot of. ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No



# UMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1	1	Mitru Sharma
	SCHOOL EDUCATION: 06 Schools TEACHER → 25 HEAD MASTER → 1 ANY OTHER → 2	28	04	Sh. Shaletti Kumar tr. smt. Parwinder Kaur tr. Sh. Bhagwan Dars tr. Sh. Pawan Kumar Sharma
	JAL JEEVAN:	02	02	Sh. Yash Paul Sh. Lattu Ram
	PDD: LINEMAN JE ANY OTHER	1 1	1	Sh. Sarbjeet Singh
	FOOD & CIVIL SUPPLIES	1	1	Farveen Kumar
	AGRICULTURE & ANIMAL HUSBANDRY	1 1	1 1	Vishal Gupta Aleash Sharma
	SOCIAL WELFARE	10	10	All 10 officials
	HEALTH: 2 ASHA 2 Centres ANM AYUSH DOCTOR ✓ ALLOPATHIC DOCTOR	6 4 2 1	3 4 2 1	Shammi Sharma Sushma Sharma Smecna Devi Santosh Kumar Sh Rakesh Mehta
	ANY OTHER DEPARTMENT	3	3	Surinder Gupta - Varan & Yash Pal (Revenue)





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior  
itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on Nat  
Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the  
Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas Yes
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gra  
Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energ  
consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promo  
measures like planting of trees, conserving forests, usage of good agricultural practices like drip  
irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? 92%
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify No
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes in schools but not in Anganwadi centres
- vi) Are all the toilets in the schools/Aaganwadi functional or not?
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? only one here



### Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat-----5-----
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO. ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

### Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? ✓
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? ✓
- Does the Gram Panchayat has its building or not? ✓
- Is the Gram Panchayat office functional or not? ✓
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? ✓
- Is Social Audit of earlier Schemes/Programs carried out or not? ✓

### Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓ Personal Contact
- Have all the eligible households registered in PDS or not? ✓
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? ✓
- Have all the eligible households been registered for Pension or not? ✓
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Nil.
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? yes.
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? yes.

### Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? yes.
- ii) Is Gram Panchayat Office Disabled Friendly or not? ✓
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Nil.
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? ✓
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? 228
- vi) Are all the eligible households getting benefits from IAY or not? yes.





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Azadi Ka  
Amrit Mahotsav

- 8 **Engendered Development in Village**
- i) How many Mahila Sabha's were organized in the Gram Panchayat-----08
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) ✓
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) ✓
- iv) Number of women beneficiaries headed households covered under PDS system.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....84
- 9 Self-sufficient infrastructure in the village
- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet.....Yes
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No) ✓
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No) ✓
- iv. Whether the GP has easy access to Godown for storage (Yes/No) ✓
- v. Whether street lights are provided in public places for ensuring safety (Yes/No) ✓

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## 2 ACTIVITIES

WDA 4

ing officer shall also plan and conduct panchayat level convergence meeting of all departments and are Village development plan for village, in consultancy with Gram panchayat, discuss it in gram and get it approved.  
DP format available on <https://jkpanchayat.in/b2v4.php>)

**Additional GPDP plan shall also include :**

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE <i>Panchayat</i>	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	4541	4268	record is not updated & <i>Netw</i>
Janani suraksha yojana	58	47	Due to Private Hospital <i>Abortion.</i>
OLD AGE pension	228	228	
Widow pension	26	26	
Disability pension	31	31	
Domicile certificate	3700	3250	Not Applied for said Certificate
Kisan credit card	581	443	Small Land holding <i>aldage.</i>
PM kisan sammannidhi	539	539/319	After land verification





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Azadi Ka  
Amrit Mahotsav

Back  
Village

Land pass book	1186	69	Pointing work is under process
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on jktenders portal	-	-	-
Registration of village contractors on PWD portal	1	1	-
Incomplete buildings/projects	-	-	-

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed *yes*
2. Details of activities conducted
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme



# DAY 2 ACTIVITIES

## AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	26 17	21-22 22-23	36.30 Lakh 37.50 Lakh	02 03	05	—
PMAY	22	22-23	2860,000	22	22	—
IHHL UNDER SBM-G	24	22-23		24	24	—
CSC UNDER SBMG	—	—	—	—	—	—
AMRIT SAROVAR	—	—	—	—	—	—

# DAY 2 ACTIVITIES

## AGENDA 8

### MAHILA SABHA

Total women in the village above the age of 18 *Nearly 800*  
Total attended *→ 47*  
Proceedings:  
*(Pl insert pointers to be discussed there – refer palli proceedings)*

# DAY 2 ACTIVITIES

## AGENDA 9

### BAL SABHA

Hold a balsabha and record proceedings  
Total children in the village above the age of .... *Nearly 500*  
Total attended *37*  
Proceedings:

*(Pl insert pointers to be discussed there – refer palli proceedings)*





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	—	—
	PMAY houses if any ready for inauguration	29	22
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	—	—
	Sports kits	12	—
	Village cultural events		
	JJM assets/projects	Pipe work Carry on Amount till. go lakh. Estimated.	—
5	Any other to be identified at district level		



# **FOLLOW UP OF (B2V1, B2V2 & B2V3):**

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

Particulars	Action taken	Remarks #
<b>Urgent Public Requirements/ Demands- B2V1</b>		
PHC is required in the G.P.	Sub Center upgraded to Health & Wellness Center	Not upgraded to PHC
Remed to chode electricity required	Pending	
200 E/Poles required	Pending	
BPL R. cards should be issued	Pending	
Fire service station required	Pending	
Drainage outlet is required	Pending	
10 Transformers are required	Pending	
<b>Urgent Public Requirements/ Demands- B2V2</b>		
Roads Chak Sardar Attar Singh to Chak Lal Din	Incomplete	Due to inadequate
② Sultanpur to Dhalli	Incomplete	— ② —
③ Sultanpur to Chak Handa	Incomplete	
2 Water supply pipes for Chak Handa	Pending	
3 Community Hall in the Panchayat	Pending	
4 ⑥ Shamshan Ghats for 6 villages	03	03 are Pending
5 Play Ground at village Sultanpur	Pending	
6 Electric Poles, wire & Transformers	Pending	
7 Improvement in Drainage system	Pending	

SNO.	Particulars	Action taken	Remarks #
<b>III. Major Problems – B2V1</b>			
1	Early Completion of Bunkers for locals.	A lot of work done.	little Pending
2	Compensation to farmers whose land is under Mines & Ditch.	Pending	
3	Jobs for unemployed youth.	Pending	





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4		
5		
IV.	Major Problems- B2V2	Done.
1	Post of Medical officer in Area.	Pending
2	Ambulance for Hospital.	Pending
3	Road Condition	
4		
5		

V.	Major Problems- B2V3	lot of done	little pending
1	Constt of Bunkers.	Pending	
2	Ambulance for Hospital.	Pending	
3	Repair of Road	Done.	
4	water supply to s/c Mohalla	Pending	
5	check Handpump Net work Problems.		

VI.	Major Complaints- B2V1	Done	little pending
1	Early Completion of Bunkers.	Pending	
2	Compensation to farmers whose land under mines & Ditch.		

VII.	Major Complaints- B2V2		
1	Use of BADP funds with 5km of zero line.	Pending	
2	Early Completion of Bunkers.	lot of done	little pending

VIII.	Major Complaints- B2V3		
1	Early start of Awas Plus	Done	
2	Early Completion of Bunker	Done	
3	Adhar cards for left out.	Carry on	



# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

BEST DEPARTMENT:  
LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

Any major complaint brought to the notice of the Visiting Officer:	① upliftment of Kool in Ch
Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:	Handa so that Public Problem
Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	② Very loose wires of E/Poles in Chahan Lal Din be tight in proper way ③ Repairing of Roads is necessary
Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	06
Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	

Signature of Sarpanch

Name .....

Panchayat Halqua  
Chahan Lal Din

Signature of the Visiting Officer

Name.....Dr. Karan





**Department of Rural Development and Panchayati Raj**  
**Government of Jammu & Kashmir**