



75  
Azadi Ka  
Amrit Mahotsav



# Back<sub>2</sub> Village<sub>4</sub>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

(0231)





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## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified





## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"><li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li><li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li><li>Take plans for 2 previous years and ATRs from the planning deptt</li><li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li><li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:<ul style="list-style-type: none"><li>PRI grants</li><li>District Plan</li><li>UT plan</li><li>MGNREGA</li><li>Other schemes of other departments</li><li>Any other work</li></ul></li><li>Plans/ beneficiary lists:<ul style="list-style-type: none"><li>MGNREGA draft plan document for the year 2022-23.</li><li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li><li>List of pension beneficiaries.</li><li>List of SHGs</li><li>List of agriculture scheme beneficiaries</li></ul></li><li>Lists of beneficiaries for:<ul style="list-style-type: none"><li>Various certificates/ benefits to be distributed by the visiting officer.</li><li>Any other activities identified by different departments</li></ul></li></ol>



Day 1

Reach the village

1. ✓ Ensure that all front line workers of different depts are present.
2. ✓ Ensure exhibition by different depts. about individual beneficiary schemes
3. ✓ Inspect JKB/PSB counters/outlets
4. ✓ Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. ✓ Gandhi Katha (suggested details uploaded on jkpanchayat.in) ✓
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. ✓ Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan





Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRLM
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



A) Details of Reporting Officer:

Name: Mrs. Zubair Ahmad Bigham  
 Designation: Senior Lecturer (Sr Lectr)  
 Department/ place of posting: Koluchin posted at GGHSS Kangani  
 Mobile No: 9419710273  
 Email ID: Zubairagmad12@gmail.com  
 Home District: Gandurbal  
 Dates of visit: 30-10-2022 to 31-10-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Rayil  
 Local Government Directory(LGD) code of the Panchayat: 24229  
 Name of CD Block: Gund  
 Name of Tehsil: Gund.  
 Name of District: Gandurbal.

C) Panchayat Profile:

No. of revenue villages in the Panchayat: Rayil.  
 No. of hamlets in the Panchayat: 07  
 No. of households in the Panchayat: ~~400~~ 455  
 Population (approx) of the Panchayat: 3001

SADIC  
DEPT  
Rayil

Signif Sarpanch Miss Anupma





(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
Education	Dshfaq Ahmad	Teacher.
Fisheries	Dashri Ahmed	Guard.
Revenue	Shahbaz Malik	Patwari
CSC	Shakeel Ahmed	Operator -
FCS & CA	Nayson Malik	FRS Dealer.
Agro	Mahmood Shah	AEA
RBO	Gyaf Ah Mogyay	WV.
Horticulture	Ameer kalas	Gardner.
Sheep	Gh Nabi	Agon
ICDS	Rafa Bano	DSW.
ICDS	Gulsha Bano	DSW
D/K Bano	Abdul Hussain	BM
Health	Gh Hayder	HE.

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *Govt building (Panchayat Ghar Deegh)*
  - b. New/needing repairs *Yes*
2. Furniture (Y/N) *NO*
3. Computer/printer (Y/N) *NO*
4. Internet (Y/N) *NO*
5. Telephone (Y/N) *NO*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *NO*
7. Water (Y/N) *NO*
8. Electricity (Y/N) *NO*
9. Bank branch (Y/N) *NO*
10. CSC (Y/N) *NO*
11. Patwarkhana (Y/N) *NO*
12. Village haat (Y/N) *NO*
13. Playground (Y/N) *Yes*
14. School-
  - a. Kindergarten (Y/N) *Yes*
  - b. Primary (Y/N) *Yes*
  - c. Secondary (Y/N) *NO*
  - d. College (Y/N) *NO*
  - e. University (Y/N) *NO*
15. Anganwadi Centre (Y/N) *Yes*
  - a. (govt/private) *Private*
  - b. Total children enrolled
15. Amrit Sarovars – details, location, condition *NO*
16. Government offices- details, whether functional or not *NO*
17. Ration shop (Y/N) *Yes (Far pome shop) FP*
18. Places of tourism importance – names, little details on historical/cultural importance *NO*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *NO*
20. VLW Office (Y/N) *NO (Panchayat Deegh)*
21. Primary Healthcare Centre (Y/N), *Yes NO*
22. List of Incomplete Buildings- names, year of construction *Govt M/s at Rajil Kho*
23. List of Underutilized Buildings- names *Nil*



## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARs	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Not visited.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	Not visited.
Incomplete buildings/projects	Verify whether identification and redistribution done	Not identified.
PDS	Visit, evaluate, online status	Yes (Distribution through online mode).
PHC	Visit- evaluate, status of staff, equipment and quality	Not visited.
Youth clubs	Meet, interact, seek suggestions	Meet & take demands.
SHG	Meet, identify problems, seek suggestions	Two no. inaugurated - GODE + ODF (+).
PMAY	Inspect, Inaugurate	3 no. houses inaugurated - each and every school has every essential facilities.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	ODF & ODF (+).
Swachh SBM	Evaluate	Play field constructed under MGNREGA. Games required.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Done & awareness about plantation were given.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Held at school level.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Done at m/s Patharwal.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Every essential facilities are available in village.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	



## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY (INSERT  
DELIVERABLES LIST HERE AS PER GAD FORMAT)

No	DEPARTMENT	WORK/DELIVERABLE	ASSISTED BY
	RDD	ALL B2V WORKS- Document, Verify, Complete	
		VILLAGE HAATS -Establish	
	IT	1) CSC CAMPS- ONE PER PANCHAYAT 2) ALL 225 ONLINE SERVICES- Popularise, Inform 3) Beams, Jan Bhagidari- Assist in Access, Demonstrate, Educate, Inform, 4) Hoardings, Wall Paintings in all Panchayats about Digital J&K and services 5) Assist in enrollment of user services- Golden Cards, Domiciles, UDID etc	→ Not exists → Done (CSC) → Done (By public pushpita) → Done → Done through (CSC) - Health & Revenue
	FINANCE	1) SELF EMPLOYMENT TO AT LEAST 15 PERSONS/Panchayat 2) All INDIVIDUAL SUBSIDY SCHEMES- Counter to be set up by banks at Panchayat level to verify, Sanction, disburse cases and also accept fresh applications 3) ADHAAR SEEDING OF ALL INDIVIDUAL BENEFICIARY SCHEMES	→ Given to SHG. → Done by local Banks → Done by RDO/CSC/connected Bnks.
	REVENUE	1) APKI ZAMIN APKI NIGRANI- Inform, popularise 2) PATWAR KHANA- Verify, Establish, Paint information and timings 3) INHERITANCE MUTATIONS- Complete 4) LAND PASSBOOKS-generate and Issue for undisputed entries	→ By revenue depl. → Not established → Done 75% by Revenue. → Done 80 passbooks distributed.
	HEALTH	1) PMJAY GOLDEN CARDS- Saturate 2) Swachh hospitals- clean toilets, junk free premises	→ 1530 persons given → All hospitals have proper sanitation facilities





	SOCIAL WELFARE	<p>1) DIVYANG CAMPS- Hold Camps, ensure fittings → Done by Social welfare</p> <p>2) DISABILITY CARDS (UDID) - All existing 2.5 lakhs UDID Cards to be made digital → Done by Social welfare.</p> <p>3) NOAPS/ISSS PENSIONS- Audit, Saturation of wall paintings of pension beneficiaries → 213 covered under old age pension.</p> <p>4) POSHAN VATIKA-ensure 100% plantation → 100% (Done)</p> <p>5) 500 ANEMIA CHECK UP CAMPS-Conduct</p> <p>6) AADHAR SEEDING- Ladli Beti beneficiaries, Anganwadi beneficiaries → Done by ICOS / SN Ramesh / J. K. Rani.</p> <p>7) BBBP events, at least 5 in every district → Not done.</p> <p>8) Formation of Senior Citizens club in every Panchayat → Already formulated by Panchayat members.</p>
	FOREST	<p>1) GREEN J&amp;K CAMPAIGN - Jan Abhiyan</p> <p>a) One Village One Beat Guard → Done just elect.</p> <p>b) Forest for Fodder and livelihood → Done at gram Sabha.</p> <p>-Complete all preparatory plantation activities in winter Plantation areas → Done at visit</p> <p>- Audit of summer plantation in non summer plantation areas → Not done.</p> <p>-Saturate</p>
	TOURISM	<p>1) TOURIST DESTINATIONS/CIRCUITS/THEMES TREKS/- Identify, Delineate, Demarcate → Not exists.</p> <p>2) HOMESTAYS- Identify → Not exists</p> <p>3) VILLAGE COOPERATIVE- Provide Support for Tourism activities → Not exists</p>
	CULTURE	<p>1) TALENT HUNT AT PANCHAYAT LEVEL - Organise → Competition done among students.</p>
0.	LABOUR	<p>1) e- SHRAM- Saturate → Done by CSC.</p>
1.	SCHOOL EDUCATION	<p>1) Bringing back all out of school children → Done.</p> <p>2) MY SCHOOL MY PRIDE- → Done</p> <p>3) PARENT TEACHER MEETING → held once in month</p>



2.	HIGHER EDUCATION	1) INTRODUCE AND START 30 CREDIT SKILL COURSE IN 50 DEGREE COLLEGES 2) INTRODUCE RESEARCH UNDER NEP in 30 GDCs 3) COMPLETE AND Launch HRM MODULE UNDER e-Samarth Gov suite 4) FEEEDBACK OF 1,00,000 STUDENTS OF GDCs across J&K 5) MY COLLEGE MY PRIDE- CLEANLINESS Drive in every GDC	N/D N/D N/D N/D N/D
3.	YOUTH AFFAIRS	1) Games in every Panchayat- Organise	Organised the message
4.	TRANSPORT	1) COMPLETE SURVEY OF ALL UNDERSERVED AREAS IN THE UT 2) 100 cases under MUMKIN scheme	N/D N/D
5.	TRIBAL	1) ALL SCHOLARSHIP SCHEMES- Saturate 2) PLAN FORMULATION OF ALL VILLAGES UNDER PMAAGY (ADARSH GRAM SCHEME) - Complete	Done by S/W-schools N/D.
6.	PDD	1) DISTRIBUTION TRANSFORMERS- a) Check unique no, b) identify DTS with low oil and top up, c) identify DTs with load imbalance, d) replace non standard fuses with standard fuses, e) identify DTs without earthing and ensure proper earthing f) remove foliage around DTs 2) All cases of electrical accident claims pending to be resolved and put up for disbursement	Done under capex. No any case received
7.	CAPD	1) SHIFT TO RATION CARD MANGEMENT SYSTEM (RCMS) 2) 100% GRIEVANCE REDRESSAL	Done (Distribution through DMC) mluo mode Done.
8.	SKILL DEVELOPMENT	1) SKILL TRAINING OF 13000 HEALTH STAFF AND	N/D



		ACCREDITATION TO NSDC/MSDE	
		2) COMPLETE ALL ADMISSIONS TO POLYTECHNICS	→ N/Done
9.	COOPERATIVES	1) 25000 COOPERATIVE MEMBERS TO BE TRAINED	→ Not Done
0.	SCIENCE & TECHNOLOGY	1) Reach out to 10000 farmers for PM KUSUM SCHEME	→ Not Done
1.	PWD	1) 100% ONLINE PAYMENTS WITH NO MANUAL INTERFACE	→ Not Done
		Implement	
		2) COMPLETE JKPC MERGER PROCESS	→ Not Done
2.	ARI & TRAININGS	1) INSPECTION OF 100 OFFICES AT BLOCK LEVEL- Evaluate quality of work and grievance disposal, record keeping, inventory management	Not Done
3.	MINING	1) 100% IMPLEMENTATION OF E-CHALLAN WITH ZERO MANUAL INTERFACE	→ Done by geology mining
4.	DMRR	1) DISPOSE OFF ALL PENDING GRIEVANCES on relief commissioner grievances portal	→ N/Done
		2) TRAIN 250 APDA MITRAS	→ Not Done
5.	GAD	1) 100% BIOMETRIC ATTENDANCE ENSURE	→ Not Done
		2) ENSURE EPM BY ALL EMPLOYEES	→ Done
		3) 100% PROPERTY RETURNS FILED IN	→ Not Done
		4) 100% ONLINE APRs	→ Done by various dept.
		5) HRMS IMPLEMENTATION	→ Done
6.	JAL SHAKTI	1) ACTIVATE ALL PANI SAMITIS sensitise the local community/Gram Panchayats/Pani Samitis of their role and responsibilities in Planning, Implementation and Monitoring of JJM 2.	→ Pani Samitis initiated in all village line by RDO.
		2) Awareness generation regarding mechanism for Water Quality and testing of Water quality using Field Testing Kits (FTKs) as per JJM guidelines.	→ Done - water as essential natural source & its importance were discussed.



7.	LAW	1) 250 Awareness and Assistance camps through Legal Service Authority →	Not Done
8.	ESTATES	1) Identify unauthorized occupants of government accommodation →	Ponahayghar Raji <del>by</del> Choudhary due to non compensation by govt.
9.	PUBLIC GRIEVANCES	1) PERCEPTION OF DEPARTMENTS AMONG PUBLIC- Assess → 2) 50 KEY ISSUES OF CONCERN LEADING TO GRIEVANCES- Identify →	Not any grievance received. Not done
10.	HOSPITALITY AND PROTOCOL	1) Training of all employees of the department → 2) Introduce and Implement Quality policy for the department →	Done by concerned dept. Quality deptt try best to achieve people's demand.
1.	AGRICULTURE AND ALLIED SECTORS	1) Individual beneficiary schemes including bank loan schemes- Accelerate, Saturate → 2) Soil Health Cards- Saturate → 3) 5 KISAN MELAS- Organise →	Done by govt deptt / coos. Disturbance of govt organised at block level.
2.	FLORICULTURE	1) TRAINING AND AWARENESS CAMPS FOR 1000 FARMERS IN COMMERCIAL FLORICULTURE- Organise →	Not done.
3.	INDUSTRIES	1) LAND ALLOTMENT FOR PROJECTS WORTH Rs. 6000 crores → 2) 100% PMEGP TARGETS TO BE ACHIEVED → 3) PREPARATION AND SUBMISSION OF ALL 352 BRAP EVIDENCE POINTS UNDER EODB → 4) CENTRAL INSPECTION SYSTEM TO BE MADE LIVE ONLINE →	Not done. Not done. Not done. Not done.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT) *list enclosed.*

Number of cases in different categories sanctioned: *15 cases.*

Details of the bank sanctioning it: *26 laes. (712 only).*

Total amount involved:

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

*Done at the end of day 1st & evaluate role of every person and Sarpanch member -*

### DAY 2

- a. No of Individual Compost Pits constructed *10*
- b. No of Individual Soak Pits constructed *150*
- V. No. of Biodiversity management committee meetings held: *4 yearly*
- VI. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No *Yes*
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No *Yes*
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No *Yes*
- IX. Whether grievance redressal box is installed: Yes/No *Yes*
- X. No of grievances received pertaining to Panchayat level: *02*
- XI. No of grievances disposed of at Panchayat level: *02*
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No *Yes*
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No *Yes* *Done by BOO & Sarpanch remove by non confidence motion*





## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	→ 01 → 01 → 01 → 01	→ 01 → 01 → 01 → 01	Mohd Ajay Shahid Muzaffar Ah Kasera Akhil Hussain Nazri Ahmed -
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	→ 17 → - → 10	→ 16 → - → 10	Kalpag Ah - Sajad Ah - Nazri Ah - - Duresha - Ghonkeet Ah -
	JAL JEEVAN:	→ 04	→ 02	Muzaffar Ahmed Farooq Ahmed
	PDD: LINEMAN JE ANY OTHER	→ 01 → 01 → 01	01 01 01	Ab Mayad Shah Bashmat illahi Muzaffar Ah Babji
	FOOD & CIVIL SUPPLIES	→ 02	→ 01	Mohd Nazeem Malik -
	AGRICULTURE & ANIMAL HUSBANDARY	→ 02	→ 01	Sajid Bilal Ahmed.
	SOCIAL WELFARE	-	-	Employee working at leh level.
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	03 Nil Nil Nil.	03 Nil Nil Nil	→ Parvati/Saleem/Marwal.
	ANY OTHER DEPARTMENT / Revenue LEOS.	01	01	Shahbaaz Ah Malik



meaning of SDG to people:-

'we aren't inherited resources from our grandfathers but we borrow it from future generations'

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Composting/soakage
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas using Solar Plates / and renewable sources
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No NO
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetland use technique of 3 R's - Reduce - Reuse - Recycle - Reduce  
use renewable source of energy  
Plantation drive / Churne H2O
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? 90%
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Soakage/Composting
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Not exists





#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO **YES (131 children receiving benefits)**
- How many Bal Sabha's were organized in the Gram Panchayat? **16 only**
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha? Yes/NO **YES**
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO **YES**
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No **YES**

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? **NO**
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? **NO**
- Does the Gram Panchayat has its building or not? **YES (occupied)**
- Is the Gram Panchayat office functional or not? **NO**
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? **YES**
- Is Social Audit of earlier Schemes/Programs carried out or not? **YES**

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify **YES by standard method**
- Have all the eligible households registered in PDS or not? **YES**
- Has Gram Panchayat provided space for Self-help Groups in Panchayat Ghar for holding meetings or not? **Panchayat Ghar (occupied)**
- Have all the eligible households been registered for Pension or not? **YES**
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? **YES**
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? **YES**
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? **YES**

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? **YES (By S/W)**
- Is Gram Panchayat Office Disabled Friendly or not? **YES**
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? **NO**
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- Are all the eligible households getting benefits from IAY or not? **(Yes those who comes under its guideline)**



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 4 years
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Not exists (Panchayat Bhawan)
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) Yes
- Number of women beneficiaries headed households covered under PDS system 12 beneficiaries
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 24 beneficiary receiving

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet NO
- Whether the Disaster management plan is available at the GP Level (Yes/No) NO
- Whether child-friendly park with required facilities is available in GP (Yes/No) NO
- Whether the GP has easy access to Godown for storage (Yes/No) Yes (Ratna Sth)
- Whether street lights are provided in public places for ensuring safety (Yes/No) Yes (By RDO)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

*All central sponsored schemes were discussed among people which are benefiting for them.*

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://jkpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

*Bilal Sh. Malik - Sadik Ali - Sandeep Kumar - Rajesh Malik*

*(18-10-2020) (01-01-2021) (08-08-2021)*



## DAY 2 ACTIVITIES

*Done by GPDP during gram sabha.*

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include :

Tourist places which need to be developed

*Yamsar Khom Sar at Rajul*

Specific product which needs to be developed

*nil*

Tourism- home stays

*nil*

20 candidates for training under Himayat scheme alongwith trade in which training is to be given

*Disseminated.*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2011	1730	Not applied.
Janani suraksha yojana	12	12	nil
OLD AGE pension	213	213	-
Widow pension	42	42	-
Disability pension	41	41	-
Domicile certificate	2025	1127	Not applied yet.
Kisan credit card	502	502	nil
PM kisan sammannidhi	502.	502	nil



Land pass book	1225	80 pass.	Due to server error.
Registration of village vendors on GEM portal	nil	nil	nil
Registration of village contractors on jktenders portal	09	09	nil
Registration of village contractors on PWD portal	09	09	nil
Incomplete buildings/projects	nil	nil	nil

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

- Whether gram sabha resolution passed *Yes*
- Details of activities conducted *Awareness*
- Whether all activities and GS resolution uploaded on jkpanchayats.in portal *Yes*
- How many drug addicts in the village *nil*
- Whether reported to the Deputy Commissioner *nil*
- How many registered for rehabilitation under government programme *nil*



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	05	2021-22	0.5 lacs.	Yes	done	Not yet
PMAY	05	2021-22	6.5 lacs	Yes	done	
IHL UNDER SBM-G	05	2010-19	1.0 lacs.	Yes	done	
CSC UNDER SBMG	02	2020-21	3.0 lacs.	Yes	done	
AMRIT SAROVAR	Nil	—	—	—	—	—

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended 106

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

Mahila Sabha

Proceedings: During Sabha women were given awareness about education - equality - leadership & self employment.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 17. under 17.

Total attended 125

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

Bal Sabha

Proceedings: During Bal Sabha children were given awareness about medical drugs - education - sports - ethics - values - morals etc.



# DAY 2 ACTIVITIES

## AGENDA 10

### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	no done. non availability of land	N/O.
	PMAY houses if any ready for inauguration	03 no done At ony here.	Done.
	Swachh gram projects- segregation sheds etc	nil	nil
	Amrit sarovars	nil	nil
	Sports kits	Received by panchayat body - but not handed over to youths.	Not Done.
	Village cultural events	Held at Govt m/school Rajul	Done.
	JJM assets/projects	visited various water bodies / tanks	Done.
	Any other to be identified at district level	—	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I.	Urgent Public Requirements/ Demands- B2V1		
1	PHC at Rayil	Unfulfilled	Unfulfilled.
2	02 no. of Road	do	"
3	02 no. of Bridge	do	"
4	opening of highschools	do	"
5	03 no of Culverts	do	"
6			
7			
II.	Urgent Public Requirements/ Demands- B2V2		
1			
2			
3	<u>Same as B2V1</u>		
4			
5			
6			
7			
S.NO.	Particulars	Action taken	Remarks #
III.	Major Problems – B2V1		
1	opening of PHC Rayil	Demand unfulfilled.	
2	Construct a Road from Banpasa to Baki Mohalla.	Demand unfulfilled.	
3	Three Culverts	Demand unfulfilled.	



4			
5			
IV. Major Problems- B2V2			
1			
2	Same as B2V1	/	/
3			
4			
5			Not fulfilled
V. Major Problems- B2V3			
1	Two bridges to be constructed		Demand unfulfilled
2	PHC at Rayil		"
3	Upgrade M/s Rayil to H/s.		"
4	Road from Pongry to		"
5	Takripoti		
VI. Major Complaints- B2V1			
1	Bridge		Demand unfulfilled.
2	Road from Pongry to		Demand unfulfilled.
3	Thakripoti		
VII. Major Complaints- B2V2			
1	Same as B2V1	/	/
2			
3			
VIII. Major Complaints- B2V3			
1	/	/	/
2	/	/	/
3	/	/	/

## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT:
- LEAST RESPONSIVE DEPARTMENT:

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Completion of Rayil Bridge <sup>available</sup> <del>even funds</del></i> <i>Fencing of Schools: Rayil Khous / Rayil Panchayat</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>Completion of Rayil bridge / Kalaspati bridge</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>Assessment <del>copy</del> during visit copy enclosed.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>07/10</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <i>Certificate enclosed.</i>

SARPA  
DEPARTMENT

Signature of Sarpanch / Naib Sarpanch  
Name ... *Mrs. Sadiq Ali Baulti*

*Naib*  
Signature of the Visiting Officer  
Name ... *Mrs. Zuboni Ahmed*





**Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir**

General assessment of visiting officer:-

→ I as visiting officer attended B2V4 at Panchayat Lalga Rajil Dated (30-10-2022 to 31-10-2022) and my assessment for such Lalga is mentioned below:-

- ① Physiography of Lalga:- Such a village looks like mini paradise with beautiful lands, water bodies, rivers, streams surrounded by beautiful mountains - I personally advised people to keep your village neat & clean, use biodegradable things, give them imp of sustainable development and importance of biodiversity in our ecosystem -
- ② Complaints of general public:- Most of people during our complain that three programmes held under B2V and at a ground level not any demand fulfilled and also requested that previous demands which were visualised under B2V should be disposed off as soon as possible.
- ③ Major/unfulfilled public demand:- Demands which were visualised under B2V are still unfulfilled are as under:-
  - ① Two no. bridges Rajil bridge/Pathribul aren't constructed even funds allotted under Capex budget.
  - ② Upgradation of M/school Rajil to highschool long huge enrolment.
  - ③ Such village having more than three thousand population is without health sub centre.
  - ④ Fencing of M/s Rajil Pathribul & P/s Rajil khour.

SADHULI DALTI  
DEPUTY COMMISSIONER

Signature of visiting officer

Office of the Sarpanch Panchayat Halqa Rayil

To Whom it May Concern

It is certified that the visiting officer Mr Zubair Ahmad Bijran, Senior Lecturer along with Nodal /Laision Officer Mr Ishteyaq Ahmad Parray ,GRS RDD stayed in the panchayat Halqa Rayil during the intervening night of 30<sup>th</sup> and 31th October 2022 during B2v4 programme

Sarpanch/naib sarpanch ✓

Panchayat Halqa

SADIO, Rayil  
DEPUTY PANCH



# Skilled Youth

YOUTH CLUB RAJIL		
NAME	SKILL	QUALIFICATION
1) NAZIR AHMAD RAINA	PAINTER / DRIVER	10 <sup>th</sup>
2) NISSAR AHMAD RAINA	PLUMBER / COOK	8 <sup>th</sup>
3) KUSHBOO AHMAD BHAT	PAINTER / MASON	8 <sup>th</sup>
4) ISHRAQ SHABIR RAINA	ELECTRICIAN / PAINTER	P.G.
5) KAYSIR AHMAD BHAT	PAINTER / COMPUTER OPERATOR / Electrician	M.Sc.
6) SHOBAB AHMAD BHAT	Photographer / Computer operator / Program designer	12 <sup>th</sup>
7) SHABIR AHMAD MALIK	PAINTER / COOK / Electrician	B.Sc.
8) JAVAD AHMAD RAINA	PAINTER / MASON Computer operator	B.A.
9) Aaqib JAVAD RAINA	Electrician / Computer operator / Plumber	M.A.
10) Imtiyaz AHMAD GANIE	PAINTER / WELDER / MASON / DRIVER	8 <sup>th</sup>
11) SHAFIQ AHMAD LOVE	PAINTER / PLUMBER / DRIVER	10 <sup>th</sup>
12) TARIQ AHMAD MALIK	PAINTER / Computer operator / Plumber	M.Sc.

*[Signature]*



# Skilled youth

NAME	Skill	Qualifications
13) Tayyab AHMAD Carpenter	Computer operator / mason / Painter	12 <sup>th</sup>
14) MAHAR TANVEER Carpenter	Computer operator / operator machine technology / Driver	12 <sup>th</sup> BSC (OT)
15) AJAZ AHMAD mason	Computer operator / Plumber	M SC
16) Abrar Shakil S/o Shakil Hayat	Painter / Drawing	Matric
17) Mehrish Nazeem S/o Nazeem	Painting / Drawing	Secondary

SAGI HANZALI  
DEPT. OF  
