



GOVERNMENT OF JAMMU & KASHMIR
DISTRICT ADMINISTRATION, DODA



Sh. Manoj Sinha

Hon'ble Lieutenant Governor
Jammu & Kashmir

ADVAHUT DODA
Back to Village-4



NASHA MUKT, ROZGAR YUKT, SWACHH DODA

RACK TO VILLAGE- PHASE IV (15TH OCTOBER TO 3RD NOVEMBER)

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -25 th	Going on
Deputation of Sectt staff/HoDs	OAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against absentions. No exemptions to be given
Training of district trainers on B2V4	RDO	Oct 26	

Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.kpanchayat.in b. Also take print out of the summarized excel sheets of the previous phases from www.kpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.kpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: ✓ PRI grants ✓ District Plan ✓ UT plan ✓ MGNREGA ✓ Other schemes of other departments ✓ Any other work h. Plans/ beneficiary lists: ✓ MGNREGA draft plan document for the year 2022-23. ✓ List of Awaase+ beneficiaries alongwith IHHL Convergence

	✓ List of pension beneficiaries ✓ List of SHGs ✓ List of agriculture scheme beneficiaries i. Lists of beneficiaries for: ✓ Various certificates/ benefits to be distributed by the visiting officer. ✓ Any other activities identified by different departments
Day 1 Reach the village	1. Ensure that all front line workers of different depts are present. 2. Ensure exhibition by different depts. about individual beneficiary schemes 3. Inspect JKB/PSB counters/outlets 4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity 5. Visit atleast 2 amritsarovars and get its geo tagged photos 6. Inspect Kridmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidan, AapkiZaminAapkiNigam, Digital J&K 7. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments 8. Check effectiveness of Centrally sponsored schemes 9. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc.

	10. Attempt saturation of deliverable so Janabhiyan and wherever deficiencies found, lead a drive to achieve all deliverables 11. Assess effectiveness of sanitation campaign in the panchayat 12. Ensure self employment activities for 15 youth per panchayat 13. Wherever possible, distribute employment letters for people selected under various government employments 14. In the evening, hold informal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university 15. Open discussion on Nasha Mukh Abhiyan
Day2	Have a meeting with all stakeholders- deptt officials and panchayat members 1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day. 2. Sensitize village residents about myScheme[™] portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UI govt across the country

	3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. 4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. 5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat. 6. Ensure saturation of Old Age Pension Scheme 7. Ensure Domicile Saturation. 8. Ensure KCC Saturation 9. Ensure saturation of land pass books 10. Ensure registration of village vendors needed for any scheme, on GEM portal 11. Ensure panchayat contractors registration 12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali 13. Ensure painting on digital J&K in panchayat ghars 14. Ensure painting on panchayat activities and CSS in panchayat ghars 15. The visiting office shall check no. of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
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	16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free 17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning 18. Check the status of Nasha Mukht Abhiyan and reporting of drug addicts to Deputy Commissioner. 19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays; provide support for tourism activities through Village Cooperative 20. Organize Talent Hunt at Panchayat Level 21. Conduct social audit of atleast 5 works under following schemes: a. MGNREGA b. PMAY c. GHL toilets and payments d. CSCs e. AMRIT SAROVARs 22. Hold a mahilasabha and a bhasabha and record proceedings in the format given 23. Inaugurate village haat under JKSRUM 24. Check if youth clubs are formed in the panchayat and what
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	activities they are engaged in
	25. Organize a village level cultural event to engage panchayat members
	26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy.

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes; wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans.
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
6. In addition attention may be given to the following areas:
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –

- i. Patwar, VIW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtracharMukt J&K
 - vi. Bhai Mukti J&K
 - vii. NasmaMukt J&K
7. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be kept at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. Ho/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
8. The visiting officer shall ensure that COVID protocols are strictly followed during the visits.

RACK TO VILLAGE (R2V4) October 27th to November 3rd

A) Details of Reporting Officer:

Name: Rakesh Kumar

Designation: Additional Secretary to Government Finance Department.

Department: Finance **Place of posting:** Civil Secretariat, J&K.

Mobile No: 9419131521

Email ID: rakesh.kas@jk.gov.in

Home District: Doda.

Dates of visit: 01-11-2022 to 02-11-2022.

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Khellani.

Local Government Directory (LGD) code of the Panchayat: 6989.

Name of CD Block: Bhalla.

Name of Tehsil: **Bhalla.**

Name of District: **Doda.**

C) Panchayat Profile:

No. of revenue villages in the Panchayat: **02.**

No. of hamlets in the Panchayat: **07.**

No. of households in the Panchayat: **324**

Population (approx) of the Panchayat: **1810.**

Part II : [To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC]

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
Revenue Deptt.	Manjeet Singh katar	Teshildar, Bhalla
H.D.O	Mahesh Chander	H.D.O, Bhalla
Jal Shakti	Ibrar Malik	J.E, Bhalla
P.D.O	Fayaz Ahmed	J.E, Bhalla
Health Deptt.	Dr. Sonia Kotwal	Doctor, PHC Khellani
PMGSY Deptt.	Irshad Ahmed	A.E, PMGSY
IRRIGATION Deptt.	Rajesh Singh	J.E, Bhalla
R&B Deptt.	Abdul Qayoom	Work supervisor, Bhalla
R.D.O	Majid Ameen	Panchayat secretary
IKB.	Sanjay Kumar	Loan Manager
Agriculture Deptt.	Shokat Ganai	Agri. Asst.
Horticulture Deptt.	Khurshid Ahmed	
Floriculture Deptt.	Syed Nasir	
Revenue Deptt.	Yasir Nadeem	Patwari
Animal Husbandry	Dr. Saheem	Vet. Surgeon

Deptt.		
Forest Deptt.	Rishi Kumar	Forest Guard
Health Deptt.	Usha Devi	ASHA Worker
PMGSY Deptt.	Manjit Kumar	J.E
Bhaderwah Authority	Dev. Irshad Ahmed	AC
ICDS	Seehi Lata	AWW
ICDS	Shaheen Akhter	AWW
Health Deptt.	Amrika Devi	ASHA worker
JKB	Abdul Hamid	Cashier

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

DAY 1 ACTIVITIES

AGENDA 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar infrastructure:

Govt building/private : **GOVERNMENT BUILDING**

New/needing repairs : **NEED REPAIRS**

2. Furniture (Y/N) : YES

3. Computer/printer (Y/N): YES

4. Internet (Y/N): NO

5. Telephone (Y/N) : NO

6. Toilet (CSC/part of panchayat ghar) (Y/N) : YES

7. Water (Y/N) : YES

8. Electricity (Y/N) : NO

9. Bank branch (Y/N) : NO

10. CSC (Y/N): NO

11. Petwakhana (Y/N) : YES

12. Village hall (Y/N) : YES

13. Playground (Y/N): NO

14. School-

a. Kindergarten (Y/N): NO

b. Primary (Y/N): YES

c. Secondary (Y/N): NO

d. College (Y/N): NO

e. University (Y/N): NO

15. Anganwadi Centre (Y/N) : YES

a. (govt/private): GOVERNMENT

b. Total children enrolled :22

15. Animal Slaughter – NIL

16. Government offices- Handloom Centre , Angamwadi centre, MS Khellani, UPS Lehrote, Patwarkhana.

17. Ration shop (Y/N): YES

18. Places of tourism importance – Khellani Top- It is an important tourist destination in the district which is visited by thousands of tourists during summers. It is a small meadow surrounded by lush green deodar trees. In the middle of meadow there is Ganesh temple where local mela is organised on 10th of July every year and on that day the temple is visited by thousands of people for paying obeisance to the deity. The Bhaderwah Development Authority has created infrastructures like igloo huts, cafeteria, Lavender Park etc on the spot. However, the igloo huts require repair and renovations to attract the tourist stay at the location.

19. Village heritage sites/ treks- There are various treks in the green deodar forests in the panchayat which can explored to boost the Eco tourism in the area especially to engage the youth of the area and create livelihood opportunities for the locals. The forest department and Bhaderwah Development Authority can develop these treks and their base stations from Lehrote village towards various destinations in order to engage the youth of the area and to create employment opportunities in the Panchayat.

20. VLV Office (Y/N): YES

21. Primary Healthcare Centre (Y/N), YES (Health And Wellness Centre)

22. List of Incomplete Buildings- 1.Community Centre Building- The building was started in the year 2005-06 but remains incomplete due to insufficient funding.

23. List of Underutilized Buildings- NIL

DAY 1 ACTIVITIES

AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR Khidmat Centres and 4.	No Amritsarovar constructed in the Panchayat. Create/Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrahani, Beams, Janbhagidari, digital I&K. The participants of B2V-4 were made aware about 225 schemes through myschemes.in portal and Hands on session was also organized at the venue.
CSC counters/JKB/PSB counters/outlets	a) Status of counter: Not installed b) Number of visitors: Nil However, the JKB official make the public aware about various schemes on the spot.
INCOMPLETE BUILDINGS/PROJECTS	Verify whether identification and redistribution done : Community Centre Building incomplete due to insufficient funding
PDS	Visit, evaluate, online status One Fair price shop of CAPD is functional in the panchayat which was inspected and found

PHC	functional. Visit-evaluate, status of staff, equipment and quality : One Health and Wellness Centre is functional in the panchayat where one doctor and two paramedic staff are posted. However, on inspection it was found that there was no infrastructure for storage of water and they depend on tap water supply for sanitation purpose and there is requirement of storage tanks to be installed by the department. Further, there were no personnel for cleanliness of the institution and the department need to take steps in this regard.
YOUTH CLUBS	Meet, interact, seek suggestion Met the Youth Clubs in the Panchayat and made them aware about various Self-Employment Schemes of Government. Also discussed the issues related to Nasha Mukat, Bhrashtachar Mukat, Bhai Mukat and Rozgar Yukat Bharat with them. They were also made aware about the myscheme portal, Janbhagidari etc digital portals of Government.
SHG	Meet, identify problems, seek suggestions Met with the women associated with Self Help

	Groups of the Panchayat. The SGH is associated with the UMEED and they are working wonderfully in the area. They are promoting local products and also manufacturing produce like soaps, sanitizers handloom products etc. and earning handsome amounts from the activities.
PMAY	Inspect, Inaugurate: PMAY house of Mr Chander Prakash s/o Mr. Jagdish Raj R/o Sanai, Khellani was inaugurated and two under construction PMAY houses of Mr Bhishamber Lal, Mr Bhushan kumar and Mr Rajinder kumar were also inspected.
MY SCHOOL MY PRIDE PROGRESS, SCHOOLS- WATER, TOILETS, STAFF	Visit, check for water, electricity, sanitation, meet students and staff: Two schools were visited in the panchayat and the observations are as under: <u>1. Middle school khellani-</u> Staff was present in the school. On interaction with the teachers and students it came to fore that the teachers are working hard. The school was neat and clean. Water supply and electricity is very much there however toilets were in dilapidated condition which need

	immediate repairs for making these functional /usable Also Boundary wall need to be constructed and one old Building need to be dismantled urgently in order to avoid any mishappening in the school. <u>2. Upper primary school Lehrote</u>-The school was neat and clean. All the teachers posted there were present. However, for nine classes only three teachers are posted in the school which needs to be looked after by the department. The toilets constructed by the school authorities have been made non functional by the PMGSY department due to construction of Lehrote road which need to be immediately reconstructed so that the students especially girls students do not face any problem.
SWACHH GRAM SBM	Evaluate: The panchayat is open defecation free.
PANCHAYAT PLAY GROUND SPORTS KITS DISTRIBUTION VILLAGE GAMES	Ensure, verify. Participate in at least one game in the playground. The sports kits have been already distributed in earlier B2V programmes. There is no play ground in the panchayat.
HAR GAON HARIYALI , PLANTATION DRIVE	Evaluate status, feedback.

	Plantation drive was organized by the forest department. However, it is to mention that the greenery in the panchayat has been maintained properly by the Gram Panchayat.
VILLAGE CULTURAL EVENT DANGAL/HAAT/MELA	Participate in, ensure that it is held: Rural haat was organized in the panchayat. Also cultural activities were organized in MS Khealani.
EXHIBITION OF SCHEMES	Ensure that every department participates and that it continues for the entire duration of R2V. The line departments made the public aware about their schemes. However, no exhibition displaying their schemes was organized in the Panchayat.
JAL JIWAN MISSION VERIFICATION- WSS/SSD ELECTRICITY SUPPLY	Verify. Water supply schemes and electricity schemes were inspected and found satisfactory.

DAY 1 ACTIVITIES

AGENDA 3: SATURATE JAN ABHIYAN DELIVERABLES AND RECORD DEFICIENCIES IF ANY.

Most of the schemes have been saturated in the Panchayat. However, the Departments have not maintained the data properly. The staff of line Departments present were having no quantifiable data available with them.

DAY 1 ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes:

Number of cases in different categories sanctioned: PMEGP-07 cases, KCC-03 cases, DRI-02 cases

Details of the bank sanctioning it: JKB Bhalla.

Total amount involved: 39.60 lakh.

DAY 1 ACTIVITIES

AGENDA 5

- In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Nasha Mukti Abhiyan, corruption free governance, doubling farmers income and record their suggestions: The meeting was held as per the instruction contained in the guidelines of

relevant agenda points were discussed in the meeting.

DAY 2

Check functionality of panchayats (data filled in the excel sheet and B2V1-3 reports to be validated and gaps to be filled) ~~insert the link~~

- I. Maintenance of records: Gram Sabha registers(7 registers): **YES**
- II. Social Audit Committee details :**YES**
- III. Swachta Status – Village is ODF or ODF+ : **YES**
- IV. MGNREGA/SBM convergence
 - a. No of Individual Compost Pits constructed:**1**
 - b. No of Individual Soak Pits constructed:**127**
- V. No. of Biodiversity management committee meetings held: **YES (3 meetings held)**
- VI. Is the name of Sarpanch displayed on citizen information boards of all RD&PR schemes :Yes/No:- **YES**
- VII. Are Sarpanchs being involved in start/inauguration of activities :Yes/No:- **YES**

- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs :Yes/No:- **YES**
- IX. Whether grievances redressal box is installed :Yes/No:- **YES**
- X. No of grievances received pertaining to Panchayat level: **3 NOS**
- XI. No of grievances disposed of at Panchayat level: **3 NOS**
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures :Yes/No:- **YES**
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No:- **YES**

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO	1	1	MAHESH CHANDER

	JE	1	1	SADAM HUSSAIN
	GRS	1	1	YASIR HUSSAIN SHAH
	TA	1	1	ARWIN ROY
	SCHOOL EDUCATION:			
	Teacher		1	Suresh Kumar
	Head master		1	Javed Iqbal
	Any other		1	Shabnum Butt
	JAL JEEVAN			
	IRRIGATION JE		1	Rajnesh Singh
	PDD:			
	LINEMAN		1	Abdul Aziz
	JE		1	Fayaz Abbas
	Any other		Nil	
	FOOD & CIVIL SUPPLIES		1	Bansi Lal
	AGRICULTURE & ANIMAL HUSBANDRY AEA		1	SHOKET AHMED

	VAS		1	SHAHEEM GONI
	SOCIAL WELFARE		2	Sneh Lata (AWW) Shaheen Akhter(AWW)
	HEALTH: ASHA		3	1Asha Devi 2
	ANM AYUSH DOCTOR ALLOPATHIC DOCTOR		Nil 1 Nil	Dr. Sonia Kotwal

DAY 2 ACTIVITIES

AGENDA NO.1 Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day. **Copy of the resolution to be taken into account under the title of Gram Swachh Mission**

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: Nil
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

I. Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and liquid Waste:- **Soakage pits have been constructed in 127 households and one compost pit has also been constructed in the panchayat.**
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas:- **Solar lights have been installed at Tourist places and in some households in the panchayat**
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof:- **No**
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No:- **No**

- k. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. :- **Plantation drives have been taken by the panchayat on several occasions including the drives during the back to village programmes.**

Most of the household are using gas instead of traditional fuels for cooking purpose.

- kl. Whether schools have started segregating waste:- **No**

- km. Whether schools have their own compost/sewage pits for solid/liquid waste management:- **NO**

2. Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly?:- **Yes**
- ii. Do all the eligible individuals been provided the Golden Card?:- **Yes (however 15% beneficiaries could not be provided the golden card due to technical issue in adhaar seeding. Rest of the eligible beneficiaries have been covered)**

- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? :- **Yes**
- iv) Are all the eligible individuals been vaccinated against COVID-19? :- **Yes**
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? :- **Yes**
- vi) Whether all the deliveries were institutionalized or conducted by trained Midwives? :- **Yes**

3. **Water sufficient village**

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? :- **YES**
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify :- **SOAKAGE PITs Constructed.**
- iii) Do all the IHHs in the Gram Panchayat have toilets? :- **NO** (Some households are using Community Sanitary Complex constructed in the Panchayat.)
- iv) Are all the IHHs toilets functional or not? :- **YES**
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? :- **YES**
- vi) Are all the toilets in the schools/Anganwadi functional or not? :- **No**

- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? :- **NO**

4. Child friendly village

- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO :- **YES**
- ii) How many Bal Sabha's were organized in the Gram Panchayat-----:-**1**
- iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO:- **YES**
- iv) Whether Gram Panchayat is tracking the data related to dropout children and children with Irregular attendance? Yes/NO:-**YES**
- v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No:- **NO**

5. Village with good governance

- i) Is CSC located in the Gram Panchayat Bhawan or not? - **No**
- ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? :- **No (being Painted)**

- 43. Does the Gram Panchayat has its building or not?: **YES**
- 44. Is the Gram Panchayat office functional or not?: **YES**
- 45. Are the activities approved under the Halsa Panchayat Development Plan displayed on the Gram Panchayat wall or not?: **NO**
- 46. Is Social Audit of earlier Schemes/Programs carried out or not?: **YES**

6 Poverty free and enhanced livelihood village

- 47. Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify: **NO**
- 48. Have all the eligible households registered in PDS or not?: **YES**
- 49. Has Gram Panchayat provided space for Self-help Groups in Panchyat Ghar for holding meetings or not?: **No**
- 50. Have all the eligible households been registered for Pension or not?: **YES**
- 51. Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?: **YES**
- 52. Has Job Cards been distributed to all the eligible individuals under MGNREGA?: **YES**
- 53. Has Gram Panchayat facilitated SHGs for Bank Account Linkages?: **No**

7 Socially secured village

- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? **NO**
- ii) Is Gram Panchayat Office Disabled Friendly or not? **NO**
- iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? **NO**
- iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc. or not? **Partially.**
- v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? **YES**
- vi) Are all the eligible households getting benefits from IAY or not? **YES**

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme™ portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country.

(Scheme Material available from <https://jipanchayat.in/b2vii.php>)

All the participants were sensitized about Myscheme/Janbhagidari portal and hands on session was also organized

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://kpanchayat.in/b2v4.php>)

COMMITTEE MEMBERS:- 7

PRESENT:- 7

BIODIVERSITY REGISTER PHOTOS:- No

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

1. Meeting held on 19-11-2021 at 10:30 AM
2. Meeting held on 02-11-2022 at 1:00PM

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GDP format available on <https://kharakherod.org/GDP3.pdf>)

In addition GDP plan shall also include :

- Tourist places which need to be developed: Khellani Top and Meadow at Lehrote village of Panchayat need to be developed as tourist spots.
- Specific product which needs to be developed: Lavender.
- Tourism- home stays: Available in the Panchayat.

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	650	550	Aadhar not linked with Mobile number.
Janani suraksha yojana	6	6	
OLD AGE pension	57	57	
Widow pension	13	13	
Disability pension	20	20	
Domicile certificate	1780	1086	Rest have not applied

Kisan credit card	131	131	
PM kisan sammannidhi	128	128	
Land pass book	640	640	
Registration of village vendors on GEM portal	Nil	Nil	
Registration of village contractors on jk tenders portal	5	5	
Registration of village contractors on PWD portal	5	5	
Incomplete buildings/projects	1	1	Due to insufficient Funding

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed: **YES**
2. Details of activities conducted: **Sensitisation of people during gramsabha**
3. whether all activities and GS resolution uploaded on jkpanchayats.in portal: **No**
4. How many drug addicts in the village: **NIL**
5. Whether reported to the Deputy Commissioner: **YES**
6. How many registered for rehabilitation under government programme: **NIL**

DAY 2 ACTIVITIES

AGENDA 7

SOCIAL AUDIT

Conduct social audit of atleast 5 works under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	SDG-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
NGINRE-GA	P/PATH AJ	2021-22	2.00	YES	YES	NO
PMAY	SAL GUARD NO.2 H/O CHANDER PARULASH S/O JASWHELA	2021-22	1.30	YES	YES	NO
INHE UNDER SBM-G	JAG DEI	2021-22	0.32	YES	YES	NO
CSC UNDER SBM-G	CSC NEAR MS KHELLANI	2020-21	1.80	YES	YES	NO
AMRIT SAROVARS	NIL	NIL				

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DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18: 415

Total attended :- 39

Proceedings:

Various issues pertaining to women empowerment, Self-employment schemes were discussed in the sabha.

They were made aware about various govt. schemes like Janani suraksha yojana, ujjwala Aushman Bharat etc.

Discussions were also held on national rural livelihood mission and skill development programmes for women.

They were encouraged to take benefit of various Government schemes by forming Self help groups in the Panchayat.

The goals of Nasha Mukat, Bhrashtachar Mukat, Bhai Mukat and Rozgar Yukat Bharat were also discussed in the said sabha.

Women participated in the Mahila Sabha – 19th July 2024

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a bailsabha and record proceedings-

Total children in the village above the age of 8 years -- **185 (Approx.)**

Total attended: **37**

Proceedings:

!!! Issues for discussion in the Sabha were :-

The Children were sensitized about the ill effects of Drug Abuse and a pledge in this regard was also taken in the Bal Sabha.

They were sensitized about the values of education, skill development etc. in the Sabha.

The issue raised regarding playfields and other basic facilities in the Panchayat were noted down.

DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

SR NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	1	Yes
	PMAY houses if any ready for inauguration	1	Yes
	Swachh gram projects- segregation sheds etc.	Ni	Ni
	Amrit sarovars	Ni	Ni
	Sports kits	Ni	Ni
	Village cultural events	1	Yes
	JJM assets/projects	Ni	Ni

	Any other to be identified at district level	
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FOLLOW UP OF (B2V1, B2V2 & B2V3):(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1:-LIFTING OF SLIDE ENTRY POINT TO KHELLANI PARK		Completed	
2:- FILTRATION PLANT SHOULD BE FUNCTIONAL		Not taken up	
3:- AMBULANCE + DOCTOR		Not taken up	
4:- FIRST AID CENTER AT KORSU SEHNAI		Not taken up	
5:- HIGH SCHOOL AT KHELLANI		Not taken up	
6:- AWC AT SEHNAI		Not taken up	
7			
II. Urgent Public Requirements/ Demands- B2V2			

1:- WATER FILTRATION PLANT SHOULD BE MADE FUNCTIONAL		Not taken up	
2:- LAYING AND FITTING OF NEW WATER PIPE		Not taken up	
3:- AWC AT SEHANI		Not taken up	
4:- PROVIDING POLES AND WIRES FOR PROPER DISTRIBUTION OF ELECTRICITY		Not taken up	
5:- REPAIR OF CANALS/KHUL AND P/PATH		Not taken up	
6:- FIRST AID CENTER AT JHORSU SEHANI		Not taken up	
7:- BLACK TOP OF ROAD FROM ENTRY POINT TO KHELLANI		Yes	completed
8:- PATH FROM MR TOWARDS ARMY		yes	completed

CAMP:			
9:- P/PATH FROM CULVERT TOWARDS GRATNA MOHALLA		Yes	Completed
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems – B2V1			
1:- WATER FILTRATION PLANT NON- FUNCTIONAL, LEAKAGE OF PIPES		Not taken up	
2:- SLIDE SHOULD BE REMOVED FROM ENTRY POINT TO PARK		Yes	Slide removed
3:- PROPER DRAINAGE SYSTEM FROM PARK TO EXIT POINT		Not taken up	
4:- OPENING HIGH SCHOOL /ARMY GOOD WILL SCHOOL		Not taken up	
5:- SOLAR LIGHT AT THREE PLACE OF VILLAGE		yes	

KHORSU/NAKPURA/SHAHUPURA/BUTTA PURA			
IV. Major Problems- B2V2			
1- OPENING OF ARMY GOOD WILL SCHOOL		Not taken up	
2- NOC OF HOME DEPARTMENT NEEDED LAND REQUIRED		Not taken up	
V. Major Problems- B2V3			
1- Repair of P/path in Village Kheilani Ward no 2,3 and 4		Done Partially	
2AWC in sehnai ward no 5		Not done	
3 First Aid center in shahpura		Not done	
4 Urgent starting of U/M scheme		Works tendered	
5 Requirement of I&K bank Branch at Kheilani		Not opened	

VI. Major Complaints- B2V1			
1 Constt of Army Good Will School		Not done yet	
2 340 Kanals Land transferred to Education department			
3			
VII. Major Complaints- B2V2			
1 Constt of Army Good Will School		Not started	
2 NDC of Home department Needed Land acquired		Not done	
3			
VIII. Major Complaints- B2V3			
1 Forest Clearness of Jarote road from Bhara Mandir to Gouda Village		Already done	
2 Clearness of Shahpura Road		Not started	
3			

OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

3. BEST DEPARTMENT: Rural Development Department
4. LEAST RESPONSIVE: Labour Department

GENERAL ASSESSMENT OF THE VISTING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer:
	Nil
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:
	1. Dev of Tourist Destination at village Lehrote of Panchayat Khefliani 2. Early start of Constt. work on Poona Canal in Panchayat Khefliani which is supposed to irrigate 900 Kanals of land benefiting three Panchayats. 3. Opening of AWCs in Sehna/Lehrote and Shahpura wards of Panchayat. 4. Const. of Bhalla to Shahpura Road, proposed to be constructed under NABARD and constt. of Sehna to Tippri Road. 5. Early Start of MGNREGA Plan 2022-23. 6. Enhancement of Budgetary allocation under District Capex from 23.00 lakh to atleast 60.00 Lakh.

	7. Fencing and P/wall of UPS Lehrote and MS Khellani. 8. Renovation of Patwar-Khana Khellani and Constt. of Washrooms in Panchayat Ghar Khellani.
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions): The visit to the Panchayat was very useful. The overall audit of the works/schemes and their implementation could be conducted in the Panchayat. The people were made aware about various online portals of the Government and various schemes of Government of India and J&K Government. Due to this programme, a number of schemes could be saturated in the Panchayat. However, for better implementation of the programme, the schedule can be prepared in such a manner that atleast Block level officers could participate in the Programme as the representatives of the departments at Panchayat level are not knowing anything about the quantifiable data

of the schemes being implemented the Panchayat.

IV Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10).

07

V Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days.
It is certified that the visiting officer has stayed in the Panchayat for two days.

Signature of Sarpanch

Name K. RASHTI, SIBTHI CHOPRA

Signature of the Visiting Officer

Name P. Akesh Kumar