



75  
Azadi Ka  
Amrit Mahotsav



# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

| ACTION                                                                       | RESPONSIBILITY    | LATEST BY                | REMARKS                                                                                                                         |
|------------------------------------------------------------------------------|-------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Jan abhiyan                                                                  | All departments   | Oct 15 -26 <sup>th</sup> | Going on                                                                                                                        |
| Deputation of Sectt staff/ HoDs                                              | GAD               | Oct 14                   | Done                                                                                                                            |
| Deployment of Staff to Panchayats and serving of orders on deployed officers | DCs               | Oct 25                   | DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given |
| Training of district trainers on B2V4                                        | RDD               | Oct 26                   |                                                                                                                                 |
| Training of visiting officers                                                | DCs               | Oct 27                   |                                                                                                                                 |
| Field Visits to be completed by                                              | Visiting Officers | Nov 3                    | DCs to supervise and ensure that each Panchayat is visited within the period specified                                          |
| Data of B2V4 to be uploaded by                                               | Visiting Officers | Nov 10                   | DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified       |



# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

| DATE  | INSTRUCTIONS                                      | ACTION POINTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 0 | Meeting with deputy commissioner and his/her team | <ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol> |



|              |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Day 1</p> | <p>Reach the village</p> | <ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukta Abhiyan</li> </ol> |
|--------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|





Day2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.
2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activites and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy



## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



A) Details of Reporting Officer:

Name: Umesh Sharma. (JKAS)  
Designation: Deputy Secretary to Government.  
Department/ place of posting: School Education Deptt, J&K & Civil Secretariat, J&K  
Mobile No: 9419145667  
Email ID: umeshsharma2100@gmail.com  
Home District: Jammu  
Dates of visit: 02-Nov-2022 to 03-Nov-2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: Kolli - Mantorian (B)  
Local Government Directory (LGD) code of the Panchayat: 239953  
Name of CD Block: Reasi  
Name of Tehsil: Katra  
Name of District: Reasi

C) Panchayat Profile:

No. of revenue villages in the Panchayat: one (01) and partially Kolli Mantorian I  
No. of hamlets in the Panchayat: Seven (07)  
No. of households in the Panchayat: 500 (Approx)  
Population (approx) of the Panchayat: ~~7500~~ 1403/- (As per survey Report)







## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N) *Middle (Y)*
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)
15. Anganwadi Centre (Y/N)
  - a. (govt/private)
  - b. Total children enrolled = *80+ (Approx)*
15. Amrit Sarovars – details, location, condition → *under construction (Nai Basti, Ward No. 7)*
16. Government offices- details, whether functional or not – *Panchayat Ghar*
17. Ration shop (Y/N)
18. Places of tourism importance – names, little details on historical/cultural importance → *Baba Dhansare*
19. Village heritage sites/ treks- names, little details on historical/cultural importance
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N), *but Sub Centre Health.*
22. List of Incomplete Buildings- names, year of construction → *M.S Kainka*
23. List of Underutilized Buildings- names – .
  - 1) *One room Damage*
  - 2) *No Kitchen Shd.*
  - 3) *SSA Room not handover*

→ *All School without Boundary / Compound wall*





## DAY 1-ACTIVITIES

### AGENDA 2:

#### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

| AMRIT SAROVARs                                                | Visit, verify                                                                                                                  | COMMENTS                                                                            |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Khidmat Centres                                               | Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K | Active                                                                              |
| JKB/PSB counters/outlets                                      | a) Status of counter<br>b) Number of visitors                                                                                  | outside the pheribory of Panchyat.                                                  |
| Incomplete buildings/projects                                 | Verify whether identification and redistribution done                                                                          | No incomplete Building                                                              |
| PDS                                                           | Visit, evaluate, online status                                                                                                 | 1 Ration Depot for 2 Panchyats                                                      |
| PHC                                                           | Visit- evaluate, status of staff, equipment and quality                                                                        | 1 Sub Center of Health & family wellness. (2 staff).                                |
| Youth clubs                                                   | Meet, interact, seek suggestions                                                                                               | No Youth Club                                                                       |
| SHG                                                           | Meet, identify problems, seek suggestions                                                                                      | 6 SHG are there working.                                                            |
| PMAY                                                          | Inspect, Inaugurate                                                                                                            | 6 Cases of PMAY inspect                                                             |
| My school, my pride progress; schools- water, toilets, staff  | Visit, check for water, electricity, sanitation, meet students and staff                                                       | Shortage of Staffs All Schools without Compound wall.                               |
| Swachh SBM                                                    | Evaluate                                                                                                                       | 8 SECC-2011 Completed.                                                              |
| Panchayat play ground, Sports kits distribution Village games | Ensure, verify. Participate in at least one game in the playground                                                             | Carrom Board & Chess Board Distributed                                              |
| Har Gaon Hariyali, Plantation drive                           | Evaluate status, feedback                                                                                                      | 2 Plants Planted at GP.                                                             |
| Village cultural event Dangal/ Haat/Mela                      | Participate in; ensure that it is held                                                                                         | Cultural programme at School.                                                       |
| Exhibition of schemes                                         | Ensure that every department participates and that it continues for the entire duration of B2V                                 | SHG exhibition.<br>Agriculture seed were distributed.                               |
| Jal Jeewan Mission verification- WSS/JSD Electricity supply   | Verify                                                                                                                         | WSS Karawa <del>Sanitation</del> project is pending. (8-10 lakh of work is pending) |





## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 2

Details of the bank sanctioning it : SBI Bank Baghe.

Total amount involved : —

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, retd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed — 27
- b. No of Individual Soak Pits constructed —
- V. No. of Biodiversity management committee meetings held: 3 times. ✓
- VI. Is the name of Sarpanch displayed on citizen information boards of all IRD & PR schemes: Yes/No ✓
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No ✓
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
- IX. Whether grievance redressal box is installed: Yes/No
- X. No of grievances received pertaining to Panchayat level: 20
- XI. No of grievances disposed of at Panchayat level: signed by all. ✓
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No ✓
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No ✓



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

| SR NO. | DEPARTMENT WISE STAFF                                       | NUMBERS              |                      | NAMES                                                                    |
|--------|-------------------------------------------------------------|----------------------|----------------------|--------------------------------------------------------------------------|
|        |                                                             | SANCTIONED           | ACTUAL               |                                                                          |
|        | Rural development department:<br>BDO<br>JE<br>GRS<br>TA     | 01<br>01             | 01<br>01             | Ashok Kumar<br>Ajay Kumar                                                |
|        | SCHOOL EDUCATION:<br>TEACHER<br>HEAD MASTER<br>ANY OTHER    | 15<br>Nil<br>Nil     | 10<br>Nil<br>Nil     | Total School = 4<br>P.S = 01<br>M.S = 03<br>H.S = 00/Nil<br>HSS = 00/Nil |
|        | JAL JEEVAN: JE<br>Permanent Employee<br>Daily Wages         | 01<br>01<br>06       | 01<br>01<br>06       |                                                                          |
|        | PDD:<br>LINEMAN<br>JE<br>ANY OTHER                          | 01<br>01             | 01<br>01             |                                                                          |
|        | FOOD & CIVIL SUPPLIES<br>(1 Ration Depot)                   | —                    | —                    | —                                                                        |
|        | AGRICULTURE & ANIMAL HUSBANDRY<br>Animal Husbandry          | 01 (AEB)<br>01       | 00<br>01             | —                                                                        |
|        | SOCIAL WELFARE                                              | 13                   | 12                   | 01 = Supervisor<br>06 = Worker<br>05 = Helper                            |
|        | HEALTH:<br>ASHA<br>ANM<br>AYUSH DOCTOR<br>ALLOPATHIC DOCTOR | 02<br>00<br>00<br>03 | 02<br>00<br>00<br>02 |                                                                          |
|        | ANY OTHER DEPARTMENT<br>Revenue (Patwari)                   | 01                   | 01                   |                                                                          |





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Both STP are proposed separately.
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas 16 solar light.
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof in Progress
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No (Kit are received from District Mag.)
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. Yes.
- vi. Whether schools have started segregating waste Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management No.

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? Yes
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? (90% Household)
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify (Soaking pit & Composite pit)
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? Yes



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat 03 (in current year)
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? (located outside Gram Panchayat Bhawan)
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify Yes
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? No
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

| NAME OF THE SCHEME                       | TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE | TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME | REASONS FOR PENDENCY                       |
|------------------------------------------|---------------------------------------------|------------------------------------------------------------|--------------------------------------------|
| Golden Health Card under Ayushman Bharat | <del>2403</del><br>1403                     | <del>2403</del> (97.72%)<br>1371                           | 1) Aadhar card correction.<br>2) Migration |
| Janani suraksha yojana                   | 20                                          | 20                                                         | NIL.                                       |
| OLD AGE pension                          | 54                                          | 54                                                         | NIL.                                       |
| Widow pension                            | 20                                          | 20                                                         | NIL                                        |
| Disability pension                       | 10                                          | 10                                                         | NIL                                        |
| Domicile certificate                     | 1403                                        |                                                            |                                            |
| Kisan credit card                        | 284                                         | 204                                                        | 1) Not Interested 2) People with no land.  |
| PM kisan sammannidhi                     | 114                                         | 114                                                        | NIL                                        |





|                                                         |                                                  |  |  |
|---------------------------------------------------------|--------------------------------------------------|--|--|
| Land pass book                                          | Settlement is pending. (Pass Book not Generated) |  |  |
| Registration of village vendors on GEM portal           | No Registration                                  |  |  |
| Registration of village contractors on jktenders portal | 4-Contractor                                     |  |  |
| Registration of village contractors on PWD portal       | 4-Contractors                                    |  |  |
| Incomplete buildings/projects                           | MS- Kanka.                                       |  |  |

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed
2. Details of activities conducted
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

| NAME OF THE SCHEME | DETAILS OF THE WORKS | YEAR OF WORK APPROVAL | AMOUNT APPROVED FOR THE WORK | WHETHER WORK EXECUTED SATISFACTORILY | GEO-TAGGED PHOTOS | ANY GRIEVANCE RECORDED RELATING TO THAT WORK |
|--------------------|----------------------|-----------------------|------------------------------|--------------------------------------|-------------------|----------------------------------------------|
| MGNREGA            | 24                   | 2021-22               | 38.00 lakh                   | Yes                                  | Yes               | Nil.                                         |
| PMAY               | 148 (AWASS)          | 2021-22               | 2.22 cr                      | Yes                                  | Yes               | Second installment pending.                  |
| IHHL UNDER SBM-G   | 21                   | 2022-23               | 252,000                      | Yes                                  | Yes               | Nil.                                         |
| CSC UNDER SBMG     | 1                    | 2022-23               | 3 lakh                       | Yes Tender                           | -                 | Tender                                       |
| AMRIT SAROVAR      | 1                    | 2022-23               | 1.25 lakh                    | under construction                   | Yes               | under construction.                          |

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of .....

Total attended

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

| SR NO. | ASSETS /ACTIVITIES INAUGURATED               | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|----------------------------------------------|--------------------------------------------------------|-------------------|
|        | VILLAGE HAAT under JKSRM (SUN-DAY MARKET)    | —                                                      |                   |
|        | PMAY houses if any ready for inauguration    | —                                                      |                   |
|        | Swachh gram projects- segregation sheds etc  | Project is projected for Approval                      |                   |
|        | Amrit sarovars                               | under Construction.                                    |                   |
|        | Sports kits                                  | —                                                      |                   |
|        | Village cultural events                      | At MS Kaserwa.                                         |                   |
|        | JJM assets/projects                          | under Tender Process                                   |                   |
|        | Any other to be identified at district level | —                                                      |                   |





## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

| SR NO. | ASSETS / ACTIVITIES INAUGURATED              | STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS) | GEO-TAGGED PHOTOS |
|--------|----------------------------------------------|--------------------------------------------------------|-------------------|
|        | VILLAGE HAAT under JKSLRM (SUN-DAY MARKET)   | —                                                      |                   |
|        | PMAY houses if any ready for inauguration    | —                                                      |                   |
|        | Swachh gram projects- segregation sheds etc  | Project is projected for Approval.                     |                   |
|        | Amrit sarovars                               | under Construction.                                    |                   |
|        | Sports kits                                  | —                                                      |                   |
|        | Village cultural events                      | At MS Kaserwa.                                         |                   |
|        | JJM assets/projects                          | under Tender Process.                                  |                   |
|        | Any other to be identified at district level | —                                                      |                   |



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded  
from [www.jkpanchayat.in](http://www.jkpanchayat.in))

| S.NO.                                                | Particulars                                                                                                                                                    | Action taken                                    | Remarks #                           |
|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------|
| <b>I. Urgent Public Requirements/ Demands- B2V1</b>  |                                                                                                                                                                |                                                 |                                     |
| 1                                                    | Link road from Kalerua m Jadoe to Bada danda (5km) - not constructed                                                                                           | NOT - constructed yet                           |                                     |
| 2                                                    | Link road to Saldi to Bi Nallah (3km) - not constructed                                                                                                        | not - constructed                               |                                     |
| 3                                                    | Vetenary Sub Centre required in the Panchayat                                                                                                                  | - not constructed -                             | no                                  |
| 4                                                    | Road from Lower Karna to Nawodiy Vidyaly (1.5 km)                                                                                                              | no                                              | no                                  |
| 5                                                    | Demand for water tank at upper tilla and supply of pipe.                                                                                                       | Water tank has not constructed, but pipes up to | Project is still incomplete.        |
| 6                                                    | Demand for enginest of chowkidar at PG Kottli Manti - B in Jara of house donated last.                                                                         | - N.A -                                         | - N.A -                             |
| 7                                                    | Demand for stray animal yard in Panchayat                                                                                                                      | - N.A -                                         | - N.A -                             |
| <b>II. Urgent Public Requirements/ Demands- B2V2</b> |                                                                                                                                                                |                                                 |                                     |
| 1                                                    | To get thing done mentioned in (B2V-I)                                                                                                                         |                                                 |                                     |
| 2                                                    | Vetenary Center is required in Panchayat                                                                                                                       | - N.A -                                         | - N.A -                             |
| 3                                                    | Electricity Poles are too far.                                                                                                                                 | 50% work has done                               | 50% work has done.                  |
| 4                                                    | No High School is provided in Panchayat.                                                                                                                       | - N.A -                                         | - N.A -                             |
| 5                                                    | Anganwadi Center & Dispensary demand in Ward No. 5 & 10                                                                                                        | - N.A -                                         | - N.A -                             |
| 6                                                    | Police Chowki should be provided near to Panchayat as crime is increasing.                                                                                     | - N.A -                                         | - N.A -                             |
| 7                                                    | Connectivity through Roads should be provided in Panchayat.                                                                                                    | only Panchayat Dulla Road is Refuse in          | only Panchayat Dulla Road is Refuse |
| S.NO.                                                | Particulars                                                                                                                                                    | Action taken                                    | Remarks #                           |
| <b>III. Major Problems - B2V1</b>                    |                                                                                                                                                                |                                                 |                                     |
| 1                                                    | Controlling the population of Monkey                                                                                                                           |                                                 |                                     |
| 2                                                    | will encourage people to grow crops and vegetables. There is sufficient amount of land available in Panchayat for growing crops and for business of crop also. | - N.A -                                         | N.A.                                |





|                              |                                                                 |                               |                                                |
|------------------------------|-----------------------------------------------------------------|-------------------------------|------------------------------------------------|
| 4                            |                                                                 |                               |                                                |
| 5                            |                                                                 |                               |                                                |
| IV. Major Problems- B2V2     |                                                                 |                               |                                                |
| 1                            |                                                                 |                               |                                                |
| 2                            |                                                                 |                               |                                                |
| 3                            |                                                                 |                               |                                                |
| 4                            |                                                                 |                               |                                                |
| 5                            |                                                                 |                               |                                                |
| V. Major Problems- B2V3      |                                                                 |                               |                                                |
| 1                            | One ration depot is available for two Panchayat.                | - N.A -                       | still there is demand of one more ration depot |
| 2                            | No Dispensary for Jula, Ward No. 5 & 6.                         | - N.A -                       | - N.A -                                        |
| 3                            | No Anganwari center at ward No. 5 & 7.                          | - N.A -                       | - N.A -                                        |
| 4                            |                                                                 |                               |                                                |
| 5                            |                                                                 |                               |                                                |
| VI. Major Complaints- B2V1   |                                                                 |                               |                                                |
| 1                            | No Govt. Building for dispensary at Karna.                      | - N.A -                       | - N.A -                                        |
| 2                            | Non-Availability of veterinary substation                       | - N.A -                       | - N.A -                                        |
| 3                            | No Revenue Building.                                            | - N.A -                       | - N.A -                                        |
| VII. Major Complaints- B2V2  |                                                                 |                               |                                                |
| 1                            | Anganwari center & dispensary demand in Ward No. 5 & 7.         | - N.A -                       | - N.A -                                        |
| 2                            | Monkey menace.                                                  | not any action has been taken | not any action has been taken                  |
| 3                            |                                                                 |                               |                                                |
| VIII. Major Complaints- B2V3 |                                                                 |                               |                                                |
| 1                            | Karna to Jula, incomplete road under P.M. G.S.Y. still pending. | - N.A -                       | - N.A -                                        |
| 2                            | Problem at Saldi & Karna covering 4km.                          | - N.A -                       | - N.A -                                        |
| 3                            | Drinking water problem at Pattin, Takli, Dhabad and Kainkan.    | - N.A -                       | - N.A -                                        |
| 4                            | No. Bank Branch.                                                | - N.A -                       | - N.A -                                        |



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Social welfare Deptt & RDD.
2. LEAST RESPONSIVE DEPARTMENT: Fuel & Sullage Deptt.

## GENERAL ASSESSMENT OF THE VISITING OFFICER

|     |                                                                                                                                                                                |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I   | Any major complaint brought to the notice of the Visiting Officer:                                                                                                             |
| II  | Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far:                                                                              |
| III | Overall assessment of the visit and suggestions:<br>(The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)<br>PTD |
| IV  | Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)<br>10/10                                                                                       |
| V   | Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days<br>attached                                                                         |

Overall Rating of Govt. functioning as given by  
the Panchayat: 10 out of 10.

Signature of Sarpanch

Name ..... **Baldev Raj Sharma**  
**SARPANCH**

Panchayat Halqa Kotli Manotryan-R  
Block Reasi

Signature of the Visiting Officer

Name..... **Anand Sharma, JKS**

Off. Secy to Govt.  
School Education Deptt



1. During Panch Mela it has come to the notice that cattle shed is required in the Panchayat as these animals mostly destroy their crops during night hours. As its demand has already been reflected during last to village-3.
2. All the schools existing in the Panchayat are without Boundary walls and this demand has already been reflected in all the programmes. However one more demand has been put before the undersigned to upgrade the middle school Karna upto High School standard to cater the needs of Panchayat as in the Panchayat there is not any even single high school. School.
3. Monkey menace is still existing in the Panchayat as they damages the crops and for its action plan has demanded by the members.
4. Pending work of Karna to Jule Road has demanded and moreover during these monsoons part of Road has been damaged and for its repairs the matter has been brought to the notice of concerned A.E and S.E who has visited the Panchayat office also.
5. Pending work of water supply scheme has been requested as the project was started in the year 2014 and the completion date was 3/12/20. But this project is still hanging.
6. Condition of poles and wires putted by P.S. is very bad and as project during last visits it is still incomplete and demand for work to complete it an estimate has projected.



7. Grant Recommendation for Health Center and Veterinary Dispensary has requested by the members of Panchayat with a meeting hall in the Panchayat complex.

8. Demand for Foot Bridge from Baba Dharan to ~~Rain~~ once Rai-Nallah, and one more foot Bridge Bold Nallah near middle school. Andee Peri.

9. A Public Post has been demanded near Baba Dharan Baba with a community hall in the Panchayat.

10. Upgradation of water line at Ward No. 4. and One Gravity Pipe is required at Purana Kul to Karna on urgent basis. and one more Gravity Pipe from Purana Kul to Karkhe Sabbar.

11. Upgradation of Drainages as the existing Drainages are about 25 years old and demand of sewer at Ward No. 1, 3, 4 and 6. and shift of sewer from Karna (Bhabha) to East side.

12. There is ~~no~~ play ground in the area and shift Bal Sabha this demand has projected by the childrens.



Department of Rural Development and Panchayati Raj  
Government of Jammu & Kashmir

3/04/2022  
Visiting Officer  
Umesh Sharma  
Deputy Secretary to G  
School Education Dept



सशक्त पंचायत सतत् विकास

OFFICE OF THE

# SARPANCH PANCHAYAT HALQA

KOTLI MANYOTRIAN - B, BLOCK & DISTRICT REASI

BALDEV RAJ SHARMA

SARPANCH

98580 29912

REF. NO.: KMB/2022/22

DATED: 03/11/2022

## Certificate

It is Certified that two days back to village 4 programme held in this panchayat w.e.f 02-11-2022 to 03-11-2022 Under the Supervision of visiting officer Sh. Umesh Sharma, Deputy Secretary, School Education Department remain quite satisfactory. All the grievances of every section were listened & noted by the visiting officer patiently and the visiting officer's stay remain in panchayat for 02 days.

Baldev Raj Sharma 3/11/22  
SARPANCH  
Panchayat Halqa Kotli Manotryan  
Block Reasi