



सत्यमेव जयते

75  
Azadi Ka  
Amrit Mahotsav

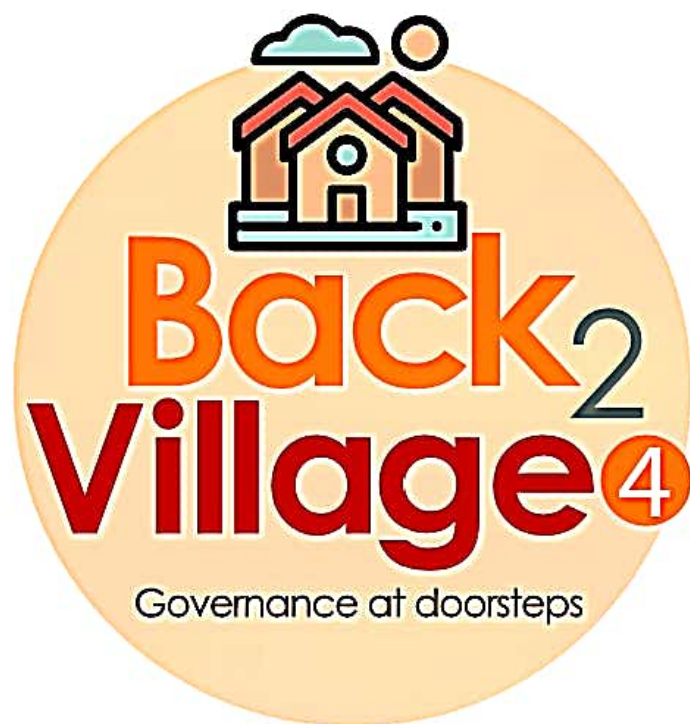


# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
<b>Day 0</b>	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>



<b>Day 1</b>	<p>Reach the village</p>	<ol style="list-style-type: none"> <li>1. Ensure that all front line workers of different depts are present.</li> <li>2. Ensure exhibition by different depts. about individual beneficiary schemes</li> <li>3. Inspect JKB/PSB counters/outlets</li> <li>4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity</li> <li>5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)</li> <li>6. Visit atleast 2 amritsarovars and get its geo tagged photos</li> <li>7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&amp;K</li> <li>8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments</li> <li>9. Check effectiveness of Centrally sponsored schemes</li> <li>10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc</li> <li>11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables</li> <li>12. Assess effectiveness of sanitation campaign in the panchayat</li> <li>13. Ensure self employment activities for 15 youth per panchayat</li> <li>14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training</li> <li>15. Wherever possible, distribute employment letters for people selected under various government employments</li> <li>16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university</li> <li>17. Open discussion on Nasha Mukht Abhiyan</li> </ol>
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<p><b>Day2</b></p>	<p>Have a meeting with all stakeholders- deptt officials and panchayat members</p>	<ol style="list-style-type: none"> <li>1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayati Raj Day.</li> <li>2. Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country</li> <li>3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.</li> <li>4. Prepare Village development plan, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.</li> <li>5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,</li> <li>6. Ensure saturation of Old Age Pension Scheme</li> <li>7. Ensure Domicile Saturation.</li> <li>8. Ensure KCC Saturation</li> <li>9. Ensure saturation of land pass books</li> <li>10. Ensure registration of village vendors needed for any scheme, on GEM portal</li> <li>11. Ensure panchayat contractors registration</li> <li>12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali</li> <li>13. Ensure painting on digital J&amp;K in panchayat ghars</li> <li>14. Ensure painting on panchayat activites and CSS in panchayat ghars</li> <li>15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.</li> <li>16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&amp;K corruption free</li> <li>17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning</li> <li>18. Check the status of Nasha Mukh Abhiyan and reporting of drug addicts to Deputy Commissioner.</li> <li>19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays, provide support for tourism activities through Village Cooperative</li> <li>20. Organize Talent Hunt at Panchayat Level</li> <li>21. Conduct social audit of atleast 5 works under following schemes:             <ol style="list-style-type: none"> <li>a. MGNREGA</li> <li>b. PMAY</li> <li>c. IHHL toilets and payments</li> <li>d. CSCs</li> <li>e. AMRIT SAROVARS</li> </ol> </li> <li>22. Hold a mahilasabha and a balsabha and record proceedings in the format given</li> <li>23. Inaugurate village haat under JKSRLM</li> <li>24. Check if youth clubs are formed in the panchayat and what activities they are engaged in</li> <li>25. Organize a village level cultural event to engage panchayat members</li> <li>26. Sensitize GP about E-kitab kosh an initiative of J&amp;K Govt for empowering youths through online digital literacy</li> </ol>
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## GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
  - a. Make full use of Centrally Sponsored Schemes
  - b. Saturation of individual beneficiary schemes
  - c. Self-employment schemes
  - d. Bank linked schemes- including departmental subsidy schemes
  - e. Empowerment and transparency through digital initiatives
  - f. Effectiveness of grass roots machinery –
    - i. Patwari, VLW present and available
    - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
    - iii. Fairness in governance
    - iv. CSS/Individual beneficiary schemes etc
    - v. BrashtacharMukt J&K
    - vi. Bhai Mukt J&K
    - vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the **www.jkpanchayat.in** portal. Every Deputy Commissioner has to ensure that.



**A) Details of Reporting Officer:**

Name: Ishad Ahmad Dar  
 Designation: Assistant Director FPF Gama Unit K-6 Kupwara.  
 Department/ place of posting: FPF / Natmura Kupwara.  
 Mobile No: 7006422984  
 Email ID: dar.ishad270@gmail.com  
 Home District: Budgam  
 Dates of visit: 02-11-2022 to 03-11-2022

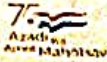
**B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)**

Name of the Panchayat: PUTSHIE - B  
 Local Government Directory(LGD) code of the Panchayat: 288871  
 Name of CD Block: Warora  
 Name of Tehsil: Calpora  
 Name of District: Kupwara

**C) Panchayat Profile:**

No. of revenue villages in the Panchayat: 1  
 No. of hamlets in the Panchayat: 11 (Eleven)  
 No. of households in the Panchayat: 220  
 Population (approx) of the Panchayat: 1539





## Part-II:

(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**Frontline Officers/Officials who were assigned to the Panchayat for the programme:**

Department	Name	Designation
RDD & PR	Mohd. Latif Mir	Panchayat Secretary (Model Officer)
Forest	Mushlag M. Bhat	Forester
Health	Naseem Begum	Sub. worker
ICDS	Nayema Begum	Anganwadi worker
J&K Bank	Mohd Afzal	Branch Head
PDS (QAPD)	Gh. Mohd. Soad	Fairprice Shop dealer
RLB (PWD)	Nissar Ahmad Mir	Work Supervisor
PDD	Mohd. Shafi Ganai	PDL
NRLM	Sameera Rasool	Coordinator
Social welfare	Shahida Akter	Craft Assistant
Sericulture	Ab. Nayman Mir	Mulberry clerk
Revenue	Ashiq Hussain Poir	Patwari
PHE (Tal Shakoti)	Firdous Ah. Mir	Section Head

**Details of absent employees vis-à-vis list furnished by the DC office:**

[illegible]



## DAY 1- ACTIVITIES

### AGENDA 1: PANCHAYAT ASSET REGISTER

#### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private *-NA- (Panchayat Ghar is not available). (New construction is urgently needed)*
  - b. New/needng repairs
2. Furniture (Y/N) *Y*
3. Computer/printer (Y/N) *Y*
4. Internet (Y/N) *Y*
5. Telephone (Y/N) *N*
6. Toilet (CSC/part of panchayat ghar) (Y/N) *Toilet (CSC) is available in panchayat.*
7. Water (Y/N) *Y*
8. Electricity (Y/N) *Y*
9. Bank branch (Y/N) *N*
10. CSC (Y/N) *Y (CSC is allotted and available but due to non availability of accommodation the said operator is functioning in field only).*
11. Patwarkhana (Y/N) *N*
12. Village haat (Y/N) *Y*
13. Playground (Y/N) *Y*
14. School
  - a. Kindergarten (Y/N) *N*
  - b. Primary (Y/N) *Y*
  - c. Secondary (Y/N) *N*
  - d. College (Y/N) *N*
  - e. University (Y/N) *N*
15. Anganwadi Centre (Y/N) *Y*
  - a. (govt/private) *Private*
  - b. Total children enrolled = *164*
15. Amrit Sarovars - details, location, condition *Renovation of spring at Butwan, Butkhar-B, functional.*
16. Government offices- details, whether functional or not *for Education, CAPD.*
17. Ration shop (Y/N)
18. Places of tourism Importance - names, little details on historical/cultural importance *- whole panchayat*
19. Village heritage sites/ treks- names, little details on historical/cultural importance *- Shrine of Syed Musa (Biganat) Sahib.*
20. VLW Office (Y/N) *Y (Private Rental Room).*
21. Primary Healthcare Centre (Y/N) *N.*
22. List of Incomplete Buildings- names, year of construction -
23. List of Underutilized Buildings- names *→ 5 Roomed building at UPS Butkhar-B.*





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## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrah, Beams, Janbhagidari, Digital J&K	Awareness camps organised
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	a) Counter installed b) 90
Incomplete buildings/projects	Verify whether identification and redistribution done	
PDS	Visit, evaluate, online status	Satisfactory
PHC	Visit- evaluate, status of staff, equipment and quality	NA
Youth clubs	Meet, interact, seek suggestions	Meeting held, demand for cricket, playground
SHG	Meet, identify problems, seek suggestions	Concerned, demand for mobilisation & better market
PMAY	Inspect, Inaugurate	Inspected & all under construction
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Renovation of Toilets needed, Repairment of Building needed
Swachh SBM	Evaluate	Satisfactory
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Volleyball match played.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive carried.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Rural Haat inaugurated.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Done
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	verified



## DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

S.No.	Deliverable	Department	Remarks
1-	Golden Health Cards	Health	1030 out of eligible 1135 have been issued so far.
2-	land passbooks	Revenue	not yet issued (but generated online)
3-	Self employment drive	Jak Bank industries	15 youth identified and list handed over to Manager Jak Bank Wavase.
4-	Identify candidates for Skill training under HIMAYAT & other schemes	RDD	20 youth identified & list submitted
5	CSC/IT Camps in Every Panchayat	IT	Camp organised.
6-	Creating Awareness of Jan Bhagidari among PRI's and General Public.	IT	Awareness created
7	Pani Samiti meeting	Jal Shakti	Meeting organised
8-	Painting of Digital JKK in Every Panchayat	RDD	Wall paintings done.
9	Implement Swachh Gram plan	RDD	
<p>BACK TO VILLAGE PHASE IV (15<sup>th</sup> OCT TO 3<sup>rd</sup> NOV)</p> <p>→ Door to door collection and disposal</p> <p>→ Management of Grey water</p>			<p>- Segregation units approved but yet to be executed.</p> <p>→ Sankage pits and compost pits executed and some are under process (enclosure 1).</p>



S.no.	Deliverables	Department	NOTES	Remarks
10	Inspect playfields and ensure that at least one sports event is held.	YSS		→ Done → Volleyball match organised
11	Inspect office of Patwari, Vm & ensure that name & Phone No. of official is painted on wall of the office.	Revenue/ RDD		→ Inspection done → Patwarkhana not available → Vm office is functioning in a private rented room.
11	Arrest Saranars - Inspect	RDD		visited the spot and found satisfactory.
13	Youth Club interest	Youth Mission		Meeting conducted
14	Azadi Ka Amrit Mahotsav - Upload High quality videos	Culture DC3		cultural event organised (Folk Dance).
15	Eschram cards	Labour		concerned CSC operator reported that 413 cards have been issued.
16	UBID cards to be converted to Digital format	Social welfare		Date NA.
17	Hold Gram Sabha Meetings and assess quality and effectiveness of service delivery, performance and ranking of departments and perception of corruption.	All visiting officers		→ Meetings with PRI's were held. → Meetings with line departments were also held. → Gram Sabhas were also conducted, where different aspects were discussed and Anti-corruption & Anti Drug oaths were taken by all. → The public in general and PRI in particular raised the issue that most of the line departments do not participate in the Gram Sabhas and do not take PRI's consideration. → Public ranked RDD as top most department in uplifting & Rural Upliftation. → visited various works executed by RDD department and found satisfactory.
18	To check quality of the works executed	- do -		



## Major Demands projected by the Public:

### NOTES

1. Playground: The youth highlighted that despite having a vast Kachali land available, there is no playground for playing Cricket and football. Playground may be given priority.
2. Sheep Husbandry Sub centre & Animal Husbandry Sub centre: The public demanded that these subcentres should be sanctioned for the said panchayat as most of the public is ST.
3. Health Sub-centre: The people demanded for Health Sub-centre in the panchayat.
4. Agriculture Extension Centre: The people also demanded for Agriculture extension centre in the area.
5. The public demanded for <sup>improvement of</sup> redistribution of all inner links.
6. Installation of 2 no. of Electricity Transformers & poles was also demanded.
7. Repairment of Irrigation Sars at Putshai-B.
8. Repairment of Water storage Tank at Putshai-B.
9. Upgradation of Receiving Station at Khumriyal.
10. Installation of 2nd Feeder from Khumriyal to Doinnusa of 11 kv.
11. Create Bund on Nallah Wamoi from Bridge to Shanger Mohalla.
12. Soil Erosion Bund from H/o Ab. Gani om to Ab. Majid om & other.
13. Create Bund on Nallah Doinnusa at Putshai-B.
14. Const. of P/Bund nro M. Shafi Bood & others at Sari Mohalla Road.
15. Const. of P/Bund nro omi Alam Bajard & others.
16. Const. of P/Bund at Chohan Mohalla nro Mandlin Chohan & others.
17. Const. of P/Bund nro Shamsudin Shanger & others.
18. Const. of P/Bund nro Kasudin Bajard & others.
19. Const. of Flood channel nro Mushtaq Ahmad Bajard to Kohli Sal.
20. Const. of P/Bund nro Ab. Hamid Bajard & M. Iqbal omi with Drain.





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Back  
Village

## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 15

Details of the bank sanctioning it : *Ilk Bank*

Total amount involved :

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed - 2
- b. No of Individual Soak Pits constructed - 52
- V. No. of Biodiversity management committee meetings held: 1
- VI. Is the name of Sarpanch displayed on citizen information board of all RD & PR schemes: Yes/No (Yes)
- VII. Are Sarpanchs being involved in start/inauguration of activities: Yes/No Yes
- VIII. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- IX. Whether grievance redressal box is installed: Yes/No Yes
- X. No of grievances received pertaining to Panchayat level: 0
- XI. No of grievances disposed of at Panchayat level: 0
- XII. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No Yes



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	1 1 1	1 1 1	Mohd Magbool CJE2 Anjar Ahmad Gami Shahid Ahmad.
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER	09 1 REK (01)	09 1 (1)	Mamzoor Hussain Banger Sajad Sh. Min Abdullah Shanger. Hassan Ahmad Bhat (Headmaster) Gulzar Ahmad Min (PET-REK).
	JAL JEEVAN:	06	02	Ghulam Hassan Gojer (ALM) Ali Mohd. Sheikh (NBL).
	PDD: LINEMAN JE ANY OTHER	1 1 1	1 NA 1	Wahed Sh. Min (line man) (pertains to Putehi Section). Imtiaz Sh. Min (Inspector) (pertains to Putehi Sectr)
	FOOD & CIVIL SUPPLIES	1	1	Gh. Mohd. Soad
	AGRICULTURE & ANIMAL HUSBANDARY	1	1	Muhammad Sh. Min (CL).
	SOCIAL WELFARE	1	1	Shahida Akhter
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR	1 NA NA NA	1	Naseema Begum (ASHA). (The Health & wellness centre exists in Putehi-A, 0.75 km distance).
	ANY OTHER DEPARTMENT			





## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link of Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste *Soakage pits & Compost pits*
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas  
*Solar lights installed at various places.*
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof \_\_\_\_\_
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? *Y*
- ii) Do all the eligible individuals been provided the Golden Card? *91%*
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India? *yes*
- iv) Are all the eligible individuals been vaccinated against COVID-19? *yes*
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? *yes*
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? *yes*

#### 3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? *40%*
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify *yes (See pits)*
- iii) Do all the IHHs in the Gram Panchayat have toilets? *95%*
- iv) Are all the IHHs toilets functional or not? *yes*
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? *yes*
- vi) Are all the toilets in the schools/Anganwadi functional or not? *No (But some repairment is in progress)*
- vii) Whether Gram Panchayat Bhawan has separate toilets for women or not? *NA*



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat? 1
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located In the Gram Panchayat Bhawan or not? CSC is working Separately.
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
- Does the Gram Panchayat has its building or not? NO
- Is the Gram Panchayat office functional or not? yes in Rented Room
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the Identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? NA
- Have all the eligible households been registered for Pension or not?
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? NA

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? NA
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? NO
- Do all the Schools In the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? NO





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Village

## 8 Engendered Development in Village

- i) How many Mahila Sabha's were organized in the Gram Panchayat-----1-----
- ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) *(Panchayat Bhawan not available)*
- iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- iv) Number of women beneficiaries headed households covered under PDS system.....5.....
- v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana.....

## 9 Self-sufficient Infrastructure in the village

- i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet....NA.....
- ii. Whether the Disaster management plan is available at the GP Level (Yes/No)
- iii. Whether child-friendly park with required facilities is available in GP (Yes/No)
- iv. Whether the GP has easy access to Godown for storage (Yes/No)
- v. Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country *(Awareness created during Gram Sabha.)*  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for the panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *(Role of BMC available at <https://jkpanchayat.in/b2v4.php>)*

COMMITTEE MEMBERS 7 *Meeting held.*

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.

(GPDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GPDP plan shall also include :

- Tourist places which need to be developed - *whole panchayat.*
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given *list framed*

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	1135	1030	Under Process
Janani suraksha yojana	16	16	-
OLD AGE pension		93+15+2=110	
Widow pension	34	34	
Disability pension	36	36	
Domicile certificate	800	250	not applied yet
Kisan credit card	170	170	-
PM kisan sammannidhi	170	140	up-





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Land pass book		-	Generated online not issued yet.
Registration of village vendors on GEM portal	-	-	-
Registration of village contractors on Jktenders portal			
Registration of village contractors on PWD portal			
Incomplete buildings/projects			

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MukT ABHIYAN

1. Whether gram sabha resolution passed - yes
2. Details of activities conducted Awareness organised, oath taken.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal yes
4. How many drug addicts in the village none reported by PRI & public.
5. Whether reported to the Deputy Commissioner -
6. How many registered for rehabilitation under government programme -



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA	1.50 mtr. well, 1.50 mtr. well, 1.50 mtr. well	2021-22, 2022-23	0.67, 1.27, 1.50	Yes	Yes	NO.
PMAY	19 new units	2021-22	1.50 each	under construction	Yes	NO.
IHL UNDER SBM-G	15 units	2015 onwards	12000/each.	Yes	Yes	NO.
CSC UNDER SBMG	CSC near UPS pathai-B	2020-21	2.00 lac	Yes	Yes	NO.
AMRIT SAROVARS	1	2021-23	0.273	Yes	Yes	NO.

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 486

Total attended 16

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

- Awareness about rural Shakti.
- Awareness about Sanitation & cleaning.
- Participation in Decision making.
- Girl education.
- Awareness for self employment.

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings

Total children in the village above the age of 6... = 220

Total attended = 30

Proceedings:

(Pl insert pointers to be discussed there – refer palli proceedings)

- Awareness about education
- Cultural activities
- Health and Sanitation
- Good manners
- Anti drug awareness.
- Sports and environment.





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## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SR NO.	ASSETS / ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
1	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	Inaugurated Rural Haat	Yes
2	PMAY houses if any ready for inauguration	under construction	Yes (during inspection)
3	Swachh gram projects-segregation sheds etc	Approved by yet to be executed.	-
4	Amrit sarovars	Executed 1 - number	Yes
5	Sports kits	Already provided, Also Carrom & Chess to Senior citizens	Yes
6	Village cultural events	Folk dance and other activities held at UPS Patisai-B	Yes
7	JJM assets/projects	Project approved but yet to be executed	-
8	Any other to be identified at district level	1 work under. 14th & 15th inaugurated	Yes



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

S.NO.	Particulars	Action taken	Remarks #
I. Urgent Public Requirements/ Demands- B2V1			
1	Family & Health Centre	providing	Health & wellness centre falls in Pitskhai-A about 1km away.
2	Creation & upgradation of Road	Main Road Macadamised halfway	Need improvement & macadamisation of all inner links
3	Foot Bridge at Nallah	Warrior - pending	
4	near Shanger Mohalla		
5	Veterinary & Sheep Centre	Pending	one centre exists within 5km distance.
6	Flood Protection along Nallah warrior	pending	Needs priority.
7	Creation & upgradation of PHE Schemes	Project approved file submitted.	needs execution
II. Urgent Public Requirements/ Demands- B2V2			
1	Family and Health Centre	Pending	
2	Creation & upgradation of all Roads	Main Road Macadamised	needs improvement & blacktopping of all inner links
3	Foot Bridge at Nallah warrior	pending	
4	near Shanger Mohalla		
5	Veterinary & Sheep Centre	Pending	
6	Flood Protection along Nallah warrior	Pending	
7	Creation & upgradation of PHE Schemes	Approved under JIP	
8	Agriculture Extension Centres.	Pending	
S.NO.	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Road Connectivity	Connectivity established	needs upgradation
2	Health Sector		
3	Veterinary Sector		Need of Sub Centre





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Villages

4	Irrigation/Flash floods		need protection bunds
5	Drinking water issue	Project approved under JSM.	-
IV. Major Problems- B2V2			
1	Land Sliding issues.	Pending	Protection Bunds are needed.
2	Panchayat Ghar & Infrastructure	Pending	road of the ham.
3	Increase in no. of Anganwadi centres	Pending	Need for more centres
4	Lack of health facilities	Pending	Sub centre is needed.
5	Lack of proper irrigation facilities	Pending	needs priority.
V. Major Problems- B2V3			
1	Construction of Panchayat Ghar	Pending	Needs immediate attention
2	upgradation/improvement of main Road and inner links	main road upgraded inner links pending	inner links to be upgraded
3	Water facility not available	Pending (Project approved)	needs immediate action
4	Creation of Health Sub centre, veterinary, KDS, agriculture, nursing, embroidery centre	Pending	need to be created
5	Protection of Nallahs/waterways along Puthari Street.	Pending	need to be taken.
VI. Major Complaints- B2V1			
1	Redressal issue to disappeared & destitute families	Nil	-
2	Land Sliding due to flash floods	-	Needs protection
3	Anganwadi centres to be increased cases of service providers in education left	-	needs more centres.
VII. Major Complaints- B2V2			
1	Lack of proper irrigation facilities	-	Needs priority.
VIII. Major Complaints- B2V3			
1	Land Sliding issues	Pending	Protection Bunds are needed.
2	Panchayat Ghar not available	Pending	urgently needed
3	Increase in number of Anganwadi centres	Pending	not going fully & mostly need more centres.
IX. Major Complaints- B2V4			
1	Panchayat Ghar not available	Pending	needs immediate action.
2	Land Sliding issues	Pending	need for P/bunds.
3	Drinking Water facility	(Partly) Project approved.	



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT: Rural Development Department.
2. LEAST RESPONSIVE DEPARTMENT: Horticulture Deptt.

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Panchayat Ghar not available. frequent power cuts, land sliding issue, unavailability of cricket playground.</i>
II	Major/urgent public demands that was/were reflected earlier but have not been addressed so far: <i>Health centre, Agri. centre, veterinary centre, irrigation facilities, panchayat ghar, Anganwadi centres.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>(See notes overleaf).</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>7</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

*Certified that the visiting officer namely, Orshad Ahmad Dar (Asst. Director FPF) has visited Panchayat Putshai-B & remained here for two days and one night for B2V4 w.e.f. 02<sup>nd</sup> Nov to 03<sup>rd</sup> 11.2022.*

*Ali Mohammad Bajari*  
Sarpanch

Signature of Sarpanch

Name *ALI MOHAMMAD - BAJARI*  
& SARPANCH PUTSHAI-B,

*Orshad Ahmad Dar*  
31/11/2022

Signature of the Visiting Officer

Name *ORSHAD AHMAD DAR*

*ASSISTANT DIRECTOR  
FPF Gama unit K-06  
Kupwara (Forest)*



## NOTES

### Overall Assessment

The undersigned visited the Panchayat during BNY w.e.f 02-11-2022 to 03-11-2022. The visit has been satisfactory. The public and PRIs were very cooperative. The nodal officer concerned provided all the logistic requirements and provided every possible help for smooth conduct of the said program. People from different walks of life discussed with regard to the Schemes and developmental works. RDD has taken up various initiatives for better infrastructure and environmental well being. The main being Soakage pits & compost pits, and also the Amrit Sarovar. These initiatives are directly related to ensure pure water safety. I visited the PMAYG Cases (households), inspected SBM units, etc and people were made aware regarding Sanitation and cleanliness. The public in general and PRIs in particular were very thankful towards RDD for their tireless working for uplifting the rural livelihood.

I also visited the Anganwadi centres. They are functioning very well but they need to be increased in number, also, there is need of government building to run these centres. One Anganwadi worker namely Nayema Begum is working with dedication since last 5 years without any salary. So her case may be resolved at an earliest. Also visited the schools and satisfied.

Overall the government functioning is good in the Panchayat.

### Suggestions:

- The Panchayat is based on ST population mostly. There is need of Health sub centre, Veterinary centre, Agriculture centre and more Anganwadi centres.
- The Panchayat is without Panchayat Ghar which may be erected on the most priority so that the Panchayat Secretariat function normally.
- proper infrastructure for Anganwadi centres.
- Land grabbing is a major threat to the public. Hence protection and of land may be erected on priority as well.
- Specific attention needs to be given to protection on orallah waran on Pichori stretch so that agriculture land is not damaged.
- All the line departments need to work collaboratively with PRIs especially during Gram Sabha's and regular meetings so that joint efforts are completely made for development.

Javed Ali  
 3/1/22  
 VISITING  
 AD PPR 806  
 KUPWARA (POST)



OFFICE OF THE HEADMASTER  
**GOVT. GIRLS MIDDLE SCHOOL**

(UPS) POTUSHAI (LOLAB)

No. 1000 GUPS/236

Date 3/11/2022

The visiting officer  
BTV4 Halga  
Potushai Lolab (B)

Sub-: Demands regarding the school Govt UPS  
Potushai (Lolab)

Sir, Kindly draw attention towards the following  
facts which is most desirable for the  
institution

- 1-: Repairment of five roomed building i.e.  
(renovation of the roof, plaster of walls and laying  
of concrete floor.)
- 2-: fencing and Renovation of play ground.
- 3-: Re-apairement of toilet bathrooms along  
with trench.
- 4-: Repairment of playground.
- 5-: Construction of one roomed library/  
computer building.

