



75  
Azadi Ka  
Amrit Mahotsav

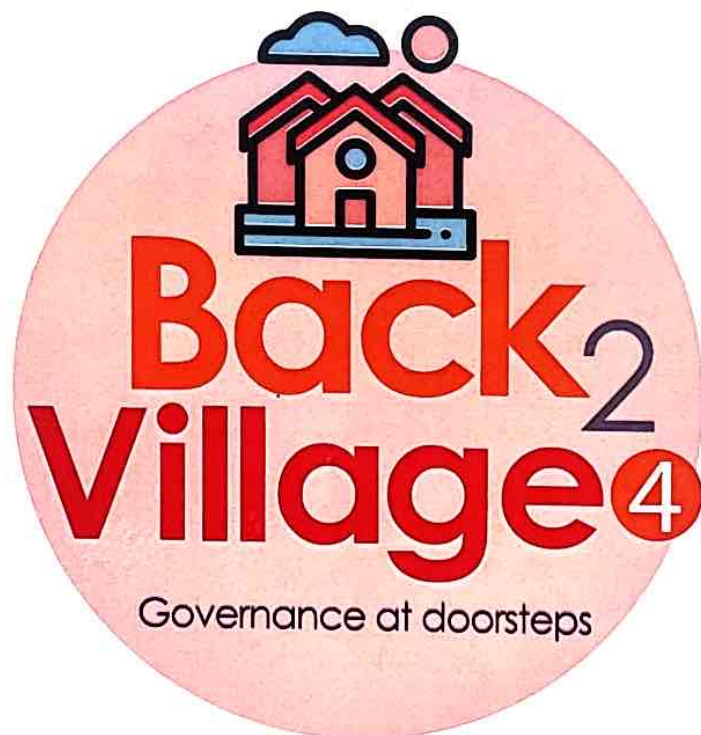


# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**





**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**

## KEY FEATURES

- Deputy Commissioners to lead the Initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HODs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is uploaded by the visiting officer within the period specified

## INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take print of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads:               <ul style="list-style-type: none"> <li>• PRL grants</li> <li>• District Plan</li> <li>• UT plan</li> <li>• MGNREGA</li> <li>• Other schemes of other departments</li> <li>• Any other work</li> </ul> </li> <li>Plans/ beneficiary lists:               <ul style="list-style-type: none"> <li>• MGNREGA draft plan document for the year 2022-23.</li> <li>• List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>• List of pension beneficiaries.</li> <li>• List of SHGs</li> <li>• List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for:               <ul style="list-style-type: none"> <li>• Various certificates/ benefits to be distributed by the visiting officer.</li> <li>• Any other activities identified by different departments</li> </ul> </li> </ol>



(To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC

**BACK TO VILLAGE PHASE-IV (15<sup>TH</sup> OCT TO 3<sup>RD</sup> NOV)**



# DAY 1 - ACTIVITIES AGENDA 1: PANCHAYAT ASSET REGISTER

## Infrastructure:

- Panchayat Ghar Infrastructure  
a. Govt building/private *Private building Required*  
b. New/needed repairs *Required*
- Furniture (Y/N) *Yes*
- Computer/printer (Y/N) *Yes*
- Internet (Y/N) *No*
- Telephone (Y/N) *No*
- Toilet (CSC/part of panchayat ghar) (Y/N) *Yes*
- Water (Y/N) *No*
- Electricity (Y/N) *No*
- Bank branch (Y/N) *Yes*
- CSC (Y/N) *Yes*
- Patwarkhana (Y/N) *Yes*
- Village haat (Y/N) *Yes*
- Playground (Y/N) *No*
- School-  
a. Kindergarten (Y/N) *Yes*  
b. Primary (Y/N) *Yes*  
c. Secondary (Y/N) *Yes*  
d. College (Y/N) *No*  
e. University (Y/N) *No*
- Anganwadi Centre (Y/N)  
a. (govt/private) *Yes*  
b. Total children enrolled 150
- Amrit Sarovars - details, location, condition
- Government offices- details, whether functional or not
- Ration shop (Y/N) *Yes*
- Places of tourism importance - names, little details on historical/cultural importance *Nic*
- Village heritage sites/treks- names, little details on historical/cultural importance
- VLM Office (Y/N) *Yes*
- Primary Healthcare Centre (Y/N) *Yes*
- List of Incomplete Buildings- names, year of construction *Govt Health Centre building*
- List of Underutilized Buildings- names *Nic*

# DAY 1 - ACTIVITIES AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMRIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly GZC schemes Aapki Zamin Aapki Nigam, Beams, Janbhagidari, Digital J&K	Visited and generated awareness
J&K/PSB counters/outlets	a) Status of counter b) Number of visitors	Counter was visited by SE some technical 10 visitors
Incomplete buildings/projects	Verify whether identification and redistribution done	Govt Health Centre Building
PDS	Visit, evaluate, online status	Visited and found in good condition
PHC	Visit- evaluate, status of staff, equipment and quality	Visited and evaluated building building satisfactory building is small but not complete floor but internal will be better, state of sports stadium
Youth clubs	Meet, interact, seek suggestions	
SHG	Meet, identify problems, seek suggestions	Invited and found in building at high level.
PMAY	Inspect, Inaugurate	Every family contribute towards water facility.
My school, my pride progress: schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	
Swachh SBM	Evaluate	Evaluated
Panchayat play ground, Sports kits distribution Village games	Ensure, verify, Participate in at least one game in the playground	No program in Panchayat sports kits distributed at this venue and played some games.
Har Gaon Haryali, Plantation drive	Evaluate status, feedback	Held.
Village cultural event Dangal/ Haat/Mela	Participate in, ensure that it is held	Yes exhibition about culture events held in the same
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Every dept. participated during the B2V
Jal Jeewan Mission verification- WSS/SD Electricity supply	Verify	JSM not taken up with SD Electricity available.

## DAY 1 - ACTIVITIES

### AGENDA 3: SATURATE JAN BHIVAN

#### DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)

1. Aayushman Golden Cards have been issued to beneficiaries and remaining 20% are pending due to technical error.
2. E-Shram Cards have been issued to whistlers and 30% are pending and are expected to be covered by the end of this month.
3. 100% No (30) No Pushover have been issued.
4. 06 No. Loan sanctioned to whistlers of the Panchayat by 1x Bank ketrival.

## DAY 1 - ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned: 06 (Six)

Details of the bank sanctioning it: 1x Bank ketrival

Total amount involved: = 212405 = (Twenty one lakh Twenty four thousand five hundred and five only)

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth club and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of individual Compost Pits constructed 10
- b. No of individual Soak Pits constructed 02
- v. No. of Biodiversity management committee meetings held: 01
- vi. Is the name of Sarpanch displayed on the citizen information board of all RD & PR schemes: Yes/No Yes
- vii. Are Sarpanch being involved in start/inauguration of activities: Yes/No Yes
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No Yes
- ix. Whether grievances redressal box is installed: Yes/No Yes
- x. No of grievances received pertaining to Panchayat level: 01
- xi. No of grievances disposed of at Panchayat level: 01
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No Yes
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/No Yes



## HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS	NAMES
	Rural development department:		
BDO	01	04	1. Anil Kumar Ali Khan (BDO)
JE	01		2. Deepak Singh (JE)
GRS	01		3. Jyoti Singh (GRS)
TA	01		4. Anil Kumar (TA)
	SCHOOL EDUCATION:		
TEACHER	11	14	1. Shikha Arora (HT)
HEAD MASTER	01	02	2. Chhavi Bhatnagar (HT)
ANY OTHER	06	05	3. Tejendra Kumar (HT)
	JAL JEEVAN:		
PDD:	02	02	1. Hirda Anil Kumar (PDD)
LINEMAN	01	01	2. Anil Kumar (LM)
JE	03	03	3. Anil Kumar (JE)
ANY OTHER			
	FOOD & CIVIL SUPPLIES		
	02	02	1. Anil Kumar (FS)
			2. Anil Kumar (FS)
	AGRICULTURE & ANIMAL HUSBANDRY		
	AEA-01	01	Dr. Fauzan Anil
	SOCIAL WELFARE		
	01		Dr. Anil Kumar
	HEALTH:		
ASHA	01	01	1. Anil Kumar (ASHA)
ANM	01	01	2. Anil Kumar (ANM)
AYUSH DOCTOR	N.A		3. Anil Kumar (AYUSH)
ALLOPATHIC DOCTOR	N.A		4. Anil Kumar (ALLOPATHIC)
			5. Anil Kumar (ALLOPATHIC)
			6. Anil Kumar (ALLOPATHIC)
	ANY OTHER DEPARTMENT		

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayat Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link of Gram Swaraj Month)

- SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024:
- STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

#### Clean and green village

- Initiatives taken by the Panchayat for managing Solid and Liquid Waste Garbage & Sewage
- Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas None

Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No

Has the Climate Resilience Plan been developed for the GP? Yes/No No

Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.

Whether schools have started segregating waste Yes

Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

#### Healthy village

Are meetings related to Village Health and Sanitation Committee being held regularly? Yes

Do all the eligible individuals been provided the Golden Card? Yes

Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes

Are all the eligible individuals been vaccinated against COVID-19? Yes

Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups? Yes

Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### Water sufficient village

Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes

Whether Gram Panchayat has taken steps for grey water management. If Yes please specify Yes

Do all the IHHs in the Gram Panchayat have toilets? Yes

Are all the IHHs toilets functional or not? Yes

Do all the Schools/Aanganwadi centers have a toilet facility or not? Yes

Are all the toilets in the schools/Aanganwadi functional or not? Yes

Whether Gram Panchayat Bhawan has separate toilets for women or not? Yes



#### 4 Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
- How many Bal Sabha's were organized in the Gram Panchayat 2
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No

#### 5 Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? Yes
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall? Yes
- Does the Gram Panchayat has its building or not? Yes
- Is the Gram Panchayat office functional or not? Yes
- Are the activities approved under the Haqqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

#### 6 Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
- Have all the eligible households been registered for Pension or not? Yes
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? Yes
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes

#### 7 Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
- Is Gram Panchayat Office Disabled Friendly or not? Yes
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? Yes

#### 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 02
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No) Yes
- Whether GPs have taken steps for increasing women's participation in Gram Sabha? Yes/No
- Number of women beneficiaries headed households covered under PDS system. 10
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana. 13

#### 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet. No
- Whether the Disaster management plan is available at the GP Level (Yes/No) No
- Whether child-friendly park with required facilities is available in GP (Yes/No) No
- Whether the GP has easy access to Godown for storage (Yes/No) No
- Whether street lights are provided in public places for ensuring safety (Yes/No) No

### DAY 2 ACTIVITIES

#### AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
Scheme Material available from <https://kpanchayat.in/b2v4.php>

### DAY 2 ACTIVITIES

#### AGENDA NO.3

Held meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity Register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months (Role of BMC available at <https://kpanchayat.in/b2v4.php>)

#### COMMITTEE MEMBERS

PRESENT 06  
BIODIVERSITY REGISTER PHOTOS Yes  
PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS Left the meeting made during the day.



## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village. In consultancy with Gram panchayat, discuss it in gram sabha and get it approved.  
(GPDP format available on <https://kpanchayat.in/b2v4.php>)

### In addition GPDP plan shall also include:

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
Golden Health Card under Ayushman Bharat	1845	1605	236 Higher paid does not avail.
Janani suraksha yojana	22	22	NIL
OLD AGE pension	100	100	NIL
Widow pension	20	20	NIL
Disability pension	10	10	NIL
Domicile certificate	1845	N.A	N.A
Kisan credit card	204	160	Disputed ready all the ready
PM Kisan sammanidhi	99	99	NIL

## DAY 2 ACTIVITIES

### AGENDA 6

VASHA MUKT ABHIYAN

Land pass book	260	40	working on it
Registration of village vendors on GEM portal	N.A	N.A	
Registration of village contractors on jntenders portal	05	05	NIL
Registration of village contractors on PWD portal	03 NIL	03 NIL	NIL
Incomplete buildings/projects	01	01 Health Centre building	

- Whether gram sabha resolution passed Yes
- Details of activities conducted Numerous about in effects of drug use and opiate use.
- Whether all activities and GS resolution uploaded on kpanchayat.in portal Yes
- How many drug addicts in the village None of the names have been given
- Whether reported to the Deputy Commissioner No.
- How many registered for rehabilitation under government programme N.A



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THE WORK
MGNREGA	05	2022-23	=450000=	Yes	Yes	Nil
PMAY	01	2022-23	=162000=	Yes	Yes	Nil
IHL UNDER SBM-G	05	2022-23	=60000=	Yes	Yes	Nil
CSC UNDER SBM-G	01	2021-22	=200000=	Yes	Yes	Nil
AMRIT SAROVARIS	01	2022-23	=200000=	Ongoing	Yes	Nil

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 1500

Total attended 50

Proceedings: Divanet used pertaining to women Empowerment  
(Pl insert pointers to be discussed there - refer poll proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a Bal Sabha and record proceedings

Total children in the village above the age of ....

Total attended 60

Proceedings: Highlighted the need of Education & extra Curriculum in the overall development of Society.  
(Pl insert pointers to be discussed there - refer poll proceedings)

## DAY 2 ACTIVITIES

### AGENDA 10

#### INAUGURATIONS

SN NO.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JSRUM (SUN. DAY MARKET)	On Project deployed (Private, government, Bann) (Honey, Bann, etc)	Yes
	PMAY houses if any ready for inauguration	Visited and found on Bann level	Yes
	Swachh gram projects- segregation sheds etc	—	—
	Amrit sarovars	Visited	Yes
	Sports kits	Yes	Yes
	Village cultural events	Yes	Yes
	JIM assets/projects	—	—
	Any other to be identified at district level	—	—



## FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.kpnchayat.in](http://www.kpnchayat.in))

SNO	Particulars	Action Taken	Remarks
I. Urgent Public Requirements Demands- B2V1			
1	Water Supply (Sip drinking water) —	No	Received water
2	Electric pole transformation/IT upgradation	Yes	
3	Access of road electric wires	Yes	
4	Intercepted by BHC Ngn availability —	No	
5	of road top level on the road side	No	
6	Higher Secondary School —	No	
7	Higher Secondary and Agriculture office —	No	
8	Dr. or Appointment Center	No	
9	Dumping site Near Road	No	
II. Urgent Public Requirements Demands- B2V2			
1	Horticulture Month May be established	No	
2	Rain water Harvesting Tank existing	No	
3	Passenger Street and Road from side —	Yes	Complete project
4	Foot path from main road to the main Av		
5	Open City Center from main road on main road		
6	Open City Center from main road on main road		
7	Open City Center from main road on main road		
8	Open City Center from main road on main road		
9	Open City Center from main road on main road		

4	6. Playground —	No	
5			
IV. Major Problems- B2V2			
1	1. Generalized Roadside - A near		
2	2. No payment/salary given to		
3	3. No payment/salary given to	Yes	
4	4. No payment/salary given to		
5	5. No payment/salary given to		
V. Major Problems- B2V3			
1	1. Dewatering water from	No	
2			
3			
4			
5			
VI. Major Complaints- B2V1			
1	1. Unfit Consumer votes,	No	
2			
3			
VII. Major Complaints- B2V2			
1			
2			
3			
VIII. Major Complaints- B2V3			
1	Unfit drinking water	No	
2			
3			

8.

9.



## OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. BEST DEPARTMENT:
2. LEAST RESPONSIVE DEPARTMENT:

Rural Development Department  
Public Health Engineering  
(PHE → Jal Sanitation)

## GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>Scarcity of drinking water and lac of playground.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>No proper drinking water facility.</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions) <i>The Gram Panchayat is lacking basic facilities like drinking water and playground and should be provided.</i>
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>(09)</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days

= Certified that the Visiting officer had stayed Two days =  
= and one night at Gram Panchayat i.e; 02-11-22 to 03-11-22 =

*[Signature]*  
Sarpanch  
Panchayat Halqa  
Signature of Sarpanch

Name ... *JAMAL... Sahim*

*[Signature]*  
Signature of the Visiting Off  
Name ... *V. JAYARAJ SINGH*