

- 9- Shauqat Begum w/o Needs priority for S.No 4
w/o Ashraf Wahi
- 9- Javid Ali Khan
w/o As Aziz Khan
- 10- Reyaz Ahmad Sheikh
w/o Ali Mohammad
- 11- Nazir Ahmad Khan w/o Needs priority for S.No 3
Sakhi Khan



DY Sarpanch
2.10.2022

Reyaz Ahmad Sheikh
Punch Ward No. 04
Pvt. Halqa Qasba Hytama

Mohd. Maqbool Ganale
Punch Ward No. 01
Qasba Hytama



Shaukat Ali

Sa
SALEEM BGSUM
Punch Ward No. 05
Halqa Qasba Hytama

کاروائی اختتام پذیر ہوئی

دستخط _____

اجلاس کی تاریخ	نام
09/11/2022	1
	2
	3
	4
	5
	6

Handwritten notes in Urdu regarding the meeting and beneficiaries.

- Name of Beneficiary
- Mohd Shafi Khan w/o
 - Ab Majid Khan
 - Ab Majid Khan w/o
 - Ab Mohind Khan
 - Mohd Aulia Khan
 - w/o Ab Aziz Khan
 - Parvaiz Ali Khan w/o
 - M. Samand Khan
 - Ali Badri Khan w/o
 - Ab Khan Khan
 - Showkat Ali Khan
 - w/o Samand Khan
 - Shebin Ahmad
 - w/o Ab Khan



Mohd. Maqbool Ganale
Punch Ward No. 01
Qasba Hytama

Reyaz Ahmad Sheikh
Punch Ward No. 04
Qasba Hytama

ردیف نمبر	نام	تلفون نمبر
1	Shahid Ahmad Khan sp. As Rashid Khan	9906869171
2	Ashiq Hussain Ganies sp. As Raimin Ganies	9596437625
3	Shamsoon Chopra sp M. Sultan Chopra	6005528130
4	Shariq Ahmad Ganies sp. M. Mughni	7006998463
5	Feroz Ahmad Sheikh sp. Nazim An Sheikh	9622635195
6	Aarif Ahmad Ganies sp. As Ganies	9797886617
7	Zahir Ahmad Ganies sp. M. Saeed	9596011245
8	Sajid An Ganies sp. M. Saad	9797531938
9	Ajiaz Ahmad Chopra sp. Habibullah	7889901943
10	Shahid Ahmad Ganies sp. As Rashid	9626006189494
11	Manzoor Ahmad Sheikh sp. Nazim	9906835011
12	Manzoor Ahmad Sheikh sp. Nazim	7006218405

REVENUE OFFICE
 PUNCH WARD NO. 04
 Halqa Qasba Hayama
 SHEKH NAZIR
 PANCH
 9797531938
 Halqa Qasba
 Mohd. Maqbool Ganies
 Punch Ward No. 01
 Qasba Hayama

تاریخ: 09/11/2022
 Hykumar
 پنجاب حکومت
 Hayama

اجلاس کے نقطہ تجویز	اجلاس میں کس نے شرکت کیا
1	صلاح اللہ سرگتی
2	دیگر افراد گھبران
3	زی شکر پورنی خاں
4	
5	
6	

کارروائی کا خلاصہ: Bavy لگا گیا اور اس میں صلاح اللہ سرگتی نے پیشکش کی اور
 زی شکر پورنی خاں نے اس کا حق خورشید میں بہ بہنیل سے لے لیا اور
 کہ Approved میں پروگرام میں Himayat Trading & Trade
 کے ساتھ ساتھ - لگا دیا ہے بہنیل سے لے لیا

ردیف نمبر	Name of Candidate	Phone No
10	Farooq Ahmad Khan sp Ahmadullah, Laha.	6005882904
11	Zahid Ahmad Ganies sp. As Shaffer Ganies	9797888392
12	Tamveer Ahmad Payer sp. An Mohd Payer.	7006835580
13	Aamir Ahmad Payer sp M. Sultan Payer.	9906616430
14	Ajiaz Ahmad Payer sp M. Shafi Payer.	8899011072
15	Ishfaq Ahmad Wami sp As Saemud Wami	9797046364
16	Mohd Asif Wami sp Mohd Asif Wami	6005763907

REVENUE OFFICE
 PUNCH WARD NO. 04
 Halqa Qasba Hayama
 Mohd. Maqbool Ganies
 Punch Ward No. 01
 Qasba Hayama

05. Building for food stores
 Establishment of a Health Centre
 at Rasbu Hyelama.
 Fencing/leveling around Primary School
 at Rasbu Hyelama.
 Krnepora and improvement of water supply
 at Rasbu Hyelama.
 Imp. of irrigation Drain at Pajor Mohalla
 Rasbu Hyelama.
 Const. of Hwall ground for water supply
 Jamia Masjid Ward No-5
 Const. of lime road from main road
 to Saraula Wari a bles
 Imp. of Nallah Mungali with R walls
 at Sheikh Mohalla Rasbu Hyelama.
 Const. of Community Drainage
 Beside 4th Street to Jamia Masjid

کاروائی کاغذ
 Dr. Saifullah
 Rasbu Hyelama
 SALE REGUM
 Panch Ward No. 05
 Halqa Qasba Hyelama
 Reyaz Ahmad Shekhi
 Panch Ward No. 04
 Pyl. Halqa
 Mohd. Manzoor Ganale
 Panch Ward No. 01
 Qasba Hyelama
 SALE REGUM
 Panch Ward No. 01
 Halqa Qasba Hyelama

اجلاس کے نقطہ اجتماع	اجلاس میں کس نے شرکت کی
1	سر ایچ علی
2	سید اختر حسین
3	زمین سوار عثمان
4	ضیاء فرید ملال
5	
6	

کاروائی کاغذ: آج کل کے نوے سالہ 2000ء میں انکم گرام کبہ B274 زیر اصلاح
 دیکھ کر Dapula visiting office نے تقریباً 100 سالہ عمارت میں تبدیلی کا نوٹس
 دیا ہے۔
 قمر۔
 قمر۔
 قمر۔

No	Name of the New Construction/works	4-A. Cost
07	Const. of Panchayat Quar at Rasbu Hyelama.	40.00 lacs
08	Const. of Public Park no. Jamia Masjid Khripora.	2.90 lacs

Reyaz Ahmad Shekhi
 Panch Ward No. 04
 Halqa Qasba Hyelama
 Mohd. Manzoor Ganale
 Panch Ward No. 01
 Qasba Hyelama
 SALE REGUM
 Panch Ward No. 01
 Halqa Qasba Hyelama



सत्यमेव जयते

MESSAGE

After tremendous success of B2V3, the UT government led by my Hon'ble LG Shri Manoj Sinha Ji sir is vigorously launching Fourth phase of this 8-day long programme of Back to Village (B2V4) commencing from 27th October, 2022. The programme mainly focuses on four broad objectives-

- Energizing all 4291 panchayats of the UT
- Collecting quality feedback on delivery of various government schemes
- Capturing economic potential of the panchayats to synchronize them with decentralization goals
- Undertaking unbiased assessment of needs of villages

Worthy Chief secretary of Jammu and Kashmir, Shri Arun Kumar Mehta Sir has stressed that public feedback about the working of government offices in local areas is a significant component of policy making regarding which this programme will play a key role. Other than this, spreading and evaluating awareness among masses about all online portals and prompt services offered by the government and promoting digital literacy and inclusion among the villagers to take benefit of government services and deliverables efficiently would be significant part of this Jan Abhiyan.

The programme methodology covers major visits by various bureaucrats to languishing projects and leading institutions in the panchayat in order to assess the ground situation and submit a comprehensive report regarding the success of various schemes including a holistic view while celebrating involvement of all stakeholders in the policy making. In Kupwara district, 33

prominent officers will be visiting different panchayats. Worthy Deputy Commissioner has expressed his desire to specify exact locations of the programme in such a way that a diversified perspective can be collected. As this is a joint effort and an important outreach initiative to tailor the schemes according to ground realities and improve overall efficiency of service delivery and hence ensure good governance, it is outrightly inevitable that all supporting staff has to ensure that all necessary interactions are facilitated in a way which ensures another massive response along with achievement of all objectives envisaged by visiting officers.

DR. Doifode Sgar Dattatray (IAS)
Deputy Commissioner Kupwara

KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhyan	All departments	Oct 15 -26 th	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified



Back² Village⁴

Governance at doorsteps

15TH OCT to 3RD NOV, 2022

DAY 1 - ACTIVITIES

AGENDA 3: SATURATE JAN BHIYAN

DELIVERABLES AND RECORD DEFICIENCIES IF ANY

(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT

GENERAL INSTRUCTIONS

1. The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.
2. He is going to the village as planning officer, not for sanctioning any works or for making any commitments.
3. While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans
4. His work shall be hard core planning and audit and is not a PR exercise.
5. Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.
6. Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on www.jkpanchayat.in portal, before they leave panchayat.
7. Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.
8. In addition attention may be given to the following areas
 - a. Make full use of Centrally Sponsored Schemes
 - b. Saturation of individual beneficiary schemes
 - c. Self-employment schemes
 - d. Bank linked schemes- including departmental subsidy schemes
 - e. Empowerment and transparency through digital initiatives
 - f. Effectiveness of grass roots machinery –
 - i. Patwari, VLW present and available
 - ii. Available funds utilized in public interest and as per Gram Sabha resolutions
 - iii. Fairness in governance
 - iv. CSS/Individual beneficiary schemes etc
 - v. BrashtacharMukt J&K
 - vi. Bhai Mukht J&K
 - vii. NashaMukt J&K



Day 2

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relate to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchay Raj Day.
2. Sensitize village residents about myScheme* portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Green Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme
7. Ensure Domicile Saturation.
8. Ensure KCC Saturation
9. Ensure saturation of land pass books
10. Ensure registration of village vendors needed for any scheme, on GE portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various deptts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukta Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestay provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
 - a. MGNREGA
 - b. PMAY
 - c. IHHL toilets and payments
 - d. CSCs
 - e. AMRIT SAROVARS
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an Initiative of J&K Govt for empower youths through online digital literacy



Child Friendly village

- Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO ✓
- How many Bal Sabha's were organized in the Gram Panchayat _____ 02 _____ ✓
- Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO ✓
- Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO ✓
- Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No ✓

Village with good governance

- Is CSC located in the Gram Panchayat Bhawan or not? No
- Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? No
- Does the Gram Panchayat has its building or not? No
- Is the Gram Panchayat office functional or not? No
- Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? No
- Is Social Audit of earlier Schemes/Programs carried out or not? Yes

Poverty free and enhanced livelihood village

- Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify ✓
- Have all the eligible households registered in PDS or not? Yes
- Has Gram Panchayat provided space for Self-help Groups in PanchyatGhar for holding meetings or not? No
- Have all the eligible households been registered for Pension or not? No
- Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement? No
- Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
- Has Gram Panchayat facilitated SHGs for Bank Account Linkages? No

Socially secured village

- Whether Gram Panchayat is maintaining data related to Differently Abled People? No
- Is Gram Panchayat Office Disabled Friendly or not? No
- Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? No
- Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? No
- Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
- Are all the eligible households getting benefits from IAY or not? (PMAY) Yes



FOLLOW UP OF (B2V1, B2V2 & B2V3):

(Pre filled excel sheet to be taken from district level/ and also to be downloaded from www.jkpanchayat.in)

S.No	Particulars	Action taken	Remarks #
Urgent Public Requirements/ Demands- B2V1			
1	Const. of Pk way at Dastur Hykawa	No	
2	Const. of Public Park in Jamia Khatwa	No	
3	Building for food stores at Dastur Hykawa	No	
4	Establishment of a Health Centre for Dastur Hykawa	No	
5	Leasing/leasing ground for primary school at Khatwa Hykawa	Yes w/const.	
Urgent Public Requirements/ Demands- B2V2			
1	Water supply	Yes 75%	
2	4G connectivity	Yes 50%	
3	Drainage system	No	
4	School upgradation	No	
6			
7			
S.No	Particulars	Action taken	Remarks #
III. Major Problems - B2V1			
1	Lack of awareness about Govt schemes	Yes 50%	
2			
3			

DAY 2 ACTIVITIES

AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved.
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- Tourist places which need to be developed
- Specific product which needs to be developed
- Tourism- home stays
- 20 candidates for training under Himayat scheme alongwith trade in which training is to be given

DAY 2 ACTIVITIES

AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDING
Golden Health Card under Ayushman Bharat	1700	750	Children below 14 years Dah Students outside of
Janani suraksha yojana	16	16	
OLD AGE pension	130	130	
Widow pension	85	85	
Disability pension	45	45	
Domicile certificate	1450	850	Those who have applied have approved
Kisan credit card	285	110	
PM kisan sammannidhi	20	115	Due to land record issue



IV. Major Problems- B2V2		
1	Lack of Govt. officials	no
2	But they are there	mill
3	Can't afford to	
4	ATM, kenchayni gas	
5	etc	
V. Major Problems- B2V3		
1	Lack of awareness about	yes
2	about schemes	50%
3		
4		
5		
VI. Major Complaints- B2V1		
1	Same as in B2V2	no
2		
3		
VII. Major Complaints- B2V2		
1	Short supply in power	
2	supply, and lack	no, mill
3	of Govt. officials	
VIII. Major Complaints- B2V3		
1	Same as in B2V2	no
2		
3		

INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> a. Take print outs of filled booklets of B2V1, B2V2 and B2V3 from www.jkpanchayat.in b. Also take print outs of the summarized excel sheets of the previous phases from www.jkpanchayat.in c. Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt) d. Take prints of blank 2 booklets of B2V4 from www.jkpanchayat.in e. Take plans for 2 previous years and ATRs from the planning deptt f. Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners g. Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> • PRI grants • District Plan • UT plan • MGNREGA • Other schemes of other departments • Any other work h. Plans/ beneficiary lists: <ul style="list-style-type: none"> • MGNREGA draft plan document for the year 2022-23. • List of Awaas+ beneficiaries alongwith IHHL Convergence • List of pension beneficiaries. • List of SHGs • List of agriculture scheme beneficiaries i. Lists of beneficiaries for: <ul style="list-style-type: none"> • Various certificates/ benefits to be distributed by the visiting officer. • Any other activities identified by different departments

HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

DEPARTMENT WISE STAFF	NUMBERS		NAMES
	SANCTIONED	ACTUAL	
Rural development department:			
BDO	01	01	Tariq, Ahmad Padder
JE	01	01	Zaffar Mashay, Ager
GRS	01	01	Bilal Rasbi
TA	01	01	Suleman Basir
SCHOOL EDUCATION:			
TEACHER	02	02	Mr. Rezaul Karim & Zahida
HEAD MASTER	01	01	Umme Thi Begum
ANY OTHER <i>Cook</i>			
JAL JEEVAN:	01	01	Syed Mohd Ayaz
POD:	01	01	Javed Ahmad Malik
LINEMAN	01	01	Basir Ahmad Malik
JE	01	01	Mansoor Ahmad Lone
ANY OTHER <i>Inspector</i>			
FOOD & CIVIL SUPPLIES	01	01	Bilal Ahmad Rasbi
AGRICULTURE & ANIMAL HUSBANDARY	01	01	Mohd Altaf Zargar
SOCIAL WELFARE	00	00	—
HEALTH:			
ASHA	49	49	Gulshan Begum, Shaukat Begum, Khalida & others
ANM			
AYUSH DOCTOR			
ALLOPATHIC DOCTOR			
ANY OTHER DEPARTMENT			



DAY 2 ACTIVITIES

AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MGNREGA						
PMAY	PMAY(G)	2019-20	1.49 lacs	Yes	Yes	Null
IHL UNDER SBM-G	IHL	2020-21	0.18 lacs	Yes	Yes	Null
CSC UNDER SBM-G	NA	NA	NA	NA	NA	NA
AMBIT SAROVAR	NU	NU	NU	NU	NU	NU

DAY 2 ACTIVITIES

AGENDA 8

MAHILA SABHA

Total women in the village above the age of 18 450 appx
 Total attended 35
 Proceedings: 02
 (Pl insert pointers to be discussed there - refer palli proceedings)

DAY 2 ACTIVITIES

AGENDA 9

BAL SABHA

Hold a balsabha and record proceedings
 Total children in the village above the age of 0.5 yrs .
 Total attended 18
 Proceedings: 02

(Pl insert pointers to be discussed there - refer palli proceedings)



A) Details of Reporting Officer:

Name: NAZIR AHMAD NAJAR
Designation: LECTURER
Department/ place of posting: Edu BHSS SOGAM (LOLAP)
Mobile No: 9541103288 / 9906624948
Email ID: NAZIRAHMANA@gmail.com
Home District: KUPWARA
Dates of visit: 31/10/2022 & 01/11/2022

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on jkpanchayat.in/b2v4.php) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: DASBA HYHAMA
Local Government Directory(LGD) code of the Panchayat: 239714
Name of CD Block: HYHAMA
Name of Tehsil: KUPWARA
Name of District: KUPWARA

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 01
No. of hamlets in the Panchayat: 15
No. of households in the Panchayat: 260
Population (approx) of the Panchayat: 1710



Land pass book			
Registration of village vendors on GEM portal	05	05	-
Registration of village contractors on jktenders portal	07	07	
Registration of village contractors on PWD portal	-	-	
Incomplete buildings/projects	-	-	

DAY 2 ACTIVITIES

AGENDA 6

NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed
2. Details of activities conducted
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal
4. How many drug addicts in the village
5. Whether reported to the Deputy Commissioner
6. How many registered for rehabilitation under government programme

DAY 1-ACTIVITIES

AGENDA 2: DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMBIT SAROVARS	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Awareness programme organized about R2C services
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No counter of JKB/PSB was available
Incomplete buildings/projects	Verify whether identification and redistribution done	well
PDS	Visit, evaluate, online status	
PHC	Visit- evaluate, status of staff, equipment and quality	No PHC in e/p
Youth clubs	Meet, interact, seek suggestions	No one was available
SHG	Meet, identify problems, seek suggestions	SHG, demands reduction of interest rate
PMAY	Inspect, Inaugurate	Under construction
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Drinking water used from Tapwater
Swachh SBM	Evaluate	Completed
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	YSS didn't provide sports kits for distribution
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Plantation drive was held
Village cultural event Danga/ Haat/Mela	Participate in; ensure that it is held	exhibition of products by JKSRLM held in the haat
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	
Jal Jeevan Mission verification- WSS/JSD Electricity supply	Verify	No WSS/JSD in physical in the e/p.

Reach the village

1. Ensure that all front line workers of different depts are present
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/P58 counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on jkpanchayat.in)
6. Visit atleast 2 amritsarovans and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukta Abhiyan

NOTES

Some important works that were mentioned in

$B_2 V_1, B_2 V_2 \rightarrow B_2 V_3$ are not taken up for

consideration / construction. I stress fully recommend

to take the following work for consideration / construction in

① Construction of a building for Panchayat
— that in said Panchayat.

② Establishment of a Health centre in
the Panchayat.

③ A Building for food stores for
the Panchayat.

④ Repairment of drinking water pipes
under different PHE schemes.

⑤ Fencing / leveling ground around Prakash school
Kachnipuram with improvement of lines from
4 feet to 6 feet school.

DAY 1 - ACTIVITIES

ACTIVITY 1: PANCHAYAT ASSET REGISTER

Infrastructure:

1. Panchayat Ghar Infrastructure
 - a. Govt building/private
 - b. New/needing repairs
2. Furniture (Y/N) ✓
3. Computer/printer (Y/N) ✓
4. Internet (Y/N) ✓
5. Telephone (Y/N) ✓
6. Toilet (CSC/part of panchayat ghar) (Y/N) ✓
7. Water (Y/N) ✓
8. Electricity (Y/N) ✓
9. Bank branch (Y/N) ✓
10. CSC (Y/N) ✓
11. Patwarkhana (Y/N) ✓
12. Village haat (Y/N) ✓
13. Playground (Y/N) ✓
14. School-
 - a. Kindergarten (Y/N) ✓
 - b. Primary (Y/N) ✓
 - c. Secondary (Y/N) ✓
 - d. College (Y/N) ✓
 - e. University (Y/N) ✓
15. Anganwadi Centre (Y/N)
 - a. (govt/private)
 - b. Total children enrolled 216
15. Amrit Sarovars - details, location, condition No Amrit Sarovars in GP
16. Government offices- details, whether functional or not
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance No such place in GP
19. Village heritage sites/ treks- names, little details on historical/cultural importance No such Heritage
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N) ✓
22. List of Incomplete Buildings- names, year of construction No such a Building
23. List of Underutilized Buildings- names



Part-II:
 (To be filled up by the Visiting Officer during his/her two day visit to the Panchayat. All Fields have to be filled by the Visiting Officer before the booklet is handed over to the DC)

Frontline Officers/Officials who were assigned to the Panchayat for the programme:

Department	Name	Designation
R.D.I.D	MUSHTAQ AHMAD	GRS
P.O.D	Mohd Mushak Tantey	Unio mem
I.C.D.S	Shayida Basim	Aganwari Worker
HEALTH	Luskaia Akar	FM PHN
JIM	Shahri Ah Peer	Block Manager
Stricutura	Ab Khalid Malik	Guard
PHE	Syed Mohd Syad	Unio mem
R.E.K	O'vais Ahmed Malik	Key
Agriculture	Manzoor Ah Khan	Field Assistant
FOTST	Ajtab Ah Wami	Fostl Guard
Education	Ab Rasool Khan	Teacher
NRLM	Rubeana Basim	Bank Sakhi
Jk Bank	Bilal Ah Magry	BAS

Details of absent employees vis-à-vis list furnished by the DC office:

Department	Name	Designation

NOTES

During the visit, I feel road connectivity and
Drainage system of whole panchayat is

Very poor. It needs to have upgradation
for purposes of travel and cleanliness of environment.

No existence of Health Centre, Animal &
Sheep husbandry, Bank/ATM facility and

Bad road connectivity shows the village
very backward and hopeless to services
people's lively kind life. So services

must be true sense improvement for

such demands.

The same populated and poor

village needs to have its own Panchayat village

while however the village is named more

Seven (7) Panchayats for the seven villages
States.



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies.
10. Visiting officer shall not leave the district without uploading the report, duly signed on the www.jkpanchayat.in portal. Every Deputy Commissioner has to ensure that.



OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

1. **BEST DEPARTMENT:**
2. **LEAST RESPONSIVE DEPARTMENT:**

GENERAL ASSESSMENT OF THE VISITING OFFICER

I	Any major complaint brought to the notice of the Visiting Officer: <i>PLS See note page 13 (10) & 13B.</i>
II	Major/ urgent public demands that was/ were reflected earlier but have not been addressed so far: <i>As ref/see above</i>
III	Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)
IV	Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10) <i>(7.5)</i>
V	Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days <i>(enclosed)</i>

Signature of Sarpanch

Name



Signature of the Visiting Officer

Name.....



B Engendered Development in Village

i) How many Mahila Sabhas were organized in the Gram Panchayat 02

ii) Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)

iii) Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No) very
iv) Number of women beneficiaries headed households covered under PDS system

v) Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana

9 Self-sufficient infrastructure in the village

i. Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet

ii. Whether the Disaster management plan is available at the GP Level (Yes/No)

iii. Whether child-friendly park with required facilities is available in GP (Yes/No)

iv. Whether the GP has easy access to Godown for storage (Yes/No)

v. Whether street lights are provided in public places for ensuring safety (Yes/No)

DAY 2 ACTIVITIES

AGENDA NO.2

Sensitize village residents about myScheme portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country (Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

DAY 2 ACTIVITIES

AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months available at <https://jkpanchayat.in/b2v4.php>

COMMITTEE MEMBERS

PRESENT

BIODIVERSITY REGISTER PHOTOS

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS

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DAY 2 ACTIVITIES

AGENDA 10

INAUGURATIONS

Sr No.	ASSETS /ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRLM (SUNDAY MARKET)	-	-
	PMAY houses if any ready for inauguration	Houses of Shabir for earliest up.	Yes
	Swachh gram projects- segregation sheds etc	-	-
	Amrit sarovars	-	-
	Sports kits	-	-
	Village cultural events	-	-
	JJM assets/projects	No assets / projects with up.	-
	Any other to be identified at district level	-	-



DAY 1- ACTIVITIES

AGENDA 4:

SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned :

Details of the bank sanctioning it :

Total amount involved :

DAY 1 ACTIVITIES

AGENDA 5

In the evening, hold informal meetings with senior citizens , govt employees, ret'd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

DAY 2

- a. No of Individual Compost Pits constructed
- b. No of Individual Soak Pits constructed
- V. No.ofBiodiversity management committee meetingsheld:
- VI. Isthe nameofSarpanchdisplayedon citizeninformationboards ofallIRD&PR schemes:Yes/No
- VII. AreSarpanchsbeinginvolved instart/inaugurationofactivities:Yes/No
- VIII. Whethersubjectshavebeenassignedbythe Sarpanchtothe Panchs:Yes/No
- IX. Whethergrievancesredressalboxis installed:Yes/No
- X. NoofgrievancesreceivedpertainingtoPanchayatlevel:
- XI. NoofgrievancesdisposedofatPanchayatlevel:
- XII. Whetherthe Sarpanch/PanchayatSecretaryhavedigitalsignatures:Yes/No
- XIII. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No

DAY 2-ACTIVITIES

AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from www.jkpanchayat.in portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024;
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES:

1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Proposal Forwarded
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas
No initiative taken
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof No
- iv. Has the Climate Resilience Plan been developed for the GP? Yes /No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands. No steps taken yet
- vi. Whether schools have started segregating waste
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management Yes

2 Healthy village

- i) Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii) Do all the eligible individuals been provided the Golden Card? 85% covered
- iii) Are all the Children being immunized as per the Schedule recommended by Govt. of India?
- iv) Are all the eligible individuals been vaccinated against COVID-19? Yes
- v) Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi) Whether all the deliveries were Institutionalized or conducted by trained Midwives? Institutional

3 Water sufficient village

- i) Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii) Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii) Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv) Are all the IHHs toilets functional or not? Yes
- v) Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi) Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii) Whether Gram Pachachayat Bhawan has separate toilets for women or not? No