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# Back<sup>2</sup> Village<sup>4</sup>

Governance at doorsteps

**15<sup>TH</sup> OCT to 3<sup>RD</sup> NOV, 2022**



## KEY FEATURES

- Deputy Commissioners to lead the initiative
- Rural development Department to be the nodal department
- Planning Development & Monitoring department and IT to be the support departments

## ACTIONS AND TIMELINES

ACTION	RESPONSIBILITY	LATEST BY	REMARKS
Jan abhiyan	All departments	Oct 15 -26 <sup>th</sup>	Going on
Deputation of Sectt staff/ HoDs	GAD	Oct 14	Done
Deployment of Staff to Panchayats and serving of orders on deployed officers	DCs	Oct 25	DCs will deploy senior level staff from the districts. Strict action to be taken against abstentions. No exemptions to be given
Training of district trainers on B2V4	RDD	Oct 26	
Training of visiting officers	DCs	Oct 27	
Field Visits to be completed by	Visiting Officers	Nov 3	DCs to supervise and ensure that each Panchayat is visited within the period specified
Data of B2V4 to be uploaded by	Visiting Officers	Nov 10	DCs to supervise and ensure that data of all Panchayats is upload- ed by the visiting officer within the period specified

# INSTRUCTIONS FOR THE VISITING OFFICER (DAY WISE)

DATE	INSTRUCTIONS	ACTION POINTS
Day 0	Meeting with deputy commissioner and his/her team	<ol style="list-style-type: none"> <li>Take print outs of filled booklets of B2V1, B2V2 and B2V3 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Also take print outs of the summarized excel sheets of the previous phases from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Collect ATRs on issues raised during previous 3 phases from the office of Deputy Commissioner (Planning deptt)</li> <li>Take prints of blank 2 booklets of B2V4 from <a href="http://www.jkpanchayat.in">www.jkpanchayat.in</a></li> <li>Take plans for 2 previous years and ATRs from the planning deptt</li> <li>Complete trainings on different components of B2V4 being organized by respective Deputy Commissioners</li> <li>Collect List of new works started/ ongoing/ completed during the previous and current Financial year under the following heads: <ul style="list-style-type: none"> <li>PRI grants</li> <li>District Plan</li> <li>UT plan</li> <li>MGNREGA</li> <li>Other schemes of other departments</li> <li>Any other work</li> </ul> </li> <li>Plans/ beneficiary lists: <ul style="list-style-type: none"> <li>MGNREGA draft plan document for the year 2022-23.</li> <li>List of Awaas+ beneficiaries alongwith IHHL Convergence</li> <li>List of pension beneficiaries.</li> <li>List of SHGs</li> <li>List of agriculture scheme beneficiaries</li> </ul> </li> <li>Lists of beneficiaries for: <ul style="list-style-type: none"> <li>Various certificates/ benefits to be distributed by the visiting officer.</li> <li>Any other activities identified by different departments</li> </ul> </li> </ol>

Reach the village

1. Ensure that all front line workers of different depts are present.
2. Ensure exhibition by different depts. about individual beneficiary schemes
3. Inspect JKB/PSB counters/outlets
4. Participate/ensure organization of sports activity in playfield, talent hunt/cultural event/youth activity
5. Gandhi Katha (suggested details uploaded on [jkpanchayat.in](http://jkpanchayat.in))
6. Visit atleast 2 amritsarovars and get its geo tagged photos
7. Inspect Khidmat (CSC) Centres and create Generate awareness on 225 schemes particularly G2C schemes like BEAMS, Janbhagidari, AapkiZaminAapkiNigrani, Digital J&K
8. Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments
9. Check effectiveness of Centrally sponsored schemes
10. Visit and inspect all government establishments including PHE, AWC, FPS, schools, etc
11. Attempt saturation of deliverable so Jan Abhiyan and wherever deficiencies found, lead a drive to achieve all deliverables
12. Assess effectiveness of sanitation campaign in the panchayat
13. Ensure self employment activities for 15 youth per panchayat
14. Identify 20 potential candidates per panchayat for HIMAYAT training alongwith the trade on which they want training
15. Wherever possible, distribute employment letters for people selected under various government employments
16. In the evening, hold normal meeting with senior citizens, govt employees including retired employees, ex servicemen, youth club, and any citizens of the village who are enrolled in college/university
17. Open discussion on Nasha Mukht Abhiyan

Have a meeting with all stakeholders- deptt officials and panchayat members

1. Discussion on the and assess the progress of different schemes relating to the localized SDGs prioritized for that village as per the resolution passed by that Gram Panchayat on 21<sup>st</sup> April 22, on National Panchayat Raj Day.
2. Sensitize village residents about myScheme<sup>®</sup> portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country
3. Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources.
4. Prepare Village development plan, in consultancy with Gram panchayat discuss it in gram sabha and get it approved.
5. Ensure saturation of soil health card and golden health card under Golden Health Card under Ayushman Bharat,
6. Ensure saturation of Old Age Pension Scheme ✓
7. Ensure Domicile Saturation. ✓
8. Ensure KCC Saturation ✓
9. Ensure saturation of land pass books ✓
10. Ensure registration of village vendors needed for any scheme, on GEM portal
11. Ensure panchayat contractors registration
12. Encourage Panchayat members for importance of plantation drive in Panchayat under Har Gaon Hariyali
13. Ensure painting on digital J&K in panchayat ghars
14. Ensure painting on panchayat activities and CSS in panchayat ghars
15. The visiting office shall check no of kindergarten and playfields present in the panchayat for kids and students, if the infrastructure present in these are good enough.
16. Hold meeting with panchayat members to discuss about corruption menace and steps required to make J&K corruption free
17. Obtain a candid assessment about performance of various depts including fair feedback about discrepancies in functioning
18. Check the status of Nasha Mukt Abhiyan and reporting of drug addicts to Deputy Commissioner.
19. Identify Tourist Destinations, Circuits, Theme Treks, Identify Homestays provide support for tourism activities through Village Cooperative
20. Organize Talent Hunt at Panchayat Level
21. Conduct social audit of atleast 5 works under following schemes:
  - a. MGNREGA
  - b. PMAY
  - c. IHHL toilets and payments
  - d. CSCs
  - e. AMRIT SAROVARs
22. Hold a mahilasabha and a balsabha and record proceedings in the format given
23. Inaugurate village haat under JKSRML
24. Check if youth clubs are formed in the panchayat and what activities they are engaged in
25. Organize a village level cultural event to engage panchayat members
26. Sensitize GP about E-kitab kosh an initiative of J&K Govt for empowering youths through online digital literacy ✓

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BACK

## GENERAL INSTRUCTIONS

The visiting officer shall refrain himself/ herself giving or offering any commitment on behalf of the government and shall adopt an unbiased attitude in reporting issues. As far as possible, his/her observation should be based on a fair and analytical view emerging from his/her interaction in the village.

He is going to the village as planning officer, not for sanctioning any works or for making any commitments.

While preparing village development plan, he has to ensure that, demands are prioritized and reflected under available schemes, wherever necessary the larger works are to be referred to administrative deptt under CSS/UT plans under intimation to DCs and rest of the works to DCs for reflecting it under district/CSS plans

His work shall be hard core planning and audit and is not a PR exercise.

Every Deputy Commissioner has to ensure that atleast one RDD official (ideally Panchayat Secretary) is present in every panchayat with relevant panchayat records, to ensure conduct of all activities as planned. Panchayat wise order needs to be issued in advance.

Visiting officer should ideally carry his/her laptop to complete the reports at the panchayat level itself and upload the final report, duly signed both by the sarpanch and by the visiting officer on [www.jkpanchayat.in](http://www.jkpanchayat.in) portal, before they leave panchayat.

Focus of visit are youth, skills, self-employment, nasha mukt, bhrashtachar mukt, Rozgar yukt J&K, besides to carry forward the activities during Jan Abhiyan and saturate them.

In addition attention may be given to the following areas

Make full use of Centrally Sponsored Schemes

Saturation of individual beneficiary schemes

Self-employment schemes

Bank linked schemes- including departmental subsidy schemes

Empowerment and transparency through digital initiatives

Effectiveness of grass roots machinery –

- i. Patwari, VLW present and available
- ii. Available funds utilized in public interest and as per Gram Sabha resolutions
- iii. Fairness in governance
- iv. CSS/Individual beneficiary schemes etc
- v. BrashtacharMukt J&K
- vi. Bhai Mukt J&K
- vii. NashaMukt J&K



9. The PRI members (Sarpanchs, Panchs, BDC Chairperson) shall be at the forefront of all activities and given due importance and the approach should be to strengthen them and make them feel empowered. He/she shall ensure that the BDC chairperson and Sarpanch/Panch are present at the time of inauguration and ceremonies. **A)**
  10. Visiting officer shall not leave the district without uploading the report, duly signed on the [www.jkpanchayat.in](http://www.jkpanchayat.in) portal. Every Deputy Commissioner has to ensure that. **B)**
- C)**



A) Details of Reporting Officer:

Name: PROF. SAJAD AHMAD.  
 Designation: ASSISTANT PROFESSOR  
 Department/ place of posting: HIGHER EDUCATION, GOVT DEGREE COLLEGE SBTM  
 Mobile No: 7006272813.  
 Email ID: Sajadeng74@gmail.com.  
 Home District: BARAMULLA.  
 Dates of visit: 31 Oct & 1<sup>st</sup> NOV-2022.

B) Locational details of Panchayat: (to be pre-filled, information to be taken from the previous phases booklets/summarized excel sheet uploaded on [jkpanchayat.in/b2v4.php](http://jkpanchayat.in/b2v4.php)) (to be validated by the visiting officer and missing details to be filled)

Name of the Panchayat: 'WARNOW C'  
 Local Government Directory(LGD) code of the Panchayat: 239234 [Village code 18]  
 Name of CD Block: 'WAVOORA'  
 Name of Tehsil: 'LALPORA'  
 Name of District: 'KUPWARA'

C) Panchayat Profile:

No. of revenue villages in the Panchayat: 02  
 No. of hamlets in the Panchayat: 04 (Kainard, Checki Mohalla, Lone Mohalla, Main Mohalla)  
 No. of households in the Panchayat: 460 (approximately)  
 Population (approx) of the Panchayat: 2800 (souls) approximately





# DAY 1- ACTIVITIES

## AGENDA 1: PANCHAYAT ASSET REGISTER

### Infrastructure:

1. Panchayat Ghar Infrastructure
  - a. Govt building/private
  - b. New/needing repairs
2. Furniture (Y/N)
3. Computer/printer (Y/N)
4. Internet (Y/N)
5. Telephone (Y/N)
6. Toilet (CSC/part of panchayat ghar) (Y/N)
7. Water (Y/N)
8. Electricity (Y/N)
9. Bank branch (Y/N)
10. CSC (Y/N)
11. Patwarkhana (Y/N)
12. Village haat (Y/N)
13. Playground (Y/N)
14. School-
  - a. Kindergarten (Y/N)
  - b. Primary (Y/N)
  - c. Secondary (Y/N)
  - d. College (Y/N)
  - e. University (Y/N)

15. Anganwadi Centre (Y/N)
  - a. (govt/private)

b. Total children enrolled 171 (Total)

15. Amrit Sarovars - details, location, condition Sanctioned under MGNREGA fully at Kaimad, New land at Mand Baram cheechi 2 the work is under progress.
16. Government offices- details, whether functional or not - functional.
17. Ration shop (Y/N)
18. Places of tourism importance - names, little details on historical/cultural importance → Buda Nard to Nigmag & Keesar to Lushkar top.
19. Village heritage sites/ treks- names, little details on historical/cultural importance → Ambri Lushkar 5 km away from here.
20. VLW Office (Y/N)
21. Primary Healthcare Centre (Y/N)
22. List of Incomplete Buildings- names, year of construction - Primary School Kaimad.
23. List of Underutilized Buildings- names - NIL -



## DAY 1-ACTIVITIES

### AGENDA 2:

### DIFFERENT INSTITUTIONS/INFRASTRUCTURE PROJECTS TO BE VISITED

AMNT SAROVAR	Visit, verify	COMMENTS
Khidmat Centres	Create /Generate awareness on 225 schemes particularly G2C schemes Aapki Zamin Aapki Nigrani, Beams, Janbhagidari, Digital J&K	Awareness created during a general public meet in Panchayat estate on 31/10/2019. All the schemes covered to all the villages.
JKB/PSB counters/outlets	a) Status of counter b) Number of visitors	No such counter exists in the village except the CSC center functioning. 18.5.2019
Incomplete buildings/projects	Verify whether identification and redistribution done	Primary School Kairand, 2.5 km of mismanagement & drainage system.
PDS	Visit, evaluate, online status	Functional & alive.
PHC	Visit- evaluate, status of staff, equipment and quality	Fully equipped PHC in terms of medicines & machinery but lacking staff. It is a big hindrance.
Youth clubs	Meet, interact, seek suggestions	Needs Infrastructure, & financial support.
SHG	Meet, identify problems, seek suggestions	Unavailability of raw material & required market.
PMAY	Inspect, Inaugurate	07 houses completed under the scheme till now.
My school, my pride progress; schools- water, toilets, staff	Visit, check for water, electricity, sanitation, meet students and staff	Schools are functioning well but shortage of staff is a big hindrance in smooth functioning.
Swachh SBM	Evaluate (40% Incomplete)	Area clean Panchayat - drinking, dumping pits are under repair.
Panchayat play ground, Sports kits distribution Village games	Ensure, verify. Participate in at least one game in the playground	Volley Ball match & Badminton match played.
Har Gaon Hariyali, Plantation drive	Evaluate status, feedback	Work is continuously done in this respect. plantation drive is carried out.
Village cultural event Dangal/ Haat/Mela	Participate in; ensure that it is held	Event by self help group.
Exhibition of schemes	Ensure that every department participates and that it continues for the entire duration of B2V	Activities were shown by self help group.
Jal Jeewan Mission verification- WSS/JSD Electricity supply	Verify	Not covered till date, needs improvement.

**DAY 1 - ACTIVITIES**  
**AGENDA 3: SATURATE JAN BHIYAN**  
**DELIVERABLES AND RECORD DEFICIENCIES IF ANY**  
**(INSERT DELIVERABLES LIST HERE AS PER GAD FORMAT)**

S.N.	Deliverable	Deptt.	Unit	Achieved	Remarks
01	Land pass books	Revenue	700	550	Under process
02	Self employment Drive	J&K Bank & Industries	15	NIL	Registered
03	Awareness about (myscheme) portal	IT	NIL	NIL	Annexes Cleared
04	Amrit Sarovar Inspection	RDD	—	Under construction.	
05	Implementation of RDD S.B.M.		Village (Dandayal C)	Cleanliness Drive held	

## NOTES

Day One was a busy day at the Panchayat Ghar. Panchayat Asset Register was checked and verified. Members and representatives from every department were present on the said occasion and also provided detailed report individually regarding functions, achievements, facilities, subsidies and awareness programmes offered to the people of this area. After that a detailed visit and inspection was carried out to check and verify achievements & works of all the concerned departments in presence of Supervisors.



## NOTES

ward members and other members from  
Spichy. Sports Events at middle school  
Alfon were also held in presence  
of all the respected members of  
this Panchayat. All completed projects  
& incomplete projects were visited  
also.

The day concluded with a meeting  
of senior citizens, employees, youth where  
issues like Nasha Mukht Abiyan, free governa  
and other issues were discussed. At last  
discussion on Gandhi Katha was held in  
which incidents of this great personality were  
also discussed. Stress was laid on  
cleanliness drives, tolerance and  
punctuality.



## DAY 1- ACTIVITIES

### AGENDA 4:

#### SELF EMPLOYMENT ACTIVITIES

Ensure Self-employment activities for youth, distribute employment letters for people selected under various social schemes (15 IS THE TARGET PER PANCHAYAT)

Number of cases in different categories sanctioned : 15

Details of the bank sanctioning it : Jtk Bank Kaligans

Total amount involved : 1 cr rupees

## DAY 1 ACTIVITIES

### AGENDA 5

In the evening, hold informal meetings with senior citizens, govt employees, ret'd employees, youth and other citizens who are enrolled on college/university and have discussion on Gandhi Katha, Nasha Mukta Abhiyan, corruption free governance, doubling farmers income and record the proceedings

### DAY 2

- a. No of Individual Compost Pits constructed Nil
- b. No of Individual Soak Pits constructed 80
- v. No. of Biodiversity management committee meetings held: 06
- vi. Is the name of Sarpanch displayed on citizen information board of all IRD & PR schemes: Yes/No
- vii. Are Sarpanchs being involved in start/inauguration of activities: Yes/No
- viii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
- ix. Whether grievance redressal box is installed: Yes/No
- x. No of grievances received pertaining to Panchayat level: 04
- xi. No of grievances disposed of at Panchayat level: 03
- xii. Whether the Sarpanch/Panchayat Secretary have digital signatures: Yes/No
- xiii. Whether all MGNREGA/ 14th FC payments are being made by Sarpanch through Digital Signature Certificate (DSC): Yes/ No



# HUMAN RESOURCE AVAILABLE AT THE PANCHAYAT LEVEL:

SR NO.	DEPARTMENT WISE STAFF	NUMBERS		NAMES
		SANCTIONED	ACTUAL	
	Rural development department: BDO JE GRS TA	01 01 01 01	01 01 01 01	Munassar Ahmad Shah Orifal Munim Shah Dargah Munim Shah Mubasher Ahmad
	SCHOOL EDUCATION: TEACHER HEAD MASTER ANY OTHER (Multi purpose staff)	11 01 10	10 Filled 10	1. Mohd. Shah (H.T.) 2. Orifal Shah 6 months ago 3. Zahara Shah 3 months ago 4. Orifal Shah 3 months ago 5. Ab. Ahmad PT 3 months ago
	JAL JEEVAN:	03	03	1. Abdul Shah Farid 2. Noor Mohd 3. Afroz Begum
	PDD: LINEMAN JE ANY OTHER (Inspector)	01 01 01	01 01 01	Sh. Mohi-uddin Farid Basharat Ab. Khan Ab. Hameed Shah
	FOOD & CIVIL SUPPLIES	01	01	Sh. Badir Wani
	AGRICULTURE & ANIMAL HUSBANDRY	01 (Agriculture) 01 (Animal Husbandry)	01 01	Ab. Bayan Shah (Circle Officer & JEEO) Mohd. Darim (SVP)
	SOCIAL WELFARE	01	01	Poozala Shumard-ud-din (Senior Asst. Secy)
	HEALTH: ASHA ANM AYUSH DOCTOR ALLOPATHIC DOCTOR (MLHP/CH)	02 01 01	02 01 01	1. Misra (Asst) 2. Meena (Asst) 3. Tahir (Asst) 4. Navshada Bano
	ANY OTHER DEPARTMENT Yes	01 01	01 01	Mohd. Rangan Majid Wani

## DAY 2-ACTIVITIES

### AGENDA NO.1

Discussion on the and assess the progress of different schemes relating to the localized SDGs prior-itized for that village as per the resolution passed by that Gram Panchayat on 21st April 22, on National Panchayati Raj Day (Copy of the resolution to be taken from [www.jkpanchayat.in](http://www.jkpanchayat.in) portal under the link Gram Swaraj Month)

1. SDGs AGREED FOR THAT VILLAGE, TO BE IMPLEMENTED BY MARCH 2024: 02
2. STATUS OF WORKS UNDER THE FOLLOWING SCHEMES: In Progress

#### 1 Clean and green village

- i. Initiatives taken by the Panchayat for managing Solid and Liquid Waste Yes
- ii. Initiatives taken by the Panchayat for using green sources of fuel like solar, biogas plan submitted by approval has not been given by the concerned Department
- iii. Has mapping of land use, water bodies, forest, slopes, wet lands, degraded forest within the Gram Panchayat been done? Yes/No. If No, reason, thereof Yes
- iv. Has the Climate Resilience Plan been developed for the GP? Yes/No Yes
- v. Steps taken by the Gram Sabha about the climate change mitigation factors like reducing energy consumption, usage of fossil fuels, plastics, non-renewable building materials and also to promote measures like planting of trees, conserving forests, usage of good agricultural practices like drip irrigation, water conservation measures and conservation of wetlands.
- vi. Whether schools have started segregating waste - Yes
- vii. Whether schools have their own compost/soakage pits for solid/liquid waste management

#### 2 Healthy village

- i. Are meetings related to Village Health and Sanitation Committee being held regularly? Yes
- ii. Do all the eligible individuals been provided the Golden Card? Yes
- iii. Are all the Children being immunized as per the Schedule recommended by Govt. of India? Yes
- iv. Are all the eligible individuals been vaccinated against COVID-19? Yes
- v. Does Gram Panchayat ensure that all pregnant women are getting necessary prenatal checkups?
- vi. Whether all the deliveries were Institutionalized or conducted by trained Midwives? Yes

#### 3 Water sufficient village

- i. Do all the IHHs in the Gram Panchayat have water pipeline connections? Yes
- ii. Whether Gram Panchayat has taken steps for grey water management. If Yes please specify
- iii. Do all the IHHs in the Gram Panchayat have toilets? Yes
- iv. Are all the IHHs toilets functional or not? Yes
- v. Do all the Schools/Anganwadi centers have a toilet facility or not? Yes
- vi. Are all the toilets in the schools/Aanganwadi functional or not? Yes
- vii. Whether Gram Pachachayat Bhawan has separate toilets for women or not? - No -



- 4 Child Friendly village**
- i) Do all the children under the age of 0-6 years been enrolled in the Anganwadi centers for pre-schooling? Yes/NO
  - ii) How many Bal Sabha's were organized in the Gram Panchayat? 04
  - iii) Whether the issues raised by Bal Sabha are addressed during the Gram Sabha. Yes/NO
  - iv) Whether Gram Panchayat is tracking the data related to dropout children and children with irregular attendance? Yes/NO.
  - v) Do all the schools under the Gram Panchayat have separate toilets for girls and boys? Yes/No
- 5 Village with good governance**
- i) Is CSC located in the Gram Panchayat Bhawan or not? Yes
  - ii) Is the list of beneficiaries related to the Schemes/Programs displayed on the Gram panchayat wall or not? Yes
  - iii) Does the Gram Panchayat has its building or not? Yes
  - iv) Is the Gram Panchayat office functional or not? Yes
  - v) Are the activities approved under the Halqa Panchayat Development Plan displayed on the Gram Panchayat wall or not? Yes
  - vi) Is Social Audit of earlier Schemes/Programs carried out or not? Yes
- 6 Poverty free and enhanced livelihood village**
- i) Has Gram Panchayat developed any criteria for the identification of the poor? Yes/No if yes specify
  - ii) Have all the eligible households registered in PDS or not? Yes
  - iii) Has Gram Panchayat provided space for Self-help Groups in PanchayatGhar for holding meetings or not? Yes
  - iv) Have all the eligible households been registered for Pension or not? Yes
  - v) Has Gram Panchayat facilitated Youth for Skill Enhancement Courses and Placement?
  - vi) Has Job Cards been distributed to all the eligible individuals under MGNREGA? Yes
  - vii) Has Gram Panchayat facilitated SHGs for Bank Account Linkages? Yes
- 7 Socially secured village**
- i) Whether Gram Panchayat is maintaining data related to Differently Abled People? Yes
  - ii) Is Gram Panchayat Office Disabled Friendly or not? Yes friendly
  - iii) Are provisions for a separate Budget under the Resource Envelope for Women and Children made or not? Yes
  - iv) Do all the Schools in the Gram Panchayat have facilities for Differently Abled Children like toilets, barrier-free access, etc., or not? Yes
  - v) Are all the eligible individuals are getting pensions, like old age pension, widow pension, etc? Yes
  - vi) Are all the eligible households getting benefits from IAY or not? Yes



## 8 Engendered Development in Village

- How many Mahila Sabha's were organized in the Gram Panchayat 05
- Whether SHGs federations have been provided space for meetings in the Panchayat Bhawan (Yes/No)
- Whether GPs have taken steps for increasing women's participation in Gram Sabha (Yes/No)
- Number of women beneficiaries headed households covered under PDS system 21
- Number of beneficiaries (out of total eligible population) receiving social protection benefits under Pradhan Mantri Matritva Vandana Yojana 100 *(All covered Only in case of 2)*

## 9 Self-sufficient infrastructure in the village

- Whether GP has a Community Hall with access to electricity, furniture, water supply, toilet Yes
- Whether the Disaster management plan is available at the GP Level (Yes/No)
- Whether child-friendly park with required facilities is available in GP (Yes/No)
- Whether the GP has easy access to Godown for storage (Yes/No)
- Whether street lights are provided in public places for ensuring safety (Yes/No)

## DAY 2 ACTIVITIES

### AGENDA NO.2

Sensitize village residents about myScheme" portal (myscheme.in) which includes information about all the schemes being run by Central/ State/ UT govt across the country  
(Scheme Material available from <https://jkpanchayat.in/b2v4.php>)

## DAY 2 ACTIVITIES

### AGENDA NO.3

Hold meeting of the Biodiversity Management Committees to deliberate on issues pertaining to conservation of biodiversity and sustainable utilization of biological resources. He should check People Biodiversity register (PBR) of that panchayat and review if Biodiversity Management Committee constituted for that panchayat is holding minimum 4 meetings in a year and meeting once in every 3 months *role of BMC*  
available at <https://jkpanchayat.in/b2v4.php>

COMMITTEE MEMBERS 09

PRESENT Yes

BIODIVERSITY REGISTER PHOTOS - NON

PAST 4 MEETING DETAILS- DATES, MINUTES PHOTOS - NIL

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## DAY 2 ACTIVITIES

### AGENDA 4

Visiting officer shall also plan and conduct panchayat level convergence meeting of all departments and prepare Village development plan for village, in consultancy with Gram panchayat, discuss it in gram sabha and get it approved. *Approved & recommended*  
(GDP format available on <https://jkpanchayat.in/b2v4.php>)

In addition GDP plan shall also include :

- ✓ Tourist places which need to be developed *places identified are Bad Nand, Kaniand, Apicallu - wall not painting, Bhanu Nand, Lals 2, 2nd floor*
- ✓ Specific product which needs to be developed
- ✓ Tourism- home stays *07 houses identified in this sector*
- ✓ 20 candidates for training under Himayat scheme alongwith trade in which training is to be given ✓

## DAY 2 ACTIVITIES

### AGENDA 5

Ensure saturation of following schemes and give status:

NAME OF THE SCHEME	TOTAL ELIGIBLE BENEFICIARIES IN THE VILLAGE	TOTAL BENEFICIARIES WHO AVAILED THE BENEFITS OF THE SCHEME	REASONS FOR PENDENCY
Golden Health Card under Ayushman Bharat	2300	1750	People don't possess proper documents for issuance of health cards.
Janani suraksha yojana	33	28	Documentation Pending
OLD AGE pension	149	149	—
Widow pension	37	37	—
Disability pension	23	23	—
Domicile certificate	2300	1250	People are not willing & also some cases have been processed.
Kisan credit card	230	120	Cases are pending in Bank.
PM kisan sammannidhi	170	170	— NIL.





Land pass book	2500	NIL	Under process
Registration of village vendors on GEM portal	NIL	NIL	NIL
Registration of village contractors on jktenders portal	19	NIL	NIL
Registration of village contractors on PWD portal	NIL	NIL	NIL
Incomplete buildings/projects	Primary School Kanimand.	—	Work in progress

## DAY 2 ACTIVITIES

### AGENDA 6

#### NASHA MUKT ABHIYAN

1. Whether gram sabha resolution passed — Yes —
2. Details of activities conducted — Satte Ceremony.
3. Whether all activities and GS resolution uploaded on jkpanchayats.in portal — No
4. How many drug addicts in the village — NIL —
5. Whether reported to the Deputy Commissioner Yes —
6. How many registered for rehabilitation under government programme — NIL —

(None such case found)



## DAY 2 ACTIVITIES

### AGENDA 7 SOCIAL AUDIT

Conduct social audit of atleast 5 works each under following schemes:

NAME OF THE SCHEME	DETAILS OF THE WORKS	YEAR OF WORK APPROVAL	AMOUNT APPROVED FOR THE WORK	WHETHER WORK EXECUTED SATISFACTORILY	GEO-TAGGED PHOTOS	ANY GRIEVANCE RECORDED RELATING TO THAT WORK
MONREGA	1. 10-12-14 Siltation 2. 10-12-14 Siltation - Canal	2021-23	0.30 Lacs	Under process		
PMAY	Seven Housing approved (01)	2022	1.50 Lacs Each	Yes		- NO -
MHE UNDER SBM-G	All covered	2020-21	12000 P/Unit	Yes		- NO -
CSC UNDER SBM-G	Five New Sanctioned (01)	2022	1.80 Lacs P/Unit	Estimate Submitted - Work Under process		Contractor work has not started yet
AMRT SAROVAR	Approved under M & NRE & A	2022	993225	Yes		- NO -

## DAY 2 ACTIVITIES

### AGENDA 8

#### MAHILA SABHA

Total women in the village above the age of 18 350

Total attended 12

Proceedings: - Women empowerment - education, Health, Hygiene, Nasha Mukti & (Pl insert pointers to be discussed there - refer palli proceedings)

## DAY 2 ACTIVITIES

### AGENDA 9

#### BAL SABHA

Hold a balsabha and record proceedings Yes

Total children in the village above the age of 600

Total attended 12

Proceedings: - Education, Sports & Games & Sports, Nasha Mukti, Health & (Pl insert pointers to be discussed there - refer palli proceedings)





## DAY 2 ACTIVITIES

### AGENDA 10

### INAUGURATIONS

SER. NO.	ASSETS/ACTIVITIES INAUGURATED	STATUS OF THE ASSET/ACTIVITIES (NUMBER, OTHER DETAILS)	GEO-TAGGED PHOTOS
	VILLAGE HAAT under JKSRM (SUNDAY MARKET)	Kiryana Shops - Cows - Sheep - and many packed - cattle works -	—
	PMAY houses if any ready for inauguration	Total No. of seven houses have been completed so far.	Taken on Spot
	Swachh gram projects - segregation sheds etc	NIL	nil.
	Amrit sarovars	One under construction at Karmigad ward	Taken on Spot
	Sports kits	NIL	NIL
	Village cultural events	NIL	NIL
	JNM assets/projects	NIL	NIL
	Any other to be identified at district level	Distributed baby kit sports items like Carrom & Chess board	taken on Spot.

**FOLLOW UP OF (B2V1, B2V2 & B2V3):**  
(Pre filled excel sheet to be taken from district level/ and also to be downloaded from [www.jkpanchayat.in](http://www.jkpanchayat.in))

SNO	Particulars	Action taken	Remarks
<b>I. Urgent Public Requirements/ Demands- B2V1</b>			
1	Upgradation of Middle School Affan to the level of High school.		
2	Construction of Link road from Middle school Affan to Sarkadi Nang.		
3	Construction Bridge	Not	Due to departmental delay
4	Construction School of Primary level	Yes	Work in progress
5	Playground Zub Affan	Not	Leveling of identified land not done
6	Tourist Work Buda Nand & Kaimud	Not	Not taken up yet.
7	Sheep & Animal Husbandry Affan	Not	Such center is already started at waterloo with 50 cows.
<b>II. Urgent Public Requirements/ Demands- B2V2</b>			
1	Middle school Upgradation	Not	Not yet taken (report submitted)
2	Construction Primary School Building	Yes	Under construction.
3	Sheep & Animal Husbandry Affan	Not	Center already functioning at waterloo with 50 cows.
4	Construction of Irrigation Canal	Not	Not yet taken.
5	Construction of Bridge	Not	Not yet taken.
6	Construction of Irrigation Canal	Not	Not yet taken.
7	Construction of Crossing over Nallah	Not	Not yet taken.
<b>III. Major Problems - B2V1</b>			
1	Water Availability A Affan	Not	Action not taken. Approved but action not taken.
2	Electricity Connection Affan / Kaimud.	Not	Push no. 1. Sincerely for which kind of Medical facilities in the area.
3	Health Deficiency in facility as well as staff	Not	



4	PDD	Electric poles	NOT	Yet not installed
5	Construction	Bridges	NOT	Some bridges of importance have not been constructed.
IV. Major Problems- B2V2				
1	Education	Upgradation of Middle school	NOT	Yet not done
2	Education	Construction of school building	done	Work in progress
3	Irrigation	Const. of irrigation Canal	NOT	Yet not done
4	Construction of	Bridge	NOT	Yet not done: Shree Mahila
5	Construction of	bridge / crossing	NOT	Check Mahila
V. Major Problems- B2V3				
1	Transport	Non-availability of Adda	NOT	Yet not taken
2	Health	Deficiency of staff & facilities	NOT	Yet not taken
3	Construction of	Bridges over Nallah	Some are pending	Some have been constructed
4	PDD	Use of trees as electric poles	NOT	Approved but not taken yet
5	R&B	Road Magdaminol	Some pending	Work in progress
VI. Major Complaints- B2V1				
1	Transportation	Non availability of Adda	- NOT -	No action taken
2	Construction of	Bridges	- Some are pending	Some completed
3	PDD	Power cuts	- Works approved -	Work yet not started
VII. Major Complaints- B2V2				
1	Education	Upgradation of Middle school Affair	- NOT -	Yet not taken
2	Health	Upgradation of CHC	Action Not taken	Staff short
3	Construction of	School building Kanned	Taken	Construction under progress
VIII. Major Complaints- B2V3				
1	PDD	NO electricity poles	Plan approved for	Work yet not started
2	Transport	NO Sumar Adda	- NOT -	Action not taken
3	Construction of	Link Road Middle School Affair to Saktuli	- NOT -	Action not taken

# OVERALL PERCEPTION OF FUNCTIONING OF GOVERNMENT DEPARTMENTS

- BEST DEPARTMENT: RDP
- LEAST RESPONSIVE DEPARTMENT: Irrigation Department

## GENERAL ASSESSMENT OF THE VISITING OFFICER

Any major complaint brought to the notice of the Visiting Officer:	1. Pending remuneration to the staff. 2. Land for construction of roads. 3. Panchayat building. 4. Renovation pending to Mohd Ismail who has willing offered land PHE.
Major/urgent public demands that was/were reflected earlier but have not been addressed so far:	1. High school / upgradation of PHE & Multi Skill center & Play ground. 2. Budnand.
Overall assessment of the visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in details along with concrete suggestions)	Panchayat need facilities like electricity - Clean drinking water, and other schemes like fish ponds & water not processing units.
Overall Rating of govt functioning as given by the Panchayat (Scale of 0 to 10)	8/10 (Improvement is needed).
Certificate from Sarpanch that the visiting officer has stayed in the panchayat for 2 days	(Received)

Wali Mohd. Mir  
Sarpanch  
Halga Vyamow ©  
Signature of Sarpanch  
Name Wali Mohd. Mir

Signature of the Visiting Officer  
Name Prof. Sajid Ahmed  
01/11/2022

## NOTES

A vibrant discussion took place for assessing the progress of different Schemes and Status of works related to cleanliness, Health, Water Management, Village Governance, Social Security, function of Angwadi Centers in the Gram Sabha. All the people present were briefed and sensitized about Online portals (myscheme) run by Govt. for the benefit of general communities of Village. A Biodiversity Committee and <sup>group</sup> was also conducted. Social audit Committee was also framed & audit of the work of MGNREGA, IHHL, CSC - Armit Sarovar also conducted and recorded in booklet. Mahila Sabha and Bal Sabha were also organised. Medical kits and Sports kits

① Were also distributed. At last  
inauguration of a bridge was done in  
presence of a large gathering.



# List of unemployment youth Pantayat Helga (Aafan) Block Waroora.

S.No	Name of Unemployment	Qualification
01	Subeil Qasim Chechi	12th Pass
02	Bakht Sh. Dound	12th Pass
03	Mubasher Ahmed Doud	12th Pass
04	Alyas Sh. Khan	12th Pass
05	Waseem Sh. Mir	10th Pass
06	Aqib Gani Mir	10th Pass
07	Tamveer Ahmad mir	12th Pass
08	Ashiq Hussain Bhat	12th Pass
09	Nasir Ahmad Bhat	Graduation
10	Shakir Abdulla Mir	12th Pass
11	Mohd. Arif mir	10th Pass
12	Rameez Sh. tute	12th Pass
13	Besid Sh. Bhat	10th Pass
14	Ajiaz Sh. Awan	10th Pass
15	Ishad Sh. mir	10th Pass
16	Irfan Sh. Lone	12th Pass
17	Amir Sh. Lone	10th Pass
18	Sajad Sh. Bhat	10th Pass
19	Osni Sh. Bhat	10th Pass
20	Owais Sh. Bhat	Graduation
21	Muzafar Sh. mir	12th Pass
22	Yasir Sh. Tantary	10th Pass
23	Ajfar Sh. Tantary	12th Pass
24	Yasir Sh. mir	10th Pass
25	Tahir Sh. Bhat	MSC



## Other demands of people.

- ① Upgradation of Middle School Affam to High school.
- ② End of electricity crises in near future.
- ③ upgradation of Public Health Center and post of Doctor to be sanctioned.
- ④ Play ground for playing & Sports activities.
- ⑤ Multiskill Center at Affam.
- ⑥ Trout-rearing unit at Kainard.
- ⑦ General road to Ganik Mohalla via home of Saipanel wali Mohd Mir.
- ⑧ Bunds from PMGSY Bridge to R & B Bridge Kainard (Ward 01)
- ⑨ fencing of graveyard of Bhat Mohalla
- ⑩ Link road from Mangoor Bhat to Gul Bhat Ward (09)

(11) Protection Walls & fencing of  
graveyard Doond Mohalla (ward 01)

(12) Landslide Bunds Ward (01 & 02)

(13) Construction of Irrigation Canal  
from Bazz Shop to Al-Islam  
Ward (03)

(14) Primary School Kainard fencing  
with 20 feet wide bridge (ward 01)

(15) Washroom Masjid Sharif Kainard.

(16) Backside fencing of Ganix Mohalla  
Primary School.

(17) Angwadi Center for Lone Mohalla,  
Kham Mohalla, Cheeki Mohalla and  
Shari Mohalla

(18) Construction of footpath from PMGSY  
road to Mohd Akbar Doond. (ward 01)

(20) Public Bathrooms / Toilets for each ward.

- (21) Installation of Street lights & Solar lights.
- (22) ~~For~~ Dumping pits at notified areas for maintaining cleanliness of Panchayat.
- (23) Two food Storage Govt. Buildings at Kaima and Aftan.
- (24) Crossing near House of Khalid Mir Cheeki Mohalla -
- (25) Irrigation Canal from R&B bridge to Shop of Yashu Dond.
- (27) Drain from Suf-udin Cheeki to R&B Road
- (28) Drain from Mohd Jamal to Gh. Rasool.  
(Ward 4)